



AGENDA
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, SEPTEMBER 5, 2023
6:00 PM

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

1. Upcoming Parks & Community Services special events
Timothy Hamilton, Parks and Recreation Director
2. Recognition of outstanding volunteer

PUBLIC COMMENT Individual citizens addressing the Board during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Board and no formal action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

1. Update on Parks, Recreation, & Senior Services
Timothy Hamilton, Parks and Recreation Director
Brian TenEyck, Parks Superintendent

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the Parks Advisory minutes from May 2, 2023 and July 6, 2023.
Linda Proskey, City Secretary

ACTION ITEMS

1. Discussion of graffiti and vandalism in City parks
Timothy Hamilton, Parks and Recreation Director
2. Discuss and consider action to select Parks Advisory Board officers:
 - A. Chairperson
 - B. Vice Chairperson
 - C. Secretary

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 1, 2023, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary





Watauga Parks & Community Services Upcoming Special Events

September 8, 2023 – Concert in the Park (Michael Hix) – 7pm

@ Capp Smith Park Amphitheater

September 15-16, 2023 – Kids Fishin' Derby & Campout – 5pm-10am

@ Capp Smith Park

September 22, 2023 – Movie in the Park (The Greatest Showman) – sunset (7:26ish)

@ Capp Smith Park Amphitheater

October 14, 2023 – Watauga 65th Birthday Celebration – 10am-2pm

@ Watauga Community Center

October 20, 2023 – Movie in the Park (Hotel Transylvania: Transformania) – 7pm

@ Capp Smith Park Amphitheater

October 21, 2023 – Running Scared 5k – 8:00am

@ Watauga Community Center

October 27, 2023 – Senior Jamboree – 9am-1pm

@ Capp Smith Park Amphitheater

October 28, 2023 – Halloween Bash – 4-7pm

@ Watauga Community Center

November 10, 2023 – Veteran’s Day Celebration – 9-11:30am

@ Watauga Community Center & Capp Smith Park

December 2, 2023 – Hometown Christmas – 5-8pm

@ Capp Smith Park

Inquire @ thamilton@cowtx.org or 817-514-5890 about Volunteer, Sponsorship, & Participation Opportunities at each special event!

Watauga Parks and Community Services Update

July & August 2023

Recreation:

- Membership check-ins – 5,530 (Senior, Adult, Family, Youth, & day passes) – up 901 vs. last period
- Rentals – Foster Village Cottage - 11, Capp Smith Park Amphitheater/Cabanas/Pavilions 32, Community Center Gym – 28
- Hosted a Movie in the Park (Top Gun: Maverick, title sponsor – State Farm (Eloy Leal)) on 07/14/23 and had approximately 125 attendees throughout the evening
- The July 2023 Yard of the Month was awarded to 6725 Geyser Trl.
- 10 Feet Tall Dance Intensive Summer Camp was held 07/17 – 07/20/23
- Youth Pickleball Lessons were held on 07/18/23
- Creative Connections Summer Camp was held 07/24 – 07/28/23
- Hosted a Movie in the Park (Encanto, title sponsor – Aviator Pediatric Dentistry) on 08/11/23 and had approximately 140 attendees throughout the evening
- i9 Sports Basketball (Watauga Community Center) – Summer league ended 08/06
- i9 Sports Soccer (Indian Springs Park) – Summer league ended 08/06
- We continue to receive positive feedback regarding the online rental & class registration system that went live on August 1st
- Planning for fall events (Kids Fishin' Derby & Campout, Running Scared 5K, Halloween Bash, Veteran's Day Celebration, & Hometown Christmas) continues to be a big focus
- The Yard of the Year was awarded to 6725 Geyser Trail
- Creative Connections class on Mondays & Thursdays from 9am – 1pm – will resume 09/07
- Homeschool P.E. 101 class on Mondays 1pm – 2:30pm – will start 09/11
- YMCA Volleyball (Watauga Community Center) – Fall league starts 09/16
- i9 Sports Flag Football (Indian Springs Park) – Fall league starts 09/16
- Yoga classes on Monday & Wednesday PM and Thursday AM
- Zumba classes on Monday & Wednesday AM and Tuesday & Thursday PM
- 10 Feet Tall Dance classes – Monday-Thursday evenings & Saturdays resumed 08/19
- Krav Maga (Israeli self-defense class) on Monday & Wednesday @ 7pm (adult only)
- Watauga Hula classes – Thursdays @ 6:30pm (adult), Saturdays @ 10am (child)

Seniors:

- A Senior dance was held on 07/18 with 31 attendees
- A Senior Game Night was held on 08/15 with 24 attendees
- Saturday Nite Jamboree – Saturday's @ 6pm - 9pm @ the Senior Center – singers, musicians, and audience welcome to play or just to listen – 44 attendees avg.

- Walk-A-Bouts – Thursdays @ 8:30am – on hold until the heat relents
- Tuesday Music Time from 1 – 3pm - 16 attendees avg.
- Ballroom & Line Dance class – 13 participants avg.
- Chair Volleyball Thursdays @ 9am – 7 participants avg.
- Crafts Thursdays @ 12:30pm – 7 participants avg.
- Daily games occurring Mon – Fri from 9am – 3pm – 32 participants avg.
- Weekly Tarrant Area Food Bank Store – Monday, Wednesday, Friday @ 10:30am – 47 participants avg.
- Don't Forget to Feed Me Pet Food Bank feeding approximately 20 cats (90 lbs.) & 50 dogs (200 lbs.) – 30 participants avg.
- Texas Purls (Knitting Group) (6), Piecemakers (Quilting Group) (9) – Wednesday's from 9am – 12:00pm
- Flyers (electric planes and rubber-band planes) on Wednesdays from 10am – 2:00pm – 11 participants avg.

Parks Division:

- Assisted in the setup and teardown of the Movie in the Parks on 07/14 & 08/11
- Assisting in planning for fall events (Kids Fishin' Derby & Campout, Running Scared 5K, Halloween Bash, Veteran's Day Celebration, & Hometown Christmas)
- Mowing contractors are maintaining City properties according to the schedule
- Splashpad continues to operate correctly with 0 missed days of operation
- Staff ordered & received a backup pump motor for the splashpad
- Staff pulled more old shrubs out of Hector Garcia Community Center beds
- Staff has repaired irrigation leaks at Indian Springs, Foster Village, Capp Smith, & BISD Parks, Hwy 377 beds, Animal Control, and the Parks shop
- Staff replaced burnt-out lights at Whites Branch Creek Trail with LED bulbs
- Staff replaced burned-out bulbs at the Veteran's Memorial
- Replacement parts were installed for a trail light that was out at Capp Smith Park
- Staff reported various vandalism acts to PD at Capp Smith Park bathrooms
- Staff repainted the wall under the bridge at Whites Branch Creek due to graffiti
- Performed daily duties of removing trash, cleaning restrooms, and general cleaning of the parks
- Staff mowed Watauga Rd. EDC lots, Whites Branch Creek trail, Browning Rd., and Yampa Trl. lot property
- Staff cut down 2 trees at Capp Smith Park.
- Staff repaired the white fence along the church boundary at Capp Smith Park



07-14-23 - Movie in the Park – *Top Gun: Maverick*



July 2023 Yard of the Month - 6725 Geyser Trl.



Capp Smith Park - Movie in the Park - Encanto



Yard of the Year - 6725 Geyser Trl.

**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, MAY 2, 2023
6:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 6:10 p.m.

ROLL CALL

Andra Dunn	Chairperson, Place 2
Stanley Hill	Place 1
Kim Irving	Place 3
Tim Bobseine	Secretary, Place 4
Jared Hobbs	Place 5 (Absent Without Notice)

And

Jan Hill	Council Liaison
Arthur Miner	Mayor
Linda Proskey	City Secretary
Timothy Hamilton	Parks and Recreation Services Director

ANNOUNCEMENTS

Chairperson Andra Dunn reminded all PAB Members to complete their annual Cyber Security Training by 30 June

PRESENTATIONS

Mr. Timothy Hamilton Watauga Parks and Recreational Services Director made the following Presentation to the board:

1. Upcoming Special Community Events that include

- May 6th 9-11 am Splash Pad season opening celebration at Capp Smith Park
- May 6th 1-3 pm Mother/Son tea at the Recreation Center
- May 18-21 Wataugafest

- Jun 10th Family Field Day games at Indian Springs Park
- Jun 16th Concert in the Park featuring Empty Pockets
- Jul 14th Movie night in the park "Top Gun Maverick" sponsored and underwritten by our very own State Farm Insurance local business

2. The Recreation Center report was briefed by Mr. Hamilton per meeting packet.

Mr. Hamilton announced the April Yard of the Month Recipient with a special shout-out to Stan and Jan Hill for providing a Gift certificate for local business Tony's Pizza as part of the recognition of the April Yard of the Month winner. Board member Bobseine recommended local business sponsors and certificate perks for this competition moving forward to further incentivize resident participation.

Ms. Vickie Vickers briefed the Senior Activities portion of the meeting packet for the PAB.

Note: Ms. Vickers was recognized earlier in the day for her work with Seniors by Tarrant County Judge Tim O'Hare at a ceremony in downtown Fort Worth.

Mr. Brian Teneyck briefed the Parks-specific portion of the meeting packet for the PAB.

Mr. Hamilton then briefed us on planning and coordinating the upcoming Wataugafest Event. Highlights include:

- Pacific Islander themed this year
- "Incognito band" is performing as the Friday night headliner.
- Wrestling demonstrations and gamesmanship
- Saturday bands are "Ghosts of Hill County," "Poo Live Crew," and "Le Freak."

Mr. Hamilton reviewed and spotlighted local business sponsors and underwriters for the Wataugafest event. Community support is key to a successful and diverse event with something to offer to everyone in attendance.

Chairperson Dunn inquired about the pre-sale of Carnival wristbands. Director Hamilton stated that the sale of wristbands is entirely under the direct control of the carnival contractor locally at the event.

Board member Bobseine recommended the possibility of fireworks added to the key night of Wataugafest in the future to hold guests and provide a grand finale closing ceremony for the festival guests. Mr. Hamilton appreciated the feedback and plans for further festival expansion in the future.

PUBLIC COMMENT

Requests for Public comment were not received.

PUBLIC TESTIMONY FOR ACTION ITEMS

Requests for Public testimony were not received.

CONSENT AGENDA

- 1. Action item to approve the minutes from the 07 Mar 2023 Parks Advisory Board meeting.**
- 2. Action item to move the next regular PAB scheduled meeting to Thursday 06 Jul at 6pm vice the 4th of July holiday.**

Place 4 Tim Bobseine made motion to approve the consent agenda. Place 1 Stanley Hill second the motion. Chairperson Dunn called for a vote.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 1
The motion passed 3-0-0-1

ACTION ITEMS

- 1. Make recommendations on revamped upgraded playground designs for Indian Springs and Hillview Parks to City Council.**

Director Hamilton presented the pros and cons of three proposed equipment upgrades at each park to the PAB. Following his presentation, which included layout diagrams of existing playgrounds with the design proposals imposed, a vote on a recommended design for presentation to the City Council followed.

Following Mr. Hamilton's presentations, PAB design Inquiries, and discussions, board member Bobseine made a motion for design "A" s at both Indian Springs Park and Hillview Park to move forward as playground replacement recommendations to City Council. Place 1 Stanley Hill second the motion. Chairperson Dunn called for a vote.

Ayes: 3
Nays: 0
Abstain: 0
Absent: 1
The motion passed 3-0-0-1

ITEMS FOR FUTURE AGENDAS

Chairperson Dunn requested input for future agenda items. Chairperson Dunn requested adding volunteer and/or instructor recognition for the various city recreation programs and events as a regular agenda item for future meetings. Director Hamilton stated he could support that request. Nothing further for future agendas was requested.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 7:08 pm

APPROVED: this _____ day of _____, 2023

SIGNED: this _____ day of _____, 2023

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Tim Bobseine, Secretary



**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
THURSDAY, 06 JULY 2023
6:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 6:00 p.m.

ROLL CALL

Andra Dunn
Stanley Hill
Kim Irving
Tim Bobseine
Vacant

Chairperson, Place 2
Place 1
Place 3
Secretary, Place 4
Place 5

And

Mark Taylor
Jan Hill
Linda Proskey
Timothy Hamilton
Lisa Benavidez
Vickie Vickers

Council Liaison
Alternate Council Liaison
City Secretary
Parks and Recreation Services Director
Assistant to the City Secretary
Recreation Senior Events Coordinator

PRESENTATIONS

Mr. Timothy Hamilton Watauga Parks and Recreational Services Director made the following Presentation to the board:

1. Upcoming Special Community Events for 2023 that include:

- Jul 14th Movie night in the park "Top Gun Maverick" sponsored and underwritten by our very own State Farm Insurance local business**
- Aug 11th Movie night in the park "Encanto"**
- Sep 8th Concert in the park 7 PM "Michael Hix"**
- Sep 15-16th Kids Fishin' Derby and Campout at Capp Smith Park 5 PM-10 AM**
- Sep 22nd Movie night in the park "The Greatest Showman"**
- Oct 20th Movie night in the park "Hotel Transylvania: Transformania"**
- Oct 21st: Running scared 5k at the Watauga Community Center at 8 AM**
- Oct 28th Halloween Bash 4-7 PM at the Watauga Community Center**

- Nov 10th Veterans Day Celebrations at Capp Smith Park and the Watauga Community Center
- Dec 2nd Hometown Christmas Celebration at Capp Smith Park 5–8 PM

At the end of this Presentation, Chairperson Dunn confirmed with Mr. Hamilton that a Christmas Yard decoration contest will again be held this year.

(2) The next presentation was the recognition of an outstanding volunteer by Chairperson Dunn and Mr. Hamilton.

Mr. Bob Hardin has been working as a volunteer with the Tarrant Area Food Banks and local Supermarkets In collecting, sorting, and distributing food for fellow Seniors at the Watauga Community Center since he joined 11 years ago. The presentation included the delivery of a plaque by Mr. Hamilton and Chairperson Dunn to Mr. Hardin and his wife, who were both present at the PAB to celebrate the occasion.

PUBLIC COMMENT

Requests for Public Comment were not received.

PUBLIC TESTIMONY FOR ACTION ITEMS

Requests for Public Testimony were not received.

REPORTS

(1) The bi-monthly update report for the Parks, Recreation Center and senior services was briefed to the PAB by Mr. Hamilton per the meeting agenda packet.

- May 2023 Yard of the Month was awarded to 6424 Bennington Dr
- June 2023 Yard of the month was awarded to 7313 Bennington Dr

Following the brief, Mr. Hamilton requested any questions or concerns from the PAB regarding report items. Chairperson Dunn asked for more information on the reported park's vandalism issues and means for mitigating them. City Council Liaison Mark Taylor asked about the costs associated with vandalism repair. Park vandalism issues will move to a future meeting agenda.

Mr. Taylor further inquired about ballfield utilization at Foster Village Park. Mr. Hamilton reviewed the current user agreements with the fields. He also said that a future agenda item would be a revitalization of Foster Village and a future vision with PAB input for better utilization of this park.

(2) Review of Wataugafest

Mr. Hamilton reviewed and spotlighted local business sponsors and underwriters for the Wataugafest event as part of this report. Attendance figures were above expectations, with food and craft vendors for the festival exceptionally pleased with the business these

attendance figures generated. The communication and coordination in making the event an overwhelming success by all involved City departments was evident throughout.

There was a total of 66 craft vendors and 13 food vendors at the event. Unfortunately, advertising leading up to the event missed goals, but record attendance was still realized. The event was profitable, which indicates room for expansion at future Wataugafests.

CONSENT AGENDA

Action item to approve the minutes from the 02 May 2023 Parks Advisory Board meeting.

Place 3 Kim Irving made motion to approve the consent agenda. Place 1 Stanley Hill second the motion. Chairperson Dunn called for a vote.

The board vote to approve the 02 May 2023 Meeting Minutes

Ayes: 4
Nayes: 0
Abstain: 0
Absent: 1
The motion passed 4-0-0-1

ITEMS FOR FUTURE AGENDAS

Chairperson Dunn requested Foster Village's future utilization and current park vandalism concerns be placed on the next agenda.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 6:42 pm

APPROVED: this _____ day of _____, 2023

SIGNED: this _____ day of _____, 2023

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Tim Bobseine, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



Park Graffiti/Vandalism Report CY23

<u>Park Name</u>	<u>Park Address</u>	<u>Graffiti</u>	<u>Other Vandalism</u>
BISD Park	5700 Chapman Rd.		
Capp Smith Park	5800 Robin Dr.		5 Dates: 2/13, 5/5, 6/3, 6/29, 7/13, 7/25
Foster Village Park	6600 Starnes Rd.	Dates: 1/5, 1/12	2 Dates: 4/23, 4/26, 4/29
Hillview Park	5901 Hillview Dr.		
Indian Springs Park	7901 Indian Springs Rd.	4 Dates: 5/09, 6/21, 7/19, 7/24	Dates: 4/13
Virgil Anthony Park	5900 Barry Dr.	1 Date: 5/15	1 Date: 5/23
Whites Branch Creek Trail	5301 Watauga Rd.	Dates: 6/23, 8/17	
Estimated Total Cost	\$7,200		