

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, JUNE 27, 2023
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:00 pm by Brian Downey.

ROLL CALL

Brian Downey – Member Place 1
TJ Crabill – Member Place 2
Renni Burt – Member Place 3

Also present:

Molly Chambers – HR Coordinator
Robert Parker – Police Chief
Randy Barkley – Assistant Fire Chief

ANNOUNCEMENT

None

PUBLIC COMMENT

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting held on April 25, 2023.

Place 3 Burt made a motion to approve the minutes from the Civil Service Commission meeting on 4/25/2023. The motion was seconded by Place 2 Crabill.

AYES:	Downey, Crabill, Burt
NAY:	None
ABSTAIN:	None

2. Discuss and consider action to approve and certify the Watauga Police Department Entrance Exam Eligibility List created May 26, 2023.

Molly Chambers, HR Coordinator - On Friday, May 26, 2023, we held a Police Officer entry exam. We had 21 candidates show up to the test and had 16 pass the test.

Place 3 Burt made a motion to approve and certify the Watauga Police Department Entry Examination Eligibility List and the motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill, Burt
NAY: None
ABSTAIN: None

3. Discuss and consider approval of requested changes to the City of Watauga Local Rules under Chapter Two Definitions and Chapter Four Fire Department Section 4.08 Eligibility Standards under Education and Training.

Molly Chambers, HR Coordinator – We are requesting that two changes be made for grammatical errors. The first is on page 34 and is an addition of the word “years” to a sentence and the second is on page 65 and is a spacing correction.

Randy Barkley, Asst. Fire Chief – The Fire Department is requesting two changes. The first is an addition of the definition of Fire Recruit. A Fire Recruit is someone who does not currently possess both a certification from the Texas Commission of Fire Protection as a Basic Firefighter or a pre-medical certification from the Texas Department of State Health. The second is to change the educational requirements to no longer require a paramedic certification to become an entry-level Firefighter.

Place 1 Downey made a motion to approve the changes to the City of Watauga Local Rules and the motion was seconded by Place 3 Burt.

AYES: Downey, Crabill, Burt
NAY: None
ABSTAIN: None

ITEMS FOR FUTURE AGENDAS

None

ADJOURNMENT

With no further business to discuss, Chairman Downey adjourned the meeting at 6:19 pm.

APPROVED: this 29 day of August, 2023

SIGNED: this 29 day of August, 2023

ATTEST:

APPROVED:

Julie Rodriguez /s/

/S/ Brian Downey

Juliet Rodriguez,
HR/Civil Service Director

Chairman Brian Downey

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.