



AGENDA
WATAUGA CITY COUNCIL
SPECIAL MEETING
MONDAY, AUGUST 27, 2018
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG

PLEDGE TO THE TEXAS FLAG - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one state under God, one and indivisible"

DISCUSSION AND APPROVAL OF MEETING AGENDA

1. Discussion and action on approval of meeting agenda

PRESENTATIONS

1. Statement of Notice on Tax Vote
Mayor Patrick Shelbourne

PUBLIC HEARING

1. Public Hearing on proposed Watauga Parks Development Corporation Fiscal Year 2018-19 Budget
 - a. Open Public Hearing-allow for staff comments
 - b. Public Comments
 - c. Close Public Hearing
2. Second and final Public Hearing on the proposed tax rate of \$0.601788 per \$100.00 valuation for Fiscal Year 2018-2019
 - a. Open Public Hearing-allow for staff comments
 - b. Public Comments
 - c. Close Public Hearing

NEW BUSINESS

1. Discussion on the City Manager's Proposed Budget for Fiscal Year 2018-2019 with possible Council action to change by adding or deleting items to the proposed budget prior to formal adoption on September 5, 2018

Sandra Gibson, Director of Finance

Andrea Gardner, City Manager

2. Discussion and action on approval of a cooperative purchasing Interlocal Agreement between the City of Watauga, Texas and the City of Frisco, Texas

Deby Woodard, Assistant Director of Finance

Sandra Gibson, Director of Finance

Andrea Gardner, City Manager

EXECUTIVE SESSION

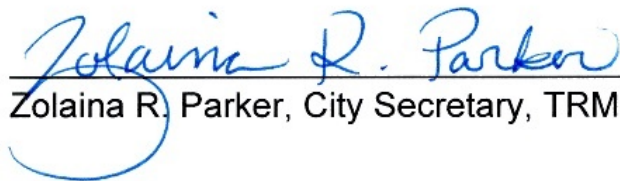
The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on August 24, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: August 21, 2018

TO: Honorable City Council Members

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Public Hearing on proposed Watauga Parks Development Corporation Fiscal Year 2018-19 Budget

BACKGROUND/INFORMATION:

The Notice for Public Hearing on proposed Watauga Parks Development Corporation Fiscal Year 2018-19 Budget, was duly posted by the City Secretary's Office at City Hall and published in the Fort Worth Star Telegram on August 10, 2018.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend allowing for citizen input as advertised.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Notice of Public Hearing

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 08/21/2018



NOTICE OF PUBLIC HEARING

**CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
AUGUST 27, 2018
6:00 P.M.**

Notice is hereby given that the City Council of the City of Watauga, Texas will hold a Public Hearing on the proposed budget for the Watauga Parks Development Corporation for the 2018-2019 Fiscal Year on Monday, August 27, 2018 during a Special City Council Meeting, which will begin at 6:00 p.m., in the Council Chamber at City Hall, 7105 Whitley Road, Watauga, Texas, 76148.

Copies of the proposed budget are available for public inspection on the City's website at www.wataugatx.org, at the Watauga Public Library during hours open to the public and at City Hall, weekdays, Monday through Friday, from 8:00 a.m. to 5:00 p.m.

Published on Friday, August 10, 2018 in the Fort Worth Star Telegram, Legal Notices Section.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this notice was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on August 7, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: August 21, 2018

TO: Honorable City Council Members

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Second and final Public Hearing on the proposed tax rate of \$0.601788 per \$100.00 valuation for Fiscal Year 2018-2019

BACKGROUND/INFORMATION:

The Notice for Public Hearing on proposed tax rate of \$0.601788 per \$100.00 valuation for Fiscal Year 2018-2019 was duly posted on the bulletin boards at City Hall and published in the Fort Worth Star Telegram by the City Secretary's Office on August 12, 2018.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend allowing for citizen input as advertised.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. NOTICE OF TAX RATES

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 08/21/2018

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF WATAUGA

A tax rate of \$0.601788 per \$100 valuation has been proposed for adoption by the governing body of City of Watauga. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Watauga proposes to use revenue attributable to the tax rate increase for the purpose of For the purpose of providing revenue for police protection programs, purchase of equipment, general cost increases including personnel services, as well as other expenses relating to community needs.

PROPOSED TAX RATE	\$0.601788 per \$100
PRECEDING YEAR'S TAX RATE	\$0.601788 per \$100
EFFECTIVE TAX RATE	\$0.558786 per \$100
ROLLBACK TAX RATE	\$0.602401 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Watauga from the same properties in both the 2017 tax year and the 2018 tax year.

The rollback tax rate is the highest tax rate that City of Watauga may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Sandra Gibson
City of Watauga, Director of Finance
7105 Whitley Road, Watauga, Texas 76148
817-514-5822
sgibson@wataugatx.org
www.ci.watauga.tx.us

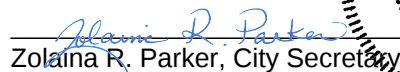
You are urged to attend and express your views at the following public hearings on the proposed tax rate:

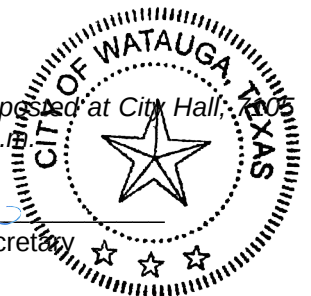
First Hearing: August 20, 2018 at 6:00 p.m., at City Hall, 7105 Whitley Road, Watauga, Texas 76148.

Second Hearing: August 27, 2018 at 6:00 p.m., at City Hall, 7105 Whitley Road, Watauga, Texas 76148.

Published on: Sunday, August 12, 2018 in the Fort Worth Star Telegram.

I, Zolaina R. Parker, City Secretary for the City of Watauga, Texas, hereby certify that this notice was posted at City Hall, 7105 Whitley Road, Watauga, Texas, on the official bulletin board on Thursday, August 9, 2018 before 6:00 p.m.


Zolaina R. Parker, City Secretary





AGENDA MEMORANDUM

DATE: August 21, 2018

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discussion on the City Manager's Proposed Budget for Fiscal Year 2018-2019 with possible Council action to change by adding or deleting items to the proposed budget prior to formal adoption on September 5, 2018

BACKGROUND/INFORMATION:

As required by the City Charter, the City Manager's Proposed Budget was submitted to the City Council on August 1, 2018, and represents the proposed financial plan for Fiscal Year 2018-2019. The Council held a Special Meeting on August 6, 2018 to discuss the Proposed Budget. During the meeting, there was no action taken. On August 20, 2018, the required Public Hearing was held to allow for citizen input.

This agenda item allows for discussion and possible Council action to change by adding or deleting items to the Proposed Budget prior to formal adoption on September 5, 2018. The Watauga City Charter, Section 9.02(E) states that the Council shall adopt the budget before the 15th day of September. Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.

The City Manager's Proposed Fiscal Year 2018-2019 Budget recommends adoption of a tax rate at \$0.601788 per \$100.00 valuation. This is the same tax rate in place for Fiscal Year 2017-2018. Expenditures are proposed for all funds in the amount of \$43,077,608. Details of expenditures by fund and department can be found in the City of Watauga's Proposed Annual Budget for Fiscal Year 2018-2019 on the City's website(<https://www.cowtx.org/841/Budgeting>).

FINANCIAL IMPLICATIONS:

Council action to increase or decrease revenues and/or expenditures may result in a change of fund balances and/or change in services provided.

RECOMMENDATION/ACTION DESIRED:



AGENDA MEMORANDUM

N/A

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
Zolaina Parker, City Secretary, TRMC

Approved - 08/22/2018
Approved - 08/22/2018
Final Approval - 08/24/2018



AGENDA MEMORANDUM

DATE: August 21, 2018

TO: Honorable City Council Members

FROM: Deby Woodard, Assistant Director of Finance
Sandra Gibson, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discussion and action on approval of a cooperative purchasing Interlocal Agreement between the City of Watauga, Texas and the City of Frisco, Texas

BACKGROUND/INFORMATION:

Per authority granted by the Texas Government Code Chapter 791 and Local Government Code Chapter 271, subchapter F, government entities may enter into cooperative purchasing agreements with each other for goods and services. The codes are designed to allow government entities the ability to purchase goods and services cooperatively, where available and applicable, from vendors under present and future contracts.

There is no charge to any participating entity and participation is highly beneficial to the taxpayers of the entities through the anticipated savings that can be realized with this cooperative effort.

Compliance with the requirements of the interlocal agreement purchasing statutes satisfies the competitive bidding requirements of state law.

FINANCIAL IMPLICATIONS:

There is no cost to participate in the agreement.

RECOMMENDATION/ACTION DESIRED:

Staff requests Council approval of the Cooperative Purchasing Interlocal Agreement between the City of Watauga and the City of Frisco as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ATTORNEY LETTER INTERLOCAL AGREEMENT WITH FRISCO
2. INTERLOCAL AGREEMENT FRISCO AND WATAUGA

REVIEWED BY:



AGENDA MEMORANDUM

Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
Zolaina Parker, City Secretary, TRMC

Approved - 08/22/2018
Approved - 08/22/2018
Final Approval - 08/24/2018

LAW OFFICES
EVANS, DANIEL, MOORE, EVANS, BIGGS & DECKER
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE
115 WEST SECOND STREET, SUITE 202
FORT WORTH, TEXAS 76102

(817) 332-3822
FACSIMILE (817) 332-2763

OF COUNSEL:
TIM EVANS
TIM MOORE
LANCE T. EVANS
WILLIAM R. BIGGS
ANDREW J. DECKER

August 17, 2018

Via Email

Ms. Deby Woodard
Assistant Finance Director/Purchasing Manager
City of Watauga
7105 Whitley Road
Watauga, Texas 76148

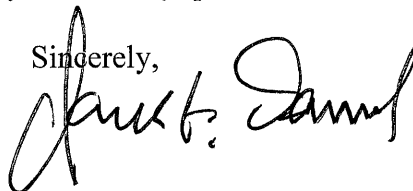
Re: Interlocal Agreement with City of Frisco

Dear Ms. Woodard:

Pursuant to your request, I have reviewed the Interlocal Agreement between the City of Watauga and the City of Frisco regarding working collectively to purchase various goods and services commonly utilized by the participants and allowing the purchase of goods and services from vendors under present and future contracts. I approve of the Agreement and would recommend that this be presented to the City Council for consideration and approval.

Thank you for your attention to the above and the opportunity to be of assistance. Please do not hesitate to contact my office should you have any questions concerning this matter.

Sincerely,



MARK G. DANIEL

MGD/tp

cc: Mayor Pat Shelbourne
Ms. Andrea Gardner
Ms. Zolaina Parker

INTERLOCAL AGREEMENT

This Interlocal Agreement ("Agreement") is made and entered into this ____ day of _____, 2018, by and between the CITY OF FRISCO, Texas (hereinafter called "FRISCO"), and the CITY OF WATAUGA, Texas (hereinafter called "WATAUGA"), each acting by and through its duly authorized officials:

WHEREAS, FRISCO and WATAUGA are both governmental entities engaged in the purchase of goods and services, which is a recognized governmental function;

WHEREAS, FRISCO and WATAUGA wish to enter into this Agreement pursuant to Chapter 791 of the Texas Government Code (hereinafter "Interlocal Cooperation Act") to set forth the terms and conditions upon which FRISCO and WATAUGA may purchase various goods and services commonly utilized by each party;

WHEREAS, participation in an interlocal agreement will be highly beneficial to the taxpayers of FRISCO and WATAUGA through the anticipated savings to be realized and is of mutual concern to the contracting parties;

WHEREAS, FRISCO and WATAUGA have current funds available to satisfy any fees owed pursuant to this Agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises, covenants and obligations as set forth herein; FRISCO and WATAUGA agree as follows:

1. FRISCO and WATAUGA may cooperate in the purchase of various goods and services commonly utilized by the participants, where available and applicable, and may purchase goods and services from vendors under present and future contracts.
2. FRISCO and WATAUGA shall each be individually responsible for payments directly to the vendor and for the vendor's compliance with all conditions of delivery and quality of purchased items under such contracts. FRISCO and WATAUGA shall each make their respective payments from current revenues available to the paying party.
3. Notwithstanding anything herein to the contrary, participation in this Agreement may be terminated by any party upon thirty (30) days written notice to the other participating party.
4. The undersigned officer and/or agents of the party hereto are duly authorized officials and possess the requisite authority to execute this Agreement on behalf of the parties hereto.
5. This Agreement may be executed separately by the participating entities, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

6. This Agreement shall become effective on the day and year first written above (the "Effective Date"). The primary term of this Agreement shall commence on the effective date and terminate on June 1, 2019 and shall thereafter automatically renew for successive one-year terms, unless terminated according to the terms set forth in Paragraph 3.

7. To the extent allowed by law, each party agrees to release, defend, indemnify, and hold harmless the other (and its officers, agents, and employees) from and against all claims or causes of action for injuries (including death), property damages (including loss of use), and any other losses, demands, suits, judgments and costs, including reasonable attorneys' fees and expenses, in any way arising out of, related to, or resulting from its performance under this agreement, or caused by its negligent acts or omissions (or those of its respective officers, agents, employees, or any other third parties for whom it is legally responsible) in connection with performing this agreement.

8 The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement.

9. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation having the force and effect of the law, the remaining portions of the Agreement shall be enforced as if the invalid provision had never been included.

10. This Agreement embodies the entire agreement between the parties and may only be modified in writing executed by both parties.

11. This Agreement shall be binding upon the parties hereto, their successors, heirs, personal representatives and assigns. Neither party will assign or transfer an interest in this Agreement without the written consent of the other party.

12. It is expressly understood and agreed that, in the execution of this Agreement, neither party waives, nor shall be deemed hereby to have waived any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

13. The declarations, determinations and findings declared, made and found in the preamble to this Agreement are hereby adopted, restated and made part of the operative provisions hereof.

14. It is expressly understood and agreed that each party will follow all requirements for purchasing required under Texas Local Government Code Chapter 252.

EXECUTED hereto on the day and year first above written.

CITY OF FRISCO

CITY OF WATAUGA

George Purefoy
City Manager

BY: _____

STATE OF TEXAS §

COUNTY OF COLLIN §

This instrument was acknowledged before me on the ____ day of _____, 2018, by George Purefoy, City Manager of the **CITY OF FRISCO, TEXAS**, a home-rule municipal corporation, on behalf of such corporation.

Notary Public in and for the
State of Texas

STATE OF TEXAS §

COUNTY OF _____ §

This instrument was acknowledged before me on the __ day of _____, 2018, by _____ of the **CITY OF WATAUGA, TEXAS**, a home-rule municipal corporation, on behalf of such corporation.

Notary Public in and for the
State of Texas