



**MINUTES
WATAUGA CITY COUNCIL
WORKSHOP MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
JUNE 26, 2023
5:30 PM**

CALL TO ORDER

Mayor Pro Tem Jan Hill called the meeting to order at 5:30 p.m.

ROLL CALL

The meeting convened with the following members present:

**Arthur L. Miner
Pat Shelbourne
Tom Snyder
Lovie Downey**

**Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill**

**and
Joshua Jones
Linda Proskey
David Berman
Sandra Gibson
Lana Ewell
Julie Rodriguez
Timothy Hamilton**

**Mayor
Council Member Place 1
Council Member Place 2
Council Member Place 3 (Left before
meeting started)
Council Member Place 4
Council Member Place 5
Council Member Place 6
Mayor Pro Tem/Council Member Place 7**

**City Manager
City Secretary
City Attorney
Director of Finance
Director of Library Services
HR/Civil Service Director
Parks and Community Services Director**

ANNOUNCEMENTS

Meeting was turned over to Mayor Miner at 5:35 PM

PUBLIC COMMENT

No Requests for public comments were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No Requests for public testimony were received.

PRESENTATION

Budget Workshop - Presentation of Capital Outlay Plan, Capital Improvement Plan, and Funding Sources.

Sandra Gibson, Director of Finance, presented the item. First, she went over the Capital Outlay Plan. She stated that each department looks at the life cycle of each capital asset and the justification for replacement items, and the department heads and finance look at funding sources. This year we are trying not to fund debt issuance, trying to go through a replacement process, which is more cash funded. The ambulance is the only item that is going through debt issuance. In the Capital Improvement Plan, she talked about funding. They do go to cash, pay-as-you-go fund balance when that is available, but since a lot of the projects are large dollar amounts, so, we can't fund strictly that way, so a lot of the funding is debt issuance, and Andrew Friedman with Samco was present to discuss the debt issuance. Some grants have been received for some of the more significant projects for about 4 million.

Paul Hackleman, Director of Public Works, gave an overview of the CIP project to include Parks Pole Barn on Linda Road, Park Vista/White Branch Creek Trail, Park Vista Park Drainage, Whitley Road 4 from Concord to Oakhill, Whitley Road 5 from Starnes to North Tarrant Pkwy, Basswood/Hightower at US 377, Watauga Road Phase 1, Master Drainage Plan, Bunker Hill Drainage, Street Maintenance Projects, 48th Year CDBG Emerson Drive Water Main (This is a Tarrant Co. Project), 2019-20202 Water & Water CIP Group 1 and 4 are out for bid. Group 2 Sewer project was pushed out so that the project and the Whitley Road Elementary School construction together wouldn't interfere with traffic. Group 3 has ARPA money tied to it. Lead Water Service Line Identification, Green Ribbon Projects Phase 1-3 Complete and Phase 4 the application has been turned in; there are 6 Phases.

Andrew Friedman with Samco gave a presentation on the proposed debt Issuance of 8.95 million for the Capital Outlay Plan items for 2023-2024.

ADJOURNMENT

Mayor Miner adjourned the meeting at 6:24 pm

Approved: this 7 day of Aug, 2023

Signed: this 7 day of Aug, 2023

APPROVED:

Arthur L. Miner /s/

Arthur L. Miner, Mayor

ATTEST: Linda Proskey /s/

Linda Proskey, City Secretary

