



**AGENDA**  
**WATAUGA LIBRARY BOARD**  
**REGULAR MEETING**  
**CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD**  
**TUESDAY, SEPTEMBER 12, 2023**  
**6:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**ANNOUNCEMENTS**

**PRESENTATIONS**

1. Library Director's Report  
**Lana Ewell, Director of Library Services**
2. Report from Emily Cornell, Youth Services Librarian  
**Lana Ewell, Director of Library Services**  
**Barbara Goss, Youth Services Librarian**

**PUBLIC COMMENT** If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

**PUBLIC TESTIMONY FOR ACTION ITEMS** Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed

to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

## **REPORTS FROM STAFF**

**CONSENT AGENDA** All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the minutes from the May 9, and July 11, 2023 Library Board Meetings  
**Linda Proskey, City Secretary**

## **ACTION ITEMS**

1. Discuss and consider action to select Parks Advisory Board officers:
  - A. Chairperson
  - B. Vice Chairperson
  - C. Secretary**Linda Proskey, City Secretary**

## **ITEMS FOR FUTURE AGENDAS**

## **ADJOURNMENT**

## **NOTICE**

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 8, 2023, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Linda Proskey, City Secretary



# Watauga Public Library C.A.R.E.S.

May 2023

## Comments from the Library Director:

The Watauga Public Library 2023 Summer Reading Club program brochure is now available online (<https://www.cowtx.org/DocumentCenter/View/16072/2023-SRC-Brochure>), or at the library in print form. Information about "Beanstack," the library's web-based Summer Reading Club software included (<https://wataugatx.beanstack.org/reader365>).

As a member of the MetroShare Consortium, Watauga Public Library (WPL) applied with the consortium members for a third "Regional ILS Cooperative Grant" with the Texas State Library and Archives Commission (TSLAC). The applicants were informed of approval from the Grant Review Panel in May 2023.

On April 26, 2023, MetroShare Directors meeting the 501 (C)(3) Non-Profit group (MetroShare Community of Libraries) was approved by the attendees.

The Adult Services Department has launched a new *At-Home Delivery Program*, focused on serving Watauga residents who cannot leave their homes.

During these dates in 2022 the "Door Count/Customer Traffic" was 1,673. For the same dates in 2023 the total was 2,204. This is a 31.7394% increase.

## Comments from Patrons:

"Eve ryo ne i s just so ni ce he re." - ano nymous

"Thank you for all your ef fort you put into thi s. It's a highlight for us." - Mr. Wa tso n (salsa tasting)

"You're such an exc epti o nal educa tor. I'm so impressed by you. Thank you so much." -pho ne call fr om Ve ra Sweet. She was calling to ask about upcoming adult classes.

"Keep the tastings going. They're grea t!" -ano nymous survey respo nse (salsa tas ting)

## Adult Services:



### Backyard Composting

**Thursday, May 11  
6:30PM - 7:30PM**

Composting at home reduces waste sent to the landfill and creates soil amendments for a healthy garden. Learn about the benefits of composting, how to design a pile, container options, and how to use it.

Brought to you by the Tarrant County Master Gardeners and the Tarrant Regional Water District. Everyone welcome. Free. Call 817-514-5865 for more information.

**WATAUGA**  
@the Watauga Public Library, 7109 Whitley Road

Tarrant County Master Gardener John Cheney shared his tips for composting and followed up this class with a bonus class on insect hotels.

Attendees love our tasting sessions. These classes teach people the art of tasting using all 5 senses.



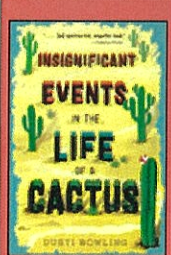
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**Friday, May 12  
4:30PM-5:30PM**

- Join us at the library as we taste salsa from a variety of companies. You will learn how to fully appreciate salsa through observing sight, sound, touch, smell, and taste.
- What a delicious evening!
- Free! Ages 18 & up.
- RSVP required at 817-514-5865.

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### Family Book Night



**Monday, May 15  
6:00PM to 7:00PM**

Join the Mayor of Watauga at the Watauga Public Library for an entertaining book event for all ages. We will discuss *Insignificant Events in the Life of a Cactus* by Dusti Bowling and share refreshments.

- We will also have fun book-based games and activities.
- Receive a free book journal after attending two meetings!
- Everyone welcome!

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Family Book Night brings all ages together to discuss middle-grade books. The Mayor is always our special

Mr. Novy is back and teaching art classes for adults! The May class focused on gray-scale acrylic painting.



### Acrylic Painting Class

**Thursday, May 18  
6:30PM - 8:00PM**

- RSVP required to save your spot. Call 817-514-5865.
- Join Steve Novy's popular art class for adults.
- Create a gray-scale acrylic painting in this class.
- All supplies provided. Free. Ages 18 and up.

**WATAUGA**  
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♦ Photos from Events:



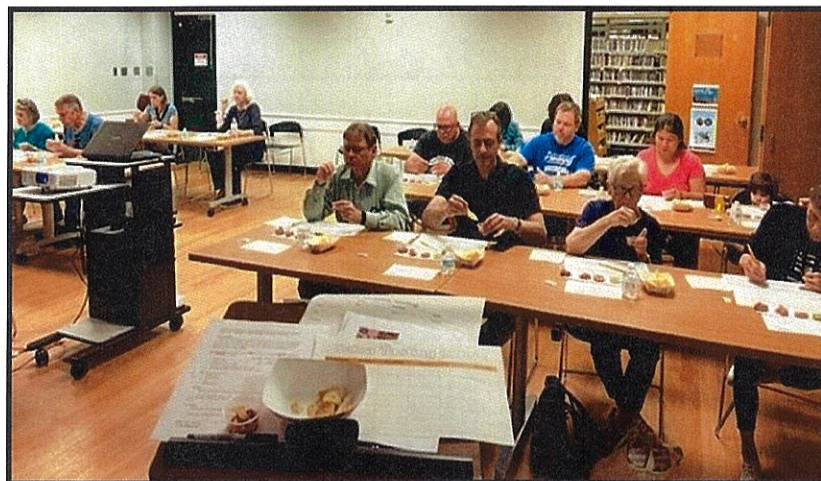
Insect Ho tels with Tarrant  
County Master Gardeners



Medicare Education Class



Mr. Novy's Black-and-White Acrylic Class



Salsa Tasting Class

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During these dates in 2022 the "Door Count/Customer Traffic" was 1,673. For the same dates in 2023 the total was 2,204. This is a 31.7394% increase.

## Comments from Patrons:

"Everyone is just so nice here." - anonymous

"Thank you for all your effort you put into this. It's a highlight for us." -Mr. Watson (salsa tasting)

"You're such an exceptional educator. I'm so impressed by you. Thank you so much." -phone call from Vera Sweet. She was calling to ask about upcoming adult classes.

"Keep the tastings going. They're great!" -anonymous survey response (salsa tasting)

## Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ◆ Curbside Service continues.
- ◆ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers. They send faxes and welcome informational questions.

### Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

#### Adult Events:

|                                       |    |  |
|---------------------------------------|----|--|
| ◆ Well-Read Book Club                 | 9  |  |
| ◆ Any-Book Book Club                  | 5  |  |
| ◆ Medicare Education Class            | 6  |  |
| ◆ Meditation (1 class)                | 5  |  |
| ◆ Knitting (4 sessions)               | 23 |  |
| ◆ Salsa Tasting Class                 | 16 |  |
| ◆ Blotted Line Printmaking (outreach) | 15 |  |
| ◆ Regional Spelling Bee (outreach)    | 48 |  |
| ◆ Star Wars Trivia                    | 17 |  |
| ◆ Family Book Night                   | 14 |  |
| ◆ Mr. Novy Art Class                  | 30 |  |
| ◆ Backyard Composting (TCMGA)         | 17 |  |
| ◆ Drought Gardening (TCMGA)           | 9  |  |
| ◆ Insect Hotels (TCMGA)               | 15 |  |
| ◆ Job Fair (vendors)                  | 21 |  |
| ◆ Job Fair (job seekers)              | 3  |  |
| ◆ ESL, beginner (10 classes)          | 66 |  |

#### Other:

|                                          |   |
|------------------------------------------|---|
| ◆ Staff Computer Classes (30 minutes +): | 1 |
| ◆ MetroShare Passport punches            | 0 |
| ◆ At-Home Delivery                       | 1 |

#### Facebook informational/social services slides:

- ◆ Friends of the Library Meeting
- ◆ Knitting and Crochet Group
- ◆ Meditation Classes
- ◆ Salsa Tasting Class
- ◆ Tough Plants for North Texas
- ◆ Craft the Day Away
- ◆ Medicare Education Class
- ◆ Acrylic Painting Class
- ◆ Any-Book Book Club
- ◆ Potato Chip Tasting
- ◆ (Bad) Behavior in Elizabethan England x 2
- ◆ Well-Read Book Club



**FRIENDS OF THE LIBRARY  
AT WATAUGA FEST**

## Adult Services:



**Backyard Composting**

**Thursday, May 11  
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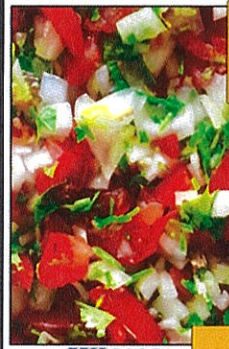
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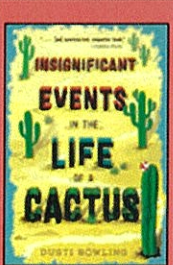
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**FOR ADULTS**

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## Early Childhood Literacy / Family Development & Enrichment

### Regular Youth Events:

- ♦ Mother Goose: (1) - 12
- ♦ Music & Movement (0) - 0
- ♦ Storytime: (4) - 178
- ♦ Sensory Storytime (0) - 0
- ♦ Bilingual Storytime: (0) - 0

### Special Programs (in person):

- ♦ 5/1,8,15,22,—Pokémon Club: 19,16,18,
- ♦ 5/5—Chess Club: 8

### Special Programs-Teen events:

- ♦ Anime Plus: 1
- ♦ Teen Summer Volunteer Training: 34
- ♦ ASPIRE STEM Projects Out Reach: 200

### Special Programs-Craft Take & Make:

- ♦ Spring Take-N-Make
- ♦ Solar Printing Take-N-Make

### ♦ Photos from Events:



Family Book Night with Mayor Miner

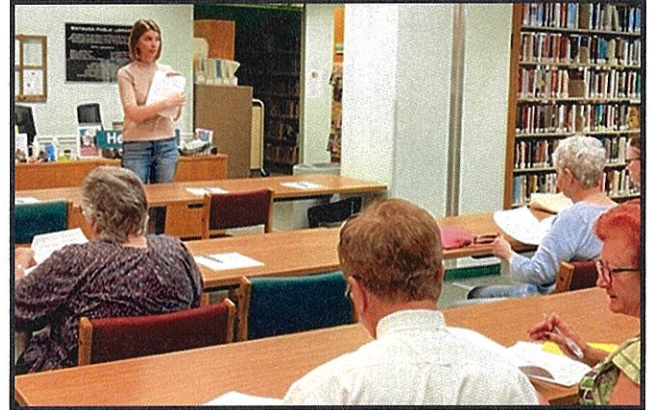


Job Fair with Goodwill

♦ Photos from Events:



Insect Hotels with Tarrant  
County Master Gardeners



Medicare Education Class



Mr. Novy's Black-and-White Acrylic Class



Salsa Tasting Class



Backyard Composting with Tarrant County Master Gardeners



Regional Spelling Bee

**WATAUGA PUBLIC LIBRARY-REPORT SUMMARY**  
**Monthly Report - May, 2023**

| <b>DEPARTMENT<br/>TOTALS</b>          | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
|---------------------------------------|--------------------------|---------------------------------|---------------------------------|---------------------------------|
| Circulation Total                     | 13,401                   | 12,634                          | 101,862                         | 83,769                          |
| Total in Collection                   | N/A                      | N/A                             | 121,627                         | 119,677                         |
| Programs                              | 48                       | 40                              | 624                             | 450                             |
| Program Attendance                    | 868                      | 709                             | 15,761                          | 9,525                           |
| Cards Issued                          | 129                      | 127                             | 951                             | 836                             |
| Library Visits                        | 5,732                    | 4,943                           | 47,045                          | 33,066                          |
| Notary Service                        | 15                       | 20                              | 125                             | 105                             |
| Reference & Directional Transactions  | 1,278                    | 944                             | 8,578                           | 6,310                           |
| Study Room Usage (hours)              | 393                      | 248                             | 3,864                           | 1,535                           |
| Volunteer Hours                       | 100                      | 14                              | 821                             | 405                             |
| Webpage Views                         | 2394                     | 2138                            | 15602                           | 14345                           |
| <b>CIRCULATION<br/>SERVICES</b>       | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Adult Books                           | 1,266                    | 1,201                           | 8,909                           | 7,542                           |
| Youth Books                           | 4,059                    | 4,300                           | 30,094                          | 27,379                          |
| Adult Books on CD                     | 86                       | 130                             | 728                             | 740                             |
| Youth Books on CD                     | 61                       | 32                              | 272                             | 197                             |
| Adult DVDs                            | 742                      | 607                             | 5,299                           | 5,003                           |
| Youth DVDs                            | 510                      | 427                             | 3,270                           | 2,765                           |
| Adult Kits                            | 2                        | 0                               | 2                               | 15                              |
| Youth Kits                            | 35                       | 10                              | 212                             | 162                             |
| Music CDs                             | 39                       | 17                              | 289                             | 292                             |
| Periodicals                           | 54                       | 41                              | 347                             | 327                             |
| eBooks                                | 320                      | 271                             | 2,457                           | 2,249                           |
| eAudiobooks                           | 400                      | 296                             | 3,013                           | 2,366                           |
| eMagazines                            | 39                       | 24                              | 254                             | 180                             |
| Checked out to MetroShare Libraries   | 1,391                    | 835                             | 10,220                          | 6,397                           |
| Renewals                              | 4,397                    | 4,443                           | 36,496                          | 28,155                          |
| <b>TOTAL CIRCULATION</b>              | <b>13,401</b>            | <b>12,634</b>                   | <b>101,862</b>                  | <b>83,769</b>                   |
| Holds/Requested Items Processed       | 1,930                    | 1,181                           | 14,337                          | 9,372                           |
| Interlibrary Loan Requests (TexShare) | 62                       | 101                             | 501                             | 669                             |
| <b>Curbside checkout transactions</b> | <b>3</b>                 | <b>7</b>                        | <b>26</b>                       | <b>74</b>                       |
| <b>Curbside-Misc. services</b>        | <b>138</b>               | <b>110</b>                      | <b>1,060</b>                    | <b>1,067</b>                    |
| Self-Check Out Transactions           | 689                      | 526                             | 4,974                           | 3,686                           |
| Self-Check Out-Items Checked Out      | 3,746                    | 3,059                           | 25,967                          | 19,742                          |
| Revenue Collected                     | \$ 1,481.60              | \$ 1,230.22                     | \$ 10,661.39                    | \$ 8,945.88                     |
| <b>ADULT<br/>SERVICES</b>             | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Number of Programs                    | 32                       | 16                              | 288                             | 104                             |
| Program Attendance                    | 360                      | 178                             | 3,356                           | 1,145                           |
| Volunteer Hours                       | 67                       | 0                               | 603                             | 0                               |
| Internet Users                        | 355                      | 370                             | 2,570                           | 2,453                           |
| <b>YOUTH<br/>SERVICES</b>             | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Number of Programs                    | 16                       | 24                              | 336                             | 346                             |
| Program Attendance                    | 508                      | 531                             | 12,405                          | 8,380                           |
| School Visits                         | 0                        | 1                               | 4                               | 1                               |
| Volunteer Hours                       | 33                       | 14                              | 218                             | 405                             |
| Youth Computer Users                  | 725                      | 575                             | 5,370                           | 3,825                           |
| <b>TECHNICAL<br/>SERVICES</b>         | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Material Items Received               | 351                      | 397                             | 3,527                           | 3,478                           |
| Materials Added                       | 364                      | 450                             | 3,653                           | 4,343                           |
| Materials Withdrawn                   | 281                      | 272                             | 2,494                           | 2,911                           |

# Watauga Public Library C.A.R.E.S.

June 2023

## Comments from the Library Patrons:

**"The Watauga reading log [for summer reading] got me back into reading again." -Vera Sweet (6/16/2023)**

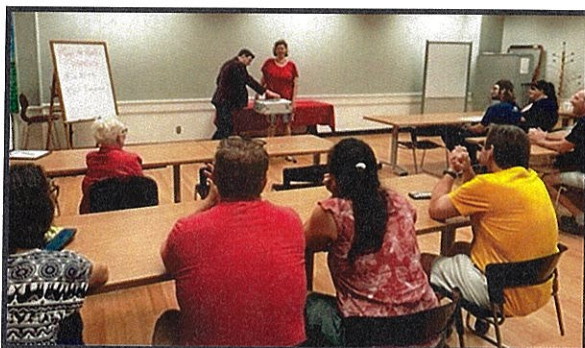
**In spring, a patron requested a Spanish-English Language Exchange. The group started meeting in June and will continue through July.**



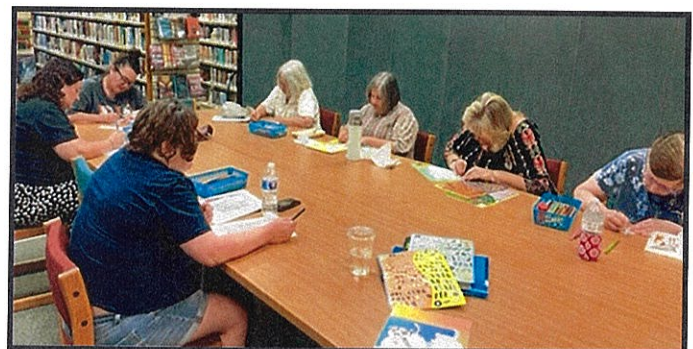
Mr. Novy's Art Class



Bad Art Night



Absolutely Fabulous Magic for Adults



Coloring and Cookies

## Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ♦ Curbside Service continues.
- ♦ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers. They send faxes and welcome informational questions.

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#### Adult Events:

|                                         |    |
|-----------------------------------------|----|
| ♦ Well-Read Book Club                   | 7  |
| ♦ Any-Book Book Club                    | 6  |
| ♦ Medicare Education Class              | 3  |
| ♦ Meditation (1 class)                  | 1  |
| ♦ Knitting (4 sessions)                 | 22 |
| ♦ Community Health Assessment           | 8  |
| ♦ Coloring and Cookies                  | 8  |
| ♦ Sugar Scrub Class                     | 30 |
| ♦ Selma's Art Class                     | 15 |
| ♦ Magic Show- James Munton              | 19 |
| ♦ Mr. Novy Art Class                    | 34 |
| ♦ Bad Art Night                         | 9  |
| ♦ Spanish-English Exchange (4 sessions) | 19 |
| ♦ ESL, beginner (4 classes)             | 45 |

#### Other:

|                                          |   |
|------------------------------------------|---|
| ♦ Staff Computer Classes (30 minutes +): | 0 |
| ♦ MetroShare Passport punches            | 6 |
| ♦ At-Home Delivery                       | 1 |

#### Facebook informational/social services slides:

- ♦ Community Health Assessment
- ♦ Spanish-English Language Exchange x 3
- ♦ Meditation X 2
- ♦ Coloring and Cookies x 2
- ♦ Bad Art Night
- ♦ Healthy Carbohydrates
- ♦ Sugar Scrub Class
- ♦ MetroShare Partner Libraries Passport
- ♦ Medicare Education Class x 2
- ♦ British Chocolate Tasting x 2
- ♦ Crafting Afternoon
- ♦ Any-Book Book Club
- ♦ Absolutely Fabulous Magic for Adults
- ♦ Well-Read Book Club x 2
- ♦ Knitting and Crochet
- ♦ Harp Essence Concert
- ♦ Crayon Batik Art Class
- ♦ Dinosaurs for Adults
- ♦ Pickle Tasting
- ♦ Greeting Card Crafts
- ♦ Acrylic Painting class
- ♦ Chess Club

## Adult Services:

**Spanish-English Language Exchange**

Do you want to improve your Spanish or English-speaking skills?



Practice your speaking skills.

Come to the Watauga Public Library on **Wednesdays at noon (starting June 7<sup>th</sup>)** to speak with native English or Spanish speakers.

Language Exchange is a great opportunity to share your language and culture, while learning a new language and culture from others. Participants will spend 30 minutes speaking English, and then speak Spanish for 30 minutes.

- All levels are welcome.
- For adults ages 18 and up.
- Call 817-514-5865 with questions.

**WATAUGA TEXAS**

Watauga Public Library, 7109 Whitley Road, 817-514-5865

Folks interested in practicing their Spanish-speaking skills with native Spanish speakers came to the Watauga Public Library on Wednesdays at noon for a Spanish/English Language Exchange. We hope to have ESL & GED classes back in Fall 2023!

Adults joined us for a night of making creations inspired by summer. Nine folks joined us to be creative and have fun!



**Bad Art Night**  
*Summer Edition*

**Thursday, June 8**  
**5:30PM to 7:30PM**

Adults can join us for a night of making creations inspired by summer. Get here early to choose your project/s as supplies are limited. Be creative and have fun! No experience necessary. Come and go as you please for this free event.

**WATAUGA TEXAS** @Watauga Public Library

**Coloring & Cookies**  
*for adults*

**Tuesday, July 11**  
**5:00PM-6:00PM**



Relax, unwind, and meet new people at this free event.



**WATAUGA TEXAS** @ the Watauga Public Library

Eight folks joined us to relax and unwind.

Nineteen adults attended this interactive, hands-on magic show. They received a bag of magic goodies to take home and show off to their friends & family! The event was presented by professional magician James Munton.



**Absolutely Fabulous**  
**Magic for Adults**

**Thursday, June 22**  
**6:30PM-7:30PM**

Watch an interactive, hands-on magic show for adults. Plus, you get to keep a bag of magic goodies to take home and show off to your friends & family! Presented by professional magician James Munton.

RSVP to receive a free magic kit at 817-514-5865.

**WATAUGA TEXAS** @the Watauga Public Library  
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## Early Childhood Literacy / Family Development & Enrichment

### Regular Youth Events:

- ♦ Mother Goose: (4) - **82**
- ♦ Music & Movement (0) - **0**
- ♦ Storytime: (15) - **611**
- ♦ Sensory Storytime (0) - **0**
- ♦ Bilingual Storytime: (0) - **0**

### Special Programs (in person):

- ♦ 6/5,12,19,26,—Pokémon Club: **22,17,24,20**
- ♦ 6/9,16,23,30—Chess Club: **10,8,12,6**

### Summer Reading Club in Person Events:

- ♦ 6/1—Big Vehicle Day: **1632**
- ♦ 6/3—Traditional Japanese Drums: **101**
- ♦ 6/5— Tween Monday Fort Worth Museum  
Science Club: **22**
- ♦ 6/6 —Snake Encounters: **616**
- ♦ 6/7—Art with Mr. Novy (Ages 5-7): **22**
- ♦ 6/8—Bilingual Family Night “Loteria”: **36**
- ♦ 6/12—Tween Monday Fort Worth Museum  
Science Club: **15**
- ♦ 6/13—Magic Show with Brett Roberts: **325**
- ♦ 6/14—Family movie “Harry Potter”: **17**
- ♦ 6/19—Tween Monday Fort Worth Museum  
Science Club: **9**
- ♦ 6/20—Puppet Show: **88**
- ♦ 6/21—Art With Mr. Novy (Ages 8-10): **28**
- ♦ 6/26—Tween Monday Fort Worth Museum  
Science Club: **15**
- ♦ 6/27—Texas A&M Roadside Chemistry  
Show: **147**
- ♦ 6/28—Family Movie “Fantastic Mr. Fox”:  
**12**

### Teen in Person Summer Events:

- ♦ 6/9—K(a)ke Pop: **10**
- ♦ 6/16—Juggling Class: **6**
- ♦ 6/23—Video Games & Crafts: **8**
- ♦ 6/30—Drum Circle: **4**

### Tween Events—Special Program:

- ♦ Anime Plus (1) - **4**
- ♦ Teen Summer Volunteer Training(1) -  
**5**
- ♦ Teen Summer Events (4) - **28**

### Takes & Makes—Special Program:

- ♦ Special Programs (4) - **119**
- ♦ Summer Reading Events (15) - **3085**

### Out Reach:

- ♦ ASPIRE STEM Projects (4) - **400**



Patron at Japanese Drum Performance

# **Big Vehicle Day & Summer Reading are Back !!!**



**Miss Barbara and her team welcomed everyone back with “Big Vehicle Day” to kick it off with, and the “2023 Summer Reading Club.”**

**And a special “Thanks” to all the City employees and local community members who make this event possible!**



♦ Photos from the Events:

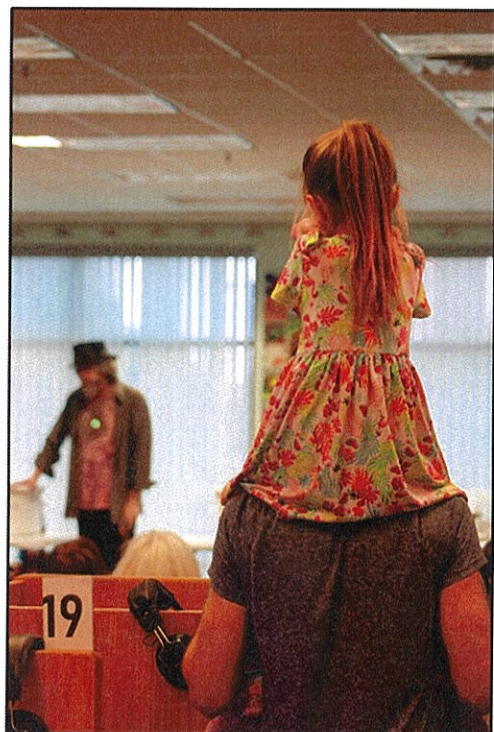
Big Vehicle Day from the City drone:



◆ Photos from the Events

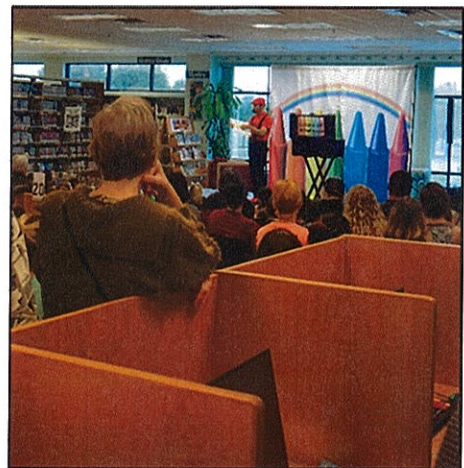


**Traditional Japanese Drum Performance  
With Goisagi**



**Snake Encounters with  
Daryl Sprout**

♦ Photos from the events:



**Magic Show with Brett Roberts**

- ♦ Photos from the events:



## Texas A&M Chemistry Road Show

**WATAUGA PUBLIC LIBRARY-REPORT SUMMARY**  
**Monthly Report - June, 2023**

| <b>DEPARTMENT<br/>TOTALS</b>          | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
|---------------------------------------|--------------------------|---------------------------------|---------------------------------|---------------------------------|
| Circulation Total                     | 18,336                   | 15,282                          | 120,198                         | 99,051                          |
| Total in Collection                   | N/A                      | N/A                             | 121,581                         | 119,559                         |
| Programs                              | 85                       | 78                              | 709                             | 528                             |
| Program Attendance                    | 4,622                    | 3,437                           | 20,383                          | 12,962                          |
| Cards Issued                          | 209                      | 231                             | 1,160                           | 1,067                           |
| Library Visits                        | 9,733                    | 8,351                           | 56,778                          | 41,417                          |
| Notary Service                        | 19                       | 17                              | 144                             | 122                             |
| Reference & Directional Transactions  | 1,287                    | 1,171                           | 9,865                           | 7,481                           |
| Study Room Usage (hours)              | 441                      | 344                             | 4,305                           | 1,879                           |
| Volunteer Hours                       | 426                      | 672                             | 1247                            | 1077                            |
| Webpage Views                         | unavailable              | 2948                            | 15602                           | 17293                           |
| <b>CIRCULATION<br/>SERVICES</b>       | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Adult Books                           | 1,378                    | 1,370                           | 10,287                          | 8,912                           |
| Youth Books                           | 7,057                    | 6,154                           | 37,151                          | 33,533                          |
| Adult Books on CD                     | 111                      | 113                             | 839                             | 853                             |
| Youth Books on CD                     | 44                       | 61                              | 316                             | 258                             |
| Adult DVDs                            | 741                      | 703                             | 6,040                           | 5,706                           |
| Youth DVDs                            | 821                      | 581                             | 4,091                           | 3,346                           |
| Adult Kits                            | 4                        | 0                               | 6                               | 15                              |
| Youth Kits                            | 48                       | 34                              | 260                             | 196                             |
| Music CDs                             | 43                       | 34                              | 332                             | 326                             |
| Periodicals                           | 55                       | 33                              | 402                             | 360                             |
| eBooks                                | 386                      | 240                             | 2,843                           | 2,489                           |
| eAudiobooks                           | 437                      | 353                             | 3,450                           | 2,719                           |
| eMagazines                            | 23                       | 18                              | 277                             | 198                             |
| Checked out to MetroShare Libraries   | 1,824                    | 1,135                           | 12,044                          | 7,532                           |
| Renewals                              | 5,364                    | 4,453                           | 41,860                          | 32,608                          |
| <b>TOTAL CIRCULATION</b>              | <b>18,336</b>            | <b>15,282</b>                   | <b>120,198</b>                  | <b>99,051</b>                   |
| Holds/Requested Items Processed       | 2,512                    | 1,682                           | 16,849                          | 11,054                          |
| Interlibrary Loan Requests (TexShare) | 63                       | 109                             | 564                             | 778                             |
| <b>Curbside checkout transactions</b> | <b>5</b>                 | <b>4</b>                        | <b>31</b>                       | <b>78</b>                       |
| <b>Curbside-Misc. services</b>        | <b>168</b>               | <b>99</b>                       | <b>1,228</b>                    | <b>1,166</b>                    |
| Self-Check Out Transactions           | 1,131                    | 885                             | 6,105                           | 4,571                           |
| Self-Check Out-Items Checked Out      | 5,952                    | 4,530                           | 31,919                          | 24,272                          |
| Revenue Collected                     | \$ 1,706.40              | \$ 1,737.00                     | \$ 12,367.79                    | \$ 10,682.88                    |
| <b>ADULT<br/>SERVICES</b>             | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Number of Programs                    | 26                       | 17                              | 314                             | 121                             |
| Program Attendance                    | 238                      | 153                             | 3,594                           | 1,298                           |
| Volunteer Hours                       | 19                       | 0                               | 622                             | 0                               |
| Internet Users                        | 468                      | 446                             | 3,038                           | 2,899                           |
| <b>YOUTH<br/>SERVICES</b>             | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Number of Programs                    | 59                       | 61                              | 395                             | 407                             |
| Program Attendance                    | 4,384                    | 3,284                           | 16,789                          | 11,664                          |
| School Visits                         | 0                        | 0                               | 4                               | 1                               |
| Volunteer Hours                       | 407                      | 672                             | 625                             | 1,077                           |
| Youth Computer Users                  | 925                      | 785                             | 6,295                           | 4,610                           |
| <b>TECHNICAL<br/>SERVICES</b>         | <b>Current<br/>Month</b> | <b>This Month<br/>Last Year</b> | <b>Year to Date<br/>2022-23</b> | <b>Year to Date<br/>2021-22</b> |
| Material Items Received               | 608                      | 739                             | 4,135                           | 4,217                           |
| Materials Added                       | 482                      | 492                             | 4,135                           | 4,835                           |
| Materials Withdrawn                   | 528                      | 610                             | 3,022                           | 3,521                           |

## Little Free Plaza

*A proposal for a collection of donation areas within the library for the community at-large.*

### **Why do we need these resources? Addressing the Gaps.**

#### ***A Discussion on Poverty & Watauga***

The United States Census Bureau has provided the data that in the city of Watauga, 9.3% of our city's population are "persons in poverty" (n.d.). This means that of the estimated population of 23,050 (United States Census Bureau [USCB], n.d.), the city of Watauga has 2,143.65 people living in poverty.

Poverty as specified by the U.S. Census Bureau comes from "poverty thresholds" and "poverty guidelines." Poverty thresholds have traditionally been "based on a formula based on average families' food expenditures and the then most economical food plan provided by the Department of Agriculture" (American Library Association [ALA], n.d.). These guidelines are issued annually and, according to the most updated version from the Federal Register via the U.S. Department of Health and Human Services, reveal that the current poverty guideline is \$14,580 for a household of one, \$19,720 for a household of two, and \$24,860 for a household of three (Office of the Assistant Secretary for Planning and Evaluation [ASPE], 2023)—and three is the average for a Watauga household (USCB, n.d.). These guidelines are what are used in "determining financial eligibility for certain federal programs" such as the Supplemental Nutrition Assistance Program (SNAP) and the National School Lunch Program (ASPE, 2023). An important note here is that if a family's total income exceeds the poverty threshold set for a family of their size—they're not considered, by the official definition set forth, in poverty (USCB, 2023).

This data is laid out here to illustrate what the base line the 9.3% would cover; the official numbers do not cover the residents that are close to the poverty threshold but slightly exceed it, nor do these number cover the families that are, essentially, living paycheck-to-paycheck.

#### ***Libraries and "Public Good"***

The American Library Association has recognized that there is a growing need for libraries "to respond to the increasing number of poor children, adults, and families in America" and, in their policy statement concerning library services to the poor, have listed promoting "the collection of food and clothing donations" among the organizations objectives for addressing the issue ("Extending," n.d.). This objective harkens back to the policy manual of the ALA. In the ALA policy manual under the Services and Responsibilities of Libraries section, you can find B. 8. 10—which is Addressing Poverty, Economic Inequality, and the Responsibilities of Libraries. This section specifically points to the goal of supporting "people who are experiencing poverty through programs, services, and resources" and reiterates the need for supporting and meeting the needs of all community members via policy development as well as event and services ("B8," n.d.). Overall, a core tenet of the ALA—and, truly, the profession of librarianship—is "social responsibility and the public good" ("About ALA," n.d.). There is a need within our community and it's a need that we can only assume the bare minimum of, with how the 9.3% above is calculated and how it disregards those close to that minimum. A way that we can do "good" by our public is by providing resources, such as documents and goods to go with our preexisting services.

And the best part is that this isn't new ground that we're attempting to tread.

There is a precedence of libraries participating in food programs (“Summer food,” n.d.) and establishing their own Little Free Pantries (Collaborative Summer Library Program [CSLP], n.d.). CSLP’s reasoning for this is that, by providing free food, “[libraries] directly address hunger and support vulnerable populations, attract new user groups, increase our visibility as a community asset, and position ourselves as an important stakeholder in community well-being” (n.d., para. 2). With everything we do as a library, we strive to be a cornerstone in our community and provide valuable resources that can be enjoyed by the whole population—without stigma or fee.

An example of a local library operating a similar pantry can be seen with Haltom City Public Library’s Care Closet and Food Pantry (images of HCPL’s Instagram post about donations as well as the in-person units are added in the document below). This is a library that is relatively close at 4.1 miles away—though it is also across the highway and almost one hour and twenty-one minutes to walk to.

The issue of distance and local resources will be discussed in the next section.

### ***Local Places of Assistance***

In the area of Watauga—and, specifically, The Watauga Public Library—there are few resources for people in need of basic sanitation supplies and sustenance.

Of the closest resources available, the Community Enrichment Center (CEC) is 3.5 miles away from WPL and the food bank is only open weekdays with only Tuesday having evening hours (until 7:30PM). If a person needed the resources provided by the CEC and they didn’t own transportation, it would take them approximately one hour and twenty-three minutes to get from the library to the CEC.

The Lifestyle Christianity Food Pantry is available each Saturday—but for only two hours in the morning (8-10AM), and the [form for applying for assistance is broken on their website](#). With the food pantry site being on the same block, this would be an excellent resource, but for a very limited portion of those searching for assistance.

In addition to the limited hours or potential difficulty in accessing the above resources, there is also the barrier of religion. There are no close resources available that are secular or that don’t explicitly have Christian beliefs tied to their mission statement. The Tarrant County Food Bank would fulfill that option, but the location is 13.8 miles from WPL, making that a seemingly impossible distance to travel for someone with limited transportation.

These above reasons are why the [Little Free Pantry](#) movement has gained momentum. Our idea for a Little Free Plaza borrows and expands on the ideas put forth from the Little Free Pantry and Little Free Library to create something special and uniquely helpful to our community.

### **What is the Little Free Plaza?**

The Little Free Plaza (LFP) is a collection of shelves that contain necessities that the community can use. The plan is to have a section for food, clothing, toiletries, and extra space for us to grow into.

If we have the design be that of a plaza, we can make the shelving fun and straightforward in what its purpose is. This would also assist with keeping the different supplies separated and make it easier to inventory.

### **Where would the location of the LFP be?**

The LFP would be at the front of the Watauga Public Library. It would consist of the area right along the outer wall near the bathrooms. The depth of the LFP would be roughly the same as the column that is outside the public bathrooms, so it shouldn't be obtrusive. Because the LFP would be at the front of the library, tucked away, it'll be easier for people to use the service without feeling watched or judged.

Since the LFP would be inside the library, the materials used for building the structure and the items housed by would not be damaged by weather and need to be replaced frequently from sun/water/wind damage.

### **How would we maintain the LFP?**

Once the shelving is in place, we will maintain the supply through community donations as well as collaboration with local stores and organizations. A confirmed partner would be the local Girl Scout chapter. (We have already discussed the possibility of a LFP with the group to gauge their interest, and the group has confirmed that they would be interested in assisting in however we see fit as long as it's within their abilities.) A possible partner, outside of the local Girl Scout troupe, is the Watauga chapter of Sertoma.

The cleanliness and organization of the LFP will be maintained by our Teen Volunteers or the local Girl Scout chapter. We'll have a specific set of rules for the volunteers to follow but allow them to maintain the organization of the LFP in an empowering manner.

Typically, the LFP would need to be organized each week and with general upkeep in mind (i.e. removing expired items, positioning items to be more visible, ensuring items are in the correct category). Similar to how many commercial businesses have bathroom charts about when the room was last cleaned and by who, we would be able to have a clipboard checklist that could guide our volunteers. The list would be kept at the Youth desk to preserve anonymity, etc.

As for the items: WPL does already run multiple drives for other organizations—so this would be like a prolonged drive that people can donate to if they wish to. As mentioned previously, we'll reach out to service-based organizations and work within grants to keep the LFP functioning. A potential grant program we can apply for is the Walmart Local Community Grant; this would be a way to fill in the gaps or the LFP.

WPL can also create food-based take-and-makes, which can lead into different learning concepts involving families and food. This topic could be something that we partner with WIC over—to highlight their services and resources, etc. Having food-based take-and-makes would allow for the library's events to benefit the LFP and to expand to cover more of our community's needs.

See also: <https://www.csipreads.org/libraries-and-summer-food/>

**Note:** *The Girl Scouts take a break in the summer months for camps, etc. During this period, we can have summer teen volunteers also check on the LFP.*

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## Library Pantries Feed Communities!

### United States of America

By the CSLP Child & Community Well-Being Committee and participating libraries

In July 2020, the Collaborative Summer Library Program asked readers to submit a photo if they host a Little Free Pantry or have a pantry shelf in the library. [Check out the gallery of library pantries.](#) You will visit libraries in Delaware, Iowa, Kansas, Kentucky, Maine, Maryland, North Carolina, Ohio, and Wisconsin that are feeding their communities in creative and caring ways.

Many libraries participate in the Summer Food Service Program or provide afterschool snacks. Hosting a Little Free Pantry or pantry shelf is another way that libraries can increase their capacity to meet community needs. Food distribution is certainly a non-traditional library service, yet libraries and food are a great fit. Everyone is welcome at the library, and no one pays admission or is expected to buy anything. The library has always given stuff out for free. There is no stigma to the library. Think about these attributes in terms of providing food to people in need. And think of what libraries gain by participating in food distribution: we directly address hunger and support vulnerable populations, attract new user groups, increase our visibility as a community asset, and position ourselves as an important stakeholder in community well-being.

Interested in hosting a Little Free Pantry or pantry shelf at your library? It can be as simple as setting aside a space in your lobby, or other accessible area, for a shelving unit or basket. If you would like to establish a permanent outside structure, the Little Free Pantry website offers a [helpful FAQ](#) covering location, building, and stocking, and a [resource page](#) that links to plans, supply lists,



This story shared with the permission of the Collaborative Summer Library Program. Learn more at their [Libraries](#) and [Summer Food](#) initiative.



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publicity materials, and more.

Before you set up your pantry:

- If appropriate, confirm with your governing authority that your plan meets building and zoning codes. You may also need approval of your library Board, and even if this is not required, it's smart to communicate your plan to the Board, all library staff, and other stakeholders, talk through any concerns, and generate support before you get started.
- Decide how the pantry will be stocked. Will it rely exclusively on community donations? Or will it be stocked by the library, or the Friends group, or an outside partner such as a food pantry, nonprofit organization, or school? Who will monitor the pantry for cleanliness and to ensure it is appropriately stocked?
- Decide what items are acceptable: nonperishable food only? Produce? (community members who garden may be happy to share their surplus!) Personal toiletry products? School supplies?
- Develop a plan for initial and ongoing publicity. The Little Free Pantry website resource page includes sample publicity items. The CSLP Libraries and Summer Food guide includes ideas and talking points for summer meals which can be adapted to support a pantry.
- Consider inviting your community to help establish the pantry. Depending on current social distancing guidelines, you may not be able to have a group work together, but under pre- or post-pandemic circumstances, building a Little Free Pantry could be a great project for a Teen Advisory Group, a makers club, or even a book discussion group (in conjunction with reading a book on building/architecture or on food!). You may think of creative ways to involve your community and connect to library programming even with social distancing guidelines in place.

Please let us know if you establish a Little Free Pantry or pantry shelf at your library. Thank you for all the many ways you support your community!

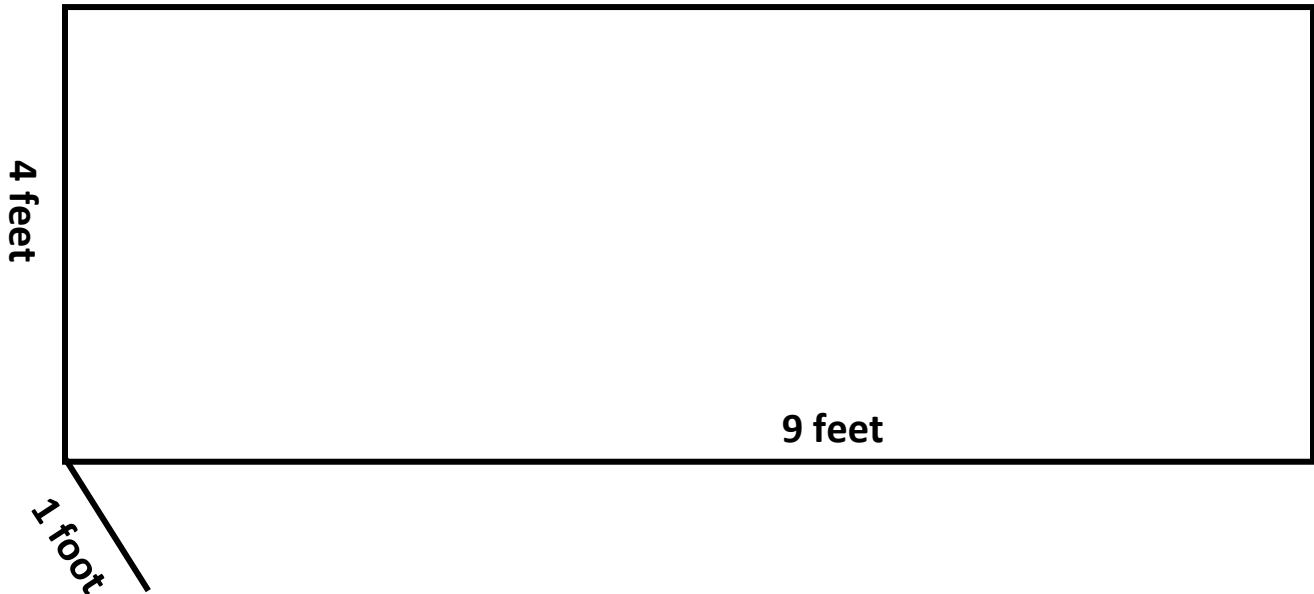
**Image description:** Collaborative Summer Library Program discussing Little Free Pantries in public libraries.

## Plan & Outline

*This is the basic, practical outline of how the LFP can be implemented.*

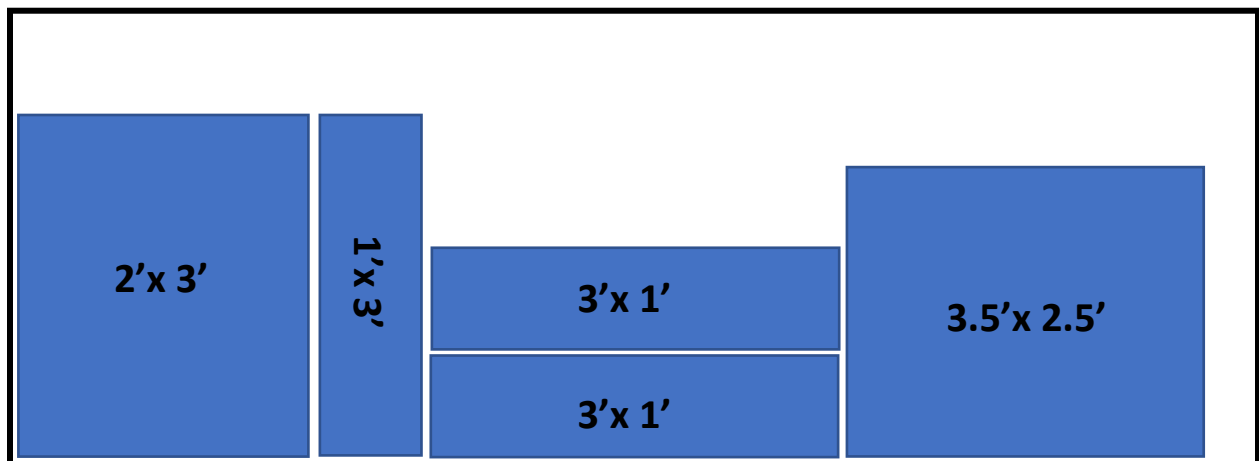
### Dimensions

The depth of the column is one foot and the length the LFP can take up is nine feet. The height is less specific, but we can shoot for roughly four feet.



### Structure Plan

Within this outlined space, we can place multiple, smaller bookshelves or a mixture of smaller and larger shelving units. This portion of the proposal relies both on donated pieces and potential purchasing.



## **“Building” Pricing**

Based on the loose dimension outline shown previously. Two bookcases are ready to be donated by one of the Youth Services librarians and LFP is also open to requests for structure donations (in case anyone else from the library are interested in donating used bookcases, etc.)

There are three cube bookcases, one regular bookcase, and a storage bin shelf listed with their prices from Target. This is a rough estimate of what kind of storage we desire, based off the different items we wish to house in the LFP.

A moveable, night option should also be considered (i.e. a wooden crate or storage option with wheels). This option would be separate from the stationary collection of shelves, as to keep the main structure of the LFP from weather erosion and/or damage. Having a separate, smaller box to place outside would also be beneficial to providing an option to people who are unable to make it to the library during the business hours or during closures; this idea is reminiscent of how we have a drop box for books.

### *Structural Pricing List*

- [3' x 1' → Target \[Room Essentials\] bookcase](#) : \$31 [two ready to be donated]
  - 50 lb. limit when horizontal, 15 lb. when vertical
- [2' x 3' → Target \[Room Essentials\] bookcase](#) : \$25
- [3.5'x 2.5' → Sumatra Toy Storage Organizer with Storage Bins \(16\)](#) : \$95
  - 30 lb. max shelf weight

**TOTAL: \$151\***

*\*Excludes donated pieces*

### *Optional night/closures box*

- [Crates and Pallet 18 in. x 12.5 in. x 9.5 in. Large Wood Crate](#) : \$15
- Optional: [Caster wheels](#) : \$30

**OPTIONAL COST: \$45**

## **Supplies Pricing**

Like all Little Free Libraries and Little Free Pantries, each established bank included a general stocking price point—with hopes that the community will add items as well. Shopping lists will be included at the LFP, so community members can find a list of what the LFP might need. In general, it should have whatever you purchase for your own home.

### *Supply Pricing List*

- |                                              |                                            |
|----------------------------------------------|--------------------------------------------|
| • Grains (rice, oatmeal, dried pasta) - \$20 | • Boxed/instant meals - \$30               |
| • Protein (canned tuna, beans) - \$20        | • Hygiene (dental, body) - \$30            |
| • Vegetables (canned) - \$20                 | • Household products (toilet paper) - \$20 |
| • Fruits (canned) - \$20                     |                                            |

**TOTAL: \$160**

## Checklist Plan

*This is a general idea of what the weekly checklist could look like.*

### Checklist Ideas

- Remove expired items
- Remove trash/non-usable items
- Ensure that all items are in the correct categories
- Ensure that all hand-outs are restocked
- If applicable: Leave a note for WPL about what items are needed
- If applicable: Bring in the overnight/closures box and place items back on the shelves

### Example Table

| Date | Task                                                                                   | Initials |
|------|----------------------------------------------------------------------------------------|----------|
|      | Remove expired items                                                                   |          |
|      | Remove trash/non-usable items                                                          |          |
|      | Ensure that all items are in the correct categories                                    |          |
|      | Ensure that all hand-outs are restocked                                                |          |
|      | If applicable: Leave a note for WPL about what items are needed                        |          |
|      | If applicable: Bring in the overnight/closures box and place items back on the shelves |          |

### Overall

Based off troubleshooting after launch, we'll adjust the list and the frequency in which tasks are done.

In the case that there are not volunteers available and the LFP needs to be looked after, the Youth Services staff and librarians will ensure that the LFP is tended to.

In general, the Youth Services department will look after

- the promotion of the LFP and its donation requests
- the task list and volunteer hours (if applicable)
- filling out grants to stock the LFP if needed
- create and print handouts on applicable resources
- request and stock brochures and handouts from organizations such as WIC

Because this is a more passive service, similar to our seasonal donations for other organizations, the staff time used for the administration of the LFP would be minimal and would be easily managed by volunteers (our teens and local Girl Scouts).

Search

Need Help

Sign Up

DONATE

## What Hunger Looks Like in Texas

In Texas, 3,720,710 people are facing hunger - and of them 1,395,890 are children.

1 in 8 people

face hunger.

1 in 5 children

face hunger.

People facing hunger in Texas are estimated to report needing

**\$1,651,298,000**

more per year to meet their food needs.

The average cost of a meal in Texas is \$2.76. Data from Feeding America's [Map the Meal Gap](#) study. [Learn more >](#)

## Supplemental Nutrition Assistance Program (SNAP) in Texas

Charitable programs are unable to fully support those facing hunger. The combination of charity and government assistance programs are necessary to help bridge the meal gap.

SNAP, formerly food stamps, provides temporary help for people going through hard times – providing supplemental money to buy food until they can get back on their feet.

In Texas,

**53.4%**

of households receiving SNAP benefits have

**children**

\$4,767,112,796 distributed through SNAP generated

**\$8,104,091,753**

in economic activity\*.

\*Economists estimate that every dollar a household redeems through SNAP generates about \$1.70 in economic activity.

### 18 Feeding America Food Banks that serve Texas

Feeding America food banks serve large areas and will be able to find a feeding program in your local community.

**HARVEST**  
REGIONAL FOOD BANK

[Harvest Regional Food Bank, Inc.](#)

3120 East 19th Street  
P.O. Box 707  
Texarkana, AR 71854  
870.774.1398

[www.harvestregionalfoodbank.org](http://www.harvestregionalfoodbank.org)

FIND FOOD

VOLUNTEER

**Food Bank of West Central Texas**

5505 N. First  
Abilene, TX 79603  
325.695.6311

[www.fbwcct.org](http://www.fbwcct.org)

FIND FOOD

VOLUNTEER

**HIGH PLAINS FOOD BANK**

[High Plains Food Bank](#)

815 S. Ross  
PO Box 31803  
Amarillo, TX 79120

**Image description:** Feeding America page concerning hunger in Texas. This includes the overall stat that 1 in 8 Texans face hunger as well as information on a few food banks.

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**Image description:** (Top) Social media post from Haltom Public Library advertising for donations to their Care Closet and Food Pantry, which accepts food and hygiene products as donations. (Left) The HCPL Care Closet and Food Pantry as it is located in the library.

**Note:** Their set-up is similar to the proposed, with the storage units located in a hall off near the bathrooms for privacy. We would also prefer to include pamphlets and flyers in our set-up as well.

January 24, 2019

Do you host a mini? Have you seen the map and wondered, "How do I put my mini on it?" This step-by-step guide is for you!

- The quickest route is to start from [here](#). You can find the map from the [Little Free Pantry home page](#), too; click "MAP."
- Now, click the "ADD PANTRY" button seen here.

Map  
project you steward!

ADD PANTRY

1. In fields, "Pantry Name," "Your Name," and "Email Address." Please note that the "Your Name" and "Email Address" boxes are checked, which means they will be public. Should you wish to make either private, uncheck the appropriate box/es.
2. "Address of Pantry Location" is the next, larger field. For accurate map pin placement, please enter the address as you would address an envelope. Lots of cities share names *and* street names. Usually, the map is smart, but every once in a while, a pin goes rogue!
3. Next, you MUST indicate Type of Box, "Little Free Pantry," "Blessing Box," or "Other." If you don't, after clicking submit, you'll see the angry red letters! (I admit to not remembering why I thought this information was critical.)
4. "Receive Suggestions" is checked. If you leave it checked, a button that reads "Email Steward" will appear at the end of your map project page. Probably goes without saying that folks may email you by clicking it. Don't want the button? Simply uncheck the "Receive Suggestions" box.
5. You may add two photos. Consider uploading photos from angles that communicate location; an image of your project from the street is helpful.

**Image description:** Little Free Pantry's description on how to add your pantry to their database so the pantry will appear on their map when people are searching for assistance in your area.

6. The map likes smaller images. Before approving submissions, I check orientation, download and resize if necessary. Re-size and I'll love you forever.
7. Tell folks about your project in the "Description" field. Anything you want folks to know—more about the location, about the stewards, why. Anything. In addition to nonperishables and paper goods, each mini contains a story about its community. Tell us.
8. The Shipping Address...I've no anecdotal evidence that a steward's received a shipment because that steward included a shipping address with their map submission, but I included it as an option in case. If you're the "lots of lines in the water type," please indicate your shipping address exactly as you'd address an envelope and know that the information will be public.
9. Anything you want me to know? Put it in the "Notes to the Curator" field!
10. Click "Submit."
11. If all's well that ends well, a screen will pop up that looks like this.

## Pantry Submitted!

Your pantry has been submitted for review. Thank you!

[RETURN TO MAP](#)

Your submission will not immediately appear on the map, as all submissions are reviewed and approved (are images right side up and appropriate, are pins accurate, etc.). Typically, your project will be represented on the movement map within a week!

Thank everyone of you who've taken the time to go through this process. (That blue swath IS satisfying.) More important, folks in need use the map to connect with the resources you provide. Thank you, thank you for being there.

**Image description:** Continuation of the Little Free Pantry's description of how to set up your pantry in their database.

## Citations

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United States Census Bureau. (2023, June 15). *How the Census Bureau measures poverty*. <https://www.census.gov/topics/income-poverty/poverty/guidance/poverty-measures.html>

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## Examples of library pantries via CSLP article



Pataskala Public Library in Ohio set up its Little Free Pantry this summer.



McCracken County Public Library in Paducah, Kentucky. Area Little Free Pantries have their own Facebook page:  
[www.facebook.com/Paducahminifoodpantry](https://www.facebook.com/Paducahminifoodpantry)



Pantry shelves at the George Culver Community Library in Sauk City, Wisconsin



Kincaid Community Library in Kansas has hosted a pantry since April 2019 for its small, rural town.



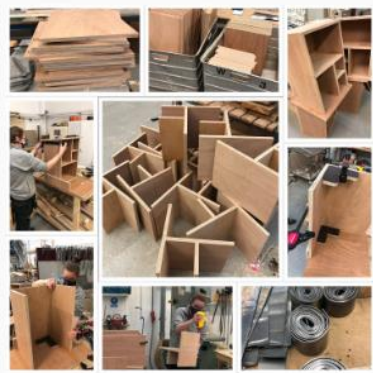
The Little Free Pantry at Johnston Public Library in Iowa



Close-up of the Blessing Box at Danbury Public Library, North Carolina

**Image citation:** These are pulled from the CSLP page cited above ("Library Pantries Feed Communities!") where they were used as example images. The images and their descriptions are specifically located in this document:  
[https://www.csllpreads.org/wp-content/uploads/2020/08/library\\_pantries\\_feed\\_communities\\_web\\_version\\_081320.pdf](https://www.csllpreads.org/wp-content/uploads/2020/08/library_pantries_feed_communities_web_version_081320.pdf).

# Examples from @littlefreepantry on Instagram!





## **MINUTES**

### **WATAUGA LIBRARY BOARD REGULAR MEETING TUESDAY, MAY 9, 2023 WATAUGA CITY HALL COUNCIL CHAMBERS**

#### **CALL TO ORDER**

Vice-Chairperson Neal called the meeting to order at 6:30 pm.

#### **ROLL CALL**

The meeting convened with the following members present:

Kip Woodruff  
Lindsey Neal  
Kristen Chapman  
Pedro Rivera  
Ann Rodriguez  
Henrietta Egenti  
Whitney Isbell

Chairperson/Place 7 (Absent with notice)  
Vice-Chairperson/Place 1  
Secretary/Place 6  
Place 2  
Place 3 (Absent without notice)  
Place 4  
Place 5

and  
Arthur Miner  
Malissa Minucci  
Linda Proskey  
Lana Ewell

Mayor  
City Council Liaison  
City Secretary  
Director of Library Services

#### **ANNOUNCEMENTS**

Vice Chairperson announced that cybersecurity training was due June 30..

#### **PUBLIC COMMENT**

No requests for public comment were received.

#### **PUBLIC TESTIMONY FOR ACTION ITEMS**

No requests for public testimony were received.

#### **REPORTS**

3/14/2023 Library Board Minutes-page 1

## **1. Library Director's Report**

Director Ewell reported that the summer season has kicked off. There will be a break from Youth Storytime in May due to staff issues. The library finds part-time employee positions challenging to fill, and volunteers are lower than usual, partly due to the National Honor Society changing their guidelines for the number of hours that can be earned volunteering at one place. June 1 marks Big Vehicle Day and the kickoff to the Summer Reading Program. Director Ewell complimented the staff on the great program and the effort to get it right.

## **CONSENT AGENDA**

Vice Chairperson Neal read the following consent addenda items:

### **1. Discuss and consider action on the March 14, 2023, Library Board Meeting Minutes.**

Member Rivera made a motion to approve the minutes as written. Member Isabell seconded the motion. Vice Chairperson Neal called for a vote.

Motion carried 5-0-0-2.

Ayes, Neal, Chapman, Rivera, Egenti, Isabell

Nays: None

Abstain: None

Absent: Woodruff, Rodriquez

## **ACTION ITEMS**

### **1. Update of Material Selection Policy**

Director Ewell addressed the changes from the current Material Selection Policy and the desire to clarify the policies and procedures in the draft.

Secretary Chapman made a motion that the Material Selection Policy be passed as presented. Member Rivera seconded. Vice Chairperson Neal called for a vote.

Motion carried 5-0-0-2

Ayes: Neal, Rivera, Egenti, Isbell, Chapman

No: 0

Abstain: 0

Absent: Woodruff, Rodriquez

## **ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

## **ADJOURNMENT**

Vice Chairperson Neal adjourned the meeting at 6:40 pm.

Approved: this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Signed: this \_\_\_\_\_ day of \_\_\_\_\_, 2023

APPROVED:

ATTEST:

\_\_\_\_\_  
Kip Woodruff, Chairperson

\_\_\_\_\_  
Kristen Chapman, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



**MINUTES  
WATAUGA LIBRARY BOARD  
REGULAR MEETING  
CITY HALL COUNCIL CHAMBER,  
7105 WHITLEY ROAD  
TUESDAY, JULY 11, 2023  
6:00 PM**

**CALL TO ORDER**

Chairperson Kip Woodruff called the meeting to order at 6:00 p.m.

**ROLL CALL**

The meeting convened with the following members present:

Kip Woodruff  
Lindsey Neal  
Kristen Chapman  
Pedro Rivera  
Ann Rodriguez  
Henrietta Egenti  
Whitney Isbell

Chairperson/Place 7  
Vice-Chairperson/Place 1  
Secretary/Place 6  
Place 2  
Place 3 (Absent with notice)  
Place 4  
Place 5

and  
Arthur Miner  
Andrew Neal  
Linda Proskey  
Lana Ewell

Mayor  
Council Liaison  
City Secretary  
Director of Library Services

**ANNOUNCEMENTS**

There were no announcements.

**PRESENTATIONS**

There were no presentations.

**PUBLIC COMMENT**

No requests for public comment were received.

**PUBLIC TESTIMONY FOR ACTION ITEMS**

July 11, 2023, Library Board Minutes-page 1

No requests for public testimony were received.

## **REPORT**

### **1. Library Director's Report**

Director Ewell reported that numbers are increasing despite Whitley Rd still being torn up. Patrons have been able to locate the library through the construction, and the Summer Reading Program has been going well. Programming for youth services has been well attended, with the A&M Roadshow and bilingual programs being noted as successes. July 31 will wrap up the program, giving the staff the month of August to prepare for the school year. Additionally, Metroshare directors approved the bylaws to become a 501 (c)(3) and have now been recognized by the state, making getting grants easier for different projects.

A local Girl Scout troop has shown interest in creating a personal care product cabinet in the library lobby. Director Ewell provided an article that explained how such things work well in other libraries. Member Isbell expressed concern that this could become an undesirable project for the staff to maintain. Director Ewell responded that more conversation could be had when the troop returns from summer break with more details and an action plan.

Trina Nosenzo also reported to the board regarding the process of her Masters in Library Science degree, intending to help the board and the public better understand the professional requirements of becoming a librarian. She explained some of her completed classes and assignments and how the degree path works. She noted that librarians are trained in information retrieval, public service, and collection development and maintenance, among many other areas that aren't immediately known to most of the public.

## **CONSENT AGENDA**

There were no consent items.

## **ACTION ITEMS**

There were no action items.

## **ITEMS FOR FUTURE AGENDAS**

## **ADJOURNMENT**

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 6:28 pm

Approved: this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Signed: this \_\_\_\_\_ day of \_\_\_\_\_, 2023

APPROVED:

ATTEST:

\_\_\_\_\_  
Kip Woodruff, Chairperson

\_\_\_\_\_  
Kristen Chapman, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office