



**MINUTES
CHARTER REVIEW COMMISSION
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
AUGUST 17, 2023
6:00 PM**

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:15 p.m.

ROLL CALL

The meeting convened with the following members present:

Kip Woodruff
Jillian Giles
Jan Hill
Cristy Blackburn
Vacant
Vacant
Vacant

Chairperson, Place 7
Place 1
Place 2
Place 3
Place 4
Place 5
Place 6

and
Arthur Miner
Linda Proskey
David Berman
Mark Taylor
Lisa Benavidez

Mayor
City Secretary
City Attorney
Council Liaison
Assistant to the City Secretary

ANNOUNCEMENTS

There were no announcement

PUBLIC COMMENT

No Requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No Requests for public testimony were received.

PRESENTATIONS

1. City Attorney to discuss the objectives, responsibilities, assignments, and format for the Charter Review Committee.

David Berman, City Attorney explained the responsibilities of the charter review committee. Suggested that the committee breaks up in groups and each group takes sections of the Charter. He also said that they should keep the total changes to 5 to 10, because the more propositions most people will not vote and will walk away. He said to look for inconsistencies in the existing charter, follow the open meetings act, all correspondence is an official communication and needs to be submitted to the City Secretary and that the committee should give themselves a deadline to have the review completed and submitted to council. He also said to narrow the scope that they do not need to review every one of the articles. The Charter can be reviewed every two years.

ACTION ITEMS

1. The committee will discuss and consider possible action on additions, deletions, and amendments to the Watauga City Charter.

Kip Woodruff, Chairperson opened the discussion.

The committee did not have anything to consider at this time.

Jan Hill made a motion to postpone this item until a later date. Cristy Blackburn seconded the motion.

Kip Woodruff called for a vote.

Motion carried 4-0-0-0.

Ayes, Woodruff, Giles, Hill, Blackburn

Nays: None

Abstain: None

Absent: None

2. Discuss and consider action on the date and time of the next Charter Review Committee meeting.

Kip Woodruff opened the discussion asking if anyone had a suggestion on a date.

Cristy Blackburn said that Fridays work the best for her.

Jan Hill made a motion to schedule the next Charter Review Commission meeting on Friday September 8, 2023, at 6:00 pm. Jillian Giles seconded the motion.

Kip Woodruff, Chairperson called for a vote.

Motion carried 4-0-0-0.

Ayes, Woodruff, Giles, Hill, Blackburn

Nays: None

Abstain: None
Absent: None

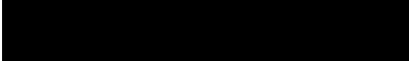
ADJOURNMENT

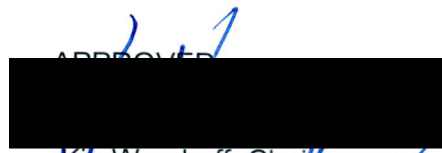
Kip Woodruff, Chairperson adjourned the meeting at 6:10 pm

Approved: this 22 day of September, 2023

Signed: this 22 day of September, 2023

ATTEST:


Lindsey Neal, Secretary


Kip Woodruff, Chairperson

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office