



AGENDA
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
WEDNESDAY, OCTOBER 18, 2023
12:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council

member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

1. Supervisor report of activities.

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the September 13th, 2023 meeting minutes.
Tonya DeGrand, ACO

ACTION ITEMS

1. Discuss and consider action on scheduling meetings for the year 2024.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on October 13, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: October 4, 2023
TO: Animal Services Advisory Committee Member
FROM:
SUBJECT: Supervisor report of activities.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Supervisor report of activities 10.18.23

REVIEWED BY:

Robert Parker, Police Chief
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 10/12/2023
Approved - 10/12/2023
Final Approval - 10/12/2023

Approved as to form for inclusion on Agenda

Supervisor Report of Activities for Animal Advisory Meeting 10.18.23

1. The live release rate for fiscal year 2022/2023 is %85.24. That is an increase from last fiscal year's 82.91%. There was an increase of 152 more animals that were impounded this year than last year.
2. We are about to hire two new officers to make the shelter fully staffed.
3. Chapter 6 of the Watauga City Code pertaining to Animal Control is still being revised before being presented to the committee.
4. A Veterinarian is still being sought to be a part of the committee.



**MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, SEPTEMBER 13, 2023
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
11:30 AM**

CALL TO ORDER

The Animal Services Advisory Board of Watauga, Texas convened at 11:30am by Vice Chairperson Kevin Mead

ROLL CALL

The following members present:

| | |
|------------------|----------------------------|
| Sgt. Kevin Mead, | Member |
| Tonya DeGrand, | Member |
| Stacy McCool, | Member – Absent w/o notice |

And

| | |
|-----------------|---------------------------------|
| Linda Proskey, | City Secretary |
| Lisa Benavidez, | Assistant to the City Secretary |
| Robert Parker | Chief of Police |
| James Parham | Police Lieutenant |
| James Varelans | Police Sergeant |

PUBLIC COMMENT

There were no public comments.

PUBLIC

PRESENTATIONS

1. Supervisor report of shelter activities.

Some minor improvements occurred to the animal shelter. The front door has new decals to make it easier to read and look more professional, the front door handle now has a push handle to help prevent dogs from pushing the

door open, and the Animal Services sign was repainted to make it stand out more. Erosion issues were resolved surrounding the building as well. Two new officers have been hired and are currently in training. A new washer and dryer were purchased. Clear the Shelter event lasted the whole month of August, and 30 animals were adopted. Our current live release rate is at 85.5%. The "Humane Educators" have been contacted to help revamp the entire Chapter 6 ordinance section for Animal Services. More updates are coming as the possible changes are being reviewed before being presented to the committee. A veterinarian is still being sought to join the animal advisory committee.

CONSENT AGENDA

1. Consider approval of the March 7th, 2023 meeting minutes.

DeGrand made the motion to approve the minutes for the March 7th, 2023 Animal Services Advisory Meeting. Mead seconded the motion to approve. Mead made a point in order to make a vote. Vote passed 2.0.0.0

Motion Passed
Ayes: DeGrand, Mead Nays: None
Abstain: None Absent: McCool

2. Discuss and consider action on scheduling the next meeting date for the year 2023.

It was discussed that the last meeting this year should be October 18th, 2023. Mead made a motion to approve. DeGrand seconded that motion.

Motion Passed.
Ayes: DeGrand, Mead
Nays: None
Abstain: None
Absent: McCool

ADJOURNMENT

Meeting adjourned at 10:45 am

APPROVED: this _____ day of _____, 2023.

SIGNED: this _____ day of _____, 2023.

APPROVED:

Stacy McCool

ATTEST:

Tonya DeGrand, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office