



“A GREAT PLACE TO LIVE”

**MINUTES
PLANNING AND ZONING COMMISSION
WEDNESDAY, SEPTEMBER 20, 2023
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
REGULAR MEETING
6:30 P.M.**

CALL TO ORDER

Vice-Chairperson Sharon Gehle called the meeting to order at 6:30 p.m.

ROLL CALL

Vacant	Place 1, Member
Quincy Adams	Place 2, Member – Absent w/out notice
Jillian Giles	Place 3, Member
David Bry	Place 4, Member
Cristy McCauley-Blackburn	Place 5, Secretary
Karen Isbell	Place 6, Chairperson – Absent w/notice
Sharon Gehle	Place 7, Vice-Chairperson

And

Jan Hill	City Council Liaison
Randy Richards	Assistant Public Works Director
Jeannette Garcia	Planning and Zoning Coordinator

Other Council Members present:

Art Miner	Mayor
-----------	-------

PRESENTATIONS – Planning and Zoning Commission Annual Orientation

The Planning and Zoning Commission Annual Orientation was led by Mayor Art Miner and Planning and Zoning Coordinator Jeannette Garcia. (Note: Original Audio recording of this presentation is preserved and maintained by the City Secretary's Office.)

PUBLIC COMMENT

Vice-Chairperson Gehle called for Public Comment. Request to Speak forms were not received and there were no participants present requesting to speak.

PUBLIC TESTIMONY FOR ACTION ITEMS

Vice-Chairperson Gehle called for Public Comment. Request to Speak forms were not received and there were no participants present requesting to speak.

ANNOUNCEMENTS

CONSENT AGENDA

1. Consider action to approve the meeting minutes of the August 16, 2023, Regular meeting of the Planning and Zoning Commission

Member McCauley-Blackburn made a motion to approve the August minutes as presented and Member Bry seconded the motion. Vice-Chairperson Gehle called for discussion.

With there being no discussion, Vice-Chairperson Gehle called for a vote, with members present voting as follows:

AYES:	Giles, Bry, McCauley-Blackburn, Gehle
NAYS:	None
ABSENT:	Adams, Isbell
ABSTAIN:	None

The motion carried 4-0-2-0.

PUBLIC HEARINGS/ACTION ITEMS

ACTION ITEMS

1. Discussion and action on selection of Chairperson, Vice-Chairperson and Secretary

Vice-Chairperson Gehle called for nomination of Chairperson for the term 2023-2024. Member Giles made a motion to recommend Sharon Gehle as Chairperson. Member Bry seconded the motion. Member Gehle respectfully declined the nomination, stating she did not want to lose her vote as a member. Member Giles recommended the action item for selection of officers be moved to the next meeting agenda. Staff advised this could be allowed, but asked the members present if they had received word from any other members not present as to their wishes in serving. Staff shared that word was received from Member Isbell stating she would accept any position that she was nominated for. With that being said and there being no other nominations for Chairperson, Member Giles made a motion to recommend Karen Isbell as Chairperson. Member Bry seconded the motion. With there being no other nominations for Chairperson, Vice-Chairperson Gehle called for a vote with members present voting as follows:

AYES:	Giles, Bry, McCauley-Blackburn, Gehle
NAYS:	None
ABSENT:	Adams, Isbell

ABSTAIN: None

The motion carried 4-0-2-0.

Vice-Chairperson Gehle called for nomination of Vice-Chairperson for the term 2023-2024. Member McCauley-Blackburn made motion to nominate Jillian Giles as Vice-Chairperson. Member Gehle seconded the motion. Prior to accepting the nomination, Member Giles asked for clarification as to her voting power when assisting as Chairperson. Staff confirmed that the Vice-Chairperson will be allowed to keep their vote when in the place of the Chairperson. With there being no other nominations for Vice-Chairperson, members present voting as follows:

AYES: Giles, Bry, McCauley-Blackburn, Gehle
NAYS: None
ABSENT: Adams, Isbell
ABSTAIN: None

The motion carried 4-0-2-0.

Vice-Chairperson Gehle called for nomination of Secretary for the term 2023-2024. Member McCauley-Blackburn made motion to nominate Quincy Adams as Secretary. Member Giles seconded the motion. With there being no other nominations for Secretary, members present voting as follows:

AYES: Giles, Bry, McCauley-Blackburn, Gehle
NAYS: None
ABSENT: Adams, Isbell
ABSTAIN: None

The motion carried 4-0-2-0.

ITEMS FOR FUTURE AGENDAS

Vacant	Place 1
Quincy Adams	Place 2 – Absent
Jillian Giles	Place 3 – None
David Bry	Place 4 - None
Cristy McCauley-Blackburn	Place 5 - None
Karen Isbell	Place 6 - Absent
Sharon Gehle	Place 7 – None

ADJOURNMENT

With there being no further items to discuss, Vice-Chairperson Gehle adjourned the meeting at 8:50 p.m.

APPROVED: this the 18th day of October, 2023.

SIGNED: this the 18th day of OCTOBER, 2023.

APPROVED:
Karen Isbell /s/
Member

KAREN ISBELL, Chairperson

ATTEST:
Cristy McCauley /s/
Secretary

NOTE: Original Audio Recording of this meeting is preserved and maintained by the City Secretary's Office.