



AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, NOVEMBER 28, 2023
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS FROM STAFF

ACTION ITEMS Discuss and consider approval of the minutes of the Civil Service Commission Meeting held on August 29, 2023.

1. Discuss and consider action to approve and certify the Watauga Police Entrance Exam Eligibility List created October 26, 2022.
2. Discuss and consider action to approve and certify the Watauga Fire Department Battalion Chief Promotional Eligibility List created November 15, 2023.
3. Discuss and consider approval of the minutes of the Civil Service Commission meeting held on August 29, 2023.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on November 21, 2023, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Linda Proskey, City Secretary





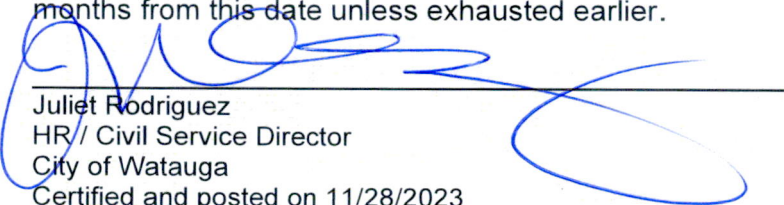
POLICE DEPARTMENT CERTIFIED ELIGIBILITY LIST

Exam Date:
Exam Location:

Thursday, October 26th, 2023
Hector F. Garcia Community Center
7901 Indian Springs Road, Watauga, TX 76148

| Rank | Card ID# | Military Points | VO2 | Exam Score | Total Score |
|------|----------|-----------------|--------|------------|-------------|
| 1 | 128 | 5 | 95.18% | 93 | 98 |
| 2 | 100 | | 79.89% | 88 | 88 |
| 3 | 110 | | 76.59% | 86 | 86 |
| 4 | 107 | | 51.54% | 86 | 86 |
| 5 | 122 | | 43.39% | 86 | 86 |
| 6 | 123 | | 31.33% | 85 | 85 |
| 7 | 118 | | 86.81% | 82 | 82 |
| 8 | 124 | 5 | 71.17% | 77 | 82 |
| 9 | 101 | 5 | 40.26% | 77 | 82 |
| 10 | 125 | | 60.94% | 81 | 81 |
| 11 | 105 | | 50.01% | 81 | 81 |
| 12 | 120 | | 59.03% | 80 | 80 |
| 13 | 121 | | 52.22% | 80 | 80 |
| 14 | 117 | | 66.32% | 79 | 79 |
| 15 | 109 | | 55.07% | 79 | 79 |
| 16 | 111 | | 36.71% | 78 | 78 |
| 17 | 103 | | 52.13% | 77 | 77 |
| 18 | 119 | | 71.71% | 75 | 75 |
| 19 | 127 | | 62.43% | 75 | 75 |
| 20 | 108 | | 54.41% | 75 | 75 |
| 21 | 115 | | 44.34% | 75 | 75 |
| 22 | 104 | | 50.91% | 73 | 73 |
| 23 | 102 | | 68.52% | 72 | 72 |
| 24 | 114 | | 56.02% | 72 | 72 |

An examination for the position of Police Officer was administered on Thursday, October 26th, 2023. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.


Juliet Rodriguez
HR / Civil Service Director
City of Watauga
Certified and posted on 11/28/2023



BATTALION CHIEF PROMOTIONAL EXAMINATION CERTIFIED SCORES

Written Examination

Date: Monday, October 30, 2023


Assessment Center

Date: Tuesday, November 14, 2023

Location: Watauga Fire Department Training Room, 5909 Hightower Drive, Watauga, TX 76148

In accordance with the Meet and Confer Agreement between the City of Watauga, Texas and the Watauga Firefighters' Association, below are the results of a promotional written examination for the position of Battalion Chief administered on October 30, 2023, and an assessment center administered on Tuesday, November 14, 2023.

| Candidate Identifier | Written Exam Score | Total Points for Written Exam (60%) | Assessment Center Score | Total Points for Assessment Center (40%) | Seniority Points | Total |
|----------------------|--------------------|-------------------------------------|-------------------------|--|------------------|-------|
| *4706 | 88.00 | 52.80 | 79.63 | 31.85 | 10 | 94.65 |
| *0154 | 80.00 | 48.00 | 65.63 | 26.25 | 10 | 84.25 |


Julie Rodriguez
Human Resources & Civil Service Director
City of Watauga
Certified and posted on 11/28/2023

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, AUGUST 29, 2023
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:00 pm by Brian Downey.

ROLL CALL

Brian Downey – Member Place 1
TJ Crabill – Member Place 2
And
Juliet Rodriguez – HR/Civil Service Director
Robert Parker – Police Chief
Renni Burt – Member Place 3 absent with notice

ANNOUNCEMENT

Juliet Rodriguez – HR/Civil Service Director – We recently had vacancies open in the Watauga Police Department from the retirement of two Sergeants. As a result, we are happy to announce a couple of promotions. Ranked second on the eligibility list, William Thomas has been promoted to Sergeant effective July 29, 2023. Ranked third on the eligibility list, Joshua Oliver has been promoted to Sergeant effective August 18, 2023. We additionally had a vacancy for the Corporal position. The first ranked on the eligibility list Robert Griffin has been promoted to Corporal effective July 29, 2023.

Additionally, we would like to announce that the Watauga Fire Department has scheduled three promotional exams which are upcoming. We have a written exam for the Battalion Chief position on October 30, 2023, and an assessment center scheduled for November 14, 2023. We have the Driver/Engineer promotional exam scheduled for November 3, 2023, with the assessment center scheduled for December 12 - 13, 2023, depending on the number of candidates. Finally, we have the Fire Lieutenant promotional exam scheduled for November 1, 2023, with the assessment center scheduled for November 28, 2023.

PUBLIC COMMENT

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting held on June 27, 2023.

Place 1 Downey made a motion to approve the minutes from the Civil Service Commission meeting on 6/27/2023. The motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill
NAY: None
ABSTAIN: None
ABSENT: Burt

2. Discuss and consider action to approve and certify the Watauga Police Department Entrance Exam Eligibility List created on August 3, 2023.

Juliet Rodriguez, - On Thursday, August 3, 2023, we held a Fire Entrance Exam at Fire Services Center in Fort Worth. We had 42 candidates show up to test and 32 pass the test. We respectfully request the eligibility list be approved and certified.

Place 1 Downey made a motion to approve and certify the Watauga Fire Department Entry Examination Eligibility List and the motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill
NAY: None
ABSTAIN: None
ABSENT: Burt

3. Discuss and consider action to approve and certify the Watauga Police Department Entry Exam Eligibility List created on August 10, 2023.

Juliet Rodriguez, - On Thursday, August 10, 2023, we held a Police Officer Entrance Exam. We had 21 candidates show up to test and 20 pass the test. We respectfully request the eligibility list be approved and certified.

Place 1 Downey made a motion to approve and certify the Watauga Police Department Entry Examination Eligibility List and the motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill
NAY: None
ABSTAIN: None
ABSENT: Burt

ITEMS FOR FUTURE AGENDAS

None

ADJOURNMENT

With no further business to discuss, Chairman Downey adjourned the meeting at 6:05 pm.

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

ATTEST:

APPROVED:

Juliet Rodriguez,
HR/Civil Service Director

Chairman Brian Downey

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.