



MINUTES
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
SEPTEMBER 8, 2023
6:00 PM

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:11 p.m.

ROLL CALL

Kip Woodruff	Chairperson, Place 7
Jillian Giles	Place 1
Jan Hill	Place 2
Cristy Blackburn	Place 3
Lindsey Neal	Secretary, Place 4
Arthur Miner	Place 5
Robert Minucci	Place 6

And

Mark Taylor Council Liaison

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

There were no requests for public comment.

PUBLIC TESTIMONY FOR ACTION ITEMS

There were no requests for public testimony.

ACTION ITEMS

- 1. Discuss and consider action to select Charter Review Commission officers:**
 - A. Chairperson**
 - B. Vice Chairperson**
 - C. Secretary**

A. Lindsey Neal nominated Kip Woodruff for Chairperson. Jan Hill seconded the nomination.

Hearing no other nominations, Chairperson Woodruff called for a vote.

Nomination passed 7-0-0-0

Ayes, Woodruff, Giles, Hill, Blackburn, Neal, Miner, Minucci

Nays: None

Abstain: None

|Absent: None

B. Lindsey Neal nominated Jillian Giles for Vice Chairperson. Jan Hill seconded the nomination.

Hearing no other nominations, Chairperson Woodruff called for a vote.

Nomination passed 7-0-0-0

Ayes, Woodruff, Giles, Hill, Blackburn, Neal, Miner, Minucci

Nays: None

Abstain: None

|Absent: None

C. Jan Hill nominated Lindsey Neal for Secretary. Art Miner seconded the nomination.

Hearing no other nominations, Chairperson Woodruff called for a vote.

Nomination passed 7-0-0-0

Ayes, Woodruff, Giles, Hill, Blackburn, Neal, Miner, Minucci

Nays: None

Abstain: None

|Absent: None

2. Consider the approval of the July 30, 2019, and the August 17, 2023, Charter Review Commission Meeting minutes.

Jan Hill made a motion to approve the item as presented. Cristy Blackburn seconded the motion.

Motion carried 7-0-0-0

Ayes, Woodruff, Giles, Hill, Blackburn, Neal, Miner, Minucci

Nays: None

Abstain: None

|Absent: None

3. The committee will discuss and consider possible action on assignments, additions, deletions, and amendments to the Watauga City Charter.

Art Miner would like to see the following items addressed: Council terms changing to 4-year terms; this will save the city on the costs of elections. The current requirement is that the City Manager must live within the city

limits. Attendance of the council and boards. He also would like to look at Article IX Municipal Finance.

Jan Hill would like to look at the form of government, strong mayor, and election terms and review some currently used language.

Mark Taylor feels sections 3.01, 3.05, 3.09, 7.00, 11.01, and 13.05 all need to be addressed.

Kip Woodruff would like section 7.07 reviewed.

The board discussed how they wanted the process to go. It was decided that the committee would submit their concerns with the current Charter to the City Secretary so she could compile them before the next meeting.

4. Discuss and Consider action to schedule the next Charter Review Commission Meeting.

The board discussed and decided on the next meeting on Friday, September 22, 2023, at 6:00 pm.

Kip Woodruff made a motion to hold the next meeting on Friday, September 22, 2023, at 6:00 pm. Cristy Blackburn seconded the motion. Motion carried 7-0-0-0

Ayes, Woodruff, Giles, Hill, Blackburn, Neal, Miner, Minucci

Nays: None

Abstain: None

Absent: None

Chairperson Woodruff reminded the board what to do before the next meeting. He also asked everyone to email suggestions to the City Secretary the week before the next meeting.

ADJOURNMENT

Kip Woodruff, Chairperson adjourned the meeting at 6:10 pm

Approved: this 17 day of Nov, 2023

Signed: this 17 day of Nov, 2023

APPROVED:

Kip Woodruff /s/

Chairperson

ATTEST:

L. Neal /s/

Lindsey Neal, Secretary