



MINUTES
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
OCTOBER 27, 2023
6:00 PM

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:04 p.m.

ROLL CALL

Kip Woodruff	Chairperson, Place 7
Jillian Giles	Place 1 (Absent with Notice)
Jan Hill	Place 2
Cristy Blackburn	Place 3
Lindsey Neal	Secretary, Place 4
Arthur Miner	Place 5
Robert Minucci	Place 6 – Arrived at 6:09 pm (notice was given)

And

Mark Taylor	Council Liaison
Malissa Minucci	Council Member, Place 5
David Berman	City Attorney

Also in attendance

Pat Shelbourne	Council Member, Place 1
Andrew Neal	Council Member, Place 4
Stan Hill	Board Member on Parks/BOA

*A Possible Quorum was posted for this meeting.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

There were no requests for public comment.

PUBLIC TESTIMONY FOR ACTION ITEMS

There were no requests for public testimony.

ACTION ITEMS

1. Discuss and consider action on concerns, possible assignments, additions, deletions, and amendments to the City of Watauga's Charter.

a. The members discussed Sec. 7:06 residency requirements for the City Manager. They narrowed it down to two options. Council Liaison Mark Taylor said the options are: 1. The City Manager must reside in the City of Watauga. 2. The City Manager must reside in the County of Tarrant.

Board Member Blackburn said she would like it within 15 miles of the city.

Board Member Hill would like it to be within the city limits.

Board Member Neal would like it to be within the city limits.

Board Member Miner said option 2

Board Member Woodruff said option 2

Board Member Minucci said option 2.

Mark Taylor mentioned the problems a previous City Manager had.

Board Member Miner said he would want something in writing with stipulations.

Board Member Hill made a motion to do a 12-month termination if the requirement is not met. Board Member Blackburn seconded the motion.

Motion Passed

Yes: Minucci, Neal, Miner, Blackburn, Hill, Woodruff

No: 0

Abstained: 0

Absent: Giles

a. Sec. 3:09 There was a discussion on what constitutes a personal emergency. Also, they discussed how many meetings can be missed.

Board Member Blackburn made a motion to accept the change of 3 consecutive absences. Board Member Hill seconded the motion.

Motion Passed

Yes: Minucci, Neal, Miner, Blackburn, Hill, Woodruff

No: 0

Abstained: 0

Absent: Giles

b. The board discussed the changes the attorney suggested to the following sections.

Sec. 3.05. – Vacancies; forfeiture of office; filling of vacancies.

Sec. 11.01. - The planning and zoning commission.

Sec. 12.02. - Franchise; power of the council.

Sec. 13.01. - Charter adoption.

Sec. 14.03. - Nepotism.

Sec. 14.04. - Official bond for city employees.

Sec. 14.05. - Claims against the City.

Board Member Neal made a motion to accept the change suggested by the city attorney. Board Member Hill seconded the motion.

Motion Passed

Yes: Minucci, Neal, Miner, Blackburn, Hill, Woodruff

No: 0

Abstained: 0
Absent: Giles

c. There was a discussion on the need for the Charter Review Board

Board Member Hill made a motion to review the Bi-Laws of the board. Board Member Neal seconded the motion.

Motion Passed
Yes: Minucci, Neal, Miner, Blackburn, Hill, Woodruff
No: 0
Abstained: 0
Absent: Giles

2. Discuss and consider action to schedule the next Charter Review Commission meeting.

The board discussed and decided for the next meeting on Friday, November 17, 2023, at 6:00 p.m.

Board Member Blackburn made a motion to hold the next meeting on Friday, November 17, 2023, at 6:00 p.m. Board Member Neal seconded the motion.

Motion carried 7-0-0-0

Ayes, Woodruff, Giles, Hill, Blackburn, Neal, Miner, Minucci
Nays: None
Abstain: None
Absent: None

ADJOURNMENT

Kip Woodruff, Chairperson adjourned the meeting at 7:34 pm

Approved: this 17 day of Nov, 2023

Signed: this 17 day of Nov, 2023



APPROVED:
Kip Woodruff/s/
Chairperson

ATTEST: L. Neal /s/

Lindsey Neal, Secretary