



**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
NOVEMBER 13, 2023
6:30 PM**

CALL TO ORDER

Mayor Arthur Miner called the meeting to order at 6:50 p.m.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner
Jan Hill
Pat Shelbourne
Tom Snyder
Lovie Downey
Andrew Neal
Malissa Minucci
Mark Taylor

Mayor
Mayor Pro Tem/Council Member Place 7
Council Member Place 1
Council Member Place 2 (Absent with notice)
Council Member Place 3
Council Member Place 4
Council Member Place 5
Council Member Place 6

and
Joshua Jones
Linda Proskey
David Berman
Jeannette Garcia
Sandra Gibson
Deby Woodard
Timothy Hamilton
Julie Rodriguez
Randy Richards
Shawn Fannan
Robert Parker

City Manager
City Secretary
City Attorney
P & Z Coordinator
Finance Director
Assistant Finance Director
Parks and Comm Director
HR/Civil Service Director
Assistant Public Works Director
Fire Chief
Police Chief

INVOCATION

Chaplin Denis Serratt of First Baptist Church and police Chaplin gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the Pledge of Allegiance

ANNOUNCEMENTS

Councilmember Neal announced no adoption fees for animals over six months in November.

Councilmember Hill announced that the Christmas Decorating Contest through Parks and Community Services will start soon.

Mayor Miner announced that the Community Center had the Dallas Cowboys' Cheerleader visit. He spoke of the success of the Veterans Day Breakfast and Ceremony. He also asked if you have room in your heart to adopt a pet, please do so.

PRESENTATIONS

- 1. Presentation of Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of November.**

City Manager Joshua Jones gave Madlyn Corbin the 5-year service award.

- 2. The Tree of North Texas Presentation**

Brandon Board presented what his organization has done for the area's schools and children over the past year.

- 3. Tarrant County Public Health Environmental Health Presentation on the MOU /Interlocal Agreement with the City of Watauga.**

Randy Richards introduced Sabrina Vidaurri. She gave an overview of what the county does for the food and pool inspections. They also handle complaints and inspect restaurants, farmers' markets, childcare centers (if they serve food), food trucks, pools, and splash pads.

Councilmember Neal asked what the lag time between complaints and inspections was. He asked if there are emergency inspectors and wanted to know how often an establishment has to fail to lose their permit.

Sabruba Vudaurri stated it depends on whether it is a food-borne illness, then 2-3 days. If it is sewage, then it is immediately. She said emergency inspectors can go out 24 hours a day. She said they try to educate and overcome the problems rather than close them down.

Councilmember Taylor asked how complaints are filed, and he wanted to know if food handlers still have to have a permit.

Sabruba Vudaurri said you would contact the Tarrant County public health department, and they would help you with the complaint. She said that now restaurants must have a certified food handler or food manager on staff.

Mayor Miner asked what drives an inspection: how do you keep up with people that move around selling food on corners? He wanted to know if they check sales tax at all.

She said these are illegal operations, and they depend on people calling them in so they can go out there. For regular and routine inspection, each district has an inspector who staggers the visits so they are never the same time each year or even the same time of the day so they can see the entire operation. For sales tax, they ask for sales tax information when they come in for permitting.

Councilmember Neal asked if they had a text number or app to file complaints.

Sabruba Vudaurri said no, they do not.

Councilmember Hill asked if they see food trucks that show up and if the finance department can contact them if we feel they don't use sales tax.

Sabruba Vudaurri said no, they cannot enforce that. They are seeing more vendors coming into Tarrant County.

Randy Richards commented that the Health Department health department handles the health side inspection. The city handles the enforcement aspect.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

CONSENT AGENDA

1. **Consideration of an MOU / Interlocal Agreement with Tarrant County Public Health Environmental Health.**
2. **Consider action to approve the preliminary Monthly Financial Report for the period ending September 30, 2023 (Pre-audit)**
3. **Consideration and approval of the Quarterly Investment Report for the period ending September 30, 2023**
4. **Consider action to approve the proposed resolution amending policy 8.01 Holidays of the Personnel, Administration and Financial Policies and Procedures Manual.**
5. **Consider action to approve the proposed resolution amending policy 14.03 Social Media of the Personnel, Administration and Financial Policies and Procedures Manual.**
6. **Consider action to approve the proposed resolution amending policy 10.06 Dress Code, Uniforms and Personal Appearance of the Personnel, Administration and Financial Policies and Procedures Manual.**

7. **Consider action to approve the proposed resolution amending policy 4.06 Tuition Reimbursement of the Personnel, Administration and Financial Policies and Procedures Manual.**
8. **Consider action to authorize the City Manager to complete the purchase of an Ambulance and equipment package as presented.**
9. **Consider action to authorize the City Manager to complete the purchase of a SCBA Breathing Air Compressor System with Fill Stations from Metro Fire utilizing the Buyboard Purchasing Cooperative as per attached.**
10. **Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas, and the City of White Settlement, Texas; providing for repeal; providing for severability; and providing for an effective date.**
11. **Consider action authorizing anticipated expenditures exceeding \$50,000 for Fiscal Year 2023-2024 procured by cooperative purchasing or interlocal agreements or which are exempt by law from competitive procurement.**
12. **Consider action authorizing purchases pursuant to certain cooperative purchasing programs and interlocal agreements for Fiscal Year 2023-2024**
13. **Consider approval of the City Council Workshop Minutes from the October 9, 2023 Meeting.**

Mayor Miner called for a Motion. Councilmember Snyder made a motion to accept the consent agenda as presented. Councilmember Neal seconded the motion. Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

PUBLIC HEARINGS / ACTION

1. **P. 23-02: Public hearing to receive comments for or against a request for approval of a plat for Lots 1 and 2 Block 1 of the Watauga Taco Casa Addition, known as 6500 Watauga Road, being located west of Rufe Snow Drive east of Skylark Lane and south of Watauga Road. The proposed plat is to subdivide 2.365 acres out of the J.M. Gregory Survey, Abstract No. 630 into two (2) lots to accommodate future development. Owner: Letaine Daunis, Daunis Enterprises Inc.**

Jeanette Garcia, P & Z Coordinator, presented the item. The notice of public hearing was published and posted, and notices were sent out to property owners within 200 feet. They received one response from a property owner which was in the agenda packet. Planning and Zoning Commission and City staff support the request for the

final plat. Applicant agent Josh Anderson is in attendance for questions.

Mayor Miner asked the Council if they had any questions hearing none, he opened the public hearing.

Mayor Miner opened the Public Hearing at 7:35 pm

No request to speak was received.

Mayor Miner closed the Public Hearing at 7:35 pm

ACTION ITEMS

- 1. P.23-02: Consideration of a request from Letaine Daunis for a final plat out of the J.M. Gregory Survey, Abstract No. 630, being 2.365 acres located at 6500 Watauga Road.**

Mayor Miner asked for a for a Motion. Councilmember Snyder made a motion to accept the item as presented. Councilmember Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

- 2. Discuss and consider action on an ordinance to restrict the keeping of bees in residential neighborhoods.**

Mayor Miner called for a Motion. Mayor Pro Tem Hill made a motion to table this to the December 11 meeting Councilmember Downey seconded the motion.

Councilmember Downey asked that any questions and concerns discussed in the workshop be submitted to the City Manager.

David Berman, City Attorney, said that there needs to be an amendment to the motion and that it can be a friendly motion amendment if agreed.

Mayor Pro Tem Hill agreed to the amendment.

Mayor Miner said he is going to be appointing an ad-hoc committee.

Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

ITEMS FOR FUTURE AGENDAS

Councilmember Hill said she is still looking for an item for the TNR program for feral cats.

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:43 pm

Approved: this 11 day of December, 2023

Signed: this 13 day of December, 2023

ATTEST: 

Linda Proskey /s/

Linda Proskey, City Secretary

APPROVED:

Arthur L. Miner /s/
Mayor

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office