



AGENDA
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
THURSDAY, SEPTEMBER 13, 2018
6:00 PM

CALL TO ORDER

CITIZEN'S OPEN FORUM Individuals requesting to speak during Citizen's Open Forum will be required to complete a "REQUEST TO SPEAK FORM" and present it to the Secretary of the Library Board prior to commencement of the meeting. Speakers are limited to three minutes. The purpose of this item is to allow citizens an opportunity to address the Library Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No deliberation or comments will be made with regard to citizen comments and no formal action can be taken by the Library Board on items that are not posted on the agenda.

REPORTS FROM STAFF

1. Director's Monthly Report

APPROVAL OF MINUTES

1. Approval of Regular Meeting Minutes for July 12, 2018

NEW BUSINESS

1. Discussion and action on selection of officers
 - a) Chairperson
 - b) Vice-Chairperson
 - c) Secretary
2. Discussion and action on recommended changes to the "Patron Behavior Policy"

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Zolaina R. Parker, City Secretary for the City of Watauga, do hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 10, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary, TRMC



WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - July, 2018

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Circulation Total	31,690	31,448	241,678	248,195
Total in Collection	N/A	N/A	118,798	113,933
Programs	123	93	1,566	1,135
Program Attendance	5,586	6,085	36,979	32,773
Cards Issued	207	206	1,950	1,744
Library Visits	12,938	13,162	99,897	101,140
Notary Service	18	35	198	257
Reference & Directional Transactions	2,111	1,751	17,987	16,362
Study Room Usage (hours)	551	542	5,684	5,589
Volunteer Hours	541	1005	4996	4748
Webpage Views	2718	2456	21527	20921
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Adult Books	3,728	3,898	30,255	32,479
Youth Books	16,807	15,826	121,143	123,005
Adult Books on CD	537	559	4,464	4,837
Youth Books on CD	273	275	1,853	1,707
Adult DVDs	3,061	3,412	25,414	25,795
Youth DVDs	3,433	3,588	26,740	25,945
Adult Kits	123	115	906	999
Youth Kits	296	207	1,787	1,675
Music CDs	332	327	2,432	2,781
Periodicals	222	233	1,746	2,612
eBooks	332	248	2,500	2,401
eAudiobooks	206	158	1,911	1,576
eMagazines	17	30	268	498
MetrOPAC Materials	2,323	2,572	20,259	21,885
TOTAL CIRCULATION	31,690	31,448	241,678	248,195
Renewals	11,648	11,333	87,277	88,473
Requested Items Processed	1,918	1,966	17,157	17,220
Interlibrary Loan Requests (TexShare)	28	23	261	222
Self-Check Out Transactions	1,582	1,625	11,191	11,729
Self-Check Out-Items Checked Out	7,206	6,990	52,127	54,917
Revenue Collected	\$ 1,964.98	\$ 2,171.13	\$ 22,271.78	\$ 26,785.75
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Number of Programs	79	47	1,003	670
Program Attendance	1,172	1,038	12,687	9,929
Volunteer Hours	193	152	3,017	2,611
Internet Users	1,479	1,606	12,535	15,152
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Number of Programs	44	46	563	465
Program Attendance	4,414	5,047	24,292	22,844
School Visits	0	N/A	65	49
Volunteer Hours	348	853	1,980	2,137
Youth Computer Users	1,746	1,857	10,657	11,479
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Material Items Received	580	512	7,051	7,209
Materials Added	861	769	7,486	7,517
Materials Withdrawn	13	399	3,530	7,373

Watauga Public Library C.A.R.E.S.

July 2018

• The Library received the following comments and requests in July 2018

Written comments:

- A. "Baby name book near parenting and baby section."
- B. "Thank you so much for presenting such a wonderfully interactive summer program. Keep up good work! My granddaughters reed so much!"
- C "All worker Thank You—for being you, & for all your help."

Written requests:

- A. "More 5—9 things and clubs and more Doctor books & shots."

• Civic/ Community Engagement/ Cultivating Community/ Job Skills

A. Calligraphy — The calligraphy teacher held an additional meeting for his class of calligraphy graduates. A total of 5 people attended.

B. Bad Art Night — A total of 27 aspiring bad artists gathered together to have some fun and let their creativity flow without fear of judgement. We always have a great time!

C. Understanding World War I — Local amateur historian Harry Schlitz led a group of 9 people in a presentation about the factors leading to World War I. He gave this presentation in honor of the 100th anniversary of the end of World War I.

D. Fall Veggie Gardening — A member of the Tarrant County Master Gardener group provided a presentation about fall gardening in north Texas. We usually hold garden-related classes on Saturday afternoons, but the success of this Thursday night event shows a real desire for evening programs. A total of 28 people attended.



E. Summer Reading Scavenger Hunt — The Adult Services Librarian and Assistant Director worked together to organize and implement a summer reading community-wide scavenger hunt. The intention was to encourage people to explore Watauga businesses and to get people to stop and shop in Watauga. The library already draws people here to shop Watauga, and the scavenger hunt was meant to further facilitate this dynamic. While the participation was not at the level we desired (93 participants), many participants enjoyed their time on the scavenger hunt.

F. Star Wars Day — Star Wars Day attendance declined by approximately 50% this year to 335 people. Next year we will try something different. That being said, the people who attended had a great time.

G. Flutissimo! — A total of 30 performers provided stunning music for a Thursday evening concert. This concert was co-sponsored with ArtsNet. Attendance was satisfactory at 99 people, but there was no way that people could have anticipated the level of performance. It was simply stunning.

H. Harry Potter's Birthday Crafts— A total of 88 people came together as families to celebrate the Harry Potter books at this craft event.

I. BISD Reads & ASPIRE — In cooperation with Birdville ISD and North Richland Hills Public Library, the Watauga Public Library helped facilitate library activities for the ASPIRE program at Grace E. Hardeman Elementary during the Summer Reading Program.

- **Notable Library Facebook and Twitter postings in July 2018**

Tuesday, July 3rd
3:00 p.m.


**WILD THINGS
ZOOFARI**

**Come meet rescue animals at the
Watauga Public Library.**
Presented by Wild Things Zoofari.

Community Fitness Chat
Thursday, July 5th
12:30pm to 1:30pm



with Camp Gladiator personal trainer
Hasani Morrow!

BAD ART NIGHT
Thursday, July 5th
6:00pm to 7:30pm

Make something ugly!

Join us for an evening of craft, inspiration, and atrocity as we gather to make some truly dreadful art.

We'll provide the supplies, just make sure you leave your talent and good taste at home.

For adults and teens. Families with children are also welcome to attend.



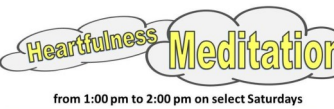
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Watch more than 50,000 easy-to-understand online training videos

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- Improve job skills
- Increase proficiency
- Mobile device training



Heartfulness Meditation

from 1:00 pm to 2:00 pm on select Saturdays

July 7th	August 11th
July 14th	August 18th
July 28th	August 25th

**Sandy ShROUT
and Her
Puppet Friends present:
*Goldilocks and the Three
Dinosaurs***

**Wednesday
July 11
3:00pm**



**Understanding
World War I**

Saturday, July 14th
1:00pm to 2:30pm

**What motivated each country to join
in this global conflict?**

**What were the goals of world leaders
as they contemplated joining the
fighting?**

**Celebrate the 100th anniversary of the
end of World War I.**
Everyone welcome. Free!



**JAMES
WAND** Secret Agent
Magic Show



Tuesday, July 17, 3:00pm



BIG VEHICLE DAY

Wednesday, July 18, 10:00am-12:00pm
at Waunauga Public Library





THED Educational Trailer
Tall Hoop Truck
Police Car
Fire Truck/ambulance
Cobra's Boat
Big Motor Vehicle
800 School Bus
Mainline Bus

Come and check out these big vehicles!

Northeastern Hitchhike
Sweet & Sour Fire truck
Longest Road Machine
And Accessories
Don't Start Motor Coach
Keweenaw Train Motor
Hutchinson Train
Toy Truck

and more!



Engineering Night

Thursday, July 19
5:30-7:30 p.m.

Interactive activities: blocks and
Lego building centers; and hands
on engineering experiences

Robotics Demonstration by KCAL
(Keller Center for
Advanced Learning)

A colorful illustration of a blue robot with a screen on its chest, surrounded by various tools like a wrench, screwdriver, and gears, symbolizing engineering and robotics.

Fall Vegetable Gardening
Thursday, July 19th
6:30pm to 7:30pm

A photograph of a lush vegetable garden with various plants and a yellow callout bubble.

Featuring the
expertise of
Master Gardener
Sue Newhouse

**Learn all about what it takes
to grow fall veggies in north Texas!**

For all levels of expertise- from beginner to expert!

Summer Reading Scavenger Hunt
in participation with Watauga businesses
June 4th – July 20th
Pick up an entry form at the Reference Desk



Help us, help you!

Please take a moment to fill out our short online survey.

Just a few minutes...

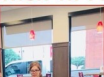
...can make a **BIG** difference!

Watauga Public Library

**Toddler Time at the
Watauga Chick-fil-A**

**Every first Friday of the
month @ 10:00 a.m.**

Join the Watauga Public
Library for a Chick-fil-A
breakfast, a short
storytime, and a craft!

A photograph showing a woman with blonde hair, wearing a light-colored top, sitting on a red chair and reading a book to a group of young children. The children are sitting on the floor, looking at the book. The setting appears to be a library or a classroom with large windows in the background.

**STAR
WARS**

Summer Reading Celebration

Saturday, July 21st
12:00pm to 2:30pm

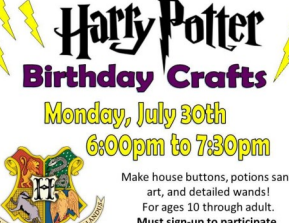
A day of fun for Star Wars fans of all ages!
Games and crafts
Character appearances and photo ops
Prizes

Flutissimo! Flute Choir
Thursday, July 26th
6:30pm to 7:30pm

Enjoy the gorgeous music of Flutissimo! Flute Choir brought to you by the City of Watauga and ArtsNet. All ages are welcome. Free!

Brought to you by:

ARTS
 COUNCIL
 OF NORTHWEST
 and
WATAUGA
 COUNTY



Harry Potter
Birthday Crafts

Monday, July 30th
6:00pm to 7:30pm

Make house buttons, potions sand art, and detailed wands!

For ages 10 through adult.

Must sign-up to participate.

Space is limited.



ST. IGNACE SCHOOL OF THE SACRED HEART
 1000 W. 10TH AVE. S. CHICAGO, IL 60605
 TEL: 773-525-1234 FAX: 773-525-1235

• **Digital Inclusion/ Economic Development**

- A. 53 one-on-one short computer sessions of staff assistance (2 to 10 minutes of time).
- B. 4 impromptu computer classes (when staff spends 15 minutes to an hour helping a patron).
- C. 118 PC Help questions regarding email, resumes, websites, MS Office, saving to disk, etc.).
- D. One Library Story time outreach to local Watauga business (50 attended).
- E. 2 assistance with non-library devices.

• **Early Childhood Literacy/ Family Development & Enrichment**

- A. 10 in-house early literacy sessions aimed at Toddler and Pre-K youth (story times) were conducted in July. 619 attended.
- B. Summer Reading Program is in full swing with events, crafts and classes:

Wild Things Zoofari
James Wand, Magic Show
Puppeteer, Sandy Shrout
Big Vehicle Day
Dallas Puppet Theatre
Pre-Teen Book Club

Tremendous Thursday Crafts
Anime Drawing with Taylor Amie
Excellence in Etiquette
With Christie Pate Herron
Clay Sculptures with Mr. Novy
TSSI Science Afternoons

- C. Phoebe, Reading Therapy Dog, had 2 in-house sessions. 17 attended.

• **Education/ Lifelong Learning**

- A. GED class — For June & July, 22 classes with 123 attending.
- B. BISD/ESL classes — On Summer vacation
- C. Volunteer run English Reading, writing & speaking class — On Summer vacation
- D. Volunteer run Conversation Club classes — 4 classes with 44 attending.
- E. Additional Volunteer run ESL related classes — 20 classes/sessions with 41 attending.

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - June, 2018

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Circulation Total	31,904	32,827	209,988	216,747
Total in Collection	N/A	N/A	117,950	113,818
Programs	125	100	1,443	1,042
Program Attendance	6,630	4,110	31,304	26,688
Cards Issued	262	296	1,743	1,538
Library Visits	14,838	14,755	86,959	87,978
Notary Service	23	19	180	222
Reference & Directional Transactions	2,410	1,757	15,876	14,611
Study Room Usage (hours)	659	593	5,133	5,047
Volunteer Hours	1072	653	4455	3743
Webpage Views	2958	3032	18809	18465
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Adult Books	3,703	3,661	26,527	28,581
Youth Books	17,601	17,867	104,336	107,179
Adult Books on CD	467	486	3,927	4,278
Youth Books on CD	308	259	1,580	1,432
Adult DVDs	2,999	3,126	22,353	22,383
Youth DVDs	3,359	3,709	23,307	22,357
Adult Kits	129	109	783	884
Youth Kits	279	213	1,491	1,468
Music CDs	329	375	2,100	2,454
Periodicals	185	246	1,524	2,379
eBooks	248	243	2,168	2,153
eAudiobooks	153	152	1,705	1,418
eMagazines	18	43	251	468
MetrOPAC Materials	2,126	2,338	17,936	19,313
TOTAL CIRCULATION	31,904	32,827	209,988	216,747
Renewals	9,408	9,026	75,629	77,140
Requested Items Processed	1,913	2,017	15,239	15,254
Interlibrary Loan Requests (TexShare)	34	28	233	199
Self-Check Out Transactions	1,706	1,855	9,609	10,104
Self-Check Out-Items Checked Out	8,055	8,868	44,921	47,927
Revenue Collected	\$ 2,391.51	\$ 3,079.64	\$ 20,306.80	\$ 24,614.62
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Number of Programs	73	43	924	623
Program Attendance	2,791	554	11,515	8,891
Volunteer Hours	94	96	2,824	2,459
Internet Users	1,424	1,613	11,056	13,546
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Number of Programs	52	57	519	419
Program Attendance	3,839	3,556	19,789	17,797
School Visits	0	N/A	65	49
Volunteer Hours	978	557	1,632	1,284
Youth Computer Users	1,717	2,083	8,911	9,622
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2017-18	Year to Date 2016-17
Material Items Received	871	1,105	6,471	6,697
Materials Added	868	1,019	6,625	6,748
Materials Withdrawn	155	838	3,517	6,974

Watauga Public Library C.A.R.E.S.

June 2018

- **The Library received the following comments and requests in June 2018**

Written comments:

A. "Add the Greatest Show man and soundtrack."

- **Civic/ Community Engagement/ Cultivating Community/ Job Skills**

A. BISD Reads—Betty, Trina, Rosa, Toni, and Dana staffed the Watauga Public Library table at the 2nd annual BISD Reads held at the Fine Arts Athletic Complex. This event helps promote reading and gets families excited about the upcoming summer reading program.

B. Book Buzz—A sales representative from Penguin Random House Publishers shared hot new book titles with an audience of excited readers. Stormy weather did not keep 13 adults from attending this entertaining program. Everyone not only received some great reading recommendations, but they also selected a free tote bag.

C. Calligraphy Class—A local calligrapher with over 20 years of experience in the art form led a group of attendees over four class sessions. The class received a strong response and had a substantial waiting list.

D. Fire Extinguisher Training—The educationally-minded fire department came out to train kids and adults in how to use a fire extinguisher. A total of 43 people attended on a very hot day.

E. Ideas Worth Exploring—The IWE series continued with a TED Talk by Dan Ariley followed by a lively discussion with two attendees.

F. Behind the Texas Badge—Author and photographer Carol Hutchison and her former law enforcement husband Doug traveled to Watauga to discuss their new book. Behind the Texas Badge promotes the heroism of police officers across the state using a beautiful coffee-table-book format. This popular event attracted 101 attendees. The Watauga Police Department was especially helpful in assisting us with this program.

G. Crafturday—A total of 22 people, kids and adults, enjoyed making paper guitars in honor of the summer reading theme, Libraries Rock.

H. Meditation Workshop—Thanks to the service of a dedicated volunteer, the library has been able to offer meditation classes on a regular basis. People attend to learn how to relax and control stress and pain. Rufus has started offering multiple classes each month. A total of 11 people attended four classes in June.

I. Professional Development & Community Outreach

The Adult Services Librarian attended the monthly Sertoma meeting.

The ASL served on the banquet committee and attended the Sertoma banquet.

The ASL helped set up and worked the library booth at BISD Read along with the assistant director, an adult services staff member, the administrative assistant, and a circulation department employee. The outreach engaged 1800 people.

The ASL attended the Partners in Education meeting at the BCHTL.

The ASL attended the City of Watauga wellness committee meeting.

The assistant director participated in outreach on Tuesday mornings in June at Hardeman Elementary for the ASPIRE program. Her activities reached 408 children.

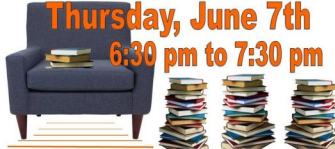
• **Notable Library Facebook and Twitter postings in June 2018**

Summer Reading Scavenger Hunt
In participation with Watauga businesses
June 4th – July 20th
Pick up an entry form at the Reference Desk



What Will You Read Next?
Love to read?
Want to get the scoop on upcoming releases?
Then you won't want to miss Book Buzz!
Refreshments will be served.
Free! Prizes! Please RSVP.

Thursday, June 7th
6:30 pm to 7:30 pm



Community Fitness Chat
Thursday, June 7th
12:30pm to 1:30pm



Everyone is welcome! Free.

Learn about fitness and nutrition with official Camp Gladiator trainer Haasi Morrow as he motivates you to get better and exercise. Haasi will provide an informative presentation and answer all your questions about getting fit.

Trout Fishing in America
Free Family Fun!



Folk/Rock Band
Tuesday, June 12 3:00 p.m.
Watauga Public Library

Teen Summer Reading Club 2018!
Every Friday 6:30pm - 8:00pm

- June 15 – Board Games and Ice Cream
- June 22 – James Wand and the Ab Fab Magic Class. *Sign up soon, only 30 spots available!*
- June 29 – Cultural Food Night: Bring your favorite dish and play cultural Kahoot!
- July 6 – Sam Nash, The Duelists. Learn how to stage fight!
- July 13 – Carnival Night
- July 20 – Learn Basic Self-Defense Techniques



Safety Day with Cell Phone Sally and the Watauga Fire Dept.



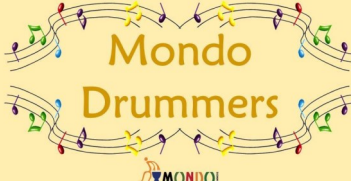
Wednesday, June 13th
3:00 p.m. Watauga Public Library

Tremendous Thursday Crafts
3:00 p.m.



June 14: #1 Dad Crowns
June 21: Superhero Masks
June 28: Patriotic Puzzles
July 5: Color Your Own Placemats
July 12: All About Me Robots
July 19: Rock Star Guitar Scratch Ornaments

Mondo Drummers



International music for all ages!
Tuesday, June 19, 3:00 pm

SUPERHERO DAY
Wednesday, June 20
1:30 - 4:00 p.m.

"Day of the Villain" with Chris Espinosa
2:00 p.m. and 3:00 p.m.

Space in these two super-powered shows is limited to 100, so we will be handing out tickets 30 minutes before each program begins.
Please arrive early!
Superhero Crafts are from 1:30 - 4:00 p.m.

Help us, help you!
Please take a moment to fill out our short online survey.

Just a few minutes...
...can make a **BIG** difference!



Watauga Public Library

Ideas Worth Exploring
Thursday, June 21st
6:30pm to 7:30pm

Join us as we watch a 20-minute-long TED Talk, followed by discussion. It's like a book club except you don't have to do homework to join the conversation - just come, watch, and talk. The group is designed for people who want to learn from the greatest minds on the planet, talk about big ideas, and meet other like-minded people.

PAYOFF
The Hidden Logic That Shapes Our Motivations
DAN ARIELY



WATAUGA

Snake Encounters
with Daryl Sprout



Tuesday
June 26
3:00 pm

DINOSAUR DAY
WEDNESDAY, JUNE 27

DINOSAUR VALLEY STATE PARK WITH JENN MENGE, PARK INTERPRETER
10:30 a.m. & 3:00 p.m.

Space in the Dinosaur Dig is limited, so we will hand out tickets 30 minutes before each program begins. Please arrive early!

DINO GAMES: 11:00-1:00 p.m. & 4:00-5:00 p.m.
DINO CRAFTS: All Day
DINO TALES: All Day

Just graduated and looking for your ideal career path?

Check out eParachute



brainiac JobNow
(available at your library or at home through your library's website - library card required)

Behind the Texas Badge Author Visit
Thursday, June 28th
6:30pm to 7:30pm



Meet the author and photographer

Learn the story behind this stunning coffee table book containing over 100 Texas law enforcement officer portraits and stories, including images of squad cars, badges, shoulder patches, firearms and more!

• **Digital Inclusion/ Economic Development**

- A. 44 one-on-one short computer sessions of staff assistance (2 to 10 minutes of time).
- B. 10 impromptu computer classes (when staff spends 15 minutes to an hour helping a patron).
- C. 98 PC Help questions regarding email, resumes, websites, MS Office, saving to disk, etc.).
- D. One Library Story time outreach to local Watauga business (50 attended).
- E. 7 assistance with non-library devices.

• **Early Childhood Literacy/ Family Development & Enrichment**

- A. 16 in-house early literacy sessions aimed at Toddler and Pre-K youth (story times) were conducted in May. 1077 attended.
- B. Summer Reading Program is in full swing with events, crafts and classes:

Trout Fishing in America
Mondo Drummers
Snake Encounters
Safety Day with the Watauga Fire
Dept.
Super Hero Day
Dinosaur Day

Trinity Valley School of Ballet Camp
Kim Tang Soo Do Martial Arts Camp
Cheer Camp lead by Cindi Spraggins
Clay Sculptures Class with Mr. Novy
Painting with Acrylics with Mr. Novy
Painting with Watercolors with Mr. Novy
TSSI Science Afternoons

- C. Phoebe, Reading Therapy Dog, had 3 in-house sessions. 16 attended.

• **Education/ Lifelong Learning**

- A. GED class — Report will be delivered in July
- B. BISD/ESL classes — The basic ESL met 12 times with an attendance of 12; ESL for Professionals met 11 times with 91 attending; the other BISD/ESL classes are on Summer vacation
- C. Volunteer run English Reading, writing & speaking class — On Summer vacation
- D. Volunteer run Conversation Club classes — 4 classes with 29 attending.
- E. Additional Volunteer run ESL related classes — 7 classes/sessions with 37 attending.

**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
7105 WHITLEY ROAD
THURSDAY, JULY 12, 2018
6:00 P.M.**

Members present:

Henrietta Egenti	Vice-Chairperson
Carol Coy	Secretary
Lori Murray	Member
Sharon Subjeck	Member
David Villafuerte	Member
Brain Beaudry	Member

with

Kip Woodruff, absent with notice.

and

Lana Ewell	Library Director
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CALL TO ORDER

Secretary Coy called the meeting to order at 6:00 p.m.

CITIZEN'S OPEN FORUM

None

REPORTS FROM STAFF

1. Director's Report and update on upcoming events
 - a. WPL Scavenger Hunt Program
 - b. Library Summer 2018 Programs
 - c. Youth Summer 2018 Reading Program
 - d. Ongoing Summer 2018 Library Survey
 - e. Data from ongoing Summer 2018 Library Survey so far
 - f. 2015 2016 Library Survey
 - g. 2015 2016 Library Survey Results

Lana Ewell, Library Director provided an update on upcoming events.

APPROVAL OF MINUTES

1. Minutes of Regular Meeting of May 10, 2018

Member Beaudry made a motion to approve the Minutes of the May 10, 2018 Regular Meeting. Vice-Chair Egenti seconded the motion. The motion carried unanimously.

NEW BUSINESS

1. Discussion on proposed draft of Watauga Public Long Range Plan 2020 to 2025

Library Board Members discussed the proposed draft of Watauga Public Long Range Plan 2020 to 2025, no action was taken.

ADJOURNMENT

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 6:30 p.m.

APPROVED: this ____ day of _____, 2018.

SIGNED: this ____ day of _____, 2018.

APPROVED:

Kip Woodruff, Chairperson

ATTEST:

Carol Coy, Secretary



Patron Behavior Policy

Watauga Public Library has established this Behavior Policy to ensure that Library facilities are safe, welcoming, and provide equitable access to materials and services for all Library users.

Any activity that interferes with the rights of other patrons to use the Library, disrupts the normal functioning of the Library, could result in physical, emotional, or mental injury to oneself or others, or could result in damage to the facilities, equipment, or materials is considered disruptive and unacceptable behavior.

The Library reserves the right to require anyone who engages in disruptive behavior to leave the premises, the right to restrict privileges for a specified period of time, and the right to ban the individual from the Library for a specified period of time or permanently. Library staff may ask a patron to leave the premises with or without prior warning, depending upon the seriousness of the violation of these guidelines for behavior. In most cases, a staff member will notify the individual that he or she is in violation of the standards of conduct and will provide one verbal warning. Unlawful activities will be reported immediately to the police.

Disruptive behavior includes but is not limited to the following:

- Abuse of Library Equipment, Furniture, and or Materials. Includes but is not limited to placing feet on tables and chairs, standing on furniture, mutilating or defacing books, media, or periodicals, and mistreating equipment or computers. Texas Penal Code 28.04.
- Abusive or Obscene Language or Gestures. Includes language or gestures that convey a sexually explicit message or are conveyed in a coarse or crude manner and any language that verbally abuses another individual, including staff and public, will not be tolerated.
- Animals. Only service animals, service animal trainees, assistance animals and animals that are part of a Library-sponsored program are permitted in the Library. Companion animals are pets and are excluded from Library facilities. Animals may not be left unattended outside the premises.
- Bedrolls, camping gear, storage bags, and shopping carts. These items will not be permitted in the Library. The Library reserves the right to search any container, which might contain Library materials.
- Bikes, Rollerblades, Skateboards, Skateshoes, and Scooters. Must not be ridden anywhere in the Library. Scooters do not refer to electric scooters used by the disabled. Bringing bicycles into the Library or parking bicycles in a manner that interferes with the free

Current

passage of others is prohibited. Patrons can carry their skateboards into the Library, but they must be placed where no one will trip over the skateboard. Skateshoes are not to be used in the Library.

- Boisterous Behavior. Running, shouting, screaming, roughhousing, loud talking, and pushing will not be allowed.
- Cell Phones or electronic devices. The use of these devices can be disruptive to other customers. Phones should be placed on vibrate; conversations should not be conducted in public areas. It is permissible for calls to be taken/made in the Library foyer.
- Children left at the Library past closing. Children left past closing will be placed with the Police for their safety.
- Closing. Leave the Library at the designated closing time.
- Eating and Drinking. Use covered containers when bringing beverages into library building and comply with posted "No Food" and "No Drink" zones. No intoxicating beverages are permitted in Public Libraries. Individuals who are believed to be under the influence of narcotics or alcohol or who display disorderly conduct shall be requested to leave Library premises. Texas Penal Code 49.02.
- Entering Unauthorized (Staff) Areas. The public is not allowed access to non-public areas of the Library without specific permission.
- Excessive Displays of Affection. Includes any sexual conduct or physical contact deemed inappropriate for a public place.
- Fighting. Includes any type of fighting, whether real or pretend. Texas Penal Code 42.01.
- Harassing behavior. Harassing behavior to staff or public will not be tolerated.
- Hygiene. Maintain bodily hygiene in a manner that does not constitute a nuisance to other persons.
- Illegal Behavior. Acts which are subject to prosecution under criminal or civil codes of law are prohibited.
- Improper attire. Wear appropriate attire, including shirts, and shoes. No wet clothes or bathing suits are allowed. This applies to patrons of all ages.
- Internet. Internet users are expected to use the public computers responsibly, especially in avoiding images or text which may be offensive to others nearby or harmful to minors. See the Internet Acceptable Use Policy posted at all stations.

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- Library Card. It is against Library policy to use someone else's Library card with or without their knowledge.
- Loitering. Defined as a person who wanders around the Library without apparent legitimate reason and disturbs other patrons.
- Loud crying children. Loud and prolonged crying or tantrums are disruptive. Please bring the child back when she/he is calm.
- Personal belongings. Attend to personal belongings. The Library is not responsible for personal belongings left in or on Library/City Property.
- Restrooms. Use restrooms only for their intended purpose. Bathing is prohibited.
- Sleeping. Pertains to habitual sleeping or those who are sprawled on furniture in a manner that is disturbing other patrons. See also Loitering.
- Smoking. The library is a non-smoking facility. This includes e-cigarettes and use of other tobacco products is also prohibited. Texas Penal Code 28.04.
- Solicitation. Includes selling anything for personal gain or a charitable cause, begging, panhandling, or circulating petitions among other patrons and staff members. This includes leaving stacks of non-Library related materials on tables, shelves, in books, etc. with the purpose of business advertising.
- Theft. Wrongfully takes, obtains, or withholds Library property. Texas Penal Code 31.03.
- Threats of Violence. All threats of violence (whether an imminent threat or a threat of future violence) and/or endangering behavior towards Library staff, patrons, or others are prohibited. Any threats, behavior or acts, which may appear to be a danger to life or safety to one or others, are also prohibited. All threats, behavior, or acts described will be reported to the Police.
- Unattended Children. Abandoning and leaving unsupervised children. Children ages eight and under shall not be left unattended in the Library. Texas Penal Code 22.041(c).
- Voyeurism and Peeping. Lewd behavior such as indecent exposure, voyeurism, sexual advances, etc. will be reported to the Police. Texas Penal Code 42.01.
- Weapons. Carrying weapons of any type on Library or City property is not permissible except by law enforcement officers.

Library Response to Violations of Behavioral Policy

Any person who violates the behavior policy will be handled in a professional and courteous manner by staff, but the degree of the violation will determine the response.

Staff is instructed to call 9-1-1 immediately in response to any behavior that is deemed dangerous. Staff will call the police for any behavior that is a violation of federal, state or local ordinances. Staff will call the police if a person or group of persons is asked to leave the library and they refuse to leave and/or become difficult with the staff member.

For most other inappropriate behavior, one warning will be given. Continued violations will result in the patron being asked to leave the library for the day. A serious violation or repeated violations, or a violation where the police are called, may result in longer exclusions from the library up to permanent banning from the library.

An individual who is banned from the library may be criminally charged with trespassing under Texas Penal Code 30.05 if they return to the library property during the term of the ban.

Approved by Library Board 12/02/1993
Revised by Library Board 07/18/1996
Revised by Library Board 11/21/1996
Revised by Library Board 01/16/1997
Revised by Library Board 09/11/2008
Approved by City Council 10/27/2008
Revised by Library Board 09/29/2011
Approved by City Council 10/24/2011
Revised by Library Board 11/13/2014
Approved by City Council 12/15/2014



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- Excessive Displays of Affection. Includes any sexual conduct or physical contact deemed inappropriate for a public place.
- Fighting. Includes any type of fighting, whether real or pretend. Texas Penal Code 42.01.
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- Voyeurism and Peeping. Lewd behavior such as indecent exposure, voyeurism, sexual advances, etc. will be reported to the Police. Texas Penal Code 42.01.
- Weapons. The Library will comply with the Texas Open Carry Law:
 1. It is illegal for the general public to carry a handgun, whether concealed or not, in a public place unless they have a special license to carry (Texas Penal Code 46.02).
 2. Individuals who have a Concealed Handgun License (CHL) to carry a concealed handgun may openly carry the weapon using a shoulder or belt holster at the library.
 3. It is illegal to brandish a firearm in any way that might be interpreted as threatening (Texas Penal Code 42.01).
 4. Staff may not ask a patron who has a holstered weapon to see their CHL permit.

5. Staff should contact law enforcement personnel if a person carrying a handgun exhibits alarming behaviors.

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