



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 12, 2024
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of February
2. Presentation of City of Watauga Employee of the Month award for the month of February 2024

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the

citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action approving a resolution of the City Council of the City of Watauga, Texas adopting Written Investment Policies Standards Governing the City's Investment Practices; Adopting Authorized Broker/Dealers list for the City of Watauga; repealing conflicting resolutions; and providing an effective date.
Sandra Gibson, Director of Finance
2. Consider approval of the Monthly Financial Report for the period ending December 31, 2023
Sandra Gibson, Director of Finance
3. Consideration and approval of the Quarterly Investment Report for the period ending December 31, 2023
Sandra Gibson, Director of Finance
4. Consider action to accept the Watauga Police Department Annual Contact Report for submission to the Texas Commission on Law Enforcement.

Robert Parker, Police Chief

5. Consider action to approve the purchase of one (1) Ford Truck from Silsbee Ford through the TIPS Cooperative purchasing program - Contract #210907

Sandra Gibson, Director of Finance

Paul Hackleman, Director of Public Works

6. Consider action approving an ordinance to call the general election for May 4, 2024

Linda Proskey, City Secretary

7. Consider approval of the meeting minutes for the January 8, 2024, City Council Regular Meeting.

Linda Proskey, City Secretary

PUBLIC HEARINGS

ACTION ITEMS

1. Consider action to approve an ordinance to call a special election for Charter Amendments on May 4, 2024.

Linda Proskey, City Secretary

2. Discuss and consider action to approve a bee ordinance.

Tonya DeGrand, ACO

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

1. Pursuant to Section 551.087, Texas Government Code (Economic Development Negotiations), to deliberate regarding negotiations on a 380 Agreement and to discuss commercial or financial information regarding a business prospect that the Council seeks to have locate, stay or expand in the City, re: Herron Homes.

Joshua Jones, City Manager

2. Pursuant to Section 551.074 of the Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. To discuss and provide feedback regarding the annual performance evaluation of the City Manager.

RECONVENE The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

EXECUTIVE SESSION DELIBERATION The City Council will return to open session in the Council Chambers for possible discussion and action as a result of the Executive Session.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on February 9, 2024, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: January 30, 2024
TO: Honorable City Council Members
FROM:
THROUGH:
SUBJECT: Presentation of Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of February

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Employee Service Awards - February 2024

REVIEWED BY:

Juliet Rodriguez, Human Resources and Civil Service Director Approved - 2/5/2024

Joshua Jones, City Manager

Approved - 2/5/2024

Linda Proskey, City Secretary

Final Approval - 2/6/2024

Approved as to form for inclusion on Agenda



Employee Service Awards

February 2024

Denae Lancaster

Library Aide

5 Years of Service

*Thank
You*

Jordan Branscum

Police Officer

5 Years of Service

*Thank
You*

Jeremiah Penney

Police Officer

5 Years of Service

*Thank
You*

Kimberly Martinez

Police Records Supervisor

15 Years of Service

*Thank
You*



AGENDA MEMORANDUM

DATE: February 5, 2024
TO: Honorable City Council Members
FROM:
THROUGH:
SUBJECT: Presentation of City of Watauga Employee of the Month award for the month of February 2024

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Employee of the Month - February 2024

REVIEWED BY:

Juliet Rodriguez, Human Resources and Civil Service Director Approved - 2/5/2024

Joshua Jones, City Manager

Approved - 2/5/2024

Linda Proskey, City Secretary

Final Approval - 2/6/2024

Approved as to form for inclusion on Agenda



February 2024

Employee of the Month

Brad Harston



AGENDA MEMORANDUM

DATE: December 29, 2023

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action approving a resolution of the City Council of the City of Watauga, Texas adopting Written Investment Policies Standards Governing the City's Investment Practices; Adopting Authorized Broker/Dealers list for the City of Watauga; repealing conflicting resolutions; and providing an effective date.

BACKGROUND/INFORMATION:

An annual review of the City's investment policy and strategy must be documented by formal action of the City Council. The policy was last reviewed and approved by the City Council in December, 2022. A listing of Broker/Dealers is also attached. There have been no changes to this year's policy.

Last year's Investment Policy was submitted to the Government Treasurers' Organization of Texas and was awarded the Investment Policy of Distinction Certificate. This Certificate is awarded for two years and then is eligible for renewal upon review. Our policy meets all the requirements set by the Public Funds Investment Act adopted by the Texas Legislature.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Consideration and action on a Resolution adopting an Investment Policy and Broker Dealer listing for the City of Watauga

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. INVESTMENT POLICY RESOLUTION 2024
2. Investment Policy 2024 Attachment A and B

REVIEWED BY:

Sandra Gibson, Director of Finance
David Berman, City Attorney
Joshua Jones, City Manager

Approved - 2/2/2024
Approved - 2/2/2024
Approved - 2/2/2024



AGENDA MEMORANDUM

Linda Proskey, City Secretary

Final Approval - 2/5/2024

Approved as to form for inclusion on Agenda

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 2024-_____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING WRITTEN INVESTMENT POLICIES AND STRATEGIES GOVERNING THE CITY'S INVESTMENT PRACTICES; DECLARING THE CITY COUNCIL HAS CONDUCTED AND COMPLETED ITS REVIEW OF SUCH POLICIES AND STRATEGIES; DECLARING THAT CHANGES TO THE INVESTMENT POLICIES AND STRATEGIES ARE RECORDED; AMENDING THE AUTHORIZED BROKER/DEALERS LIST IN THE CITY OF WATAUGA; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the Public Funds Investment Act (the "Act"), Chapter 2256 of Texas Government Code, requires that an investment of public funds shall be made in accordance with written policies approved by the governing body and that such policies must address diversification, yield, maturity, and quality and capability of investment management, with primary emphasis on safety and liquidity; and

WHEREAS, the City Council finds the Act requires the City Council to review the City's investment policies and investment strategies at least once a year and to take formal action stating that the policies and strategies have been reviewed; and

WHEREAS, the City Council finds such review has been conducted and all requirements of the Act have been met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

SECTION 1. The City Council of the City of Watauga hereby finds that the statements set forth in the recitals of this Resolution are true and correct and hereby incorporates such recitals as a part of this Resolution.

SECTION 2. The City of Watauga has conducted and completed its annual review of the investment policies and strategies, and hereby adopts the Investment Policy of the City of Watauga dated February 12th, 2024, attached hereto as Exhibit “A” .

SECTION 3. All changes made to the investment policies and strategies are recorded in Exhibit “A”.

SECTION 4. The City of Watauga hereby adopts the Approved Broker/Dealer List dated February 12, 2024, attached hereto as Exhibit “B”.

SECTION 5. This Resolution shall be and is hereby cumulative of all other Resolutions of the City of Watauga, Texas, and this Resolution shall not operate to repeal or affect any such other Resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event, such conflicting provisions, if any, in such other Resolutions are hereby repealed.

SECTION 6. If any section, sub-section, sentence, clause, or phrase of this Resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of the Resolution.

SECTION 7. This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Section 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas on this
the 12th day of February, 2024.

APPROVED:

ARTHUR L. MINER, Mayor

ATTEST:

LINDA PROSKEY, City Secretary

APPROVED AS TO FORM & LEGALITY:

DAVID BERMAN, City Attorney



CITY OF WATAUGA, TEXAS

INVESTMENT POLICY

Reviewed February `12, 2024

POLICY

It is the policy of the City of Watauga (City) after allowing for the anticipated cash flow requirements in its bank accounts to meet daily needs and after giving due consideration to the safety and risk of investments, providing protection for both principal and liquidity, to invest public funds in a manner which will provide the highest investment return while conforming to all state and local statutes governing the investment of public funds. This Investment Policy is authorized by the City Council in accordance with Texas Government Code, Chapter 2256-Public Funds Investment, also cited as the Public Funds Investment Act (Act), to satisfy the statutory requirements to define, adopt, and review a written Investment Policy regarding the investment of its funds and funds under its control. The City Council shall review and adopt by resolution, its investment strategies and policy not less than annually. This is required even if there are no changes within the policy. Such an Investment Policy must be written, emphasize safety, address investment management and include types of authorized investments, maximum allowable stated maturity, maximum dollar-weighted average maturity, method to monitor the market price and credit ratings of investments, and requirements for settlement of transactions. The resolution shall state that the Policy has been reviewed and include record of changes made to either the Investment Policy or strategy.

SCOPE

This Policy applies to all funds or financial resources available for investment under the City's financial control and accounted for in the City of Watauga, Texas Annual Comprehensive Financial Report which includes the General Fund, Watauga Economic Development Corporation Sales Tax Fund, Crime Control and Prevention District Fund, Street Maintenance Fund, Library Donation Fund, Municipal Court Security Fund, Municipal Court Technology Fund, Truancy Prevention Fund, Jury Fund, Fleet ILA Fund, Traffic Safety Fund, Park Vista Fund, General Obligation Bond Debt Service Fund, Watauga Economic Development Corporation Revenue Bond Debt Service Fund, General Obligation Capital Project Fund, Watauga Economic Development Corporation Capital Projects Fund, Bunker Hill Capital Projects Fund, Water and Sewer Enterprise Fund, Drainage Utility Enterprise Fund, Utility Construction Fund and will include any new fund created by the City Council unless specifically exempt. These policies do not, however, govern funds that are managed under separate investment programs or trust agreements, such as retirement funds, pension funds, deferred compensation funds, and certain private donations that are maintained as required by Federal and State laws, other local policies, or donor stipulations. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed by their governing ordinances and all applicable State and Federal laws.

The City will consolidate cash balances from all applicable funds to optimize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. Such earnings from investments will be used in a manner that best serves the public trust and interests of the City as deemed in the annual budget.

INVESTMENT OBJECTIVES

All investments shall be designed and managed in a manner responsive to the public trust and in compliance with all Federal, State and other legal requirements, including but not limited to the Act. The City shall manage and invest its available resources with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield.

Safety

Safety of principal and the City's assets is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To increase investment safety, the City strives to decrease or minimize credit and interest rate risk. Minimization of credit risk or the risk of loss due to the failure of an investment issuer or guarantor shall be done by the City by limiting investments to safe types, pre-qualifying financial institutions and broker/dealers, and diversifying the portfolio in order that potential losses on individual investments do not exceed the income generated from the remainder of the portfolio.

Minimization of interest rate risk or the decrease in market value of investments in the City's portfolio due to changes in interest rates shall be done by the City through strong cash flow projections so that realized market value losses are reduced and through investments in shorter-term investments.

Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets. A portion of the portfolio will also be placed in cash equivalent investments, which offer daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Public Trust

Investments shall be made with judgment and care, under circumstances, then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived. All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield

The City's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety, liquidity and public trust objectives described above. The core of investments is limited to relatively low risk investments in anticipation of earning a fair return relative to the risk being assumed. The yield of an equally weighted, rolling six-month Treasury bill portfolio shall be the minimum yield objective or "benchmark". A secondary objective will be to obtain a yield equal to or in excess of a local government investment pool or money market mutual fund. Weighted Average Yield to Maturity will be the portfolio performance standard.

STANDARDS OF CARE

Delegation of Authority

The City Manager, the Director of Finance, and Assistant Finance Director are the Investment Officers of the City and are responsible for investment decisions and activities. The Investment Officers may delegate the day-to-day administrative duties to other persons authorized to perform investment activities for the City, or he/she may perform the duties him or herself. The City Manager will retain ultimate responsibility for investment decisions.

The Investment Officer(s) are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived.

In conjunction with the annual audit, the City's outside auditor will review the internal control structure.

Training Requirements

The Investment Officer(s) are required to attend at least one training session relating to the Officers responsibility under the Act within 12 months after assuming duties receiving at least ten hours of Act-related instruction. Afterwards, the City shall provide at least eight hours of investment training not less than once in a two-year period that begins on the first day of the fiscal year and consists of two consecutive fiscal years after that date for the Investment Officer(s) and/or his/her delegate(s). This Policy approves courses and seminars offered by: the *Government Finance Officers Association of Texas*, the *Government Treasurers Organization of Texas*, the *Texas Municipal League*, the *North Central Texas Council of Governments*, the *International City Manager Association*, the *University of North Texas*, the *Texas State University*, or the *American Institute of Certified Public Accountants* in order to insure the quality and capability of the City's investment personnel making investment decisions in compliance with the Act. The training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Act.

The City shall also encourage those who may perform daily activities with the City investments to attend such training although they are not listed specifically as Investment Officers of the City.

Prudent Person Rule

As set forth in the Act, Investment Officers shall use the standard of prudence with the "Prudent Person Rule". "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." (2256.006(a))

"In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

1. The investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
2. Whether the investment decision was consistent with the written Investment Policy of the entity." (2256.006(b))

Investment officials acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal responsibilities for an individual investment's credit risk or market price change,

provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Ethics and Conflict of Interest

Investment Officers and other employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. According to the Act, a personal business relationship with a business exists if one of the following three (3) items applies:

1. The Investment Officer owns ten (10) percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization.
2. Funds received by the Investment Officer from the business organization exceed ten (10) percent of the Investment Officer's gross income for the previous year.
3. The Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

Investment Officer(s) must file a disclosure statement with the Texas Ethics Commission and the City Council if an Officer has a personal business relationship with a business organization offering to engage in an investment transaction with the City or the Officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the entity.

Special attention should also be given the City's Standards of Conduct-Officers and Employees in Code of Ordinances Section 2-222:

"No Officer or employee of the City shall:

1. Violate any state or federal law governing ethical obligations, including, but not limited to, those laws regulating financial interests, conflict of interest, nepotism, deliberation and voting.
2. Accept from any person a gift, favor, gratuity, or thing of value having a monetary value of more than \$25.00 that might reasonably tend to influence him or her in the discharge of his or her official duties or business in the discharge of his or her official duties any improper favor, service or thing of value. The term "person" means any firm, business, contractor, or individual that is currently conducting business with the city or that may have a special interest where actions of the

officer would benefit the firm, business, contractor or individual in the future.

AUTHORIZED DEPOSITORY FINANCIAL INSTITUTIONS

A qualified primary depository shall be selected through the City's banking services procurement process, which shall include solicitation of proposals as required under Chapter 105 of the Local Government Code. The centralization of depository services is designed to maximize investment capabilities while minimizing service costs. The selection of a primary depository shall be based on the financial institution offering the most favorable terms and conditions at the least possible cost, while adhering to the guidelines and provisions within the request for proposal. In selecting a primary depository, the City shall give consideration to the financial institution's credit characteristics, financial history, service capabilities, location within City limits or within a ten (10) mile radius of the City limits, and costs for required services. Specialized services may be contracted for by the City with another financial institution or company if the depository cannot provide such service or charges more than the same service with little or no appreciable benefit.

The City may also establish agreements with other financial institutions under separate contract for additional deposit services. Such deposits will only be made after the financial institution has completed and returned the required written instruments and depository pledge agreements. No deposit shall be made except in a qualified public depository as established by State Law.

SELECTION OF INVESTMENT BROKER/DEALERS AND ADVISORS

Selection of Investment Advisors and Broker/Dealers will be performed by the Investment Officer(s), with ratification and approval by the City Council. The selected firms shall provide timely transaction confirmations and monthly portfolio reports. Prospective Broker/Dealers shall provide financial and other information as requested by the Investment Officer(s) sufficient to evaluate their fiscal condition and ability to service the City. The Investment Officer(s) will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

- 1.) Adherence to the City's policies and strategies,
- 2.) Investment performance and transaction pricing within accepted risk constraints,
- 3.) Responsiveness to the City's request for services, information and open communication,
- 4.) Understanding of the inherent fiduciary responsibility of investing public funds,
- 5.) Similarity in philosophy and strategy with the City's objectives, and
- 6.) References from other public entities in Texas.

The Investment Officers shall, at least annually, review, revise, and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City. The City Council will annually approve the list of those qualified broker/dealers authorized to engage in investment transactions with the City (Sec. 2256.025).

A current audited financial statement may be required to be on file for each financial institution and broker/dealer in which the City invests.

APPROVED INVESTMENT PROVIDERS AND INVESTMENT ADVISORS

Broker/Dealers, Local Government Investment Pools, Money Market Mutual Funds, Financial Institutions, Investment Advisors, and other business organizations eligible to transact investment business with the City shall be presented a written copy of this Investment Policy. Additionally, the qualified representative or equivalent of the Local Government Investment Pool or Discretionary Investment Management firm (i.e. business organization) shall execute a Certificate as shown in Appendix "A", or a Certification similar in form, to the effect that the qualified representative has:

- 1.) Received and thoroughly reviewed this Investment Policy, and
- 2.) Acknowledged that their business organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment transactions between itself and the City that are not authorized by this Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires and interpretation of subjective investment standards or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The City may not engage in an investment transaction with a business organization prior to receiving this written acknowledgment completed by the organization.

Competitive Environment

It is the policy of the City to provide a competitive environment for all individual security purchases and sales, financial institution deposits, and money market mutual fund and local government investment pool selections. The Investment Officers shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

AUTHORIZED AND SUITABLE INVESTMENTS

Investments described below are authorized by the Act as eligible securities for the City. City funds governed by this Policy may be invested in the following types of securities:

- 1.) Obligations of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks.
- 2.) Direct obligations of the State of Texas or its agencies.
- 3.) Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States or its agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- 4.) Obligations of states, agencies, counties, cities, and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
- 5.) Financial institution deposits that, are issued by a state or national bank that a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law and this Policy for deposits of the City, or c) is executed through a depository institution or approved broker that has its main office or a branch office in Texas that meets the requirements of the Act.
- 6.) No-load money market mutual funds that are registered with the Securities and Exchange Commission, and no-load mutual funds which are continuously rated AAA by at least one nationally recognized rating service and follow practices authorized by the Act, are authorized investments per the Act, if:
 - (a) the no-load mutual fund has an average weighted maturity of less than two years, and is invested exclusively in obligations approved by Section 2256.014 (a)-(c) of the Act
 - (b) the City has not invested more than 15% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in the mutual funds described above; and

- (c) the City has not invested any portion of its bond proceeds and reserves and funds held for debt service, in mutual funds described above; and
 - (d) the City has not invested funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described above in an amount that exceeds 10% of the total assets of the mutual fund.
- 7.) Eligible Investment Pools as defined in Section 2256.016 provided that:
- (a) investment in the particular pool has been authorized by the City Council;
 - (b) the pool shall have furnished the Investment Officer(s) an offering circular containing the information required by Section 2256.016(b);
 - (c) the pool shall furnish to the Investment Officer(s) investment transaction confirmations with respect to all investments made with it;
 - (d) the pool shall furnish to the Investment Officer(s) monthly reports that contain the information required by Section 2256.016(c);
 - (e) any pool that is created to function as a money market mutual fund must seek to maintain a stable net asset value of one dollar (\$1.00),
 - (f) the pool's investment philosophy and strategy are consistent with this Policy and the City's ongoing investment strategy; and
 - (g) the pool provides evidence of credit rating no lower than "AAA" or "AAA-m" by at least one nationally recognized credit rating service,
 - (h) an investment pool must make available an annual audited financial statement,
 - (i) if the investment pool operates an Internet website, the information required by section 2256.016(b), (c)(2), and (f) must be posted on the website,

- (j) an investment pool in advertising investment rates must include either all levels of return based on breakpoints provided or state the lowest possible level of return based on the smallest level of funds invested if an investment pool offers fee breakpoints based on fund balances invested.
- 8.) Fully collateralized direct repurchase agreements having a defined termination date that is no later than 270 days from the delivery date, secured by cash or direct obligations of the U.S. or its agencies and instrumentalities, pledged with a third party selected or approved by the political entity, and placed through a primary government securities dealer, and as otherwise defined by the Act. Each issuer of repurchase agreements must sign a copy of a Master Repurchase Agreement, or similar mutually acceptable agreement.
- 9.) Commercial paper as defined in Section 2256.013 is allowed provided that paper has a stated maturity of 270 days or less from the issuance date and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any State.

The City shall take all prudent measures that are consistent with this Investment Policy to liquidate any investment that does not have or is down-graded to less than the minimum rating stated herein. On a quarterly basis, the Investment Officers will monitor the rating of all investments held by the City. However, as stated in Section 2256.017, the City is not required to liquidate investments that were authorized investments at the time of purchase.

UNAUTHORIZED INVESTMENTS

The following investments are specifically prohibited by State Law:

- 1.) Obligations whose payment represents the coupon payment on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- 2.) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- 3.) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- 4.) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

COLLATERALIZATION

Consistent with the requirements of the Public Funds Investment Act and the Public Funds Collateral Act, the City requires that all bank deposits shall be federally insured or collateralized with eligible securities. This pledged collateral will have a market value equal to or no less than 102% of the deposits plus accrued interest less an amount insured by the FDIC. Evidence of the pledged collateral must be provided to and reviewed by the Director of Finance and will be retained by the City. Evidence of collateral is reviewed annually by the City's independent auditor in conjunction with the annual audit.

Financial institutions serving as City Depositories will be required to sign a Depository Agreement with the City. The Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- 1.) the Agreement must be in writing;
- 2.) the Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the assets;
- 3.) the Agreement must be approved by the Depository's Board of Directors or loan committee, and a copy of the meeting minutes must be delivered to the City; and,
- 4.) the Agreement must be part of the Depository's "official record" continuously since its execution.

Repurchase agreements must also be secured in accordance with State Law. Each counter party to a repurchase transaction is required to sign a copy of the Securities Industry and Financial Markets Association Master Repurchase Agreement, or mutually acceptable agreement. An executed copy of the Agreement must be on file before the City will enter into any transactions with a counter party.

Monitoring Collateral Adequacy

The City requires monthly reports with market values of pledged securities from all financial institutions with which the City has bank deposits, certificates of deposit, money market account deposits, or other secured deposits. The Investment Officer(s) will monitor adequacy of collateralization monthly.

Weekly monitoring by the Investment Officer(s) of all collateral underlying repurchase agreement is required. More frequent monitoring may be necessary during periods of market volatility.

Collateral Substitution

Financial institution deposits, collateralized certificates of deposit, and repurchase agreements often require substitution of collateral. Any repurchase provider or financial institution requesting substitution must contact the Investment Officer(s) for approval and settlement. The substituted security's value will be calculated and substitution approved if its value is equal to or greater than the required collateral level. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Investment Officer(s) may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

Collateral Reductions

Should the collateral's market value exceed the required amount, any repurchase provider or financial institution may request approval from the Investment Officer(s) to reduce collateral. Collateral reductions may be permitted only if the City's records indicate that the collateral's market value exceeds the required amount. The Investment Officer(s), or a designee, must provide written notification of the decision to the bank or custodian holding the collateral prior to release.

SAFEKEEPING AND CUSTODY

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or as part of its depository and repurchase agreements. All collateral securing bank deposits must be held by third-party banking institution ("Custodian") acceptable to the City, or by the Federal Reserve Bank. The securities purchased under a repurchase agreement must be delivered to a third-party custodian with whom the City has established a safekeeping agreement ("Safekeeping Agent").

All security transactions entered into by the City shall be conducted on a delivery-verses-payment (DVP) basis. By so doing, City funds are not released until the City has received, through the Safekeeping Agent, the securities purchased. The security shall be held in the name of the City or held on behalf of the City. The Safekeeping Agent and Custodian's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all receipts and monthly reports shall be delivered to the City or confirmed by the Safekeeping Agent or Custodian.

INVESTMENT PARAMETERS

Diversification

The City will diversify its investments by security type and investment maturity. Diversification by investment type shall be established by the following maximum percentages of investment type to the total investment portfolio:

a.) U.S. Government Securities	100%
b.) Financial Institution Deposits	100%
c.) Eligible Investment Pools	100%
d.) States, Agencies, Counties, Cities and Other	50%
e.) Repurchase Agreements	50%
f.) Money Market Mutual Funds	50%
g.) Commercial Paper	10%

Maximum and Weighted Average Maturity

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirement of the funds. The City intends to match the holding periods of investment funds with liquidity need of the City. The maximum final stated maturity of any investment shall not exceed five years. All long-term maturities will be intended to cover long-term liabilities. In addition, no less than ten percent (10%) of the funds in the portfolio will be in cash equivalent investments at all times. The entire portfolio will have a weighted average maturity of one (1) year or less. This weighted average will be calculated using the stated final maturity dates of each investment.

By Fund Groups

Maturity guidelines by fund are as follows:

- a.) Operating Funds - The weighted average days to maturity for the operating fund portfolio shall be 365 days or less and the maximum allowable maturity shall be two years.
- b.) Debt Service Funds - Debt Service Funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. Any unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investments available to satisfy said payment.
- c.) Debt Service Reserve Funds - Market conditions, Bond Resolutions constraints and Arbitrage compliance will be considered when formulating Reserve Fund strategy. Maturity limitation shall generally not exceed the call provisions of the Bond Ordinance and shall not

exceed the final maturity of the bond issue. All Debt Service Reserve Fund investment maturities shall not exceed five years.

- d.) Special Project, Special Purpose or Capital Improvement Funds - The investment maturity of Special Project, Special Purpose or Capital Improvement Funds shall generally be limited to the anticipated cash flow requirements. City funds that are considered “bond proceeds” for arbitrage purposes will be invested using a more conservative approach than the standard investment strategy when arbitrage rebate rules requiring refunding excess earnings. All earnings in excess of the allowable arbitrage earnings will be segregated and made available for any necessary payments to the U.S. Treasury.

INVESTMENT STRATEGY

The City primarily maintains one portfolio in which all funds under the City’s control are pooled for investment purposes. In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Investment guidelines by fund-type are as follows:

1. General, Enterprise, or Operating-type Funds, and the Pooled Fund

Suitability – Any investment eligible in the Investment Policy is suitable for General, Enterprise, or Operating Funds, and the Pooled Fund.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, managing the weighted average days to maturity of each fund’s portfolio to less than 365 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the portfolio.

Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market “spreads” between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.

Liquidity – General, Enterprise, or Operating-type Funds, and the Pooled Fund require the greatest short-term liquidity of any of the fund-types. Short-term cash equivalent investments will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification – Investment maturities should be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of the City. Diversifying the appropriate maturity structure up to the two-year maximum will reduce interest rate risk.

Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling six-month Treasury Bill portfolio will be the minimum yield objective.

2. Debt Service Funds

Suitability – Any investment eligible in the Investment Policy is suitable for the Debt Service Funds.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds maturities to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.

Marketability – Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.

Liquidity – Debt Service Funds have predictable payment schedules. Therefore, investment maturities should not exceed the anticipated cash flow requirements. Investment pools and money market mutual funds may provide a competitive yield alternative for short-term fixed maturity investments.

Diversification – Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. Generally, if investment rates are anticipated to decrease over time, the City is best served by locking in most investments. If the interest rates are potentially rising, then investing in shorter and larger amounts may provide advantage. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.

Yield – Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an

equally weighted, rolling six-month Treasury Bill portfolio shall be the minimum yield objective.

3. Debt Service Reserve Funds

Suitability – Any investment eligible in the Investment Policy is suitable for the Debt Service Reserve Funds. Bond resolution and loan documentation constraints and insurance company restrictions may create specific considerations in addition to the Investment Policy.

Safety of Principal – All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing will reduce the investment's market risk if the City's debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the shorter of the final maturity of the borrowing or five years. Annual market-to-market requirements or specific maturity and average life limitations within the borrowing's documentation will influence the attractiveness of market risk and influence maturity extension.

Marketability – Securities with less active and efficient secondary markets are acceptable for Debt Service Reserve Funds.

Liquidity – Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the City's debt holders. The funds are "returned" to the City at the final debt service payment. Market conditions and arbitrage regulation compliance determine the advantage of investment diversification and liquidity. Generally, if investment rates exceed the cost of borrowing, the City is best served by locking in investment maturities and reducing liquidity. If the borrowing costs cannot be exceeded, then current market conditions will determine the attractiveness of locking in maturities or investing shorter and anticipated future increased yields.

Diversification – Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.

Yield – Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy’s risk constraints.

4. Special Project, Special Purpose or Capital Improvement Funds

Suitability – Any investment eligible in the Investment Policy is suitable for Special Project, Special Purpose or Capital Improvement Funds.

Safety of Principal – All investments will be of high quality with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Improvement Funds to not exceed the anticipated expenditure schedule, the market risk of the overall portfolio will be minimized. No stated final investment maturity shall exceed the shorter of the anticipated expenditure schedule.

Marketability – Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. Historical market “spreads” between the bid and offer prices of a particular security-type of less than a quarter of a percentage point will define an efficient secondary market.

Liquidity – Most capital improvement programs have reasonably predictable draw down schedules. Therefore, investment maturities should generally follow the anticipated cash flow requirements. Investment pools and money market mutual funds will provide readily available funds generally equal to one month’s anticipated cash flow needs, or a competitive yield alternative for short-term fixed maturity investments.

Diversification – Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for bond proceeds. Generally, if investment rates exceed the applicable cost of borrowing, the City is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then current market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

Yield – Achieving a positive spread to the cost of borrowing is the desired objective within the limits of the Investment Policy's risk constraints. The yield of an equally weighted, rolling six-month Treasury Bill portfolio will be the minimum yield objective for non-borrowed funds.

REPORTING

Not less than quarterly, the Investment Officer(s) shall prepare and submit to the City Council, a written, signed, investment report demonstrating a list of investment transactions for the preceding reporting period, in accordance with the Act. Reports will include, but not be limited to, the following:

- 1.) For each pooled fund group: a beginning book value and market value, book and market value additions and changes, and ending book and market value.
- 2.) The book value and market value of each investment at the beginning and end of the period by type of asset and fund type invested.
- 3.) The maturity date of each investment.
- 4.) Statement of compliance of the portfolios as it relates to the investment strategy and the Act.

Detailed and summary reports will be prepared jointly and presented to the City Council and Mayor not less than quarterly. Reports will comply with Section 2256.023, at a minimum.

Quarterly reports will be formally reviewed at least annually by an independent auditor and reported to the City Council once the City invests in items other than money market mutual funds, investment pools, or accounts offered by its depository bank in the form of CD's or money market accounts.

MONITORING OF THE MARKET VALUE OF INVESTMENTS AND COLLATERAL

The Investment Officer(s) shall determine the market value of each investment and of all Collateral pledged to secure deposits of City funds at least quarterly and at a time as close as practicable to the closing of the reporting period for the investments. The City shall utilize reliable sources independent of the investment provider. Such values shall be included on the investment report.

INTERNAL CONTROLS

Investment Officer(s) shall establish a system of internal controls, which shall be designed to prevent losses of public funds arising from fraud, employee error, unanticipated changes in financial markets, or imprudent actions by employees. Pertinent controls include custodian safekeeping receipts records management,

documentation of investment bidding activities, written confirmations of oral transactions, reconciliation records, training requirement documentation, and compliance with investment policies. Where practical, the City should emphasize control of collusion, separation of duties, clear delegation of duties, accurate and timely reports, and staying informed about market conditions, changes and trends. In conjunction with the City's annual financial audit, the independent external auditor will assure compliance with the management controls on investments and adherence to investment policies.

INVESTMENT POLICY ADOPTION

The City's Investment Policy, which includes strategies for each fund, shall be adopted by resolution of the City Council. The Policy shall be reviewed annually and any modifications thereto must be approved by the City Council. This adoption by resolution is required even if there are no changes within the Policy.

APPENDIX “A” – Sample Certification

I hereby certify that I have personally read and understand the Investment Policy and master repurchase agreement (if applicable), conditions of the City of Watauga, Texas. I further acknowledge that reasonable procedures and controls designed to fulfill those objectives and conditions have been implemented. Therefore, this firm will preclude investment transactions between itself and the City of Watauga that are not authorized by the City’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup the City’s entire portfolio, requires an interpretation of subjective investment standards or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which my firm has accepted discretionary investment authority, thus protecting the City’s credit or market risk.

All personnel of this firm dealing with the City of Watauga’s account(s) have been informed and will be routinely informed of the City’s investment horizons, limitations, strategy, and risk constraints, whenever we are so informed by the City.

This firm pledges due diligence in informing the City of foreseeable risks associated with financial transactions connected to this firm.

I further acknowledge that no investment transaction shall occur between this firm and the City, until the City of Watauga receives this consent form, completed by the firm’s qualified representative.

FIRM

SIGNATURE OF QUALIFIED FIRM REPRESENTATIVE

PRIMARY REPRESENTATIVE: NAME/TITLE
(please print)

DATE

GLOSSARY

AGENCIES: Federal agency and instrumentality securities.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specified maturity evidenced by a certificate. Large-denomination non-collateralized CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property that a borrower pledges to secure repayment of a loan. Also refers to securities or letters of credit pledged by a bank to secure deposits of public moneys.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): The official annual report for the City of Watauga. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY-VERSES-PAYMENT (DVP): There are two methods of delivery of securities: delivery-verses-payment and delivery-verses-receipt. Delivery-verses- payment is delivery of securities with an exchange of money for the securities. Delivery-versus-receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities and/ or maturities offering independent returns.

FEDERAL FARM CREDIT BANK: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed Funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks with member commercial banks.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is currently under conservatorship by the federal government. The corporation's purchases include a variety of adjustable rate mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Bank Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, DC regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): GNMA guarantees and issues obligations of qualified loans issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA, or FMHM mortgages. The term “passthroughs” is often used to describe “Ginnie Mae”.

LIQUIDITY – Market-based: A market-based liquid asset is one that can be converted easily and rapidly into cash. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and a reasonable trade size can be done at the quoted prices.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of a local government cooperative for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase –reverse repurchase agreements that establishes each party’s rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve’s most important and most flexible monetary policy tool.

PORTFOLIO: Collection of investments held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state—the so-called legal list. In other states the trustee may invest in security if it is one that would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A bank, credit union, or savings association that maintains a place of business within the state and offers within the state the services required by a depository services contract.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized-yield-to-maturity on a bond or the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RFPs extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES AND EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY NOTES: An interest bearing security issued by the U.S. Treasury to finance the national debt. Notes are routinely issued for two, three, five, seven, and ten years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms, as well as nonmember broker-dealers in securities, maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) **Income Yield** is obtained by dividing the current dollar income by the current market price for the security. (b) **Net Yield to Maturity** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Exhibit “B”

Authorized Broker/Dealer List

1. Duncan Williams
2. FTN Financial
3. Hilltop Securities
4. Multi-Bank Securities
5. Raymond James & Associates
6. Wells Fargo Securities



AGENDA MEMORANDUM

DATE: January 18, 2024
TO: Honorable City Council Members
FROM: Sandra Gibson, Director of Finance
THROUGH: Joshua Jones, City Manager
SUBJECT: Consider approval of the Monthly Financial Report for the period ending December 31, 2023

BACKGROUND/INFORMATION:

The Monthly Financial Report for the period ending December 31, 2023 is attached for Council review and approval. The Quarterly American Rescue Plan Act Expenditure Report is also included in this report.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the Monthly Financial Report ending December 31, 2023.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Council Report - December 2023 to Council February 12, 2024

REVIEWED BY:

Sandra Gibson, Director of Finance

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 2/6/2024

Approved - 2/7/2024

Final Approval - 2/7/2024



Monthly Financial Report Fiscal 2023-2024 For the period ending December 31, 2023

Sales Tax

Sales tax receipts from the State Comptroller received in the month of January 2024 (reflecting November 2023 sales receipts) increased in total to 3.5% compared to the same time last year. This amount includes prior period adjustments, future period adjustments and audit collections.

Sales Tax Receipts	Nov-23	Nov-22	% change
City 1%	\$ 304,943	\$ 294,670	3.5%
City 1/4% effective 10/1/2021*	\$ 76,236	\$ 73,667	3.5%
Street Maint 1/4%**	\$ -	\$ -	0.0%
CCD 1/2%	\$ 152,030	\$ 146,672	3.7%
EDC 1/4%	\$ 76,236	\$ 73,667	3.5%
Totals	\$ 609,445	\$ 588,677	3.5%

*approved by voters May, 2021 for effective date of 10/1/2021

**abolished January, 2021

A comparison of November 2023 sales tax receipts for Watauga's and surrounding cities are shown below: These figures do not include Special District sales tax receipts.

SALES TAX RECEIPTS COMPARISONS November 2022 vs. November 2023 RECEIVED FROM COMPTROLLER - January FISCAL YEAR 2023-2024

Sales Tax Receipts for the Month:

City	November 2023 Sales	November 2022 Sales	\$ Change	% Change
Roanoke	\$ 1,654,911.23	\$ 1,380,949.72	\$ 273,961.51	19.84%
Richland Hills	\$ 643,751.63	\$ 551,552.04	\$ 92,199.59	16.72%
Saginaw	\$ 704,770.96	\$ 628,692.90	\$ 76,078.06	12.10%
N. Richland Hills	\$ 1,647,073.02	\$ 1,568,148.58	\$ 78,924.44	5.03%
Grapevine	\$ 5,151,127.84	\$ 4,907,246.49	\$ 243,881.35	4.97%
Fort Worth	\$ 19,203,179.86	\$ 18,389,252.60	\$ 813,927.26	4.43%
Bedford	\$ 1,233,913.82	\$ 1,192,097.14	\$ 41,816.68	3.51%
Watauga	\$ 457,414.75	\$ 442,004.98	\$ 15,409.77	3.49%
Colleyville	\$ 665,598.42	\$ 664,408.24	\$ 1,190.18	0.18%
Keller	\$ 1,318,609.68	\$ 1,322,885.47	\$ (4,275.79)	-0.32%
Haltom City	\$ 1,329,726.26	\$ 1,359,566.17	\$ (29,839.91)	-2.19%
Hurst	\$ 1,520,806.91	\$ 1,566,945.17	\$ (46,138.26)	-2.94%
Euless	\$ 1,921,754.47	\$ 2,032,388.66	\$ (110,634.19)	-5.44%
Southlake	\$ 3,210,249.33	\$ 3,421,839.21	\$ (211,589.88)	-6.18%

Page 1 of 7

Source: State Comptroller

City Collections only - not Special Purpose Districts or Transit

The City will receive the distribution for December 2023 sales tax receipts on February 9, 2024. Sales tax revenues have been estimated for the December reporting period.

Financial Highlights

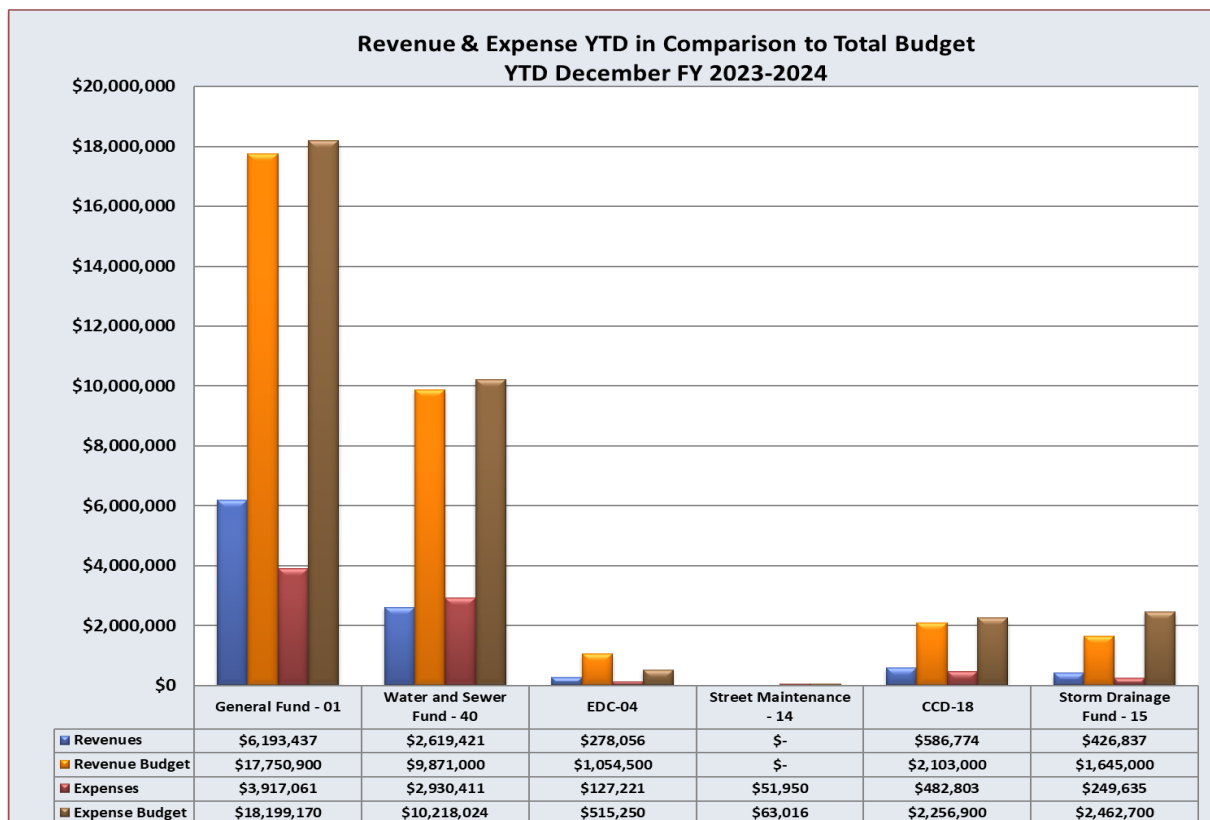
The City is 25% through the fiscal year 2023-2024. Revenue and expenses are reflected in the chart below and details of each fund's revenues and expenditures are attached. For example, the Police Department budget and expenditures are combined for two funds in which expenditures are reported (General Fund and Crime Control). The Consolidated Departmental Budget Report does not include capital outlay or debt service expenditures.

General Fund

Revenues – Year-to-date revenues represent 34.9% of budget collected, or \$6,193,437.

Property Tax – As of December 31, 2023, the City has received 53.7% of budgeted property taxes and receipts have reached expectations at this time. The majority of property tax revenues are received in December and January.

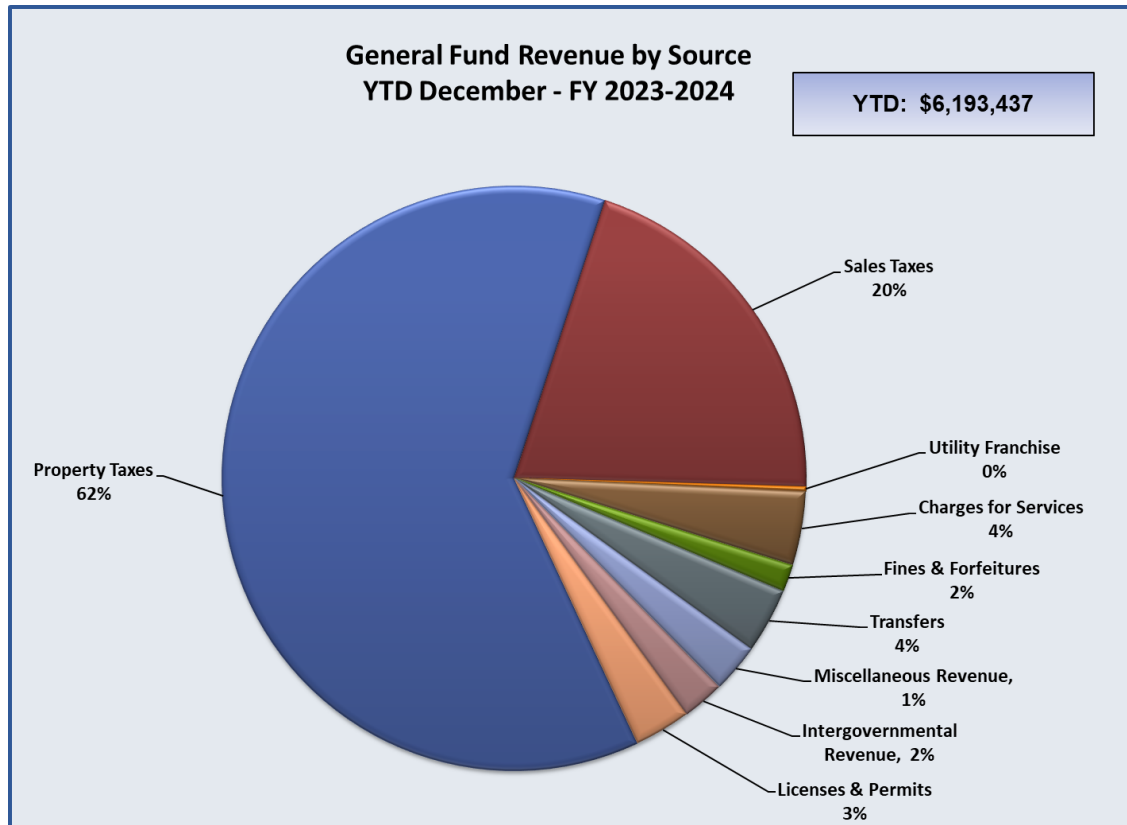
Utility Franchise Revenue - The majority of franchise receipts are received on a quarterly basis. The City has received \$17,514, or 2% in budgeted franchise fee revenues through December 2023. The City is anticipating receiving \$889,500 in franchise fee revenues in fiscal year 2023-2024. First quarter receipts are usually received in February.



Sales Tax – Sales tax receipts for the General Fund are in line with budget expectations and are estimated at 25.1% of budget through December 2023.

Licenses and Permits - License and permit fees are at 25.4% of budget collected with revenue received at \$193,372.

Charges for Services - Charges for Services revenues are at 20.9% of budget collected. Charges for services include recreation fees, ambulance services, garbage collection fees and animal adoption fees.

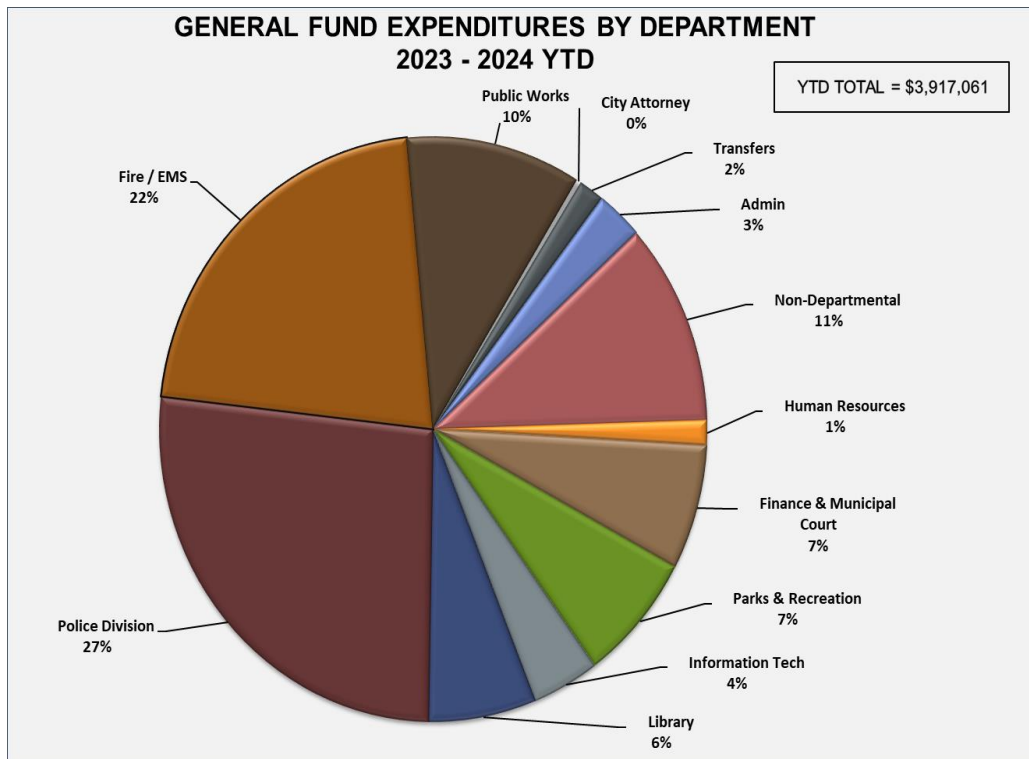


Fines and Forfeitures - Fines and Forfeitures are at 16.6% of budget which is \$27,846, or 23% lower than last year's collections. Citations issued are continuing to trend lower for the fiscal year.

Miscellaneous Revenue - Miscellaneous revenues include interest earnings, rental of recreational facilities, bingo, and other revenue. These receipts total \$166,569, which is 22.5% of budgeted revenues.

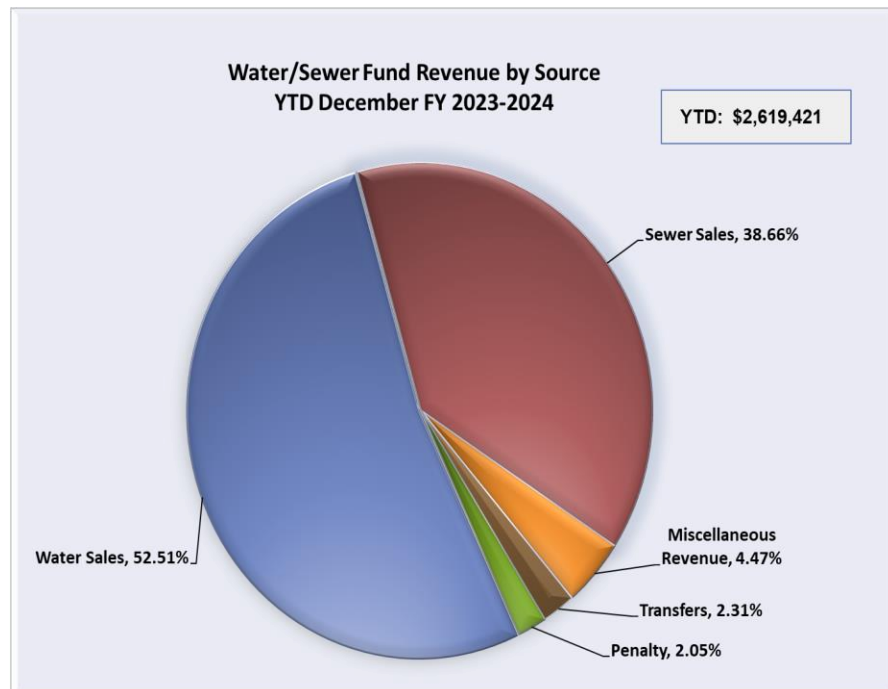
Intergovernmental Revenue and Transfers - Intergovernmental Revenue includes transfers from other funds for services the general fund provides and payments in lieu of taxes from the enterprise funds. Currently these revenues are on target with Intergovernmental at 28.7% of budget and Transfers at 26% of budget.

Expenses – General fund expenses are at 21.5% of budget expended and total \$3,917,061 for the year.



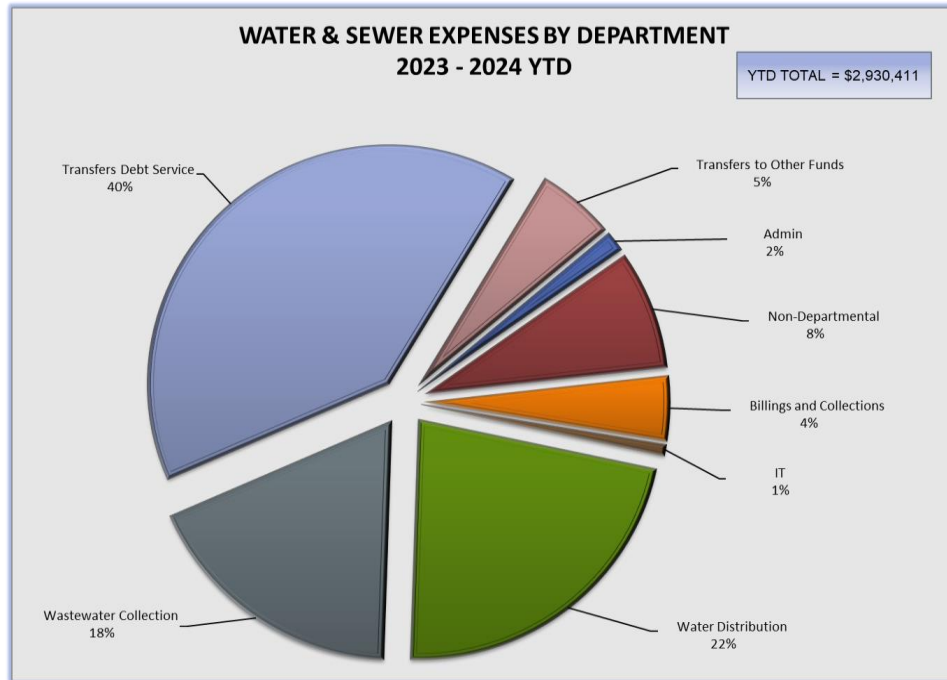
Water and Sewer Fund

Water and sewer revenues are currently at 26.54% of budgeted revenues through December 2023. Water sales are 27.8% of budgeted revenues and wastewater revenues are at 23.3% of budget. Water consumption varies due to seasonal fluctuations.



Miscellaneous Sales and Penalties- Miscellaneous sales include penalty revenue, EPA revenue, service charges, returned check fees, and damaged/tampering fees. This category of revenue is at 26.5% of budget collected.

Expenses – Year-to-date expenses in the Water/Sewer fund are 3.68% higher than budget expectations and are currently at 28.7% of budget. Transfers to the debt service fund for payments due in February 2024 make up 45.42% of expenses year-to-date.



Storm Drain Fund – Revenues represent 25.9% of budget collected. Expenses are at 10.1% of budget in this fund through December 2023. Capital projects budgeted in FY2023-2024 include Whitley Road and other storm drain improvements.

Special Revenue Funds

- **Street Maintenance Fund** expenses are at 82.4% of budget. Projects are being funded using reserves.
- **Crime Control and Prevention District** revenues collected are at 27.9% of budget and expenditures are at 21.4% of budget.
- **Economic Development Corporation Fund** has collected 26.4% of sales tax revenues and expenditures are at 24.7% of budget expended through December 2023.

QUARTERLY REPORTS

AMERICAN RESCUE ACT PLAN EXPENDITURE REPORT

The ARPA Grant expenditures through 12/31/2023 are shown below. The City's largest portion of projects remaining are the infrastructure projects that are scheduled to begin this Fiscal Year.



American Rescue Plan Act Fiscal Recovery Spending Plan

March 1, 2021 to December 31, 2026		BUDGET	AMOUNT EXPENDED	AMOUNT ENCUMBERED NOT SPENT
Grant Distribution (Revenues)				
	Grant Funds August, 2021 (received)	\$ 3,033,024		
	Additional Allocation March, 2022 (received)	\$ 5,994		
	Grant Funds September 2022 (received)	\$ 3,039,018		
	TOTAL ALLOCATION	\$ 6,078,036		
Proposed Programs/Expenditures				
Project Overview and Identified Need				
Category: Infrastructure				
1. Water and Wastewater Projects	Provides additional funding for projects (group 3 in City's CIP) for Summertime Lane paving, drainage, water and sanitary sewer improvements. (Funding covers anticipated inflationary gap to complete project)	\$ 1,609,049	\$ -	\$ -
2. Park Vista Stormwater Rehabilitation	Program to extend culvert within Park Vista Park and better manage stormwater	\$ 807,520	\$ 2,618	\$ -
3. Lead Pipe Identification	Funding to locate and identify water service pipe materials throughout the City.	\$ 800,000	\$ -	\$ -
	Infrastructure Total	\$ 3,216,569	\$ 2,618	\$ -
Category: Personnel				
1. Restoring positions	1 remaining Public Works position 2023-2024	\$ 300,200	\$ 239,756	\$ -
2. Leave bank liability reduction	Addresses budgetary issue and supports leave reduction plan	\$ 1,334,400	\$ 1,333,178	\$ -
3. Appreciation Pay	Funding to assist with retention of staff issue in order to provide continued services to citizens.	\$ 375,000	\$ 374,700	\$ -
4. Position Funding	Provides funding for 1/2 Finance Grant position to manage ARPA Grant and Human Resources position to manage additional reporting requirements and HR duties.	\$ 194,255	\$ 113,014	\$ -
5. Police Special Unit Program	Funding to provide additional development opportunities to police officers to help with retention. Program provides funding for officers being equipped and trained on Special Weapons and Tactics Team (SWAT).	\$ 60,000		\$ -
6. Recruitment and retention incentives	Addresses recruitment issues for various departments	\$ 51,544	\$ 18,180	\$ -
	Personnel Total	\$ 2,315,399	\$ 2,078,827	\$ -
Category: Equipment				
1. Public Works Generator	Replace and upgrade existing backup generator and build housing for weather protection	\$ 300,000		\$ 285,121
2. Personal Protective Equipment	Personal Protective Equipment for Fire Personnel to better equip and protect emergency service workers	\$ 115,475	\$ 115,450	
3. Remote Access Devices	Provides for additional devices for checkout/remote devices	\$ 10,500	\$ 10,328	\$ -
	Equipment Total	\$ 425,975	\$ 125,778	\$ 285,121
Category: Supplies/Contractual Services				
1. Cybersecurity enhancements/software	Enhanced protection of City network	\$ 69,200	\$ 23,791	\$ -
2. Single Audit and software for grant compliance	Grant Compliance tools	\$ 32,750	\$ 17,750	
3. Municipal Court Software Enhancements	Software to enhance efficiency in court operations	\$ 15,375	\$ 2,935	\$ 3,750
4. City Wide sanitizer stations		\$ 2,768	\$ 2,450	
	Supplies/Services Total	\$ 120,093	\$ 46,926	\$ 3,750
	TOTALS	\$ 6,078,036	\$ 2,254,148.62	\$ 288,871.00
	REMAINING FUNDS		\$ 3,823,887.29	\$3,535,016.29
			NOT EXPENDED	UNOBLIGATED

58%

Certificates of Obligation Expenditures

Attached is an expenditure and project listing for debt proceeds that have not been fully expended as of 12/31/2023. Below is a summary of the Certificates of Obligation issuances and their designated use.

- ❖ The \$7.5 million **2017** Certificates of Obligation proceeds were received in June, 2017 and are 92% expended. These proceeds are used to fund water and wastewater infrastructure improvements to include Whitley Road Phase One-Four water and sewer projects, Starnes Road Water Main, and Meadowlark East and the Sanitary Sewer Evaluation. Whitley Four is the final project and construction began in March, 2023.
- ❖ The \$7.0 million **2018** Certificates of Obligation proceeds were received in September, 2018 and are 77% expended. Various vehicles and equipment were funded by the proceeds that are completed or in progress. Projects include partial funding for the Splashpad Project (EDC funded), the Whites Branch Creek Trail, Branding Signs (EDC funded), Whitley Road Four, and various parks projects such as the lighting replacement at Capp Smith. Whitley Road 4, street overlays, and park projects are partially expended and will continue through 2023-2024.
- ❖ The \$8.850 million **2019** Certificates of Obligation proceeds were received in September, 2019. These funds are reserved for water and wastewater projects, parks projects, and capital outlay to include vehicles and equipment for various departments. A listing of funded items is attached that include completed and in progress projects and equipment. Group 1 and Group 4 have been bid and construction has begun. Group 3 and 4 will be bid later in the fiscal year. Group 3 is partially funded by ARPA funds.
- ❖ The \$3.0 million **2020** Certificates of Obligation proceeds were received in September, 2020 and are 47% expended through December, 2023. These funds are reserved for the Whitley Road 4 street project, the Capp Smith Food Business Park (funded by the Watauga Economic Development Corporation), library and parks building improvements, and vehicles and equipment.
- ❖ The \$4.70 million **2021** Certificates of Obligation proceeds were received in September, 2021 and are 34% expended through December, 2023. These funds are reserved for Street projects and Capital Outlay equipment, vehicles, and technology identified in the 5-year plans. 78% of these funds are reserved for the Whitley Road 5 Street Project that is currently in the engineering phase.
- ❖ The \$5.00 million **2022** Certificates of Obligation proceeds were received in September, 2022. These funds are reserved for Hightower, Phase I street project engineering, the fleet building expansion, foster village park, playground equipment at various parks, and vehicles and technology identified in the 5-year plans. 44% of these funds have been expended at this time.
- ❖ The \$8.950 million **2023** Certificates of Obligation proceeds were received in October, 2023. These funds are reserved for Hightower, Phase I street project construction, Watauga Road engineering, and a replacement ambulance.

CERTIFICATES OF OBLIGATION FUNDS 2017
\$7,500,000 PROCEEDS
AS OF DECEMBER 2023

45-020-86122

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED:			
<i>Whitley Road One (Starnes - Oakhill)</i>	<i>\$101,954.21</i>	<i>\$101,954.21</i>	
<i>Whitley Road Two (Watauga Rd - Chapman)</i>	<i>\$2,450,478.50</i>	<i>\$2,450,478.50</i>	
<i>Sanitary Sewer Evaluation 2019</i>	<i>\$224,687.80</i>	<i>\$224,687.80</i>	
<i>Whitley Road Three (Chapman - Hightower)</i>	<i>\$390,175.77</i>	<i>\$390,175.77</i>	
<i>Meadowlark Lane East (Water/Sewer)</i>	<i>\$1,655,384.73</i>	<i>\$1,655,384.73</i>	
<i>Starnes Rd Water Main (Indian Springs - Rufe Snow)</i>	<i>\$971,309.98</i>	<i>\$971,309.98</i>	
IN PROGRESS:			
Whitley Road Four - Water Portion (Hightower to Oakhill)	\$1,706,009.01	\$1,098,169.14	\$607,839.87
PROJECTS TOTAL	\$7,500,000.00	\$6,892,160.13	\$607,839.87
TOTAL FUNDS REMAINING	\$0.00		

CERTIFICATES OF OBLIGATION FUNDS 2018
\$7,000,000 PROCEEDS
AS OF DECEMBER 2023

VARIOUS

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED			
<i>Patrol Vehicles (5 units) & K-9 Vehicle</i>	\$319,108.43	\$319,108.43	
<i>Fire Marshal Vehicle</i>	\$55,128.90	\$55,128.90	
<i>Dedicated COVID Response Vehicle</i>	\$11,373.58	\$11,373.58	
<i>Public Works Fleet Shop Bay Doors</i>	\$32,250.00	\$32,250.00	
<i>Water Tower Fire Alarm Replacement</i>	\$34,850.00	\$34,850.00	
<i>Fire Engine</i>	\$589,000.00	\$589,000.00	
<i>Community Center Sign</i>	\$80,812.30	\$80,812.30	
<i>Public Works - Streets Division Ford F150 Truck</i>	\$30,454.90	\$30,454.90	
<i>Public Works - Building Maintenance Ford F150 Truck</i>	\$31,841.00	\$31,841.00	
<i>Foster Village Bridge & Sidewalk Improvements</i>	\$48,042.00	\$48,042.00	
<i>Needs Assessments - Library and Police</i>	\$103,738.30	\$103,738.30	
<i>Capp Smith Weir</i>	\$27,150.00	\$27,150.00	
<i>Branding Signs</i>	\$237,574.97	\$237,574.97	
<i>Sidewalks</i>	\$141,716.84	\$141,716.84	
<i>Bowie Street</i>	\$410,626.77	\$410,626.77	
<i>Splashpad Shade Structures, Etc</i>	\$99,977.00	\$99,977.00	
<i>Splashpad</i>	\$987,970.78	\$987,970.78	
<i>Parks Trailer (partial funding - remaining in 2021 CO)</i>	\$3,826.94	\$3,826.94	
<i>Site Amenities (various parks)</i>	\$20,000.00	\$20,000.00	
<i>Police Motorcycle (partial funding - remaining in 2021 CO)</i>	\$11,352.78	\$11,352.78	
<i>Lighting Replacement (Capp Smith Park)</i>	\$635,450.00	\$635,450.00	
<i>Capp Smith Park Amenities</i>	\$49,477.00	\$49,477.00	
IN PROGRESS:			
<i>Whites Branch Creek Trail @ Park Vista (Arcadia)</i>	\$283,347.00	\$33,347.00	\$250,000.00
<i>Other Park Projects/City Wide Trail Systems/Park Vista Phase One</i>	\$400,000.00	\$22,715.00	\$377,285.00
<i>Whitley Road Four (Hightower to Oakhill)</i>	\$1,464,930.51	\$597,950.28	\$866,980.23
<i>Parks Building Repairs</i>	\$40,000.00	\$16,850.00	\$23,150.00
<i>Street Overlays/Sidewalks</i>	\$850,000.00	\$744,577.99	\$105,422.01
PROJECTS TOTAL	\$7,000,000.00	\$5,377,162.76	\$1,622,837.24
TOTAL FUNDS REMAINING	\$0.00		

CERTIFICATES OF OBLIGATION FUNDS 2019

07-563-86220

\$8,850,000 PROCEEDS

45-563-86220

AS OF DECEMBER 2023

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED			
<i>Public Works - Manlift</i>	\$22,111.98	\$22,111.98	
<i>Parks Shade Structures - Hillview</i>	\$16,577.00	\$16,577.00	
<i>Public Works - Concrete Saw</i>	\$30,797.50	\$30,797.50	
<i>Information Technology - Cargo Van</i>	\$31,475.00	\$31,475.00	
<i>Parks Shade Structures - Virgil Anthony</i>	\$26,977.00	\$26,977.00	
<i>Flatbed (Dump Bed) Truck</i>	\$44,426.74	\$44,426.74	
<i>Police - Tahoes</i>	\$121,989.71	\$121,989.71	
<i>Police - ATV</i>	\$19,932.52	\$19,932.52	
<i>Police - ACO Unit</i>	\$55,200.69	\$55,200.69	
<i>Library - RFID</i>	\$49,497.79	\$49,497.79	
<i>Public Works Dump Truck</i>	\$61,216.24	\$61,216.24	
<i>2021 Silverado (replaces unit 158)</i>	\$19,476.65	\$19,476.65	
<i>Backhoe Loader</i>	\$166,797.83	\$166,797.83	
IN PROGRESS:			
Site Amenities (various parks locations)	\$33,523.35	\$19,067.00	\$14,456.35
Whitley Road Four (Hightower to Oakhill)	\$150,000.00	\$0.00	\$150,000.00
Water / Wastewater Projects:	\$8,000,000.00	\$1,702,594.00	\$6,297,406.00
Group 1: Wastewater Rehabilitations (S2, S3, S4, S5, S9, S10 & MH)			
Group 2: Wastewater Rehabilitations (S6, S7 & S8)			
Group 3: Summertime Lane from Carousel Drive to Rufe Snow Drive			
Group 4: Water Rehabilitation (W1, W7, W8 & F18)			
Group 5: 2020 SSES (south of Chapman Road and east of HWY 377)			
PROJECTS TOTAL	\$8,850,000.00	\$2,388,137.65	\$6,461,862.35
TOTAL FUNDS REMAINING	\$0.00		

**CERTIFICATES OF OBLIGATION 2020
\$3,000,000 PROCEEDS
AS OF DECEMBER 2023**

07-575-85342

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED			
<i>Technology - Computers</i>	<i>\$216,000.00</i>	<i>\$216,000.00</i>	
<i>Fire Station Renovation Construction</i>	<i>\$893,148.28</i>	<i>\$893,148.28</i>	
<i>Police - ACO Truck</i>	<i>\$39,540.35</i>	<i>\$39,540.35</i>	
<i>Library Roof Replacement</i>	<i>\$69,525.00</i>	<i>\$69,525.00</i>	
<i>PW - Streets Heavy Equipment Drum Roller</i>	<i>\$38,057.00</i>	<i>\$38,057.00</i>	
IN PROGRESS:			
Whitley Road Four (Hightower to Oakhill)	\$445,801.36	\$0.00	\$445,801.36
Whitley Road Five (Starnes to North Tarrant)	\$68,281.35	\$0.00	\$68,281.35
Fleet Building Expansion	\$163,470.76	\$99,700.96	\$63,769.80
Food Business Park - Capp Smith Park Location	\$500,000.00	\$43,550.00	\$456,450.00
Site Amenities (various parks)	\$21,476.65	\$0.00	\$21,476.65
Parks - Pole Barn Equipment Storage	\$180,000.00	\$0.00	\$180,000.00
PROJECTS TOTAL	\$2,635,300.75	\$1,399,521.59	\$1,235,779.16
TOTAL FUNDS REMAINING	\$364,699.25		

CERTIFICATES OF OBLIGATION 2021
\$4,700,000 PROCEEDS
AS OF DECEMBER 2023

07-560-85640

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED			
<i>Motorcycle (replacing unit 68)</i>	\$30,000.00	\$30,000.00	
<i>Weapons System</i>	\$83,563.92	\$83,563.92	
<i>HVAC/Alarms Replacement</i>	\$120,053.01	\$120,053.01	
<i>Code Vehicle (replacing unit 205)</i>	\$34,673.50	\$34,673.50	
<i>Parks ATV (replacing unit 628)</i>	\$16,235.82	\$16,235.82	
<i>Parks Trailer (partial funding - remaining in 2018 CO)</i>	\$9,152.66	\$9,152.66	
<i>Narcotic Testing System</i>	\$26,302.65	\$26,302.65	
IN PROGRESS:			
Police Emergency Car (replacing unit 157)	\$60,000.00	\$59,630.39	\$369.61
Drone	\$25,000.00	\$0.00	\$25,000.00
Ballistic Vests	\$80,000.00	\$22,327.66	\$57,672.34
Fleet Truck F150 Unit # 214 (replacing unit 701)	\$55,000.00	\$54,709.99	\$290.01
Fleet Truck F350 (replacing unit 709)	\$80,000.00	\$71,277.90	\$8,722.10
Servers/Switches	\$348,000.00	\$321,687.47	\$26,312.53
Parks F250 (replacing unit 620)	\$40,847.34	\$32,350.90	\$8,496.44
Whitley Road Five - Engineering	\$783,000.00	\$728,190.00	\$54,810.00
Whitley Road Five - Construction	\$2,906,580.42	\$0.00	\$2,906,580.42
PROJECTS TOTAL	\$4,698,409.32	\$1,610,155.87	\$3,088,253.45
TOTAL FUNDS REMAINING	\$1,590.68		

CERTIFICATES OF OBLIGATION 2022
\$5,000,000 PROCEEDS
AS OF DECEMBER 2023

07-563-86120
45-401-85140

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED			
HVAC Replacement	\$79,938.00	\$79,938.00	
Police Code Vehicles (2) - Units 191 & 192	\$69,224.48	\$69,224.48	
Fire Marshal Vehicle	\$55,445.00	\$55,445.00	
Police Motorcycle	\$44,318.68	\$44,318.68	
IN PROGRESS:			
IT Hardware	\$85,000.00	\$83,543.04	\$1,456.96
Replacement Radios (police & fire)	\$700,000.00	\$512,667.33	\$187,332.67
Parks Vehicles (2)	\$120,000.00	\$84,202.82	\$35,797.18
Public Works Vehicle	\$55,000.00	\$54,485.00	\$515.00
Vehicles Upfitting	\$10,000.00	\$0.00	\$10,000.00
Furniture & Fixtures	\$66,000.00	\$0.00	\$66,000.00
Hightower Road (Phase 1-5)	\$1,700,000.00	\$662,184.60	\$1,037,815.40
Jet Vac	\$550,000.00	\$0.00	\$550,000.00
Fleet Building Expansion	\$900,000.00	\$554,783.50	\$345,216.50
Foster Village Park	\$200,000.00	\$0.00	\$200,000.00
Playground Equipment	\$240,000.00	\$0.00	\$240,000.00
Contingency	\$109,000.00	\$2,876.75	\$106,123.25
PROJECTS TOTAL	\$4,983,926.16	\$2,203,669.20	\$2,780,256.96
TOTAL FUNDS REMAINING	\$16,073.84		

CERTIFICATES OF OBLIGATION 2023
\$8,950,000 PROCEEDS
AS OF DECEMBER 2023

07-563-86100

PROJECT	FINAL COST OR ESTIMATE	EXPENDED	REMAINING
COMPLETED			
IN PROGRESS:			
Hightower Construction - Phase 1	\$6,328,000.00		\$6,328,000.00
Watauga Road Engineering	\$2,232,000.00		\$2,232,000.00
Ambulance	\$390,000.00		\$390,000.00
			\$0.00
PROJECTS TOTAL	\$8,950,000.00	\$0.00	\$8,950,000.00
TOTAL FUNDS REMAINING	\$0.00		

Fund Detail Report

DECEMBER 2023

**CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending: December 31, 2023 (1st FY Qtr.)**

GENERAL FUND - 01

REVENUE:	ORIGINAL BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23	% CHG 24 vs 23
TAXES							
AD VALOREM	7,135,000	3,830,128	53.68%	46.32%	1,529,455	2,300,673	150.42%
Delinquent	30,000	5,620	18.73%	81.27%	(9,373)	14,993	159.96%
Penalty & Interest	29,500	4,022	13.63%	86.37%	3,191	831	26.03%
SALES TAX	5,038,000	1,263,221	25.07%	74.93%	1,286,656	(23,435)	-1.82%
UTILITY FRANCHISE	889,500	17,514	1.97%	98.03%	16,453	1,061	6.45%
LICENSES & PERMITS	762,700	193,372	25.35%	74.65%	161,016	32,356	20.09%
INTERGOVERNMENTAL REVENUE	503,000	144,167	28.66%	71.34%	140,937	3,230	2.29%
CHARGES FOR SERVICES	1,203,000	251,876	20.94%	79.06%	212,871	39,005	18.32%
FINES & FORFEITURES	559,500	93,020	16.63%	83.37%	120,866	(27,846)	-23.04%
MISCELLANEOUS INCOME	739,700	166,569	22.52%	77.48%	117,972	48,598	41.19%
OPERATING TRANSFERS IN	861,000	223,928	26.01%	73.99%	217,283	6,645	3.06%
TOTAL REVENUE	\$17,750,900	\$6,193,437	34.89%	65.11%	\$3,797,328	\$2,396,110	63.10%
ADMINISTRATION	562,480	107,702	19.15%	80.85%	95,867	11,835	12.35%
HUMAN RESOURCES	248,030	52,876	21.32%	78.68%	46,351	6,525	14.08%
BUILDINGS - PW	1,069,900	175,011	16.36%	83.64%	197,990	(22,980)	-11.61%
FINANCE	603,210	174,435	28.92%	71.08%	150,684	23,751	15.76%
MUNICIPAL COURT - FIN	456,110	96,992	21.27%	78.73%	96,838	154	0.16%
DEVELOPMENTAL SERVICES - PW	291,860	51,276	17.57%	82.43%	51,550	(275)	-0.53%
LIBRARY	1,175,200	248,839	21.17%	78.83%	222,605	26,234	11.78%
PARKS AND RECREATION	1,648,305	280,126	16.99%	83.01%	225,805	54,321	24.06%
POLICE	5,073,500	1,039,150	20.48%	79.52%	1,001,589	37,560	3.75%
FIRE/EMS	4,096,490	849,073	20.73%	79.27%	681,927	167,146	24.51%
PUBLIC WORKS - STREETS	719,780	119,545	16.61%	83.39%	117,453	2,093	1.78%
FLEET MANAGEMENT - PW	361,650	58,414	16.15%	83.85%	55,824	2,590	4.64%
NON-DEPARTMENTAL	879,415	439,412	49.97%	50.03%	376,511	62,901	16.71%
INFORMATION TECHNOLOGY	683,240	154,865	22.67%	77.33%	208,275	(53,410)	-25.64%
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
CITY ATTORNEY	95,000	10,596	11.15%	88.85%	9,489	1,107	11.67%
TRANSFERS TO OTHER FUNDS	235,000	58,750	25.00%	75.00%	121,250	(62,500)	-51.55%
TOTAL EXPENDITURES	\$18,199,170	\$3,917,061	21.52%	78.48%	\$3,660,008	\$257,053	7.02%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$448,270)	\$2,276,376			\$137,320	\$2,139,057	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending: December 31, 2023 (1st FY Qtr.)

DEBT SERVICE FUND - 03

	CURRENT BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23	% CHG 24 vs 23
REVENUE:							
TAXES							
AD VALOREM	4,149,000	2,241,260	54.02%	45.98%	794,989	\$1,446,271	181.92%
Delinquent	11,000	2,921	26.55%	73.45%	-4,384	\$7,305	-166.63%
Penalty & Interest	11,000	1,773	16.12%	83.88%	1,130	\$643	56.93%
INTEREST EARNINGS	40,000	15,021	37.55%	62.45%	7,320	\$7,701	105.21%
OTHER FINANCING SOURCES	-	-	-	-	-	-	-
OPERATING TRANSFERS IN	149,000	37,250	25.00%	75.00%	38,300	(\$1,050)	-2.74%
TOTAL REVENUE	\$4,360,000	\$2,298,225	52.71%	47.29%	\$837,355	\$1,460,870	174.46%
Contractual & Sundry	4,150,768	-	0.00%	100.00%	-	\$0	0.00%
TOTAL EXPENDITURES	\$4,150,768	\$0	0.00%	100.00%	-	\$0	0.00%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$209,232	\$2,298,225			\$837,355	\$1,460,870	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending: December 31, 2023 (1st FY Qtr.)

WATER & SEWER - 40

	CURRENT BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23	% CHG 24 vs 23
REVENUE:							
WATER SALES	4,950,000	1,375,567	27.79%	72.21%	1,299,143	76,425	5.88%
SEWER SALES	4,350,000	1,012,681	23.28%	76.72%	1,030,284	(17,603)	-1.71%
MISCELLANEOUS	276,000	73,227	26.53%	73.47%	69,872	3,355	4.80%
PENALTY	175,000	53,710	30.69%	69.31%	47,451	6,259	13.19%
INTEREST	110,000	39,297	35.72%	64.28%	26,680	12,617	47.29%
TRANSFERS	10,000	60,390	0.00%	0.00%	8,986	51,403	572.02%
TAP FEES	-	4,550	-	-	4,050	500	12.35%
SALE OF ASSETS	-	-	-	-	-	-	-
TOTAL REVENUE	\$9,871,000	\$2,619,421	26.54%	73.46%	\$2,486,465	\$132,957	5.35%
ADMINISTRATIVE	185,200	39,878	21.53%	78.47%	37,541	2,337	6.23%
NON-DEPARTMENTAL	794,980	234,832	29.54%	70.46%	249,525	(14,693)	-5.89%
BILLING & COLLECTIONS	615,410	126,735	20.59%	79.41%	125,135	1,600	1.28%
MGT. INFO SYSTEMS	126,990	21,387	16.84%	83.16%	20,306	1,081	5.32%
WATER DISTRIBUTION	2,865,830	650,787	22.71%	77.29%	591,975	58,812	9.93%
WASTEWATER COLLECTION	3,284,614	525,824	16.01%	83.99%	729,556	(203,731)	-27.93%
TRANSFERS	2,345,000	1,330,968	56.76%	43.24%	1,349,394	(18,426)	-1.37%
TOTAL EXPENDITURES	10,218,024	2,930,411	28.68%	71.32%	3,103,431	(\$173,020)	-5.58%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$347,024)	(\$310,989)			(\$616,966)	\$305,977	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending: December 31, 2023 (1st FY Qtr.)

STORM DRAIN FUND - 15

	CURRENT BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23	% CHG 24 vs 23
REVENUE:							
USERS FEE	1,485,000	372,121	25.06%	74.94%	370,756	1,366	0.37%
OTHER REVENUE	-	-	-	-	-	-	-
INTEREST INCOME	160,000	54,715	34.20%	65.80%	32,985	21,730	65.88%
TOTAL REVENUE	\$1,645,000	\$426,837	25.95%	74.05%	\$403,741	\$23,096	5.72%
PERSONNEL	506,800	84,024	16.58%	83.42%	\$76,390	7,634	9.99%
SUPPLIES	37,400	3,095	8.27%	91.73%	\$3,776	(681)	-18.04%
MAINTENANCE	37,000	1,711	4.62%	95.38%	\$4,319	(2,608)	0.00%
CONTRACTUAL & SUNDRY	356,200	86,695	24.34%	75.66%	\$64,564	22,131	34.28%
CAPITAL	1,331,300	25,500	1.92%	98.08%	\$7,991	17,509	0.00%
TRANSFERS TO OTHER FUNDS	194,000	48,610	25.06%	74.94%	\$18,538	30,072	162.22%
TOTAL EXPENDITURES	\$2,462,700	\$249,635	10.14%	89.86%	\$175,578	\$74,057	42.18%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$817,700)	\$177,202			\$228,163	(\$50,961)	

**CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending: December 31, 2023 (1st FY Qtr.)**

CRIME CONTROL DISTRICT - 18

	ORIGINAL BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23	% CHG 24 vs 23
REVENUE:							
SALES TAX	1,977,000	500,582	25.32%	74.68%	510,495	(9,913)	-1.94%
INTEREST EARNING/OTHER	126,000	86,192	68.41%	31.59%	78,494	7,698	9.81%
TRANSFERS	-	-	-	-	-	-	-
TOTAL REVENUE	\$2,103,000	\$586,774	27.90%	72.10%	\$588,989	(\$2,215)	-0.38%
PERSONNEL SERVICES	1,301,400	220,325	16.93%	83.07%	\$239,657	(19,332)	-8.07%
SUPPLIES	170,500	27,451	16.10%	83.90%	\$29,115	(1,664)	-5.72%
MAINTENANCE	268,700	89,235	33.21%	66.79%	\$106,227	(16,992)	0.00%
CONTRACTUAL & SUNDRY	266,200	86,277	32.41%	67.59%	\$70,732	15,545	21.98%
TRANSFERS	38,000	10,011	26.34%	73.66%	\$9,971	40	0.40%
CAPITAL OUTLAY	212,100	49,504	0.00%	0.00%	\$119,134	(69,630)	0.00%
TOTAL EXPENDITURES	2,256,900	482,803	21.39%	78.61%	\$574,836	(\$92,033)	-16.01%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$153,900)	\$103,971			\$14,153	\$89,818	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending **December 31, 2023 (1st FY Qtr.)**

STREET MAINTENANCE FUND - 14

	ORIGINAL BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23	% CHG 24 vs 23
REVENUE:							
SALES TAX	-	-	-	-	-	-	-
INTEREST EARNINGS	-	-	0.00%	100.00%	5,063	(5,063)	-100.00%
INTEREST/ESCROW	-	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	-	-
TOTAL REVENUE	\$0	\$0	0.00%	100.00%	5,063	(\$5,063)	-100.00%
 MAINTENANCE	63,016	50,750	80.54%	19.46%	8,644	42,106	487.14%
CONTRACTUAL & SUNDRY	-	1,200	0.00%	100.00%	1,815	(615)	-33.88%
CAPITAL OUTLAY	-	-	0.00%	100.00%	133,391	(133,391)	-100.00%
TOTAL EXPENDITURES	\$63,016	\$51,950	82.44%	17.56%	\$143,849	(\$91,899)	-63.89%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	 (\$63,016)	 (\$51,950)			 -\$138,786	 \$86,836	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2024
For the period ending: December 31, 2023 (1st FY Qtr.)

WATAUGA ECONOMIC DEVELOPMENT CORP - 04

	CURRENT BUDGET	12/31/2023 YTD ACTUAL	% USED	% REMAINING	12/31/2022 YTD ACTUAL	\$ CHG 24 vs 23
REVENUE:						
SALES TAX	996,000	251,764	25.28%	74.72%	256,374	(4,610)
INTEREST EARNINGS	55,000	25,667	46.67%	53.33%	13,369	12,298
INTEREST/ESCROW	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	3,500	625	17.86%	82.14%	625	0
TOTAL REVENUE	\$1,054,500	\$278,056	26.37%	73.63%	\$270,368	\$7,688
PERSONNEL SERVICES	-	-	-	-	-	-
NON-DEPARTMENTAL	-	-	-	-	-	-
SUPPLIES	1,000	271	27.08%	72.92%	-	271
MAINTENANCE	1,000	-	0.00%	100.00%	-	-
CONTRACTUAL & SUNDRY	85,250	19,950	23.40%	76.60%	18,747	1,203
TRANSFERS	428,000	107,000	25.00%	75.00%	104,925	2,075
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$515,250	\$127,221	24.69%	75.31%	\$123,672	\$3,549
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$539,250	\$150,835			\$146,696	\$4,139



AGENDA MEMORANDUM

DATE: January 18, 2024

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consideration and approval of the Quarterly Investment Report for the period ending December 31, 2023

BACKGROUND/INFORMATION:

The Quarterly Investment Report for the period ending December 31, 2023 is attached for Council review and approval.

The City is required to comply with Chapter 2256 of the Government Code, otherwise known as the Public Funds Investment Act. Provisions of that act require at a minimum quarterly reporting. The accompanying Quarterly Investment Report lists, in summary form and in detail, the investment position of the City of Watauga's investment portfolios as of December 31, 2023. The overall strategy of running the City's investment portfolios is governed by the City's Investment Policy and overseen by the City's investment committee. All investments are governed by state law and the City's Investment Policy, which dictates the following investment objectives, in order of priority:

Safety of Principal
Liquidity
Return on Investments

As of December 31, 2023, the City held money market accounts and investments with a combined book value of \$55,261,831. The City's fund portfolio consists of operating funds, construction funds, and debt service funds. Construction funds account for 53% of the investment portfolio and are dedicated to funding various capital improvement projects throughout the City. The City's portfolio has averaged a yield of 5.58% for the 1st quarter of Fiscal Year 2024 and investment earnings for the quarter were \$705,859. The Federal Open Market Committee (FOMC) kept the Fed Funds target range at 5.25% - 5.50%. The City Portfolio distribution is 6% in Certificates of Deposit, 65% in money market accounts, and 29% in pooled investment accounts.

The investment committee reviewed the Quarterly Investment Report. The Committee finds the report to be in compliance with the Public Funds Investment Act and recommends that the City Council receive and accept the report, as presented.



AGENDA MEMORANDUM

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the Quarterly Investment Report for the period ending December 31, 2023

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Quarterly Investment Report Q1 FY2024

REVIEWED BY:

Sandra Gibson, Director of Finance

Joshua Jones, City Manager

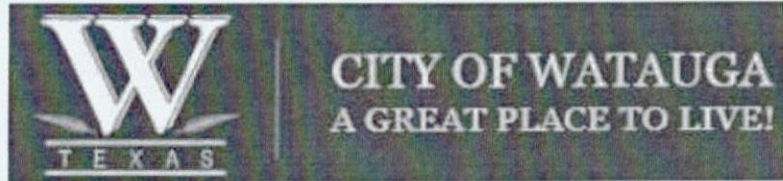
Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 2/6/2024

Approved - 2/7/2024

Final Approval - 2/7/2024



QUARTERLY INVESTMENT REPORT

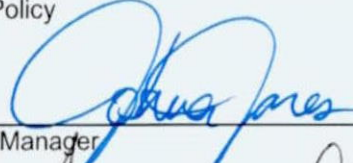
For the Quarter Ended

December 31, 2023

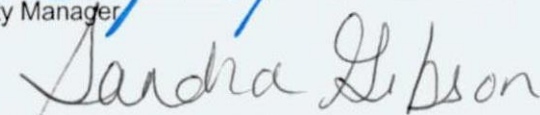
Prepared by

Valley View Consulting, L.L.C.

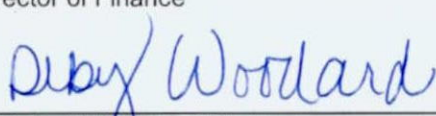
The investment portfolio of the City of Watauga is in compliance with the Public Funds Investment Act and the City of Watauga Investment Policy



City Manager



Director of Finance



Assistant Director of Finance

Disclaimer: These reports were compiled using information provided by the City of Watauga. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

<u>Asset Type</u>	<u>September 30, 2023</u>		<u>December 31, 2023</u>		
	<u>Book Value</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>
DDA/MMA/NOW	\$ 31,088,762	\$ 31,088,762	\$ 36,237,940	\$ 36,237,940	5.64%
Pools	9,666,332	9,666,332	15,851,871	15,851,871	5.39%
CD/Security	3,127,250	3,127,250	3,172,021	3,172,021	5.80%
Totals	\$ 43,882,344	\$ 43,882,344	\$ 55,261,831	\$ 55,261,831	5.58%

Current Quarter Portfolio Performance (1)

Average Quarterly Yield	5.58%
Rolling Three Month Treasury	5.53%
Rolling Six Month Treasury	5.49%
TexPool	5.37%

Fiscal Year-to-Date Portfolio Performance (2)

Average Quarter End Yield	5.58%
Rolling Three Month Treasury	5.53%
Rolling Six Month Treasury	5.49%
TexPool	5.37%

Interest Earnings (Approximate)

Quarterly Interest Earnings	\$ 705,859
Fiscal YTD Interest Earnings	\$ 705,859

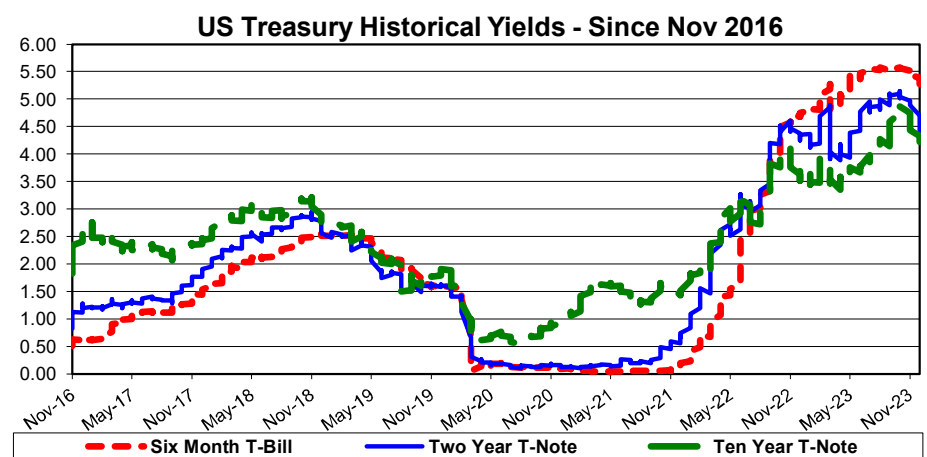
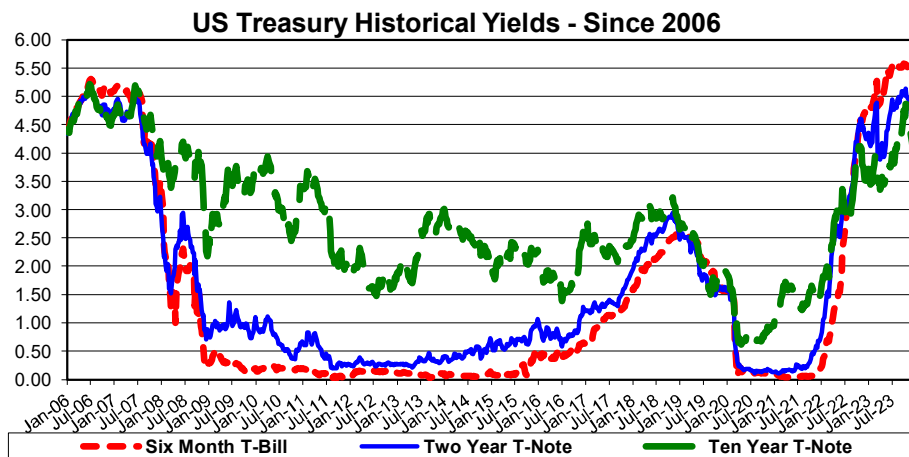
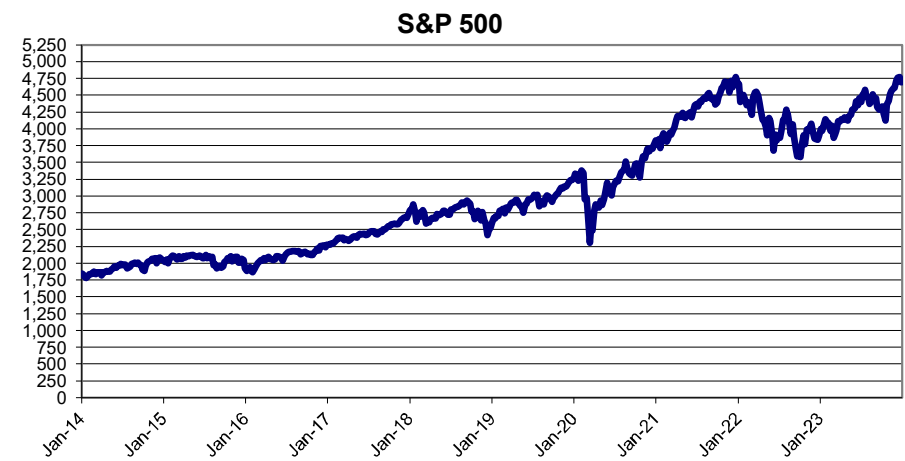
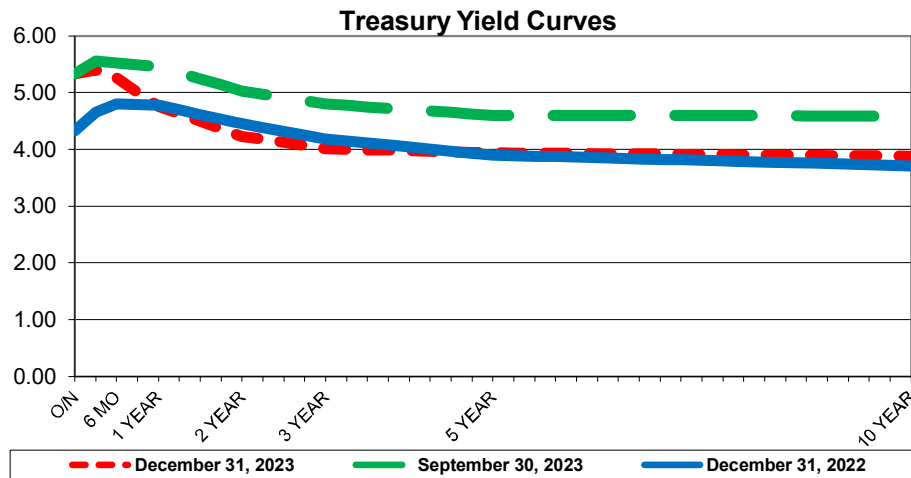
(1) **Current Quarter Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

12/31/2023

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). Any additional actions, up or down, will be data-dependent. Final Third Quarter 2023 GDP revised downward to 4.9%, but still robust growth. December Non-Farm Payroll posted 216k new jobs (above the estimated 170k). The Three Month Rolling Average declined to 165k. The S&P 500 Stock Index reached a new peak trading over 4,770 (exceeding 4,766 in Dec 2021). The yield curve shifted lower anticipating future FOMC target reductions. Crude Oil stabilized at +/- \$73 per barrel. Inflation continued to decline but still remained above the FOMC 2% target (Core PCE +/-3.2% and Core CPI +/-4.0%). Reduced global economic outlooks and ongoing/expanding military conflicts increase uncertainty.



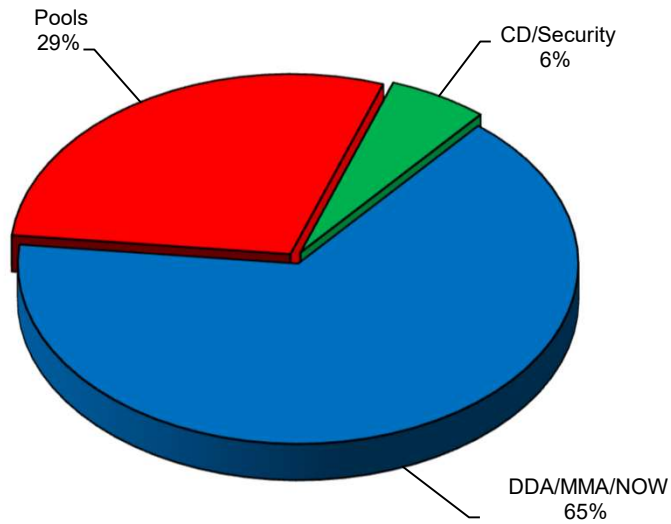
Investment Holdings
December 31, 2023

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face\ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Southside Bank MMA		5.64%	01/01/24	12/31/23	\$ 36,237,940	\$ 36,237,940	1.00	\$ 36,237,940	1	5.64%
TexasDAILY	AAAm	5.38%	01/01/24	12/31/23	504,110	504,110	1.00	504,110	1	5.38%
LOGIC	AAAm	5.54%	01/01/24	12/31/23	331,288	331,288	1.00	331,288	1	5.54%
TexPool	AAAm	5.37%	01/01/24	12/31/23	13,681,843	13,681,843	1.00	13,681,843	1	5.37%
TexPool Prime	AAAm	5.60%	01/01/24	12/31/23	1,334,630	1,334,630	1.00	1,334,630	1	5.60%
East West Bank CD		5.64%	04/29/24	07/28/23	3,096,000	3,172,021	100.00	3,172,021	120	5.80%
					<u>\$ 55,185,811</u>	<u>\$ 55,261,831</u>		<u>\$ 55,261,831</u>	<u>8</u>	<u>5.58%</u>
									(1)	(2)

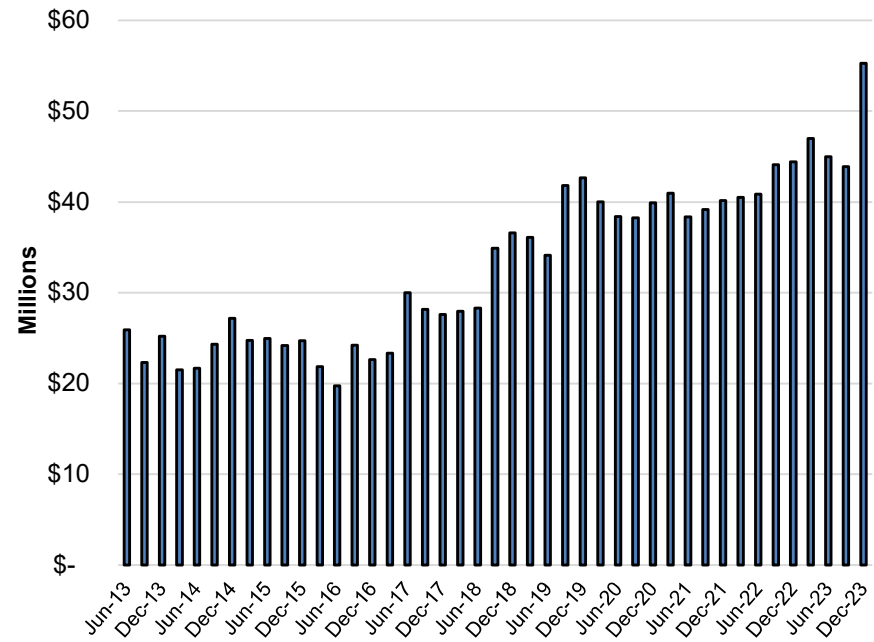
(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

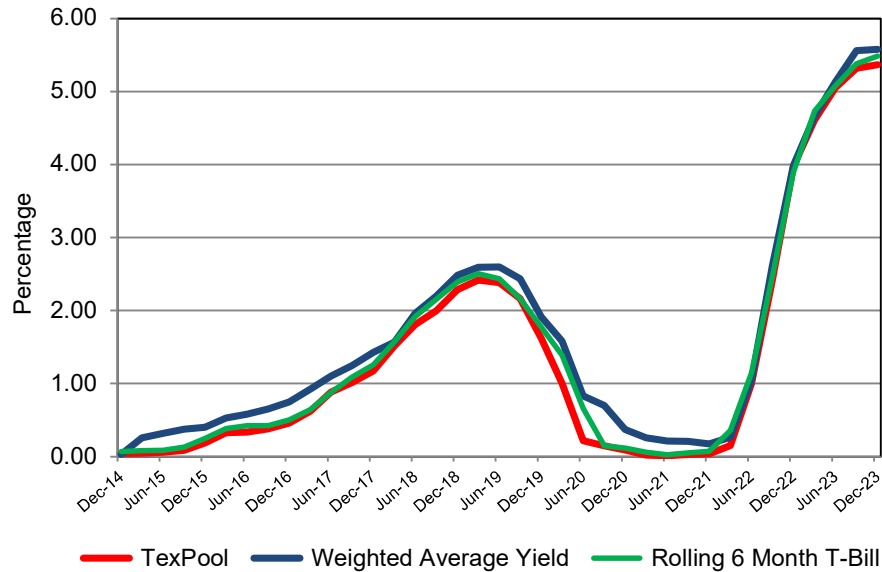
Portfolio Composition



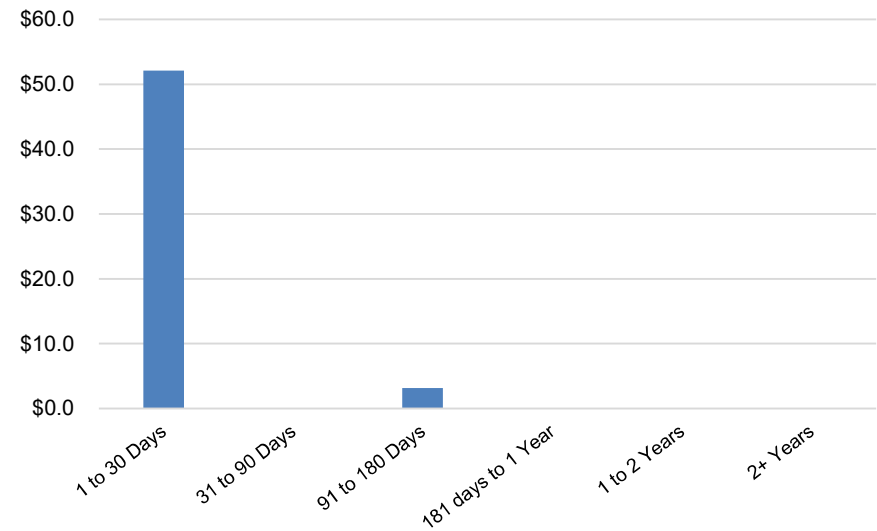
Quarter End Book Value



Total Portfolio Performance



Distribution by Maturity (Millions)



Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 09/30/23	Increases	Decreases	Book Value 12/31/23	Market Value 09/30/23	Change in Market Value	Market Value 12/31/23
Southside Bank MMA	5.64%	01/01/24	\$ 31,088,762	\$ 5,149,178	\$ —	\$ 36,237,940	\$ 31,088,762	\$ 5,149,178	\$ 36,237,940
TexasDAILY	5.38%	01/01/24	497,353	6,757	—	504,110	497,353	6,757	504,110
LOGIC	5.54%	01/01/24	326,699	4,590	—	331,288	326,699	4,590	331,288
TexPool	5.37%	01/01/24	7,526,308	6,155,535	—	13,681,843	7,526,308	6,155,535	13,681,843
TexPool Prime	5.60%	01/01/24	1,315,973	18,657	—	1,334,630	1,315,973	18,657	1,334,630
East West Bank CD	5.64%	04/29/24	3,127,250	44,771	—	3,172,021	3,127,250	44,771	3,172,021
TOTAL / AVERAGE	5.58%		\$ 43,882,344	\$ 11,379,487	\$ —	\$ 55,261,831	\$ 43,882,344	\$ 11,379,487	\$ 55,261,831

**Allocation
December 31, 2023
Book & Market Value**

	Total	Consolidated Cash	Construction	Crime Control District
Southside Bank MMA	\$ 36,237,940	\$ 6,717,628	\$ 29,520,312	\$ –
TexasDAILY	504,110	504,110	–	–
LOGIC	331,288	331,288	–	–
TexPool	13,681,843	13,656,615	–	25,228
TexPool Prime	1,334,630	1,334,630	–	–
04/29/24–East West Bank CD	3,172,021	3,172,021	–	–
Totals	\$ 55,261,831	\$ 25,716,292	\$ 29,520,312	\$ 25,228

**Allocation
September 30, 2023
Book & Market Value**

	Total	Consolidated Cash	Construction	Crime Control District
Southside Bank MMA	\$ 31,088,762	\$ 9,214,749	\$ 21,874,014	\$ –
Texas Term Daily	497,353	497,353	–	–
LOGIC	326,699	326,699	–	–
TexPool	7,526,308	7,501,418	–	24,890
TexPool Prime	1,315,973	1,315,973	–	–
04/29/24–East West Bank CD	3,127,250	3,127,250	–	–
Totals	\$ 43,882,344	\$ 21,983,441	\$ 21,874,014	\$ 24,890



AGENDA MEMORANDUM

DATE: February 5, 2024
TO: Honorable City Council Members
FROM: Robert Parker, Police Chief
THROUGH: Joshua Jones, City Manager
SUBJECT: Consider action to accept the Watauga Police Department Annual Contact Report for submission to the Texas Commission on Law Enforcement.

BACKGROUND/INFORMATION:

The Watauga Police Department has complied with Article 2.13 of the Texas Code of Criminal Procedures (CCP), Law Enforcement Policy on Racial Profiling as required. The Watauga Police Department is required to submit a report of vehicle stop and search data by race of the operator prior to March 1st of each year for the previous calendar year. The attached report is a compilation of the required data. No concerns are identified in this report.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend that the report be accepted for submission to the Texas Commission on Law Enforcement.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2023 Annual Contact Report

REVIEWED BY:

Robert Parker, Police Chief
David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 2/5/2024
Approved - 2/5/2024
Approved - 2/5/2024
Final Approval - 2/5/2024

Approved as to form for inclusion on Agenda

Racial Profiling Report | Full report

Agency Name: City of Watauga Police Department

Reporting Date: 01/16/2024

TCOLE Agency Number: 439231

Chief Administrator: Robert W Parker

Agency Contact Information: Kimberly Martinez –Records Supervisor

Phone: 817-514-5876

Email: KMartinez@WataugaTX.org

Mailing Address:

7101 Whitley Road

Watauga TX 76148

This Agency filed a full report.

The Watauga Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the Watauga Police Department from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the Watauga Police Department if the individual believes that a peace officer employed by the Watauga Police Department has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the Watauga Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Watauga Police Department's policy;
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

- c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- d. whether the peace officer used physical force that resulted in bodily injury during the stop;
- e. the location of the stop;
- f. the reason for the stop.

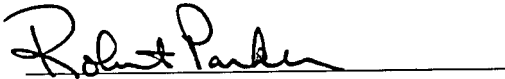
7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- a. the Commission on Law Enforcement; and
- b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The Watauga Police Department has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Robert W Parker

Chief Administrator



Date: 1/19/2024

Total stops: 5,575

Street address or approximate location of the stop

City street: 4,297

US highway: 1,062

State highway: 159

County road: 1

Private property or other: 56

Was race or ethnicity known prior to stop?

Yes: 73

No: 5,502

Race or ethnicity

Alaska Native/American Indian: 50

Asian/Pacific Islander: 190

Black: 1,186

White: 3,455

Hispanic/Latino: 694

Gender

Female:

Total 2,054

Alaska Native/American Indian 14

Asian/Pacific Islander 59

Black 442

White 1,316 Hispanic/Latino 223

Male:

Total 3,521

Alaska Native/American Indian 36

Asian/Pacific Islander 131

Black 744

White 2,139 Hispanic/Latino 471

Reason for stop?

Violation of law:

Total 156

Alaska Native/American Indian 1

Asian/Pacific Islander 2

Black 25

White 102

Hispanic/Latino 26

Pre-existing knowledge:

Total 310

Alaska Native/American Indian 0

Asian/Pacific Islander 12

Black 89

White 150

Hispanic/Latino 59

Moving traffic violation:

Total 3,487

Alaska Native/American Indian 41

Asian/Pacific Islander 134

Black 696

White 2,172

Hispanic/Latino 444

Vehicle traffic violation:

Total 1,622

Alaska Native/American Indian 8

Asian/Pacific Islander 42

Black 376

White 1,031

Hispanic/Latino 165

Was a search conducted?

Yes:

Total 327

Alaska Native/American Indian 0

Asian/Pacific Islander 8

Black 93

White 181

Hispanic/Latino 45

No:

Total 5,248

Alaska Native/American Indian 50

Asian/Pacific Islander 182

Black 1,093

White 3,274

Hispanic/Latino 649

Reason for Search?

Consent:

Total 69

Alaska Native/American Indian 0

Asian/Pacific Islander 2

Black 9

White 47

Hispanic/Latino 11

Contraband:

Total 16

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 4

White 10

Hispanic/Latino 2

Probable cause:

Total 225

Alaska Native/American Indian 0

Asian/Pacific Islander 5

Black 78

White 112

Hispanic/Latino 30

Inventory:

Total 0

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 0

Hispanic/Latino 0

Incident to arrest:

Total 17

Alaska Native/American Indian 0

Asian/Pacific Islander 1

Black 2

White 12

Hispanic/Latino 2

Was Contraband discovered?

Yes:

Total 254

Alaska Native/American Indian 0

Did the finding result in arrest (total should equal previous column)?

Yes 0 No 0

Asian/Pacific Islander 7

Yes 0 No 7

Black 79

Yes 4 No 75

White 135

Yes 14 No 121

Hispanic/Latino 33

Yes 1 No 32

No:

Total 73

Alaska Native/American Indian 0

Asian/Pacific Islander 1

Black 14

White 46

Hispanic/Latino 12

Description of contraband

Drugs:

Total 201

Alaska Native/American Indian 0

Asian/Pacific Islander 6

Black 69

White 102

Hispanic/Latino 24

Currency:

Total: 0

Alaska Native/American Indian	<u>0</u>	Asian/Pacific Islander	<u>0</u>	Black	<u>0</u>
White	<u>0</u>	Hispanic/Latino	<u>0</u>		

Weapons:

Total 15

Alaska Native/American Indian	<u>0</u>	Asian/Pacific Islander	<u>0</u>	Black	<u>7</u>
White	<u>6</u>	Hispanic/Latino	<u>2</u>		

Alcohol:

Total 30

Alaska Native/American Indian	<u>0</u>	Asian/Pacific Islander	<u>0</u>	Black	<u>7</u>
White	<u>17</u>	Hispanic/Latino	<u>6</u>		

Stolen property:

Total 1

Alaska Native/American Indian	<u>0</u>	Asian/Pacific Islander	<u>0</u>	Black	<u>0</u>
White	<u>0</u>	Hispanic/Latino	<u>1</u>		

Other:

Total 47

Alaska Native/American Indian	<u>0</u>	Asian/Pacific Islander	<u>1</u>	Black	<u>9</u>
White	<u>30</u>	Hispanic/Latino	<u>7</u>		

Result of the stop

Verbal warning:

Total 0

Alaska Native/American Indian	<u>0</u>	Asian/Pacific Islander	<u>0</u>	Black	<u>0</u>
White	<u>0</u>	Hispanic/Latino	<u>0</u>		

Written warning:

Total 3,091

Alaska Native/American Indian	<u>25</u>	Asian/Pacific Islander	<u>12</u>	Black	<u>671</u>
White	<u>1,957</u>	Hispanic/Latino	<u>318</u>		

Citation:

Total 2,445

Alaska Native/American Indian 25
White 1,468 Hispanic/Latino 373

Asian/Pacific Islander 69

Black 510

Written warning and arrest:

Total 3

Alaska Native/American Indian 0
White 3 Hispanic/Latino 0

Asian/Pacific Islander 0

Black 0

Citation and arrest:

Total 36

Alaska Native/American Indian 0
White 27 Hispanic/Latino 3

Asian/Pacific Islander 1

Black 5

Arrest:

Total 0

Alaska Native/American Indian 0
White 0 Hispanic/Latino 0

Asian/Pacific Islander 0

Black 0

Arrest based on

Violation of Penal Code: Total 29

Alaska Native/American Indian 0
White 23 Hispanic/Latino 1

Asian/Pacific Islander 1

Black 4

Violation of Traffic Law: Total 5

Alaska Native/American Indian 0
White 4 Hispanic/Latino 1

Asian/Pacific Islander 0

Black 0

Violation of City Ordinance: Total 1

Alaska Native/American Indian 0
White 0 Hispanic/Latino 1

Asian/Pacific Islander 0

Black 0

Outstanding Warrant: Total 4

Alaska Native/American Indian 0
White 3 Hispanic/Latino 0

Asian/Pacific Islander 0

Black 1

Was physical force resulting in bodily injury used during stop

Yes:

Total 4

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 4

Hispanic/Latino 0

No:

Total 5,571

Alaska Native/American Indian 50

Asian/Pacific Islander 190

Black 1,186

White 3,451

Hispanic/Latino 694

Number of complaints of racial profiling

Total 0

Resulted in disciplinary action 0

Did not result in disciplinary action 0

Submitted electronically to the



The Texas Commission on Law Enforcement



AGENDA MEMORANDUM

DATE: February 5, 2024

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action to approve the purchase of one (1) Ford Truck from Silsbee Ford through the TIPS Cooperative purchasing program - Contract #210907

BACKGROUND/INFORMATION:

On January 22, 2024, the City Council approved the purchase of one (1) Ford Truck in the amount of \$33,699. The truck was a left over 2023 model which the dealer was unable to hold for us. Therefore, we did not purchase the Ford Truck.

The dealer has another 2023 model at a slightly higher price due to it being a supercab instead of a regular cab. The dealer plans to hold this unit for the City of Watauga until February 13th. The 2024 models are more expensive, which is why the City of Watauga is working to purchase the last of the 2023 models.

The Fiscal Year 2023-24 approved Budget provides funding for the one (1) Ford Truck as listed below:

1. F-150 Truck - Finance Department - Utility Billing - 2023-24 Equipment Replacement Fund

Texas Local Government Code Chapter 252 requires Council approval of expenditures in excess of \$50,000.

The Fleet and Building Maintenance Division of the Public Works Department obtained quotes for one (1) Ford Truck from Silsbee Ford utilizing the TIPS Cooperative Contract #210907 in the amount of \$36,071.25 but not to exceed \$40,000. The higher not to exceed amount is authorized encase the truck that is available is sold prior to our purchase allowing the City of Watauga to move on to another 2023 model that might be slighter higher in price.

The City is a member of the Cooperative which allows us to utilize contracts offered through the cooperative per Local Government Code Section 271.102 and Texas Government Code 791. The codes were designed to allow government entities the ability



AGENDA MEMORANDUM

to utilize contracts for products and services that meet all State and Local purchasing laws and requirements.

FINANCIAL IMPLICATIONS:

This purchase is funded in Fiscal Year 2023-24 Approved Budget

RECOMMENDATION/ACTION DESIRED:

Staff respectfully recommends the City Council approve the purchase of one (1) Ford Truck from Silsbee Ford

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Proposal - Ford F-150 Supercab 2
2. Form 1295 Certificate 101158104 CITY OF WATAUGA 020224

REVIEWED BY:

Paul Hackleman, Director of Public Works
Deby Woodard, Assistant Director of Finance
Sandra Gibson, Director of Finance
David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary
Approved as to form for inclusion on Agenda

Approved - 2/5/2024
Approved - 2/5/2024
Approved - 2/5/2024
Approved - 2/8/2024
Approved - 2/9/2024
Final Approval - 2/9/2024



PRODUCT PRICING SUMMARY

TIPS USA 210907 Automobiles
VENDOR- Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: CITY OF WATAUGA

Prepared by: SETH GAMBLIN

Contact: _____

Phone: 512.436.1313

Email: _____

Email: SGAMBLIN.SILSBEEFLEET@GMAIL.COM

Product Description: FORD F150 SUPER CAB

Date: February 2, 2024

A. Bid Item: _____

A. Base Price: \$ **33,964.00**

B. Factory Options

Code	Description	Bid Price	Code	Description	Bid Price
X1C	2023 FORD F150 SUPER CAB 2WD	\$ 1,995.00	101A	XL EQUIPMENT GROUP	
99P	2.7L V6ECOBOOST			CRUISE	
44G	10 SPEED TRANS			POWER LOCKS AND WINDOWS	
	8 BOX 163 WB				

Total of B. Published Options: \$ **1,995.00**

Published Option Discount (5%) \$ **(325.25)**

C. Unpublished Options

\$= 0.0 %

Description	Bid Price	Options	Bid Price
		EXTERIOR COLOR- YZ WHITE	
		INTERIOR AS VINYL 40/20/40	
		UBNIT ON THE GROUND NOW	
		1FTEX1CP7PKG01470	

Total of C. Unpublished Options: \$ **-**

D. Floor Plan Interest (for in-stock and/or equipped vehicles):

\$ **-**

E. Lot Insurance (for in-stock and/or equipped vehicles):

F. Contract Price Adjustment:

G. Additional Delivery Charge: 250

\$ **437.50**

H. Subtotal:

\$ **36,071.25**

I. Quantity Ordered 1 x H =

\$ **36,071.25**

J. Trade in:

\$ **-**

K.

L. Total Purchase Price

\$ **36,071.25**

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

SILSBEE FORD
SILSBEE, TX United States

Certificate Number:
2024-1119285

Date Filed:
02/02/2024

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

CITY OF WATAUGA

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

210907
FLEET TRUCK

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	DONALSON, DREW	SILSBEE, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 UNSWORN DECLARATION

My name is SETH GAMBLIN, and my date of birth is 12/24/1985.

My address is 1211 US HIGHWAY 96 NORTH, SILSBEE, TX, 77656, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in HARDIN County, State of TEXAS, on the 02 day of FEB, 20 24.
(month) (year)

SETH GAMBLIN

Signature of authorized agent of contracting business entity
(Declarant)



AGENDA MEMORANDUM

DATE: February 6, 2024
TO: Honorable City Council Members
FROM: Linda Proskey, City Secretary
THROUGH: Linda Proskey, City Secretary
SUBJECT: Consider action approving an ordinance to call the general election for May 4, 2024

BACKGROUND/INFORMATION:

Council Terms for Places 1, 2, 6, 7 are up this year. This ordinance is so that we can call the election for May 4, 2024.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga Ordinance General Election 2024
2. Exhibit A Voting Day Locations
3. Exhibit B Subject to Change EV Locations

REVIEWED BY:

David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 2/9/2024
Approved - 2/9/2024
Final Approval - 2/9/2024

Approved as to form for inclusion on Agenda

CITY OF WATAUGA, TEXAS
ORDINANCE NO.

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, PROVIDING FOR AND ORDERING A GENERAL ELECTION TO BE HELD ON MAY 4, 2024, FOR THE PURPOSE OF ELECTING CITY COUNCILMEMBERS FOR PLACE 1, PLACE 2, PLACE 6, AND PLACE 7; PROVIDING FOR A JOINT ELECTION TO BE HELD WITH OTHER ENTITIES; SETTING THE DATE, PLACE AND TIME OF SAID ELECTION; PROVIDING FOR ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICE; AUTHORIZING THE EXECUTION OF A JOINT ELECTION AGREEMENT WITH TARRANT COUNTY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the General Election for certain City Council Members of the City of Watauga as set forth by the Home Rule Charter and by the Texas Election Code is required to be held on May 4, 2024, at which time the voters will elect persons to fill the offices of City Council Member Place 1, City Council Member Place 2, City Council Member Place 6, and City Council Member Place 7, of the City Council of the City of Watauga, Texas; and

WHEREAS, the City of Watauga, Texas, and other entities desire to conduct joint elections through Tarrant County pursuant to the provisions of the Texas Election Code, including the conduct of joint early voting and the provision for the sharing of expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AS FOLLOWS:

I.

The City of Watauga and other entities shall hold a joint election through Tarrant County Elections Administration on May 4, 2024, for the purpose of electing members of the City Council of the City of Watauga and certain officials of other entities.

II.

An election is hereby called to elect persons to fill the offices of City Council Member Places 1, 2, 6, and 7 on the City Council to serve two-year terms of office until May 2026. The polling places for voting on election day for election precincts, shall be the election day voting locations including City Hall, 7105 Whitley Road, City of Watauga, Texas, designated by the Tarrant County Elections Administrator, set forth in Exhibit A, as may be active on election day, May 4, 2024, from 7:00 a.m. until 7:00 p.m. Exhibit A may be modified to include additional or different election day voting locations designated by the Tarrant County Elections Administrator.

III.

Candidates may file for office from January 17, 2024, through February 16, 2024. The last day to file a declaration of write-in candidacy is February 20, 2024. Candidates may file an application in the office of the City Secretary on weekdays, Monday through Friday, from 8:00 a.m. until 5:00 p.m.

IV.

Days and hours for Early Voting by Personal Appearance shall be as follows:

April 22-26, 2024	Monday – Friday	8:00 a.m. - 5:00 p.m.
April 27, 2024	Saturday	7:00 a.m. - 7:00 p.m.
April 28, 2024	Sunday	10:00 a.m. - 4:00 p.m.
April 29-30, 2024	Monday-Tuesday	7:00 a.m. - 7:00 p.m.

This schedule may be modified to include additional or different early voting locations, dates and times designated by the Tarrant County Elections Administrator and to conform to the joint election agreement.

V.

The election shall be conducted according to the election laws of the State of Texas and the Home Rule Charter of the City of Watauga.

VI.

The Presiding Election Judge and Alternate Presiding Judge shall be appointed by Tarrant County.

VII.

The Tarrant County Elections Administrator is hereby appointed as the Early Voting Clerk. Applications for ballot by mail must be received by mail no later than the close of business

April 23, 2024 (Mailing Address: P.O. Box 961011, Fort Worth, Texas, 76161-0011; Attention: Tarrant County Elections Administrator, Early Voting Clerk).

VIII.

Early Voting by personal appearance shall be conducted at the Tarrant County Main Early Voting location: 2700 Premier Street, Fort Worth, Texas 76111 and Watauga City Hall, 7105 Whitley Road, Watauga, Texas 76148, as well as other offices established by Tarrant County as set forth in Exhibit B, attached hereto and made a part hereof. Exhibit B may be modified to include additional or different early voting locations, dates and times designated by the Tarrant County Elections Administrator and to conform to the joint election agreement.

IX.

In addition to any other notice of the election required by State law, notice of the election shall be posted on the bulletin board used to post notice of the City Council meetings, be published in a newspaper of general circulation published in the City, and include a substantial copy of the proposed amendments and an estimate of the anticipated fiscal impact to the City if the proposed amendment is approved at the election. Said notice must be published on the same day in each of two successive weeks, with the first publication occurring no earlier than the thirtieth day but before the fourteenth day before the date of the election. A copy of the published notice that contains the name of the newspaper and the date of publication shall be retained as a record of such notice, and the person posting the notice shall make a record of the time of posting, starting date, and the place of posting.

X.

The expenses of the election shall be borne by the City of Watauga and other entities participating in the joint election, and the election shall be conducted as outlined in an election agreement with Tarrant County, to be presented at a future meeting. Such an agreement will be presented by the City Secretary for Council action at an upcoming Council Meeting.

XI.

This Ordinance shall be and is hereby cumulative of all Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such Ordinance or Ordinances are hereby repealed.

XII.

If any section, sub-section, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid such decisions shall not affect the validity of the remaining portions of the Ordinance.

XII.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this
the _____ day of February 2024.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID M BERMAN, CITY ATTORNEY

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Myrtice and Curtis Larson Elementary School	Library	2620 Avenue K	Grand Prairie, TX 75050
Asia Times Square	Hallway	2625 West Pioneer Parkway	Grand Prairie, TX 75051
James Starrett Elementary School	Main Hall	2675 Fairmont Drive	Grand Prairie, TX 75052
Anna May Daulton Elementary School	Library	2607 North Grand Peninsula Drive	Grand Prairie, TX 75054
Kenneth Davis Elementary School	Library	900 Eden Road	Arlington, TX 76001
R. F. Patterson Elementary School	Cafeteria	6621 Kelly Elliott Road	Arlington, TX 76001
Janet Brockett Elementary School	Cafeteria	810 Dove Meadows Drive	Arlington, TX 76002
MISD Student Nutrition Department	Auditorium	1151 Mansfield Webb Road	Arlington, TX 76002
Dora E. Nichols Junior High School	Fine Arts Hallway	2201 Ascension Boulevard	Arlington, TX 76006
Elzie Odom Athletic Center	Upstairs Hallway	1601 Northeast Green Oaks Boulevard	Arlington, TX 76006
Sherrod Elementary School	Gymnasium	2626 Lincoln Drive	Arlington, TX 76006
Arlington ISD Dan Dipert Career & Technical Center	Seminar Rooms 1 and 2	2101 Browning Drive	Arlington, TX 76010
Meadowbrook Recreation Center	Meeting Room	1400 Dugan Street	Arlington, TX 76010
Tarrant County Sub-Courthouse in Arlington	1st Floor Meeting Space	700 East Abram Street	Arlington, TX 76010
John Webb Elementary School	Gym	1300 North Cooper Street	Arlington, TX 76011
Berta May Pope Elementary School	Gym	901 Chestnut Drive	Arlington, TX 76012
Shackelford Junior High School	Library	2000 North Fielder Road	Arlington, TX 76012
Bailey Junior High School	Library	2411 Winewood Lane	Arlington, TX 76013
C. C. Duff Elementary School	Front Foyer	3100 Lynnwood Drive	Arlington, TX 76013
South Davis Elementary School	Library Hallway	2001 South Davis Drive	Arlington, TX 76013
Atherton Elementary School	Stem Lab	2101 Overbrook Drive	Arlington, TX 76014
Bob Duncan Center	Art Room	2800 South Center Street	Arlington, TX 76014
Floyd Gunn Junior High School / Fine Arts and Dual Language Academy	Library	3000 South Fielder Road	Arlington, TX 76015
Charles W. Young Junior High School	North Gym	3200 Woodside Drive	Arlington, TX 76016
Miller Elementary School	Gym	6401 West Pleasant Ridge Road	Arlington, TX 76016
Ruth Ditto Elementary School	Cafeteria	3001 Quail Lane	Arlington, TX 76016
Dalworthington Gardens City Hall	Council Chambers	2600 Roosevelt Drive	Dalworthington Gardens, TX 76016
City of Arlington South Service Center	Training / Meeting Room	1100 Southwest Green Oaks Boulevard	Arlington, TX 76017
Dean P. Corey Academy of Fine Arts and Dual Language	Front Lobby, Cafeteria	5200 Kelly Elliott Road	Arlington, TX 76017

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Truett Boles Junior High School	Gym A	3900 Southwest Green Oaks Boulevard	Arlington, TX 76017
Ferguson Education Center	Front Lobby Foyer	600 Southeast Green Oaks Boulevard	Arlington, TX 76018
Fitzgerald Elementary School	Lobby	5201 Creek Valley Drive	Arlington, TX 76018
L. R. Bebensee Elementary School	Cafeteria	5900 Inks Lake Drive	Arlington, TX 76018
Azle ISD Instructional Support Center	Classroom	483 Sandy Beach Road, Suite C	Azle, TX 76020
Pat May Center	Meeting Room D2	1849-B Central Drive	Bedford, TX 76022
Precinct One Garage	Main Conference Room	800 East Rendon Crowley Road	Burleson, TX 76028
Tarver Rendon Elementary School	Main Hallway Downstairs, Foyer	6065 Retta Mansfield Road	Burleson, TX 76028
Colleyville Public Library	Second Floor	110 Main Street	Colleyville, TX 76034
Crouch Event Center in Bicentennial Park	Live Oak Room	900 East Glendale Street	Crowley, TX 76036
Crowley 9th Grade Campus	Library	1016 FM 1187	Crowley, TX 76036
Bill R. Johnson CTE Center	Meeting Room 117	4500 Longhorn Trail	Fort Worth, TX 76036
Eules Family Life Senior Center	Activity Room #3	300 West Midway Drive	Eules, TX 76039
St. John Missionary Baptist Church	Family Center	3324 House Anderson Road	Eules, TX 76040
Grapevine Public Library	Library Program Room	1201 Municipal Way	Grapevine, TX 76051
Legacy Learning Center Northwest ISD	L112 and L113	501 School House Road	Haslet, TX 76052
Sendera Ranch Elementary School	Gym	1216 Diamondback Lane	Haslet, TX 76052
Brookside Center	Main Room	1244 Brookside Drive	Hurst, TX 76053
Kennedale Community Center	Community Center	316 West 3rd Street	Kennedale, TX 76060
Donna Shepard Leadership Academy	Gym One	1280 FM Road 1187	Mansfield, TX 76063
J. L. Boren Elementary School	Library	1401 Country Club Drive	Mansfield, TX 76063
Mansfield Sub-Courthouse	1st Floor Meeting Space	1100 East Broad Street	Mansfield, TX 76063
Vernon Newsom Stadium	Community Room	3700 East Broad Street	Mansfield, TX 76063
Southlake Town Hall	3rd Floor Training Rooms 3B - 3D	1400 Main Street	Southlake, TX 76092
Greenway Church	Lobby and Hallway	1816 Delga Street	Fort Worth, TX 76102
Tarrant County Plaza Building	3rd Floor Conference Room	201 Burnett Street	Fort Worth, TX 76102
Trinity Terrace	Chisholm Room	1600 Texas Street	Fort Worth, TX 76102
Christ Cathedral Church	Event Center	3201 Purington Avenue	Fort Worth, TX 76103
Sagamore Hill Elementary School	Hallway in front of Library and Computer Lab	701 South Hughes Avenue	Fort Worth, TX 76103

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Victory Temple Worship Center	Fellowship Hall	2001 Oakland Boulevard	Fort Worth, TX 76103
Carroll Peak Elementary School	Cafeteria	1201 East Jefferson Avenue	Fort Worth, TX 76104
Community Christian Church Education Building	Conference Room	1720 Vickery Boulevard East	Fort Worth, TX 76104
Fire Station Community Center	Westside of Gymnasium	1601 Lipscomb Street	Fort Worth, TX 76104
Kingdom Manifesters Church	Sanctuary	2401 McCurdy Street	Fort Worth, TX 76104
Morningside Elementary School	Auditorium	2601 Evans Avenue	Fort Worth, TX 76104
Southside Community Center	Hazel B	959 East Rosedale Street	Fort Worth, TX 76104
Van Zandt-Guinn Elementary School	Cafeteria	600 Kentucky Avenue	Fort Worth, TX 76104
D. McRae Elementary School	Gym	3316 Avenue N	Fort Worth, TX 76105
S. S. Dillow Elementary School	Cafeteria, Hallway	4000 Avenue N	Fort Worth, TX 76105
William M. McDonald YMCA	Youth Zone B	2701 Moresby Street	Fort Worth, TX 76105
Diamond Hill/Jarvis Branch Library	Meeting Room	1300 Northeast 35th Street	Fort Worth, TX 76106
Iglesia Palabra de Amor	Dining Area	3402 Northwest 28th Street	Fort Worth, TX 76106
Como Community Center	Multi-Purpose Rooms 4 and 5	4660 Horne Street	Fort Worth, TX 76107
International Newcomer Academy	Gym	3813 Valentine Street	Fort Worth, TX 76107
Jo Kelly School	Gym	201 North Bailey Avenue	Fort Worth, TX 76107
North Hi Mount Elementary School	Gym	3801 West 7th Street	Fort Worth, TX 76107
Blue Haze Elementary School	Multi-Purpose Room	601 Blue Haze Drive	Fort Worth, TX 76108
Lakeside Town Hall Community Center	Court Council and Community Rooms	9830 Confederate Park Road	Lakeside, TX 76108
White Settlement Public Library	Community Classroom	8215 White Settlement Road	White Settlement, TX 76108
McLean 6th Grade School	Auditorium	3201 South Hills Avenue	Fort Worth, TX 76109
Southcliff Baptist Church	Main Campus Concourse	4100 Southwest Loop 820	Fort Worth, TX 76109
Southwest Regional Library	Meeting Room	4001 Library Lane	Fort Worth, TX 76109
Tanglewood Elementary School	Cafeteria	3060 Overton Park Drive West	Fort Worth, TX 76109
E. M. Daggett Elementary School	Gym	958 Page Avenue	Fort Worth, TX 76110
George C. Clarke Elementary School	Gym	3300 South Henderson Street	Fort Worth, TX 76110
Lily B. Clayton Elementary School	Cafeteria	2000 Park Place Avenue	Fort Worth, TX 76110
R. L. Paschal High School	Gus Bates Lobby	2911 Forest Park Boulevard	Fort Worth, TX 76110
Richard J. Wilson Elementary School	Gym	900 West Fogg Street	Fort Worth, TX 76110

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Victory Forest Community Center	Gym	3427 Hemphill Street	Fort Worth, TX 76110
Worth Heights Community Center	Activity Room 4	3551 New York Avenue	Fort Worth, TX 76110
Worth Heights Elementary School	Library	519 East Butler Street	Fort Worth, TX 76110
Andrew "Doc" Session Community Center	Activity Room	201 South Sylvania Avenue	Fort Worth, TX 76111
Oakhurst Elementary School	Gym	2700 Yucca Avenue	Fort Worth, TX 76111
Riverside Applied Learning Center	Gym	3600 Fossil Drive	Fort Worth, TX 76111
Riverside Community Center	Meeting Room	3700 East Belknap Street	Fort Worth, TX 76111
Springdale Elementary School	Auditorium	3207 Hollis Street	Fort Worth, TX 76111
Versia L. Williams Elementary School	Room 102	901 Baurline Street	Fort Worth, TX 76111
All Peoples Church Unitarian Universalist	Fellowship Hall	1959 Sandy Lane	Fort Worth, TX 76112
Atwood McDonald Elementary School	Gym	1850 Barron Lane	Fort Worth, TX 76112
East Regional Library	Meeting Room	6301 Bridge Street	Fort Worth, TX 76112
Eastern Hills High School	Main Lobby	5701 Shelton Street	Fort Worth, TX 76112
Handley-Meadowbrook Community Center	Multi-Purpose 2	6201 Beaty Street	Fort Worth, TX 76112
Legacy Fellowship Church	Fellowship Hall	5320 Norma Street	Fort Worth, TX 76112
Martin Luther King Community Center	Activity Room	5565 Truman Drive	Fort Worth, TX 76112
Paul Laurence Dunbar High School	Front Foyer	5700 Ramey Avenue	Fort Worth, TX 76112
St. Matthew United Methodist Church	Fellowship Hall	2414 Hitson Lane	Fort Worth, TX 76112
River Oaks Annex	Annex Building - Lobby	4900 River Oaks Boulevard	River Oaks, TX 76114
River Oaks United Methodist Church	Fellowship Hall	4800 Ohio Garden Road	River Oaks, TX 76114
Sansom Park City Hall	Council Chambers	5705 Azle Avenue	Sansom Park, TX 76114
Westworth Village City Hall	Community Room	311 Burton Hill Road	Westworth Village, TX 76114
Carter Park Elementary School	Auditorium	1204 East Broadus Avenue	Fort Worth, TX 76115
Hubbard Heights Elementary School	Auditorium	1333 West Spurgeon Street	Fort Worth, TX 76115
James Avenue Service Center	Large Breakroom	5001 James Avenue	Fort Worth, TX 76115
Country Inn & Suites	Meeting Room	2730 South Cherry Lane	Fort Worth, TX 76116
Harvest United Methodist Church	Fellowship Hall	6036 Locke Avenue	Fort Worth, TX 76116
Luella Merrett Elementary School	Hallway	7325 Kermit Avenue	Fort Worth, TX 76116
R. D. Evans Community Center	Dance Room or Multi-Purpose Room	3242 Lackland Road	Fort Worth, TX 76116

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Haltom City Library	Adult Education Room	4809 Haltom Road	Haltom City, TX 76117
Haltom City Senior Center	Multi-Purpose Room	3201 Friendly Lane	Haltom City, TX 76117
First Baptist Hurst at the Trails	Gym	9208 Trammel Davis Road	Fort Worth, TX 76118
Richland Hills City Hall	Council Chambers	3200 Diana Drive	Richland Hills, TX 76118
A. M. Pate Elementary School	Foyer	3800 Anglin Drive	Fort Worth, TX 76119
Beth Eden Missionary Baptist Church	Gymnasium	3208 Wilbarger Street	Fort Worth, TX 76119
Bradley Center	Main Area Room	2601 Timberline Drive	Fort Worth, TX 76119
Charles F. Griffin Building	Early Voting Room	3212 Miller Avenue	Fort Worth, TX 76119
Glen Park Elementary School	Gym	3601 Pecos Street	Fort Worth, TX 76119
Sunrise-McMillian Elementary School	Gym	3409 Stalcup Road	Fort Worth, TX 76119
W. M. Green Elementary School	Gym	4612 David Strickland Road	Fort Worth, TX 76119
Lowery Road Elementary School	Music Room #158	7600 Lowery Road	Fort Worth, TX 76120
Meadowcreek Elementary School	Gym	2801 Country Creek Lane	Fort Worth, TX 76123
North Crowley High School	Auditorium Lobby	9100 South Hulen Street	Fort Worth, TX 76123
Blue Mound Community Center	Community Center	1824 Fagan Drive	Blue Mound, TX 76131
Chisholm Ridge Elementary School	Hallway	8301 Running River Lane	Fort Worth, TX 76131
Northbrook Elementary School	Gym	2500 Cantrell Sansom Road	Fort Worth, TX 76131
Sonny and Allegra Nance Elementary School	Cafeteria	701 Tierra Vista Way	Fort Worth, TX 76131
Oakmont Elementary School	Cafeteria and Hallway	6651 Oakmont Trail	Fort Worth, TX 76132
Bruce Shulkey Elementary School	Cafeteria	5533 Whitman Avenue	Fort Worth, TX 76133
Genesis United Methodist Church	Commons	7635 South Hulen Street	Fort Worth, TX 76133
Southwest Sub-Courthouse	Early Voting Room	6551 Granbury Road	Fort Worth, TX 76133
St. Matthew's Lutheran Church	Fellowship Hall or Narthex/Lobby	5709 Wedgwood Drive	Fort Worth, TX 76133
Trinity Cumberland Presbyterian Church	Front Foyer	7120 West Cleburne Road	Fort Worth, TX 76133
Westminster Presbyterian Church	Fellowship Hall	7001 Trail Lake Drive	Fort Worth, TX 76133
Edgecliff Village Community Center	Community Center	1605 Edgecliff Road	Edgecliff Village, TX 76134
Greenbriar Elementary School	Library	1605 Grady Lee Street	Fort Worth, TX 76134
Highland Hills Community Center	Multi-Purpose Room	1600 Glasgow Road	Fort Worth, TX 76134
New Hope Fellowship	Fellowship Hall	6410 South Freeway	Fort Worth, TX 76134

Joint General and Special Elections - May 4, 2024
7:00 am - 7:00 pm
Elecciones Generales Conjuntas y Especiales - 4 de mayo de 2024
Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt 4 Tháng 5, 2024

This is subject to change once Tarrant County announces the final list of locations and times.
(Esto está sujeto a cambios una vez que el condado de Tarrant anuncie la lista final de lugares y horarios.)
(Điều này có thể thay đổi sau khi Quận Tarrant công bố danh sách địa điểm và thời gian cuối cùng.)

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Parkway Elementary School	Cafeteria	1320 West Everman Parkway	Fort Worth, TX 76134
St. Luke Cumberland Presbyterian Church	Narthex	1404 Sycamore School Road	Fort Worth, TX 76134
Sheriff's Office North Patrol Division	Community Room	6651 Lake Worth Boulevard	Lake Worth, TX 76135
Bluebonnet Elementary School	Gym	7000 Teal Drive	Fort Worth, TX 76137
Hillwood Middle School	Lobby Outside Gym	8250 Parkwood Hill Boulevard	Fort Worth, TX 76137
Summerglen Branch Library	Meeting Room	4205 Basswood Boulevard	Fort Worth, TX 76137
Forest Hill Civic & Convention Center	Room 101	6901 Wichita Street	Forest Hill, TX 76140
Watauga City Hall	Lobby	7105 Whitley Road	Watauga, TX 76148
Candlewood Suites Hotel	Blue Room	4200 Reggis Court	Fort Worth, TX 76155
J. P. Elder Middle School	Library	709 Northwest 21st Street	Fort Worth, TX 76164
M. G. Ellis	Gym / Auditorium	215 Northeast 14th Street	Fort Worth, TX 76164
Northside Community Center	Banquet Hall	1100 Northwest 18th Street	Fort Worth, TX 76164
Eagle Mountain Elementary School	Cafeteria	9700 Morris Dido Newark Road	Fort Worth, TX 76179
Eagle Mountain-Saginaw ISD Annex, Building 1	Training Room	1200 North Old Decatur Road	Fort Worth, TX 76179
Northwest Branch Library	Meeting Room	6228 Crystal Lake Drive	Fort Worth, TX 76179
John Ed Keeter Public Library	Back Seating / Study Area	355 West McLeroy Boulevard	Saginaw, TX 76179
North Richland Hills Public Library	Community Room	9015 Grand Avenue	North Richland Hills, TX 76180
Former Bursey Road Senior Adult Center	Main Room	7301 Bursey Road	North Richland Hills, TX 76182
Golden Triangle Branch Library	Meeting Rooms A and B	4264 Golden Triangle Boulevard	Fort Worth, TX 76244
Lone Star Elementary School	Lobby	4647 Shiver Road	Fort Worth, TX 76244
Woodland Springs Elementary School	Lobby	12120 Woodland Springs Drive	Fort Worth, TX 76244
Keller Town Hall	Room 212	1100 Bear Creek Parkway	Keller, TX 76248
John M. Tidwell Middle School	PE Gym - 1502	3937 Haslet-Roanoke Road	Roanoke, TX 76262
Trophy Club Town Hall	EOC Room	1 Trophy Wood Drive	Trophy Club, TX 76262

EXHIBIT B

EARLY VOTING

(VOTACION ADELANTADA)
(BẦU CỬ SỚM)

MAY 4, 2024

(4 DE MAYO DE 2024)
(NGÀY 4 THÁNG 5, NĂM 2024)

JOINT GENERAL AND SPECIAL ELECTIONS

(ELECCIONES GENERALES CONJUNTAS Y ESPECIALES)
(KẾT HỢP TỔNG TUYỂN CỬ VÀ BẦU CỬ ĐẶC BIỆT)

This schedule of early voting locations, dates and times. (Este horario de casetas de votación adelantada, sus fechas y tiempos) (Đây là lịch trình của những địa điểm, ngày tháng và thời):

EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS

(DÍAS Y HORAS DE VOTACIÓN TEMPRANO POR APARICIÓN PERSONAL)
(Ngày và giờ đi bầu cử sớm)

This is subject to change once Tarrant County announces the final list of locations and times.

(Esto está sujeto a cambios una vez que el condado de Tarrant anuncie la lista final de lugares y horarios.)
(Điều này có thể thay đổi sau khi Quận Tarrant công bố danh sách địa điểm và thời gian cuối cùng.)

April (Abril) (Tháng Tư) 22-26	Monday - Friday (Lunes – Viernes) (Thứ Hai – Thứ Sáu)	8:00 a.m. – 5:00 p.m.
April (Abril) (Tháng Tư) 27	Saturday (Sábado) (Thứ Bảy)	7:00 a.m. – 7:00 p.m.
April (Abril) (Tháng Tư) 28	Sunday (Domingo) (Chủ Nhật)	10:00 a.m. – 4:00 p.m.
April (Abril) (Tháng Tư) 29-30	Monday – Tuesday (Lunes – Martes) (Thứ Hai – Thứ Ba)	7:00 a.m. – 7:00 p.m.

	Location (Ubicación) (Địa điểm)	Address (Dirección) (Địa chỉ)	City (Ciudad) (Thành phố)	Zip Code (Código postal) (Mã Bưu Điện)
1	Bob Duncan Center	2800 S Center Street	Arlington	76014
2	Elzie Odom Athletic Center	1601 NE Green Oaks Boulevard	Arlington	76006
3	Center for Community Service Junior League of Arlington	4002 W Pioneer Parkway	Arlington	76013
4	City of Arlington South Service Center	1100 SW Green Oaks Boulevard	Arlington	76017
5	Tarrant County Sub-Courthouse in Arlington	700 E Abram Street	Arlington	76010
6	Tarrant County College Southeast Campus EMB - Portable Building (edificio móvil) (Nhà Di Động) C	2100 Southeast Parkway	Arlington	76018
7	University of Texas at Arlington Maverick Activities Center	500 W Nedderman Drive	Arlington	76019
8	Hornet Academy	1010 Boyd Road	Azle	76020
9	Bedford Public Library	2424 Forest Ridge Drive	Bedford	76021
10	Benbrook Community Center	228 San Angelo Avenue	Benbrook	76126
11	Colleyville Public Library	110 Main Street	Colleyville	76034
12	Crouch Event Center in Bicentennial Park	900 E Glendale Street	Crowley	76036
13	Euless Family Life Senior Center	300 W Midway Drive	Euless	76039
14	Forest Hill Civic & Convention Center	6901 Wichita Street	Forest Hill	76140
15	Como Community Center	4660 Horne Street	Fort Worth	76107
16	Diamond Hill/Jarvis Branch Library	1300 NE 35 th Street	Fort Worth	76106
17	Griffin-Poly Sub-Courthouse	3212 Miller Avenue	Fort Worth	76119
18	Handley-Meadowbrook Community Center	6201 Beaty Street	Fort Worth	76112
19	James Avenue Service Center	5001 James Avenue	Fort Worth	76115
20	Southside Community Center	959 E Rosedale Street	Fort Worth	76104
21	Southwest Regional Library	4001 Library Lane	Fort Worth	76109
22	Southwest Sub-Courthouse	6551 Granbury Road	Fort Worth	76133
23	Summerglen Branch Library	4205 Basswood Boulevard	Fort Worth	76137
24	Tarrant County Elections Center Main Early Voting Site (Principal sitio de votación adelantada) (Trung Tâm Bầu Cử Sớm)	2700 Premier Street	Fort Worth	76111
25	Tarrant County Plaza Building	201 Burnett Street	Fort Worth	76102
26	The Villages of Woodland Springs Amenity Center	12209 Timberland Boulevard	Fort Worth	76244
27	Worth Heights Community Center	3551 New York Avenue	Fort Worth	76110
28	Asia Times Square	2625 W Pioneer Parkway	Grand Prairie	75051
29	The REC of Grapevine	1175 Municipal Way	Grapevine	76051
30	Haltom City Library	4809 Haltom Road	Haltom City	76117
31	Haltom City Senior Center	3201 Friendly Lane	Haltom City	76117
32	Legacy Learning Center Northwest ISD	501 School House Road	Haslet	76052
33	Brookside Center	1244 Brookside Drive	Hurst	76053
34	Keller Town Hall	1100 Bear Creek Parkway	Keller	76248

TARRANT COUNTY EARLY VOTING

(VOTACION ADELANTADA DEL CONDADO DE TARRANT)

(BẦU CỬ SỚM CỦA QUẬN TARRANT)

MAY 4, 2024

(4 DE MAYO DE 2024)

(NGÀY 4 THÁNG 5, NĂM 2024)

JOINT GENERAL AND SPECIAL ELECTIONS

(ELECCIONES GENERALES CONJUNTAS Y ESPECIALES)

(KẾT HỢP TỔNG TUYỂN CỬ VÀ BẦU CỬ ĐẶC BIỆT)

35	Kennedale Community Center	316 W 3rd Street	Kennedale	76060
36	Sheriff’s Office North Patrol Division	6651 Lake Worth Boulevard	Lake Worth	76135
37	Mansfield Sub-Courthouse	1100 E Broad Street	Mansfield	76063
38	Vernon Newsom Stadium	3700 E Broad Street	Mansfield	76063
39	North Richland Hills Public Library	9015 Grand Avenue	N Richland Hills	76180
40	Saint Paul Presbyterian Church	4517 Rufe Snow Drive	N Richland Hills	76180
41	River Oaks Annex <i>Old Library Building</i>	4900 River Oaks Boulevard	River Oaks	76114
42	Eagle Mountain-Saginaw ISD, Building 6 <i>Building (Edificio) (Căn số) 6 – Training Room (Sala de entrenamiento) (Phòng Tập Luyện)</i>	1200 N Old Decatur Road	Saginaw	76179
43	Southlake Town Hall	1400 Main Street	Southlake	76092
44	White Settlement ISD Administration Building	401 South Cherry Lane	White Settlement	76108



AGENDA MEMORANDUM

DATE: February 8, 2024
TO: Honorable City Council Members
FROM: Linda Proskey, City Secretary
THROUGH: Linda Proskey, City Secretary
SUBJECT: Consider approval of the meeting minutes for the January 8, 2024, City Council Regular Meeting.

BACKGROUND/INFORMATION:

Minutes for the City Council Regular meeting that was held on January 8, 2024.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. January 8, 2024 CC Meeting - Draft Minutes

REVIEWED BY:

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 2/8/2024

Final Approval - 2/8/2024



**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY, ROAD,
JANUARY 8, 2024
6:30 PM**

CALL TO ORDER

Mayor Arthur Miner called the meeting to order at 6:51 p.m.

Mayor Miner apologized for the late start to the meeting, which was due to the workshop going over the allotted time.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner
Jan Hill
Pat Shelbourne
Tom Snyder
Lovie Downey
Andrew Neal
Malissa Minucci
Mark Taylor

Mayor
Mayor Pro Tem/Council Member Place 7
Council Member Place 1
Council Member Place 2
Council Member Place 3
Council Member Place 4
Council Member Place 5
Council Member Place 6

and

Joshua Jones
Linda Proskey
David Berman
Sandra Gibson
Timothy Hamilton

City Manager
City Secretary
City Attorney
Director of Finance
Director of Parks and Community Services

INVOCATION

Pastor Guy Landrum of Associate Pastor of the Northside Nazarene Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner lead the Pledge.

ANNOUNCEMENTS

Councilmember Neal reminded everyone to adopt a pet.

Mayor Miner announced the finance department received a Certificate of Achievement for Excellence in Financial Reporting to the City of Watauga for its annual Comprehensive Financial Report for the fiscal year ending September 30th, 2022, from the Government Finance Officers Association of the United States and Canada.

PRESENTATIONS

1. Presentation of Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of January.

Joshua Jones, City Manager, gave the service awards to Benjamin Davis for 15 years of service and to Bobby Parham for 20 years.

2. Holiday of Lights Decorating Contest winners

Timothy Hamilton, Director of Parks and Community Services, announced the contest winners and thanked the Parks Board for looking at the 28 nominations they received. He also recognized Mayor Pro Tem Jan Hill and Stan Hill, a Park Board member, for donating the prizes.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

CONSENT AGENDA

1. Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City the 1st Renewal of an Interlocal Agreement for funding through the Tarrant County 2021 Transportation Bond Program (2021 TBP) for Whitley Road 5 by and between the City of Watauga, Texas, and the Tarrant County, Texas; providing for repeal; providing for severability; and providing for an effective date.
2. Consider action to approve a Professional Services Agreement between the City of Watauga and Burgess & Niple, Inc. for General Engineering Services.
3. Consider action to approve the purchase of three (3) Ford Trucks from Silsbee Ford through the TIPS Cooperative purchasing program - Contract #210907

4. Consider action to approve the Monthly Financial Report for the period ending November 30, 2023.
5. Consider approval of the minutes from August 7 and 14, and December 11, 2023, Workshops.

Councilmember Neal made a motion to accept the item as presented. Councilmember Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor and Hill

Nays: None

Abstain: None

Absent: None

PUBLIC HEARINGS

There were no public hearings.

ACTION ITEMS

There were no action items.

ITEMS FOR FUTURE AGENDAS

Councilmember Hill would like a change to the ordinance to decriminalize the feeding of feral cats. Councilmember Shelbourne seconded the motion.

Mayor Miner mentioned that a Town Hall meeting would be scheduled to receive public input on the Charter Amendments.

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:06 pm.

Approved: this _____ day of _____, 2024

Signed: this _____ day of _____, 2024

APPROVED:

ATTEST:

Arthur L. Miner, Mayor

Linda Proskey, City Secretary



AGENDA MEMORANDUM

DATE: February 6, 2024

TO: Honorable City Council Members

FROM: Linda Proskey, City Secretary

THROUGH: Linda Proskey, City Secretary

SUBJECT: Consider action to approve an ordinance to call a special election for Charter Amendments on May 4, 2024.

BACKGROUND/INFORMATION:

Recommend to City Council action on an ordinance ordering a special election to be held on May 4, 2024, for the purpose of submitting to the qualified voters, for adoption or rejection, certain proposed amendments to the existing Charter of the City of Watauga, Texas; stating the subject of the proposed amendments; providing for a joint election; establishing election precincts, precinct polling places and early polling places for such election; making provisions for the conduct of the election; providing for the approval of such amendment or amendments upon a majority of the vote; providing a method for adoption of same.

The last Charter Amendment Election was held in 2019.

Note: A public meeting will be held at the Watauga City Hall on Saturday, February 10 at 1 pm to decide which version of Proposition E will be presented to the council. Currently, three versions are being considered and are in the ordinance presented in this packet.

FINANCIAL IMPLICATIONS:

Approximately 10,000

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Ordinance Calling 2024 SPECIAL ELECTION
2. Charter Exhibit C Voting Day Locations
3. Charter Exhibit D EV Locations

REVIEWED BY:

David Berman, City Attorney
Sandra Gibson, Director of Finance

Approved - 2/8/2024
Approved - 2/8/2024



AGENDA MEMORANDUM

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 2/9/2024

Final Approval - 2/9/2024

CITY OF WATAUGA, TEXAS
ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, ORDERING A SPECIAL ELECTION ON PROPOSED AMENDMENTS TO THE HOME RULE CHARTER OF THE CITY OF WATAUGA TO BE HELD ON MAY 4, 2024; PROVIDING AN ESTIMATE OF ANTICIPATED FISCAL IMPACT; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICE; PROPOSING AMENDMENTS TO THE HOME RULE CHARTER OF THE CITY OF WATAUGA; AUTHORIZING THE CITY MANAGER TO EXECUTE AN ELECTION SERVICES CONTRACT WITH TARRANT COUNTY ELECTIONS DEPARTMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, WHEREAS, the City of Watauga, Texas, is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and,

WHEREAS, the City Council appointed a Charter Review Commission which has provided a report which contains recommendations for substantive and non-substantive amendments to the City Charter; and

WHEREAS, the City Council, having reviewed the report and recommendations of the Charter Review Commission as well as discussing additional amendments desired by the City Council, has determined it to be in the best interest of the citizens of the City of Watauga to adopt the recommendations of the Commission with respect to amendments to the City's Home Rule Charter; and

WHEREAS, the City Council, after consideration, desires to conduct a special election on proposed amendments to the Home Rule Charter on the uniform election date of May 4, 2024, and to authorize the City Manager to negotiate and execute an agreement with the Tarrant County Elections Administrator for the conduct of said special election;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AS FOLLOWS:

I.

The City Council does hereby, on its own motion, order a special election to submit to the voters of the City of Watauga proposed amendments to the City Charter of the City of Watauga, Texas. The proposed amendments to the City Charter are set forth in Exhibit "A" attached to this ordinance and incorporated herein for all purposes and are hereby approved by the City Council for submission to the voters. The election shall be conducted according to the laws of the State of Texas, and shall be held on Saturday, May 4, 2024, from 7:00 a.m. to 7:00 p.m.

II.

The official ballots for the election shall be prepared in accordance with the Election Code so as to permit the electors to vote "Yes" or "No" on the propositions, with the ballots to contain such provisions, markings, and language as required by law, and with the propositions to be expressed substantially as set forth in Exhibit "B" attached to this ordinance and incorporated herein for all purposes."

III.

The election on the proposed Charter amendments shall be conducted in accordance with a Joint Election Agreement and Election Service Contract between the City of Watauga and the Tarrant County Elections Department for the election on May 4, 2024. The Mayor is hereby authorized to execute an Election Service contract with the Tarrant County Elections Department for the election on May 4, 2024. The Mayor shall have further authority to approve any minor modifications as may be necessary in the best interest of the City.

IV.

The polling places for voting on election day for election precincts shall be the election day voting locations including City Hall, 7105 Whitley Road, City of Watauga, Texas, and such other locations as may be designated by the Tarrant County Elections Administrator, set forth in Exhibit C, as may be active on election day, May 4, 2024, from 7:00 a.m. until 7:00 p.m. Exhibit C may be modified to include additional or different election day voting locations designated by the Tarrant County Elections Administrator.

V.

The Tarrant County Elections Administrator is hereby appointed as the Early Voting Clerk. Applications for ballot by mail must be received by mail no later than the close of business April 23, 2024 (Mailing Address: P.O. Box 961011, Fort Worth, Texas, 76161-0011; Attention: Tarrant County Elections Administrator, Early Voting Clerk).

VI.

Early Voting by personal appearance shall be conducted at the Tarrant County Main Early Voting location: 2700 Premier Street, Fort Worth, Texas 76111 and Watauga City Hall, 7105 Whitley Road, Watauga, Texas 76148, as well as other offices established by Tarrant County as set forth in Exhibit D, attached hereto and made a part hereof. Exhibit D may be modified to include additional or different early voting locations, dates and times designated by the Tarrant County Elections Administrator and to conform to the joint election agreement. Election judges for the election shall be appointed by Tarrant County respectively as authorized by Chapter 271, of the Texas Election Code.

VII.

In addition to any other notice of the election required by State law, notice of the election shall be posted on the bulletin board used to post notice of the City Council meetings, be published in a newspaper of general circulation published in the City, and include a substantial copy of the proposed amendments and an estimate of the anticipated fiscal impact to the City if the proposed amendment is approved at the election. Said notice must be published on the same day in each of two successive weeks, with the first publication occurring no earlier than the thirtieth day but before the fourteenth day before the date of the election. A copy of the published notice that contains the name of the newspaper and the date of publication shall be retained as a record of such notice, and the person posting the notice shall make a record of the time of posting, starting date, and the place of posting.

VIII.

If the charter amendments in this ordinance are approved at the election, it is estimated that there will be a fiscal impact on The City in the amount of \$10,000.

IX.

This Ordinance shall be and is hereby cumulative of all Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except as far as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such Ordinance or Ordinances are hereby repealed.

X.

If any section, sub-section, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid such decisions shall not affect the validity of the remaining portions of the Ordinance.

XI.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and

upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this
the 12th day of February 2024.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID M BERMAN, CITY ATTORNEY

**EXHIBIT “A”
TO
CITY OF WATAUGA ORDINANCE NO. ____**

Shown below are the proposed amendments to the Home Rule Charter of the City of Watauga, Texas. Words and punctuation proposed to be added are underlined. Words and punctuation proposed to be deleted are marked with ~~overstrike~~. Ellipses (“ . . .”) indicate the presence of but no change to preceding or succeeding language.

[PROPOSITION A]

Sec. 3.01. - Number, selection, term of the governing body.

. . .

Terms of office for members of the city council shall be ~~two~~ three years in accordance with the following schedule. ~~Regular terms of office shall commence immediately following the canvass of votes for the election as provided by this Charter. Terms of office for councilmembers in places 1, 2, 6 and 7 shall expire in May of even-numbered years. Terms of office for mayor and councilmembers in places 3, 4 and 5 shall expire in May of odd-numbered years. In May of 2025, the mayor and councilmembers in places 3, 4 and 5 shall be elected to terms of office of three years. In May of 2026, councilmembers in places 1, 2, 6 and 7 shall be elected to terms of office of three years. In May of 2027, and in May of each third year thereafter, no general election for mayor or councilmembers will be held, unless to fill a vacancy in office as may be needed.~~

. . .

[PROPOSITION B]

Sec. 3.05. - Vacancies; forfeiture of office; filling of vacancies.

. . .

Forfeiture of office. The office of the mayor or a councilmember shall become vacant upon death, written resignation submitted to the city secretary, or removal from office in any manner authorized by this Charter or applicable law for forfeiture of office. The mayor or a councilmember shall forfeit his or her office if he or she (1) lacks at any time during his or her term of office any qualification for the office prescribed by this Charter or by law, (2) willfully violates any express prohibition of this Charter, (3) is convicted of a felony or ~~crime involving moral turpitude-theft~~, or (4) fails to attend any three consecutive regularly scheduled meetings of the city council without being excused. Failure to attend a meeting under subsection (4) of this paragraph may only be excused for reasons of jury service, illness, personal emergency, incapacitation, or ~~personal~~ vacation away from the City of Watauga with notice. Intent to be absent for reason of ~~personal~~ vacation shall be provided

in writing to the city secretary prior to the meeting at which the mayor or councilmember will not be in attendance. Additionally, a total of ~~four~~ three absences, excused or unexcused, for reasons other than jury service in any six regularly-scheduled meetings, beginning on the date of the first absence from a regular meeting, shall constitute grounds for automatic forfeiture of said office.

...

Filling of vacancies. Subject to and consistent with applicable law, any vacancy or vacancies may be filled by appointment by majority vote remaining members of the city council if there are 12 months or less remaining in the term of office of the vacant seat. A special election shall be called within 120 days after the vacancy occurs if more than 12 months remain in the term of office.

...

[PROPOSITION C]

Sec. 3.05. - Vacancies; forfeiture of office; filling of vacancies.

...

Forfeiture proceedings shall be initiated at the next regularly scheduled meeting of the city council following ~~the recall election or~~ the act or omission constituting the basis for forfeiture of office, ~~as applicable.~~ For purposes of this section, determination of what shall constitute sufficient grounds for forfeiture ~~a sufficient "personal emergency"~~ shall be in the discretion of the remaining members of the city council by majority vote in open session. If the city council by majority vote in open session finds that the act constituting the basis for forfeiture of office provided for in this section has been established, the city council shall declare the office to be forfeited and vacant, and shall fill the vacancy as provided in this section. ~~order initiation of proceedings to replace the mayor or councilmember.~~ Neither the mayor nor a councilmember charged with an act subjecting him or her to forfeit his or her office may participate in such vote.

...

[PROPOSITION D]

Sec. 3.06. - Mayor and mayor pro tem.

- (a) The mayor shall be recognized as the official and ceremonial ~~and governmental~~ head of the city. The mayor shall preside at all meetings of the city council, shall rule on questions of procedure at city council meetings, shall vote only in case of a tie vote of the city council, and shall have veto power as provided in section 3.13 of this Charter. The mayor shall sign all ordinances, resolutions, proclamations, bonds

and other documents as required by applicable law. The mayor shall have no regular administrative duties.

...

[ALTERNATIVE 1]
PROPOSITION E

Sec. 7.06. - Residency requirements for city manager, department heads and employees.

The city manager need not be a resident of the city when appointed. ~~However, he or she shall become a resident of the city within 12 months after commencement of employment and thereafter shall continue to reside within the city during his or her tenure in office.~~ For all other employees and department heads, other than the city manager, the city may not require residency in the city as a requirement of employment. The city may require residency within the United States as a condition of employment. The city council may determine and impose standards with respect to the time within which city employees who reside outside the city must respond to a civil emergency. Such standards may not be imposed retroactively on any person in the employ of the city at the time the standards are adopted. ~~The time period to satisfy the residency requirement for the city manager may be extended for an additional period not to exceed six months upon affirmative vote of the city council.~~

[ALTERNATIVE 2]
PROPOSITION E

Sec. 7.06. - Residency requirements for city manager, department heads and employees.

The city manager need not be a resident of the city when appointed. However, he or she shall become a resident of Tarrant County ~~the city~~ within 12 months after commencement of employment and thereafter shall continue to reside within the County ~~city~~ during his or her tenure in office. For all other employees and department heads, other than the city manager, the city may not require residency in the city as a requirement of employment. The city may require residency within the United States as a condition of employment. The city council may determine and impose standards with respect to the time within which city employees who reside outside the city must respond to a civil emergency. Such standards may not be imposed retroactively on any person in the employ of the city at the time the standards are adopted. ~~The time period to satisfy the residency requirement for the city manager may be extended for an additional period not to exceed six months upon affirmative vote of the city council.~~

[ALTERNATIVE 3]
PROPOSITION E

The city manager need not be a resident of the city when appointed. However, he or she shall become a resident of the city within 12 months after commencement of employment and thereafter shall continue to reside within the city during his or her tenure in office. Provided however, that if he/she resides within 15 miles of city hall at the time of appointment, he/she may retain residency at that location. For all other employees and department heads, other than the city manager, the city may not require residency in the city as a requirement of employment. The city may require residency within the United States as a condition of employment. The city council may determine and impose standards with respect to the time within which city employees who reside outside the city must respond to a civil emergency. Such standards may not be imposed retroactively on any person in the employ of the city at the time the standards are adopted. ~~The time period to satisfy the residency requirement for the city manager may be extended for an additional period not to exceed six months upon affirmative vote of the city council.~~

PROPOSITION F

Sec. 11.01. - The planning and zoning commission.

There shall be established by the city council a planning and zoning commission which shall consist of seven persons who are residents in the City of Watauga ~~and who own real property within the city.~~

PROPOSITION G

Sec. 12.02. - Franchise; power of the council.

The city council shall have power by ordinance to grant, amend, renew and extend all franchises of all public utilities operating within the city. ~~All ordinances granting, amending, renewing or extending franchises for public utilities shall be read at two separate regular meetings of the city council, and shall not be finally passed, adopted and approved until 30 days after the first reading. No such ordinance shall take effect until 30 days after its final passage, adoption and approval, and pending such time, the full text of such ordinance shall be published once each week for four consecutive weeks in the official newspaper of the city, and the expense of such publication shall be borne by the proponent of the franchise. No public utility franchise shall be granted for a term of more than 20 years nor be transferable except with the approval of the city council expressed by ordinance. Every public utility and every owner of a public utility franchise shall file with the city secretary certified copies of all franchises owned or claimed, under which such utility is operated in the city.~~

PROPOSITION H

Sec. 13.01. - ~~Charter adoption~~- [Reserved]

~~This Charter shall be submitted to the qualified voters of the City of Watauga for adoption or rejection at an election to be called for such purpose, at which election, if a majority of the qualified voters voting in such election shall vote in favor of the adoption of this Charter, it shall then immediately become the Charter and governing law of the City of Watauga until amended or repealed. It being impractical to submit this Charter by sections, it is hereby prescribed that the form of ballot to be used in such election shall be as follows to wit:~~

~~_____ FOR THE ADOPTION OF THE CHARTER~~

~~_____ AGAINST THE ADOPTION OF THE CHARTER~~

PROPOSITION I

Sec. 14.03. - Nepotism.

No persons related within the second degree of affinity or within the third degree by consanguinity to any elected officer of the city or to the city manager, shall be appointed to any office, position or clerkship or other service of the city, save and except any such who have been continuously employed by the city for a period of at least six months ~~two years~~ prior to the election of the mayor, councilmember, or appointment of the city manager. The provisions of this section of the Charter shall not apply to volunteer services to the city.

PROPOSITION J

Sec. 14.04. - Official bond for city employees.

The city council ~~shall~~ may require bonds of all municipal officers and employees who receive or disburse any funds of the city. The amount of such bonds shall be determined by the city council and the cost thereof shall be paid by the city.

PROPOSITION K

Sec. 14.05. - ~~Tort liability~~ Claims against the City.

The City shall not be held liable on account of any claim unless the City's sovereign and governmental immunity is expressly waived. City liability for damages resulting from property damage, death or personal injuries of any kind shall be limited to and by the limited waiver provided for by subject to article 1, section 17 of the Texas Constitution and chapter 101 of the Texas Civil Practice and Remedies Code, as amended. V.T.C.A., Civil

Practice and Remedies Code ch. 101. The City shall not be held liable on account of any claim for the death of any person or injuries to any person or damage to any property unless the person making such complaint or claiming such damages shall, within ninety (90) days after the time at which it is claimed such damages were inflicted upon such person or property, file with the City a written statement, under oath, stating the nature and character of such damages or injuries, the extent of the same, the place where same happened, the circumstances under which the same happened and the condition causing same, with a detailed statement of each item of damages and the amount thereof, giving a list of any witnesses known by affiant to have seen the accident.

PROPOSITION L

Sec. 14.17. - Charter to become effective notwithstanding some section or portion thereof being invalid.

...

EXHIBIT B
BALLOT PROPOSITIONS

PROPOSITION A

Shall Section 3.01 and 3.05 of Article III of the Home Rule Charter be amended by extending the terms of office of the mayor and members of the city council from two (2) years to three (years); by adding transitional language such that three-year terms of office will begin for the mayor and councilmembers elected in May, 2025, election, and to provide that a vacancy may be filled by appointment of the council if less than 12 months remain in the term of office.

PROPOSITION B

Shall Section 3.05 of Article III of the Home Rule Charter be amended by specifying the events in which the office of the mayor or councilmember shall become vacant, by replacing crimes involving moral turpitude with theft as an event of forfeiture of office, by adding illness as an excuse for absence from meetings of the council, and by reducing from four to three the number of absences from six consecutive regular meetings as grounds for forfeiture of office of members of the city council.

PROPOSITION C

Shall Section 3.05 of Article III of the Home Rule Charter be amended by removing “recall election” as an event causing the initiation of forfeiture proceedings by the city council, by changing “personal emergency” to “sufficient grounds for forfeiture,” and to require that the council declare the office of a councilmember vacant, and to fill the vacancy, if a majority of the council determines that the acts giving rise to forfeiture have been established.

PROPOSITION D

Shall Section 3.06 of Article III of the Home Rule Charter be amended by stating that the mayor shall be recognized as the official and ceremonial head of the City, instead of the ceremonial and governmental head of the City.

[*ALTERNATIVE I*]
PROPOSITION E

Shall Section 7.06 of Article XII of the Home Rule Charter be amended to remove the City residency requirement for the city manager.

[*ALTERNATIVE 2*]
PROPOSITION E

Shall Section 7.06 of Article XII of the Home Rule Charter be amended to require the city manager to reside within Tarrant County within 12 months of the commencement of employment, and to remove the six-month extension that may be allowed by the council.

[*ALTERNATIVE 3*]
PROPOSITION E

Shall Section 7.06 of Article XII of the Home Rule Charter be amended to require the city manager to reside within the City within 12 months of the commencement of employment but may continue residency outside the City if he/she resided within a radius of 15 miles when hired, and to remove the six-month extension that may be allowed by the council.

PROPOSITION F

Shall Section 11.01 of Article XI of the Home Rule Charter be amended to remove the requirement that members of the City's Planning and Zoning Commission own real property within the City.

PROPOSITION G

Shall Section 12.01 of Article XII of the Home Rule Charter be amended to remove the heightened requirements for grants of franchises, including the dual reading, multiple publication, 30-day waiting periods, and filing of certified copies requirements, to simplify and expedite the grant of franchises by the City.

PROPOSITION H

Shall Section 13.01 of Article XIII of the Home Rule Charter be repealed as it no longer has effect.

PROPOSITION I

Shall Section 14.03 of Article XIV of the Home Rule Charter be amended to comply with state law to reduce the two-year prior continuous employment requirement to six months, such that employees who have previously been employed for at least six months may continue in their employment if a close relative is elected to office after his/her commencement of employment.

PROPOSITION J

Shall Section 14.04 of Article XIV of the Home Rule Charter be amended to allow discretion to the council as to whether bonds shall be required of officers and employees who receive or disburse funds.

PROPOSITION K

Shall Section 14.05 of Article XIV of the Home Rule Charter be amended to restate the City's sovereign immunity and to establish written notice requirements for claims filed against the City.

PROPOSITION L

Shall Section 14.17 of Article XIV of the Home Rule Charter be amended to correct a misspelling in the heading, so that the heading will correctly read, "Charter to become effective notwithstanding some section or portion thereof being invalid."

Joint General and Special Elections - May 4, 2024

7:00 am - 7:00 pm

Elecciones Generales Conjuntas y Especiales - 4 de mayo de 2024

Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt 4 Tháng 5, 2024

This is subject to change once Tarrant County announces the final list of locations and times.

(Esto está sujeto a cambios una vez que el condado de Tarrant anuncie la lista final de lugares y horarios.)

(Điều này có thể thay đổi sau khi Quận Tarrant công bố danh sách địa điểm và thời gian cuối cùng.)

EXHIBIT C

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Myrtice and Curtis Larson Elementary School	Library	2620 Avenue K	Grand Prairie, TX 75050
Asia Times Square	Hallway	2625 West Pioneer Parkway	Grand Prairie, TX 75051
James Starrett Elementary School	Main Hall	2675 Fairmont Drive	Grand Prairie, TX 75052
Anna May Daulton Elementary School	Library	2607 North Grand Peninsula Drive	Grand Prairie, TX 75054
Kenneth Davis Elementary School	Library	900 Eden Road	Arlington, TX 76001
R. F. Patterson Elementary School	Cafeteria	6621 Kelly Elliott Road	Arlington, TX 76001
Janet Brockett Elementary School	Cafeteria	810 Dove Meadows Drive	Arlington, TX 76002
MISD Student Nutrition Department	Auditorium	1151 Mansfield Webb Road	Arlington, TX 76002
Dora E. Nichols Junior High School	Fine Arts Hallway	2201 Ascension Boulevard	Arlington, TX 76006
Elzie Odom Athletic Center	Upstairs Hallway	1601 Northeast Green Oaks Boulevard	Arlington, TX 76006
Sherrod Elementary School	Gymnasium	2626 Lincoln Drive	Arlington, TX 76006
Arlington ISD Dan Dipert Career & Technical Center	Seminar Rooms 1 and 2	2101 Browning Drive	Arlington, TX 76010
Meadowbrook Recreation Center	Meeting Room	1400 Dugan Street	Arlington, TX 76010
Tarrant County Sub-Courthouse in Arlington	1st Floor Meeting Space	700 East Abram Street	Arlington, TX 76010
John Webb Elementary School	Gym	1300 North Cooper Street	Arlington, TX 76011
Berta May Pope Elementary School	Gym	901 Chestnut Drive	Arlington, TX 76012
Shackelford Junior High School	Library	2000 North Fielder Road	Arlington, TX 76012
Bailey Junior High School	Library	2411 Winewood Lane	Arlington, TX 76013
C. C. Duff Elementary School	Front Foyer	3100 Lynnwood Drive	Arlington, TX 76013
South Davis Elementary School	Library Hallway	2001 South Davis Drive	Arlington, TX 76013
Atherton Elementary School	Stem Lab	2101 Overbrook Drive	Arlington, TX 76014
Bob Duncan Center	Art Room	2800 South Center Street	Arlington, TX 76014
Floyd Gunn Junior High School / Fine Arts and Dual Language Academy	Library	3000 South Fielder Road	Arlington, TX 76015
Charles W. Young Junior High School	North Gym	3200 Woodside Drive	Arlington, TX 76016
Miller Elementary School	Gym	6401 West Pleasant Ridge Road	Arlington, TX 76016
Ruth Ditto Elementary School	Cafeteria	3001 Quail Lane	Arlington, TX 76016
Dalworthington Gardens City Hall	Council Chambers	2600 Roosevelt Drive	Dalworthington Gardens, TX 76016
City of Arlington South Service Center	Training / Meeting Room	1100 Southwest Green Oaks Boulevard	Arlington, TX 76017
Dean P. Corey Academy of Fine Arts and Dual Language	Front Lobby, Cafeteria	5200 Kelly Elliott Road	Arlington, TX 76017

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Truett Boles Junior High School	Gym A	3900 Southwest Green Oaks Boulevard	Arlington, TX 76017
Ferguson Education Center	Front Lobby Foyer	600 Southeast Green Oaks Boulevard	Arlington, TX 76018
Fitzgerald Elementary School	Lobby	5201 Creek Valley Drive	Arlington, TX 76018
L. R. Bebensee Elementary School	Cafeteria	5900 Inks Lake Drive	Arlington, TX 76018
Azle ISD Instructional Support Center	Classroom	483 Sandy Beach Road, Suite C	Azle, TX 76020
Pat May Center	Meeting Room D2	1849-B Central Drive	Bedford, TX 76022
Precinct One Garage	Main Conference Room	800 East Rendon Crowley Road	Burleson, TX 76028
Tarver Rendon Elementary School	Main Hallway Downstairs, Foyer	6065 Retta Mansfield Road	Burleson, TX 76028
Colleyville Public Library	Second Floor	110 Main Street	Colleyville, TX 76034
Crouch Event Center in Bicentennial Park	Live Oak Room	900 East Glendale Street	Crowley, TX 76036
Crowley 9th Grade Campus	Library	1016 FM 1187	Crowley, TX 76036
Bill R. Johnson CTE Center	Meeting Room 117	4500 Longhorn Trail	Fort Worth, TX 76036
Eules Family Life Senior Center	Activity Room #3	300 West Midway Drive	Eules, TX 76039
St. John Missionary Baptist Church	Family Center	3324 House Anderson Road	Eules, TX 76040
Grapevine Public Library	Library Program Room	1201 Municipal Way	Grapevine, TX 76051
Legacy Learning Center Northwest ISD	L112 and L113	501 School House Road	Haslet, TX 76052
Sendera Ranch Elementary School	Gym	1216 Diamondback Lane	Haslet, TX 76052
Brookside Center	Main Room	1244 Brookside Drive	Hurst, TX 76053
Kennedale Community Center	Community Center	316 West 3rd Street	Kennedale, TX 76060
Donna Shepard Leadership Academy	Gym One	1280 FM Road 1187	Mansfield, TX 76063
J. L. Boren Elementary School	Library	1401 Country Club Drive	Mansfield, TX 76063
Mansfield Sub-Courthouse	1st Floor Meeting Space	1100 East Broad Street	Mansfield, TX 76063
Vernon Newsom Stadium	Community Room	3700 East Broad Street	Mansfield, TX 76063
Southlake Town Hall	3rd Floor Training Rooms 3B - 3D	1400 Main Street	Southlake, TX 76092
Greenway Church	Lobby and Hallway	1816 Delga Street	Fort Worth, TX 76102
Tarrant County Plaza Building	3rd Floor Conference Room	201 Burnett Street	Fort Worth, TX 76102
Trinity Terrace	Chisholm Room	1600 Texas Street	Fort Worth, TX 76102
Christ Cathedral Church	Event Center	3201 Purington Avenue	Fort Worth, TX 76103
Sagamore Hill Elementary School	Hallway in front of Library and Computer Lab	701 South Hughes Avenue	Fort Worth, TX 76103

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Victory Temple Worship Center	Fellowship Hall	2001 Oakland Boulevard	Fort Worth, TX 76103
Carroll Peak Elementary School	Cafeteria	1201 East Jefferson Avenue	Fort Worth, TX 76104
Community Christian Church Education Building	Conference Room	1720 Vickery Boulevard East	Fort Worth, TX 76104
Fire Station Community Center	Westside of Gymnasium	1601 Lipscomb Street	Fort Worth, TX 76104
Kingdom Manifesters Church	Sanctuary	2401 McCurdy Street	Fort Worth, TX 76104
Morningside Elementary School	Auditorium	2601 Evans Avenue	Fort Worth, TX 76104
Southside Community Center	Hazel B	959 East Rosedale Street	Fort Worth, TX 76104
Van Zandt-Guinn Elementary School	Cafeteria	600 Kentucky Avenue	Fort Worth, TX 76104
D. McRae Elementary School	Gym	3316 Avenue N	Fort Worth, TX 76105
S. S. Dillow Elementary School	Cafeteria, Hallway	4000 Avenue N	Fort Worth, TX 76105
William M. McDonald YMCA	Youth Zone B	2701 Moresby Street	Fort Worth, TX 76105
Diamond Hill/Jarvis Branch Library	Meeting Room	1300 Northeast 35th Street	Fort Worth, TX 76106
Iglesia Palabra de Amor	Dining Area	3402 Northwest 28th Street	Fort Worth, TX 76106
Como Community Center	Multi-Purpose Rooms 4 and 5	4660 Horne Street	Fort Worth, TX 76107
International Newcomer Academy	Gym	3813 Valentine Street	Fort Worth, TX 76107
Jo Kelly School	Gym	201 North Bailey Avenue	Fort Worth, TX 76107
North Hi Mount Elementary School	Gym	3801 West 7th Street	Fort Worth, TX 76107
Blue Haze Elementary School	Multi-Purpose Room	601 Blue Haze Drive	Fort Worth, TX 76108
Lakeside Town Hall Community Center	Court Council and Community Rooms	9830 Confederate Park Road	Lakeside, TX 76108
White Settlement Public Library	Community Classroom	8215 White Settlement Road	White Settlement, TX 76108
McLean 6th Grade School	Auditorium	3201 South Hills Avenue	Fort Worth, TX 76109
Southcliff Baptist Church	Main Campus Concourse	4100 Southwest Loop 820	Fort Worth, TX 76109
Southwest Regional Library	Meeting Room	4001 Library Lane	Fort Worth, TX 76109
Tanglewood Elementary School	Cafeteria	3060 Overton Park Drive West	Fort Worth, TX 76109
E. M. Daggett Elementary School	Gym	958 Page Avenue	Fort Worth, TX 76110
George C. Clarke Elementary School	Gym	3300 South Henderson Street	Fort Worth, TX 76110
Lily B. Clayton Elementary School	Cafeteria	2000 Park Place Avenue	Fort Worth, TX 76110
R. L. Paschal High School	Gus Bates Lobby	2911 Forest Park Boulevard	Fort Worth, TX 76110
Richard J. Wilson Elementary School	Gym	900 West Fogg Street	Fort Worth, TX 76110

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Victory Forest Community Center	Gym	3427 Hemphill Street	Fort Worth, TX 76110
Worth Heights Community Center	Activity Room 4	3551 New York Avenue	Fort Worth, TX 76110
Worth Heights Elementary School	Library	519 East Butler Street	Fort Worth, TX 76110
Andrew "Doc" Session Community Center	Activity Room	201 South Sylvania Avenue	Fort Worth, TX 76111
Oakhurst Elementary School	Gym	2700 Yucca Avenue	Fort Worth, TX 76111
Riverside Applied Learning Center	Gym	3600 Fossil Drive	Fort Worth, TX 76111
Riverside Community Center	Meeting Room	3700 East Belknap Street	Fort Worth, TX 76111
Springdale Elementary School	Auditorium	3207 Hollis Street	Fort Worth, TX 76111
Versia L. Williams Elementary School	Room 102	901 Baurline Street	Fort Worth, TX 76111
All Peoples Church Unitarian Universalist	Fellowship Hall	1959 Sandy Lane	Fort Worth, TX 76112
Atwood McDonald Elementary School	Gym	1850 Barron Lane	Fort Worth, TX 76112
East Regional Library	Meeting Room	6301 Bridge Street	Fort Worth, TX 76112
Eastern Hills High School	Main Lobby	5701 Shelton Street	Fort Worth, TX 76112
Handley-Meadowbrook Community Center	Multi-Purpose 2	6201 Beaty Street	Fort Worth, TX 76112
Legacy Fellowship Church	Fellowship Hall	5320 Norma Street	Fort Worth, TX 76112
Martin Luther King Community Center	Activity Room	5565 Truman Drive	Fort Worth, TX 76112
Paul Laurence Dunbar High School	Front Foyer	5700 Ramey Avenue	Fort Worth, TX 76112
St. Matthew United Methodist Church	Fellowship Hall	2414 Hitson Lane	Fort Worth, TX 76112
River Oaks Annex	Annex Building - Lobby	4900 River Oaks Boulevard	River Oaks, TX 76114
River Oaks United Methodist Church	Fellowship Hall	4800 Ohio Garden Road	River Oaks, TX 76114
Sansom Park City Hall	Council Chambers	5705 Azle Avenue	Sansom Park, TX 76114
Westworth Village City Hall	Community Room	311 Burton Hill Road	Westworth Village, TX 76114
Carter Park Elementary School	Auditorium	1204 East Broadus Avenue	Fort Worth, TX 76115
Hubbard Heights Elementary School	Auditorium	1333 West Spurgeon Street	Fort Worth, TX 76115
James Avenue Service Center	Large Breakroom	5001 James Avenue	Fort Worth, TX 76115
Country Inn & Suites	Meeting Room	2730 South Cherry Lane	Fort Worth, TX 76116
Harvest United Methodist Church	Fellowship Hall	6036 Locke Avenue	Fort Worth, TX 76116
Luella Merrett Elementary School	Hallway	7325 Kermit Avenue	Fort Worth, TX 76116
R. D. Evans Community Center	Dance Room or Multi-Purpose Room	3242 Lackland Road	Fort Worth, TX 76116

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Haltom City Library	Adult Education Room	4809 Haltom Road	Haltom City, TX 76117
Haltom City Senior Center	Multi-Purpose Room	3201 Friendly Lane	Haltom City, TX 76117
First Baptist Hurst at the Trails	Gym	9208 Trammel Davis Road	Fort Worth, TX 76118
Richland Hills City Hall	Council Chambers	3200 Diana Drive	Richland Hills, TX 76118
A. M. Pate Elementary School	Foyer	3800 Anglin Drive	Fort Worth, TX 76119
Beth Eden Missionary Baptist Church	Gymnasium	3208 Wilbarger Street	Fort Worth, TX 76119
Bradley Center	Main Area Room	2601 Timberline Drive	Fort Worth, TX 76119
Charles F. Griffin Building	Early Voting Room	3212 Miller Avenue	Fort Worth, TX 76119
Glen Park Elementary School	Gym	3601 Pecos Street	Fort Worth, TX 76119
Sunrise-McMillian Elementary School	Gym	3409 Stalcup Road	Fort Worth, TX 76119
W. M. Green Elementary School	Gym	4612 David Strickland Road	Fort Worth, TX 76119
Lowery Road Elementary School	Music Room #158	7600 Lowery Road	Fort Worth, TX 76120
Meadowcreek Elementary School	Gym	2801 Country Creek Lane	Fort Worth, TX 76123
North Crowley High School	Auditorium Lobby	9100 South Hulen Street	Fort Worth, TX 76123
Blue Mound Community Center	Community Center	1824 Fagan Drive	Blue Mound, TX 76131
Chisholm Ridge Elementary School	Hallway	8301 Running River Lane	Fort Worth, TX 76131
Northbrook Elementary School	Gym	2500 Cantrell Sansom Road	Fort Worth, TX 76131
Sonny and Allegra Nance Elementary School	Cafeteria	701 Tierra Vista Way	Fort Worth, TX 76131
Oakmont Elementary School	Cafeteria and Hallway	6651 Oakmont Trail	Fort Worth, TX 76132
Bruce Shulkey Elementary School	Cafeteria	5533 Whitman Avenue	Fort Worth, TX 76133
Genesis United Methodist Church	Commons	7635 South Hulen Street	Fort Worth, TX 76133
Southwest Sub-Courthouse	Early Voting Room	6551 Granbury Road	Fort Worth, TX 76133
St. Matthew's Lutheran Church	Fellowship Hall or Narthex/Lobby	5709 Wedgwood Drive	Fort Worth, TX 76133
Trinity Cumberland Presbyterian Church	Front Foyer	7120 West Cleburne Road	Fort Worth, TX 76133
Westminster Presbyterian Church	Fellowship Hall	7001 Trail Lake Drive	Fort Worth, TX 76133
Edgecliff Village Community Center	Community Center	1605 Edgecliff Road	Edgecliff Village, TX 76134
Greenbriar Elementary School	Library	1605 Grady Lee Street	Fort Worth, TX 76134
Highland Hills Community Center	Multi-Purpose Room	1600 Glasgow Road	Fort Worth, TX 76134
New Hope Fellowship	Fellowship Hall	6410 South Freeway	Fort Worth, TX 76134

Joint General and Special Elections - May 4, 2024
7:00 am - 7:00 pm
Elecciones Generales Conjuntas y Especiales - 4 de mayo de 2024
Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt 4 Tháng 5, 2024

This is subject to change once Tarrant County announces the final list of locations and times.
(Esto está sujeto a cambios una vez que el condado de Tarrant anuncie la lista final de lugares y horarios.)
(Điều này có thể thay đổi sau khi Quận Tarrant công bố danh sách địa điểm và thời gian cuối cùng.)

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Parkway Elementary School	Cafeteria	1320 West Everman Parkway	Fort Worth, TX 76134
St. Luke Cumberland Presbyterian Church	Narthex	1404 Sycamore School Road	Fort Worth, TX 76134
Sheriff's Office North Patrol Division	Community Room	6651 Lake Worth Boulevard	Lake Worth, TX 76135
Bluebonnet Elementary School	Gym	7000 Teal Drive	Fort Worth, TX 76137
Hillwood Middle School	Lobby Outside Gym	8250 Parkwood Hill Boulevard	Fort Worth, TX 76137
Summerglen Branch Library	Meeting Room	4205 Basswood Boulevard	Fort Worth, TX 76137
Forest Hill Civic & Convention Center	Room 101	6901 Wichita Street	Forest Hill, TX 76140
Watauga City Hall	Lobby	7105 Whitley Road	Watauga, TX 76148
Candlewood Suites Hotel	Blue Room	4200 Reggis Court	Fort Worth, TX 76155
J. P. Elder Middle School	Library	709 Northwest 21st Street	Fort Worth, TX 76164
M. G. Ellis	Gym / Auditorium	215 Northeast 14th Street	Fort Worth, TX 76164
Northside Community Center	Banquet Hall	1100 Northwest 18th Street	Fort Worth, TX 76164
Eagle Mountain Elementary School	Cafeteria	9700 Morris Dido Newark Road	Fort Worth, TX 76179
Eagle Mountain-Saginaw ISD Annex, Building 1	Training Room	1200 North Old Decatur Road	Fort Worth, TX 76179
Northwest Branch Library	Meeting Room	6228 Crystal Lake Drive	Fort Worth, TX 76179
John Ed Keeter Public Library	Back Seating / Study Area	355 West McLeroy Boulevard	Saginaw, TX 76179
North Richland Hills Public Library	Community Room	9015 Grand Avenue	North Richland Hills, TX 76180
Former Bursey Road Senior Adult Center	Main Room	7301 Bursey Road	North Richland Hills, TX 76182
Golden Triangle Branch Library	Meeting Rooms A and B	4264 Golden Triangle Boulevard	Fort Worth, TX 76244
Lone Star Elementary School	Lobby	4647 Shiver Road	Fort Worth, TX 76244
Woodland Springs Elementary School	Lobby	12120 Woodland Springs Drive	Fort Worth, TX 76244
Keller Town Hall	Room 212	1100 Bear Creek Parkway	Keller, TX 76248
John M. Tidwell Middle School	PE Gym - 1502	3937 Haslet-Roanoke Road	Roanoke, TX 76262
Trophy Club Town Hall	EOC Room	1 Trophy Wood Drive	Trophy Club, TX 76262

EXHIBIT D

EARLY VOTING

(VOTACION ADELANTADA)
(BẦU CỬ SỚM)

MAY 4, 2024

(4 DE MAYO DE 2024)
(NGÀY 4 THÁNG 5, NĂM 2024)

JOINT GENERAL AND SPECIAL ELECTIONS

(ELECCIONES GENERALES CONJUNTAS Y ESPECIALES)
(KẾT HỢP TỔNG TUYỂN CỬ VÀ BẦU CỬ ĐẶC BIỆT)

This schedule of early voting locations, dates and times. (Este horario de casetas de votación adelantada, sus fechas y tiempos) (Đây là lịch trình của những địa điểm, ngày tháng và thời):

EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS

(DÍAS Y HORAS DE VOTACIÓN TEMPRANO POR APARICIÓN PERSONAL)
(Ngày và giờ đi bầu cử sớm)

This is subject to change once Tarrant County announces the final list of locations and times.

(Esto está sujeto a cambios una vez que el condado de Tarrant anuncie la lista final de lugares y horarios.)
(Điều này có thể thay đổi sau khi Quận Tarrant công bố danh sách địa điểm và thời gian cuối cùng.)

April (Abril) (Tháng Tư) 22-26	Monday - Friday (Lunes – Viernes) (Thứ Hai – Thứ Sáu)	8:00 a.m. – 5:00 p.m.
April (Abril) (Tháng Tư) 27	Saturday (Sábado) (Thứ Bảy)	7:00 a.m. – 7:00 p.m.
April (Abril) (Tháng Tư) 28	Sunday (Domingo) (Chủ Nhật)	10:00 a.m. – 4:00 p.m.
April (Abril) (Tháng Tư) 29-30	Monday – Tuesday (Lunes – Martes) (Thứ Hai – Thứ Ba)	7:00 a.m. – 7:00 p.m.

	Location (Ubicación) (Địa điểm)	Address (Dirección) (Địa chỉ)	City (Ciudad) (Thành phố)	Zip Code (Código postal) (Mã Bưu Điện)
1	Bob Duncan Center	2800 S Center Street	Arlington	76014
2	Elzie Odom Athletic Center	1601 NE Green Oaks Boulevard	Arlington	76006
3	Center for Community Service Junior League of Arlington	4002 W Pioneer Parkway	Arlington	76013
4	City of Arlington South Service Center	1100 SW Green Oaks Boulevard	Arlington	76017
5	Tarrant County Sub-Courthouse in Arlington	700 E Abram Street	Arlington	76010
6	Tarrant County College Southeast Campus EMB - Portable Building (edificio móvil) (Nhà Di Động) C	2100 Southeast Parkway	Arlington	76018
7	University of Texas at Arlington Maverick Activities Center	500 W Nedderman Drive	Arlington	76019
8	Hornet Academy	1010 Boyd Road	Azle	76020
9	Bedford Public Library	2424 Forest Ridge Drive	Bedford	76021
10	Benbrook Community Center	228 San Angelo Avenue	Benbrook	76126
11	Colleyville Public Library	110 Main Street	Colleyville	76034
12	Crouch Event Center in Bicentennial Park	900 E Glendale Street	Crowley	76036
13	Euless Family Life Senior Center	300 W Midway Drive	Euless	76039
14	Forest Hill Civic & Convention Center	6901 Wichita Street	Forest Hill	76140
15	Como Community Center	4660 Horne Street	Fort Worth	76107
16	Diamond Hill/Jarvis Branch Library	1300 NE 35 th Street	Fort Worth	76106
17	Griffin-Poly Sub-Courthouse	3212 Miller Avenue	Fort Worth	76119
18	Handley-Meadowbrook Community Center	6201 Beaty Street	Fort Worth	76112
19	James Avenue Service Center	5001 James Avenue	Fort Worth	76115
20	Southside Community Center	959 E Rosedale Street	Fort Worth	76104
21	Southwest Regional Library	4001 Library Lane	Fort Worth	76109
22	Southwest Sub-Courthouse	6551 Granbury Road	Fort Worth	76133
23	Summerglen Branch Library	4205 Basswood Boulevard	Fort Worth	76137
24	Tarrant County Elections Center Main Early Voting Site (Principal sitio de votación adelantada) (Trung Tâm Bầu Cử Sớm)	2700 Premier Street	Fort Worth	76111
25	Tarrant County Plaza Building	201 Burnett Street	Fort Worth	76102
26	The Villages of Woodland Springs Amenity Center	12209 Timberland Boulevard	Fort Worth	76244
27	Worth Heights Community Center	3551 New York Avenue	Fort Worth	76110
28	Asia Times Square	2625 W Pioneer Parkway	Grand Prairie	75051
29	The REC of Grapevine	1175 Municipal Way	Grapevine	76051
30	Haltom City Library	4809 Haltom Road	Haltom City	76117
31	Haltom City Senior Center	3201 Friendly Lane	Haltom City	76117
32	Legacy Learning Center Northwest ISD	501 School House Road	Haslet	76052
33	Brookside Center	1244 Brookside Drive	Hurst	76053
34	Keller Town Hall	1100 Bear Creek Parkway	Keller	76248

TARRANT COUNTY EARLY VOTING
(VOTACION ADELANTADA DEL CONDADO DE TARRANT)
(BẦU CỬ SỚM CỦA QUẬN TARRANT)

MAY 4, 2024
(4 DE MAYO DE 2024)
(NGÀY 4 THÁNG 5, NĂM 2024)

JOINT GENERAL AND SPECIAL ELECTIONS
(ELECCIONES GENERALES CONJUNTAS Y ESPECIALES)
(KẾT HỢP TỔNG TUYỂN CỬ VÀ BẦU CỬ ĐẶC BIỆT)

35	Kennedale Community Center	316 W 3rd Street	Kennedale	76060
36	Sheriff’s Office North Patrol Division	6651 Lake Worth Boulevard	Lake Worth	76135
37	Mansfield Sub-Courthouse	1100 E Broad Street	Mansfield	76063
38	Vernon Newsom Stadium	3700 E Broad Street	Mansfield	76063
39	North Richland Hills Public Library	9015 Grand Avenue	N Richland Hills	76180
40	Saint Paul Presbyterian Church	4517 Rufe Snow Drive	N Richland Hills	76180
41	River Oaks Annex <i>Old Library Building</i>	4900 River Oaks Boulevard	River Oaks	76114
42	Eagle Mountain-Saginaw ISD, Building 6 <i>Building (Edificio) (Căn số) 6 – Training Room (Sala de entrenamiento) (Phòng Tập Luyện)</i>	1200 N Old Decatur Road	Saginaw	76179
43	Southlake Town Hall	1400 Main Street	Southlake	76092
44	White Settlement ISD Administration Building	401 South Cherry Lane	White Settlement	76108

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2023-_____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, AMENDING THE CODE OF ORDINANCES, WATAUGA, TEXAS, BY AMENDING ARTICLE II OF CHAPTER 6 (“ANIMALS”), TO ADD PROVISIONS REGULATING THE KEEPING OF BEES TO PREVENT THE ENDANGERMENT OF HEALTH AND SAFETY; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED (\$500.00) DOLLARS FOR EACH OFFENSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Council finds and determines that bees kept and maintained on private property have the potential to occupy adjacent properties other than the property on which the bees are kept, and may attack and sting residents on adjacent and nearby properties; and

WHEREAS, the City Council finds that the City’s existing animal control regulations do not contain provisions regulating the keeping of bees or the prevention of animal nuisances; and

WHEREAS, the City Council finds and determines that the adoption of reasonable regulations regarding the practice of bee-keeping should be adopted to protect the public health and safety.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

II.

Article II of Chapter 6, “Animals,” of the Code of Ordinances, Watauga, Texas, be and is hereby amended to add provisions regarding the keeping of bees, to read in its entirety as follows:

**“CHAPTER 6
ANIMALS**

. . .

**ARTICLE II
BEEKEEPING REQUIREMENTS**

Section 6-18. – Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apiary means a place or area where a bee colony is kept.

Bee means any stage or type of the common domestic western honey bee *Apis mellifera*, and includes queen, worker and drone bees, and brood in all stages of development.

Bee Colony or *Colony* means a means a collective of a bee family, typically consisting of one queen and any number of worker bees, drone bees and brood in stages of development .

Beehive or *Hive* means a structure housing or intended to house one or more bee colonies and is inclusive of the hive and related equipment and appurtenances. Bee hives may be of the Langstroth, Warre, or Top Bar Hive types.

Beekeeper means any person, company or association that keeps and maintains a live bee colony.

Nucleus colony means a bee colony housed in a beehive structure that consists of a frame that does not exceed 9⁵/₈-inches in depth, contains no more than five brood frames, and has no superstructure(s).

Section 6-19. – Hazardous activities and nuisances.

- (a) Any person who shall place, keep or maintain an apiary, bee colony or bee hive, and who shall allow such to become a hazard to the general health and welfare of the community, shall be guilty of a misdemeanor.
- (b) It shall be considered a public nuisance and it shall be unlawful for any person to own, harbor or keep bees in such a manner as to deny the lawful use of adjacent property or endanger the health and safety of others.

Section 6-20. – Apiary maintenance.

- (a) A person may not place or maintain a beehive within 10 feet of the property line of the tract or lot on which the beehive is situated, or within 10 feet of any other structure, as measured from the nearest point of the beehive to the property line or structure, and must not be placed within or on any building line, yard setback, right-of-way, or easement.
- (b) An apiary located on residential property shall be placed and maintained in the rear yard and must be enclosed within a fence of not less than four feet in height.
- (c) No more than two colonies may be kept or maintained within an apiary located on residential property.
- (d) An adequate water source for all bee colonies must be maintained on site.

Section 6-21. – Flyway barrier.

- (a) A flyway barrier shall be constructed, installed and maintained within five (5) feet of a beehive if the beehive is located within at least twenty-five (25) feet of any property line.
- (b) A flyway barrier shall:
 - (1) be located within five feet of the hive;
 - (2) consist of a solid wall, fence, dense vegetation, or combination of these materials, at least eight feet in height;
 - (3) be placed along the side of the beehive that contains the entrance to the hive; and
 - (4) extend at least ten (10) feet on either side of the hive.

Section 6-22. – Beehive maintenance.

- (a) Bee colonies shall be kept and maintained in beehives that are not overcrowded or in a condition or configuration that encourages swarming.
- (b) A nucleus colony shall not be located, kept or maintained in an apiary for a period of more than thirty (30) consecutive days. A person shall dispose of or combine a nucleus colony with an authorized colony not later than the 30th day after the date the nucleus colony is established or acquired.
- (c) No beehive may consist of more than two brood boxes, exclusive of superstructures that are smaller than the brood box of the hive.
- (d) Each beehive within an apiary or situated on residential premises shall contain signage or clear markings affixed to the hive that identify the name, address and telephone number of the beekeeper and, if different, the owner or person in control of the premises on which the apiary is located if the owner or person in control of the apiary does not reside on the property on which the apiary is placed.
- (e) If the owner or person in control of an apiary does not reside on the property on which the apiary is placed, a conspicuous sign shall be placed at the primary entrance to the property on which an apiary is located that clearly displays the name, address and telephone number of the beekeeper and, if different, the owner or person in control of the premises on which the apiary is located.
- (f) Within thirty (30) days of the establishment of an apiary and the placement of a beehive, the owner or person in control of real property on which the apiary is located shall notify, in writing, the city's animal control department of the location of the apiary, the number of beehives and bee colonies within the apiary, and the name, telephone number and address of the beekeeper and, if different, the owner or person in control of the premises on which the apiary is located.
- (g) A beekeeper shall, before the establishment of an apiary or the placement of a beehive on property, participate in a beekeeper training course or program and shall, in conjunction with the written notification required in this section, provide the city's animal control department with a course completion certificate.

Section 6-23. – Inspection and maintenance.

- (a) The city's animal control officer or any police officer may inspect an apiary between the hours of 8:00 a.m. and 5:00 p.m. If the owner of the apiary resides on the tract or the owner's name is marked on the colony, the animal control officer or any police officer shall attempt to give the owner notice of inspection.

- (b) It shall be presumed that the owner or person in control of the premises on which an apiary is located is the owner of the beehive and its bee colony(ies). A person may rebut the presumption of ownership by presenting the city's officer with a written documentation identifying the name, address, and telephone number of the owner of the beehive and bee colony.

Section 6-24. – Administrative enforcement; destruction or relocation.

- (a) If the city's animal control officer or a police officer determines that a bee colony poses a threat to public health or safety, is susceptible to swarming, if a beehive is abandoned, or if an apiary, hive or colony is kept or maintained in violation of any provision of this article, the city may, after notice and hearing:
 - a. remove or compel the removal, relocation or destruction of a beehive or bee colony;
 - b. require the repair, reconstruction or reconfiguration of an apiary, flyway, or beehive; or
 - c. prohibit the establishment of an apiary or the placement of a beehive or bee colony on the premises for a period of not more than two (2) years.
- (b) Written notice must be issued to the beekeeper or owner or person in control of the premises in which the bee colony is situated, allowing the owner or beekeeper a period of twenty (20) days to either correct the offending condition, remove the apiary, or relocate the bee colony to premises outside the city limits.
- (c) Written notice may be served personally on the beekeeper or owner, sent by certified mail (whereby receipt is presumed on the third day after deposit in the mail), or by affixing the notice to the main entrance of the premises in which the apiary or beehive is located.
- (d) A beekeeper or owner may, upon receipt of notice, appeal the determination of the city's officer. An appeal must be in writing, delivered to or served on the animal control department within ten (10) days of service, and must state the bases of the appeal. Failure to timely file written notice of appeal is a waiver and forfeiture of the appeal. The timely submission of an appeal stays enforcement.
- (e) Upon receipt of a proper notice of appeal, the City's municipal court shall promptly conduct a hearing, with notice to all parties, and may sustain or reverse the enforcement action, or modify the enforcement action as justice may require. The municipal court's determination shall be final and binding.
- (f) Failure to comply with a written order under this section shall be an offense under this article.
- (g) Should any person fail to comply with the city's notice after appeal or with the order of the municipal court, as appropriate, the city may enter onto the premises in which an apiary, beehive or bee colony is maintained and may remove or destroy the beehive or bee colony without further notice to the beekeeper or owner of the premises. The beekeeper or owner shall compensate the city for its costs. Should compensation not be made within thirty (30) days of delivery of notice of costs to the owner of the property, the city may file a statement of expense with the county clerk of Tarrant County and impose a lien on the property on which the work was performed, in order to recover its costs and interest thereon until paid.

- (h) Notwithstanding the provisions of this section, if the city's animal control officer or police officer determines that a bee colony poses an imminent threat to public health and safety, the city may take such action as may be necessary or appropriate to remove or abate the threat, including but not limited to the destruction of the bee colony and the removal beehive(s). In such circumstances, the removal or destruction of a bee colony or beehive need not be preceded by written notice.

Section 6-25. – Criminal enforcement.

- (a) Any person, company or association which shall violate any provision of this article shall be guilty of a class C misdemeanor and on conviction may be punished by a fine in accordance with the general penalty provision found in section 1-7 of this Code. Each day that the violation continues shall constitute a separate offense and shall be treated accordingly.
- (b) A beekeeper as well as the owner or person in control of real property on which an apiary, beehive or bee colony is placed, are each responsible for compliance with the provisions of this article and each may be charged with any violation hereof.
- (c) A violation of section 6-19 of this article is a strict liability offense; knowledge or intent need not be alleged or proven in the prosecution of an offense.
- (d) The remedies provided in this section are cumulative of all other remedies, including but not limited to those specified in section 16-24 of this article and under state law, and each may be enforced individually or in combination.”

III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

IV.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

V.

Any person, firm or corporation who violates or who causes or allows another person to violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine in accordance with the general penalty provision found in section 1-7 of the City Code of Ordinances, and shall upon conviction be punished by a fine not to exceed the sum of Five Hundred (\$500.00) Dollars for each offense. Each occurrence of any violation of this Ordinance shall constitute a separate offense. Each day in which any violation of this Ordinance occurs shall constitute a separate offense.

VI.

This Ordinance shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council and upon approval thereof by the Mayor of the City of Watauga, Texas and the publication of the hereof as prescribed by law and Charter.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, the ____ day of _____, 2024.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID BERMAN, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: January 31, 2024

TO: Honorable City Council Members

FROM: Joshua Jones, City Manager

THROUGH:

SUBJECT: Pursuant to Section 551.087, Texas Government Code (Economic Development Negotiations), to deliberate regarding negotiations on a 380 Agreement and to discuss commercial or financial information regarding a business prospect that the Council seeks to have locate, stay or expand in the City, re: Herron Homes.

BACKGROUND/INFORMATION:

No background - Discussion Only

FINANCIAL IMPLICATIONS:

TBD

RECOMMENDATION/ACTION DESIRED:

Provide direction

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Joshua Jones, City Manager

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved - 1/31/2024

Approved - 1/31/2024

Approved - 1/31/2024

Final Approval - 2/5/2024

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: January 31, 2024

TO: Honorable City Council Members

FROM:

THROUGH:

SUBJECT: Pursuant to Section 551.074 of the Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. To discuss and provide feedback regarding the annual performance evaluation of the City Manager.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Joshua Jones, City Manager

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved - 1/31/2024

Approved - 1/31/2024

Approved - 1/31/2024

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Approved as to form for inclusion on Agenda