



**AGENDA**  
**ANIMAL SERVICES ADVISORY COMMITTEE**  
**REGULAR MEETING**  
**7105 WHITLEY ROAD, WATAUGA, TEXAS 76148**  
**WEDNESDAY, FEBRUARY 21, 2024**  
**12:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**ANNOUNCEMENTS**

**PRESENTATIONS**

**PUBLIC COMMENT** If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

**PUBLIC TESTIMONY FOR ACTION ITEMS** Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council

member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

## **REPORTS**

1. Supervisors report on shelter activities.  
**Tonya DeGrand, ACO**

**CONSENT AGENDA** All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the October 18th, 2023 meeting minutes.

## **ACTION ITEMS**

1. Discuss TNVR (Trap Neuter Vaccinate Return) program and the potential for the City of Watauga being able to implement.  
**Tonya DeGrand, ACO**

## **ITEMS FOR FUTURE AGENDAS**

## **ADJOURNMENT**

## **NOTICE**

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on February 16, 2024, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey  
City Secretary



### **Supervisor Report of Shelter Activities**

1. The shelter is now fully staffed with one supervisor, three animal control officers, and two part-time kennel technicians.
2. There has been a decrease in dog adoptions, particularly for medium and large-sized dogs. Staff has been trying to reach out to rescues, but it seems like everyone is struggling to adopt out dogs. We have not had to euthanize for space, but if the rate of surrenders and the rate of decreased adoptions continue the way they are, that could be seen in the future.
3. The volunteer program is almost done being revamped, as well as a foster contract for volunteers who are willing.
4. The new backyard has been completed, so the shelter now has three yards. The walkway to the yards was also redone with walking stones and gravel to prevent flooding and mud issues.
5. The shelter's annual state inspection passed with no issues.



**MINUTES**  
**ANIMAL SERVICES ADVISORY COMMITTEE**  
**REGULAR MEETING**  
**WEDNESDAY, OCTOBER 18, 2023**  
**7105 WHITLEY ROAD, WATAUGA, TEXAS**  
**76148**  
**12:00 PM**

**CALL TO ORDER**

Chairperson Stacy McCool called the meeting to order at 12:00 PM

**ROLL CALL**

|                          |                  |
|--------------------------|------------------|
| Stacy McCool             | Chairperson      |
| Sergeant James Varellans | Vice Chairperson |
| Tonya DeGrand            | Secretary        |

and

|                |                                 |
|----------------|---------------------------------|
| Lisa Benavidez | Assistant to the City Secretary |
|----------------|---------------------------------|

**ANNOUNCEMENTS**

There were no announcements.

**PRESENTATIONS**

None at this time.

**PUBLIC COMMENT**

There was no public comment.

**PUBLIC TESTIMONY FOR ACTION ITEMS**

There was no public testimony.

**REPORTS**

Supervisor report of activities.

The live release rate for fiscal year 2022/2023 is %85.24. That is an increase from last fiscal year's 82.91%. There was an increase of 152 more animals that were impounded this year than last year.

We are about to hire two new officers to make the shelter fully staffed. Chapter 6 of the Watauga City Code pertaining to Animal Control is still being revised before being presented to the committee.

A Veterinarian is still being sought to be a part of the committee.

## **CONSENT AGENDA**

1.Consider approval of the September 13th, 2023 meeting minutes. McCool made the motion to approve the minutes for the September 13th, 2023 Animal Services Advisory Meeting. DeGrand and Varelans seconded the motion to approve. McCool made a point in order that the vote passed unanimously.

Vote passed 2.0.0.0

Ayes: DeGrand, Varelans, McCool Nays: None

Abstain: None Absent: None

## **ACTION ITEMS**

1.Discuss and consider action on scheduling meetings for the year 2024.

It was discussed that 2024 meetings should be held on February 21st, April 14th, and September 4th.

McCool made a motion to approve. DeGrand and Varelans seconded that motion. McCool called for a vote. Motion Passed

Ayes: DeGrand, Varelans, McCool Nays: None

Abstain: None Absent: None

## **ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

## **ADJOURNMENT**

Chairperson McCool adjourned the meeting at 12:07 PM

Approved: this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Signed: this \_\_\_\_\_ day of \_\_\_\_\_, 2024

APPROVED:

---

Stacy McCool, Chairperson

ATTEST:

---

Tonya DeGrand, Secretary