



**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD,
MARCH 11, 2024
6:30 PM**

CALL TO ORDER

Mayor Arthur Miner called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner
Jan Hill
Pat Shelbourne
Tom Snyder
Lovie Downey
Andrew Neal
Malissa Minucci
Mark Taylor

Mayor
Mayor Pro Tem/Council Member Place 7
Council Member Place 1
Council Member Place 2 (Absent with notice)
Council Member Place 3
Council Member Place 4
Council Member Place 5
Council Member Place 6

and

Joshua Jones
Linda Proskey
David Berman
Sandra Gibson
Timothy Hamilton
Robert Parker
Tonya DeGrand

City Manager
City Secretary
City Attorney
Director of Finance
Director of Parks and Community Services
Chief of Police
Animal Services Supervisor

INVOCATION

Pastor Juan Chávez Martínez of Iglesia Bautista El Buen Samaritano Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the Pledge of Allegiance.
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ANNOUNCEMENTS

Councilmember Neal announced the Mario Kart event at the library on Friday, March 15. He also mentioned adopting a pet at the animal shelter.

Councilmember Hill announced the ribbon cutting for HTeaO and that the Watauga location is now open.

Mayor Miner announced that the library had been awarded the Texas Municipal Library Directors' Achievement of Excellence in Libraries for the 12th consecutive year. In November, our finance department was also awarded the finance certificate of achievement for excellence in financial reporting.

PRESENTATIONS

1. **Presentation of Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of March**

Joshua Jones, City Manager, presented the milestone awards to Helen Newpher for her service of 15 years.

2. **Presentation of City of Watauga Employee of the Month award for the month of March 2024.**

Joshua Jones, City Manager, presented the Employee of the Month award to Jeannette Garcia.

PUBLIC COMMENT

No requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

CONSENT AGENDA

1. **Consider action to approve a revised Interlocal Cooperation Contract with Texas Department of Public Safety pursuant to Chapter 706 of the Texas Transportation Code.**
2. **Consider action on a grant awarded to the City of Watauga by the United States Department of Transportation; approving the grant award of \$160,000 dollars and 20% non federal match; providing for repeal; providing severability; and providing an effective date.**
3. **Consider approval of the minutes for the January 22, 2024, Regular City Council meeting.**
4. **Consider approval of the Council Workshop minutes for February 12, 2024.**

5. Consider action to declare the items shown on the 2024 Master Surplus List as surplus personal property assets of the city approved for sale or disposition.
6. Consider action to approve the purchase and authorize the City Manager to execute a contract with Axon Enterprise, Inc. for the Watauga Police Department Drone Program, and related costs.
7. Consider action on approval of the Monthly Financial Report for the period ending January 31, 2024.
8. Consider the appointment of Sebastian Posada to Place 1 on the Planning and Zoning Commission

Mayor Miner called for a Motion. Councilmember Neal made a motion to accept the item as presented. Councilmember Minucci seconded the motion. Mayor Miner called for a vote.

Motion carried 6-0-0-0.

Ayes, Shelbourne, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Snyder

PUBLIC HEARINGS

1. **SUP.24-01: Public hearing to receive comments for or against a request for a specific use permit for a massage establishment at the property commonly known as 8420 Denton Highway #110, Lot 3, of the Bursey & 377 Addition. The subject property known as Watauga Towne Center is located north of Bursey Road and east of Denton Highway. Owner: Brookwillow Watauga LLC. Applicant/Agent: Wen Jing Xu.**

Jennette Garcia, Planner 1, presented the item. She stated that this request is for a specific use permit for a massage establishment at the property commonly known as 8420 Denton Highway, Suite #110. The subject property is in a portion of the Watauga Town Center. The applicant has met all the requirements, and the Planning and Zoning Commission recommends approval. The establishment will be known as the Golden Foot Spa. Wen Jing Xu has been a licensed massage therapist in the State of Texas for more than ten years and has operated a massage establishment in the city of Keller for the last five years.

Councilmember Neal asked about the location's square feet.

Jeannette Garcia said that it is approximately 1200 sq ft.

Councilmember Minucci asked how long she had been in Keller.

Wen Jing Xu answered five years. Mayor Miner opened the public hearing at 6:47 pm.

Having no request to speak Mayor Miner closed the public hearing at 6:47 pm.

2. **P.24-02: Public hearing for consideration of request for approval of a plat for Abstract 1621 Tract 1B02 of the Mansel W. Wilmeth Survey, known as 6201 Starnes Road, being located east of Whitley Road west of Indian Springs Road and north of Starnes Road. The proposed plat is to subdivide the lot into a residential subdivision to accommodate twelve (12) residential lots and two (2) HOA lots. Owner/applicant: Echo Court LLC, Kevin Wong**

Jeannette Garcia presented the item. This proposed plat is to subdivide the 3.48-acre lot into a residential subdivision to be known as Echo Court Addition. It will accommodate the 12 residential lots and two HOA lots. The plat submitted meets these requirements. The lot sizes on the plat range from 6881 square feet to 19,169 square feet, and a 50-foot easement. They have received responses from 2 property owners. One at 7746 Clearbrook expressed protest against the plan, expressing concern for the lack of space for 12 units; the property frequently floods, and they are afraid that the construction will cause flooding on their property and electrical easement and stress to his trees. Another neighbor at 6135 Starnes Road did not express support or protest but was concerned about the adequate drainage and view around the fencing to exit Starnes. She stated that the Planning and Zoning Commission supports this request.

Randy Richards, Assistant Public Works Director, added that the development will not be allowed to create any additional problems on adjacent properties. Everything related to drainage, storm drainage, and so forth will be looked at from an engineering perspective, and what needs to be changed will be forwarded to the developer for his consideration as to how he wants to proceed.

Councilmember Shelbourne said he wanted to clarify that, as he understands it, they cannot deny this since they have met all the legal requirements. However, that doesn't mean they approve of the property's construction.

Jeannette Garcia said he was correct.

Councilmember Minucci asked about the drainage and whether it would come back to the Council if there were an issue.

Jeannette Garcia said that the drainage would be handled at the staff level.

Mayor Miner clarified they are only approving of the plat.

Mayor Miner opened the public hearing at 6:54 pm.

Having no request to speak, Mayor Miner closed the public hearing at 6:54 pm.

ACTION ITEMS

1. **Discuss and consider action to approve a resolution to accept the Annual Audit and Single Audit for the period October 1, 2022 - September 30, 2023.**

Sandra Gibson, Director of Finance, introduced Jackie Gonzalez, our engagement partner with Weaver, who gave a presentation on the outcome of the annual comprehensive financial report. They went over the figures and highlights of the audit. They found no material weaknesses, significant deficiencies, or matters of

non-compliance. Mayor Pro Tem Hill motioned to accept the annual audit approval resolution to accept the annual audit and single audit for the period of October 1, 2022, to September 30, 2023. Councilmember Shelbourne seconded the motion. Mayor Miner called for a vote. Motion carried 6-0-0-1.

Ayes, Shelbourne, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Snyder

2. Discuss and consider action to nominate an individual(s) for the Hometown Hero Award.

Councilmember Taylor nominated Mayor Arthur Miner for all the hard work he does for the city and for attending meetings on the city's behalf, which saves the city money, and he does it without compensation.

Mayor Pro Tem Hill seconded the nomination.

Mayor Miner asked for other nominations.

Councilmember Downey said she was calling the question.

Mayor Miner hearing no other nominations and the calling the question he called for the vote supporting him for Hometown Hero.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Snyder

3. SUP.24-01: Consideration of a request from Wen Jing Xu for a specific use permit to allow for a massage establishment in a property commonly known as 8420 Denton Highway. This property is a portion of Watauga Towne Center, located north of Bursey Road and east of Denton Highway. The Owner is Brookwillow Watauga LLC. The applicant/Agent is Wen Jing Xu.

Mayor Pro Tem Hill made a motion to approve the SUP as presented.

Councilmember Minucci seconded the motion.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Snyder

4. P.24-02: Consideration of a request for a final plat out of Abstract 1621 Tract 1B02 of the Mansel W. Wilmeth Survey, known as 6201 Starnes Road, being located east of Whitley Road west of Indian Springs Road and north of Starnes Road. The proposed plat is to subdivide the lot into a residential subdivision to

accommodate twelve (12) residential lots and two (2) HOA lots.
Owner/applicant: Echo Court LLC, Kevin Wong

Mayor Pro Tem Hill made a motion to approve the item as presented.
Councilmember Shelbourne seconded the motion.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Snyder

ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:15 pm

Approved: this 8 day of April, 2024

Signed: this 9 day of April, 2024

APPROVED:

Arthur L. Miner /s/

Mayor

ATTEST: Linda Proskey /s/

Linda Proskey, City Secretary

