



AGENDA
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
WEDNESDAY, SEPTEMBER 19, 2018
6:00 PM

CALL TO ORDER

CITIZEN'S OPEN FORUM

Individuals requesting to speak during Citizen's Open Forum will be required to complete a "REQUEST TO SPEAK FORM" and present it to the Secretary prior to commencement of the meeting. Speakers are limited to three minutes. The purpose of this item is to allow citizens an opportunity to address the Commission on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. In compliance with the Texas Open Meetings Act, no deliberation or comments will be made by Members with regard to citizen comments and no formal action can be taken by the Commission on items that are not posted on the agenda.

APPROVAL OF MINUTES

1. Minutes of September 27, 2017
2. Minutes of July 11, 2018 Meeting

NEW BUSINESS

1. Discussion and action on selection of officers
 - a) Chairperson
 - b) Vice-Chairperson
 - c) Secretary

ADJOURNMENT


NOTICE

CITY COUNCIL MEMBERS MAY BE IN ATTENDANCE, AND A QUORUM OF CITY COUNCIL MEMBERS MAY BE PRESENT. NO VOTE, ORDER, DECISION, OR OTHER ACTION WILL BE TAKEN BY CITY COUNCIL MEMBERS ON ANY CITY BUSINESS DURING THE MEETING.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES

MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Zolaina R. Parker, City Secretary for the City of Watauga, do hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 14, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: September 14, 2018
TO: Charter Review Commission Members
FROM: Zolaina Parker, City Secretary, TRMC
SUBJECT: Minutes of September 27, 2017 Meeting

BACKGROUND/INFORMATION:

This item contains the minutes draft for the Regular Meeting on September 27, 2017.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend approval.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. CRMIN09272017

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 09/14/2018

**MINUTES
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
TUESDAY, SEPTEMBER 27, 2017
CITY COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 P.M.**

Members present:

| | |
|-------------------|------------------|
| Pete Beierschmitt | Chairperson |
| Chris Thomason | Vice-Chairperson |
| Becky Hartless | Secretary |
| Kip Woodruff | Member |
| Cristy McCauley | Member |
| Leah Chauvin | Member |
| Andy Ivey | Member |

with

| | |
|----------------|------------------------------|
| Zolaina Parker | City Secretary/Staff Liaison |
|----------------|------------------------------|

CALL TO ORDER

Chairperson Beierschmitt called the meeting to order at 5:32 p.m.

APPROVAL OF MINUTES

1. Minutes of Regular Meeting of September 27, 2016

Member McCauley made a motion to approve the minutes of the Regular Meeting of September 27, 2018. Member Chauvin seconded the motion, which passed unanimously.

NEW BUSINESS

1. Discussion and action on selection of Officers

- a) Chairperson

Member Woodruff nominated Member Beierschmitt to serve as Chairperson, which passed unanimously.

- b) Vice-Chairperson

Member McCauley nominated Member Thomason to serve as Vice-Chairperson, which passed unanimously.

- c) Secretary

Member McCauley nominated Member Hartless to serve as Secretary, which passed unanimously.

ADJOURNMENT

With there being no further business to discuss at this time, Chairperson Beierschmitt adjourned the meeting at 5:35 p.m.

APPROVED: this the _____ day of September, 2018.

SIGNED: this the _____ day of September, 2018.

APPROVED:

Chairperson

ATTEST:

Secretary



AGENDA MEMORANDUM

DATE: September 14, 2018
TO: Charter Review Commission Members
FROM: Zolaina Parker, City Secretary, TRMC
SUBJECT: Minutes of July 11, 2018 Meeting

BACKGROUND/INFORMATION:

This item contains the minutes draft for the Meeting on July 11, 2018.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend approval.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Minutes Draft

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 09/14/2018

**MINUTES
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
WEDNESDAY, JULY 11, 2018
CITY COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 P.M.**

Members present:

| | |
|-------------------|-------------|
| Pete Beierschmitt | Chairperson |
| Leah Chauvin | Member |
| Becky Hartless | Member |
| Chase Poorman | Member |

with

| | |
|-------------------|------------------------------|
| Zolaina R. Parker | City Secretary/Staff Liaison |
| Andrea Gardner | City Manager |

and Cristy McCauley and Andy Ivey absent without notice and Kip Woodruff absent with notice.

CALL TO ORDER

Chairperson Beierschmitt called the meeting to order at 5:30 p.m.

NEW BUSINESS

1. Discussion and introduction of newly appointed City Manager, Andrea Gardner

Andrea Gardner, City Manager, introduced herself to the Commission.

ADJOURNMENT

With there being no further business to discuss at this time, Chairperson Beierschmitt adjourned the meeting at 5:35 p.m.

APPROVED: this the _____ day of _____, 20____.

SIGNED: this the _____ day of _____, 20____.

APPROVED:

Chairperson

ATTEST:

Secretary



AGENDA MEMORANDUM

DATE: September 14, 2018
TO: Charter Review Commission Members
FROM: Zolaina Parker, City Secretary, TRMC
SUBJECT: Discussion and action on selection of officers

BACKGROUND/INFORMATION:

The Charter Review Commission is tasked with selecting new officers every year per the Code of Ordinances, Division 2, Section 2-68.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend Commission Members follow the Code of Ordinances, Division 2, Section 2-68 and select new officers.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 09/14/2018