



**MINUTES  
WATAUGA CITY COUNCIL  
WORKSHOP MEETING  
CITY HALL COUNCIL CHAMBER,  
7105 WHITLEY ROAD,  
APRIL 8, 2024  
5:30 PM**

**CALL TO ORDER**

Mayor Arthur Miner called the meeting to order at 5:32 p.m.

**ROLL CALL**

The meeting convened with the following members present:

Arthur L. Miner  
Jan Hill  
Pat Shelbourne  
Tom Snyder  
Lovie Downey  
Andrew Neal  
Malissa Minucci  
Mark Taylor

Mayor  
Mayor Pro Tem/Council Member Place 7  
Council Member Place 1  
Council Member Place 2  
Council Member Place 3  
Council Member Place 4  
Council Member Place 5  
Council Member Place 6

and

Joshua Jones  
Linda Proskey  
David Berman  
Sandra Gibson  
Paul Hackleman  
Randy Richards  
Jeannette Garcia

City Manager  
City Secretary  
City Attorney  
Director of Finance  
Director of Public Works  
Assistant Director of Public Works  
Planner 1

**ANNOUNCEMENTS**

No announcements were made.

**PRESENTATIONS**

**1. Presentation on Chapter 12 Fee Schedule Proposed Changes**

Sandra Gibson, Director of Finance, went over the proposed fee changes. She said that some of the proposed changes are being made due to legislative changes. Other fees were adjusted up or down to the nearest 5 dollars to make it easier for staff to have change on hand, and some were to clarify language only.

Randy Richards, Assistant Public Works Director, reviewed the changes that the public works department needed to make primarily because of legislative changes and the cost of staff time.

Timothy Hamilton, Director of Parks and Community Services, presented the fee changes for the community center, which mainly included increases for non-residents.

Councilmember Hill asked about the fees related to the toddler's programs and why the charges were the same between residents and non-residents.

Timothy Hamilton said they could look into changing that for next year, but the feedback he received from staff recommended leaving it as it was in the past. There are only 12 slots in each class, and traditionally, they have been filled primarily with residents. Their goal is 100% cost recovery.

Councilmember Neal asked about the non-resident passes and one-day passes; he feels the fee is relatively high. He also asked about the percentage of Seniors who come from outside of Watauga. He wondered about the wastewater processing fees and what the rate would need to be to recover the complete cost. He also thinks the fencing fees should be lowered.

Timothy Hamilton said that about 50 percent of the Seniors who attend come from outside Watauga.

Sandra Gibson said that the wastewater fee increase would need to be doubled to cover the complete rate increase.

Randy Richards stated that the fence fees are the average of what the citizens are currently paying. He said that they do not charge a fee if the resident is replacing a small portion of the fence. He is not opposed to looking at a lower fee for smaller projects.

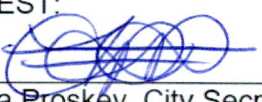
## ADJOURNMENT

Mayor Miner adjourned the meeting at 6:12 pm

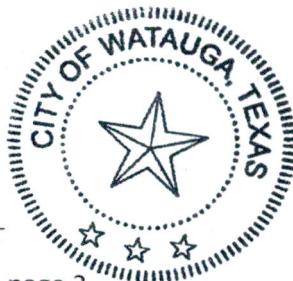
Approved: this 13 day of May, 2024

Signed: this 14 day of May, 2024

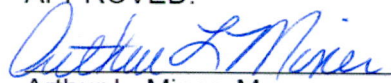
ATTEST:

  
Linda Proskey, City Secretary

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APPROVED:

  
Arthur L. Miner, Mayor