



**MINUTES  
WATAUGA PARKS ADVISORY BOARD  
REGULAR MEETING  
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD  
TUESDAY, MAY 7, 2024  
6:00 PM**

**CALL TO ORDER**

Chairperson Andra Dunn called the meeting to order at 6:00 pm.

**ROLL CALL**

Stanley Hill	Place 1
Andra Dunn	Place 2
Kim Irving	Place 3
Tim Bobseine	Place 4
Vacant	Place 5

and

Jan Hill	Councill Liaison
Linda Proskey	City Secretary
Timothy Hamilton	Director of Parks and Recreation
Brian TenEyke	Assistant Director of Parks and Recreation
Vickie Vickers	Recreation Center Senior Events Coordinator

**ANNOUNCEMENTS**

There were no announcements.

**PRESENTATIONS**

**1. Recognition of outstanding volunteers**

Parks and Recreation Director Timothy Hamilton presented Maria Lenox and Linda Cano with plaques of service recognition for their services and their positions as acting officers at the Senior Center for Active Adult Services. Both outstanding volunteers joined the center in 2021.

## **2. Upcoming Parks & Community Services special events.**

Parks and Recreation Director Timothy Hamilton mentioned a few upcoming events, such as Watauga Fest, May 16 - 19; movies in the park, May 31; Family field day, June 8; Kids' fish derby and campout, September 13-14; and a few upcoming December events.

## **3. April 2024 Yard of the Month winner.**

Parks and Recreation Director Timothy Hamilton acknowledged 11 entries regarding the yard of the month. The selected winners were Rich and Kim Dickman, 7612 Evergreen Dr. they were presented with a gift certificate from Tony's Pizza.

### **PUBLIC COMMENT**

No request for public comment.

### **PUBLIC TESTIMONY**

No request for public testimony received.

### **REPORT**

#### **1. Update on Parks, Recreation, & Active Adult Services.**

Timothy Hamilton, Parks and Recreation Director gave an update on a few of the services, such as the kickoff of the Movie in the Park on April 12, there were 275 attendees, the Splash Pad opening on May 4 was successful, and updates regarding Active Adult services which had its Bingo Bash on April 9 with 32 attendees, and their game night continues to have good participation. Planning and expectations for Camp Watauga were discussed. The camp starts June 3- August 2 for kids ages 6-12. Virgil Anthony Park's signage is being processed for installation. Park Board members asked that more lights be considered when updating park equipment.

#### **2. Active shooter departmental training report,**

Timothy Hamilton, Park and Recreation Director, gave an update mentioning eight recreational staff attendees at the training. The instructor was an ex-Watauga Police Officer. There will be another Active shooter departmental training scheduled in June.

#### **3. Update on the 2024 Watauga Fest event.**

Timothy Hamilton, Parks and Recreation Director, gave an update; he mentioned the Watauga Fest billboard signs posted near 377 Denton Hwy and North Tarrant Pkwy showing festival details. Mr. Hamilton noted the fest will consist of food trucks, concerts, wrestling events, carnival rides with associated fee charges, free entry to

the fest, and informational and VIP tents available. Mr. Hamilton acknowledged his appreciation to all sponsors donating to this event. The Watauga festival is scheduled for May 16 - May 19, 2024

## **CONSENT AGENDA**

### **1. Consider action to approve the Park Advisory Board Minutes from the March 7, 2024 meeting.**

Tim Bobseine, Place 4 made a motion to approve the item on the Consent Agenda as written. Kim Irving, Place 3 second the motion. Chairperson Andra Dunn called for a vote.

Ayes. 4 (Dunn, Hill, Irving, Bobseine)

Nayes. 0

Abstain 0

Absent 0

Motion passes. 4-0-0-0

## **ACTION ITEMS**

### **1. Make a recommendation to City Council to consider the replacement of Virgil Anthony Park's playground in the FY25 budget.**

Timothy Hamilton, Park and Recreation Director, stated that informational quotes had been received regarding the replacement of Virgil Anthony Park's playground equipment. These quotes are being accessed for presentation as recommendations to the Council.

Tim Bobseine, Place 4, made a motion to make a recommendation to The City Council will consider the replacement of Virgil Anthony Park's playground for the FY25 budget. Kim Irving, Place 3, seconded the motion. Chairperson Andra Dunn called for a vote.

Ayes. 4 (Dunn, Hill, Irving, Bobseine)

Nayes. 0

Abstain 0

Absent 0

Motion passes. 4-0-0-0

### **2. Discuss and consider the possible re- establishment of Keep Watauga Beautiful affiliate**

Timothy Hamilton, Park and Recreation Director, reached out to affiliate Keep Texas Beautiful and was informed of a list of items needed to be in place for the re-establishment. Some of the key items mentioned were for the city to have a mission statement, organizational structure and board membership list, budget, fact list regarding the community, a list of volunteers and local media that could help facilitate

our message out to the community and have a community trash clean up event. Director Hamilton said the clean-up event usually requires a lot of manpower and community volunteers. Director Hamilton mentioned from his experience with such an event that the manpower generally comes from city staff, which would require some budgeted items and approval from the Council and the City Manager. Chairperson Dunn asked Park board members if they would be willing to volunteer their time to assist with a community clean-up event, and the majority said they would. She asked if a survey could be presented to ask citizens if they would like to assist with the event as well. Director Hamilton said he would look into getting a citizen survey prepared. This item will continue as an agenda item for the next meeting.

**3. Discuss and consider the next steps in preparing for a possible Parks Master Plan**

Timothy Hamilton, Park and Recreation Director, mentioned the next step would be hiring outside consultants to prepare a survey for citizens to complete, which would indicate what type of things citizens would like for Watauga parks to have. The consultants would be able to compile various park plans that would be most feasible for the Watauga area based on their expertise. Director Hamilton mentioned that the next discussion for a budgetary plan for the Parks Master Plan would be FY 2026, and the current plan will be in effect for ten years. He mentioned that it would be an excellent idea for a meet and greet to be set up so that the Parks Board members and the citizens can come together and discuss their visions for future improvements to Watauga parks.

**ITEMS FOR FUTURE AGENDA**

There were no future agenda items.

**ADJOURNMENT**

Chairperson Andra Dunn adjourned the meeting at 6:54 pm.

APPROVED: this 2 day of July, 2024

SIGNED: this 2 day of July, 2024

APPROVED:

A. Dunn /s/  
Andra Dunn, Chairperson



ATTEST:

Kim Irving /s/

Secretary