



AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, AUGUST 13, 2024
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS FROM STAFF

ACTION ITEMS

1. Discussion and action on electing a Civil Service Vice Chairman as required by Local Government Code Chapter 143, Section 143.006(e).
2. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on June 11, 2024.
3. Discuss and consider action to approve and certify the Watauga Police Department - Corporal Promotional Eligibility List Created July 16, 2024.
4. Discuss and consider action to approve and certify the Watauga Police Department Entrance Exam held on August 9, 2024.

5. Discuss and consider action to approve and certify the Watauga Fire Department Entrance Exam Eligibility List created on July 9, 2024.

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on August 9, 2024 before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary



MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, JUNE 11, 2024
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:02 pm by Brian Downey.

ROLL CALL

Brian Downey – Member Place 1
TJ Crabill – Member Place 2
Renni Burt – Member Place 3 – Absent without notice.
And
Juliet Rodriguez – HR/Civil Service Director
Alan Thomas – Assistant Fire Chief
Sandra Gibson – Interim City Manager
Arthur Miner – Mayor
Jan Hill – Council Member
Lovie Downey – Council Member
Kimberly Martinez - Citizen

ANNOUNCEMENT

- **Julie Rodriguez – HR/Civil Service Director** announced:
 - Randy Barkley was promoted to Fire Chief. The promotion was ratified and confirmed by city council on May 13, 2024.
 - We have had 4 promotions that followed his promotion.
 - Alan Thomas was appointed/promoted as Assistant Fire Chief.
 - Brian Gardner was promoted to Battalion Chief.
 - James Vieau was promoted to Fire Lieutenant
 - Justin Morris was promoted to Driver/Engineer.
 - The Fire Department has scheduled its next entrance Exam for July 9, 2024.
 - The police department has Police Corporal promotional exam coming up on June 25th and the assessment center scheduled on July 16th, 2024.
 - Lastly, we would like to thank MR. CRABILL for his service on this commission. Today he is serving on his last city of Watauga commission meeting.

PUBLIC COMMENT

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

REPORTS FROM STAFF

None

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on April 2, 2024.

Place 2 Crabill made a motion to approve and certify the Civil Service Commission Meeting minutes and the motion was seconded by Place 1 Downey.

AYES: Downey, Crabill

NAY: None

ABSTAIN: None

2. Discuss and Consider action to approve and certify the Watauga Police Department Entrance Exam Eligibility list created on April 26, 2024.

Julie Rodriguez - On Friday, April 26, 2024, we held a Police Officer entrance examination. We had 39 candidates show up for the exam and 26 candidates made it to the eligibility list. We are respectfully requesting that you certify the eligibility list.

Place 1 Downey made a motion to approve the Eligibility List and the motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill,

NAY: None

ABSTAIN: None

ITEMS FOR FUTURE AGENDAS

None

ADJOURNMENT

With no further business to discuss, Chairman Downey adjourned the meeting at 6:06 pm

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

ATTEST:

APPROVED:

Juliet Rodriguez,
HR/Civil Service Director

Chairman Brian Downey

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.



POLICE CORPORAL PROMOTIONAL CERTIFIED ELIGIBILITY LIST

Written Examination

Date: Tuesday, June 25, 2024

Assessment Center

Date: Tuesday, July 16, 2024

Location: Watauga Police Department Training Room, 7101 Whitley Road, Watauga, TX 76148

In accordance with the Watauga Police Department's Alternate Promotion System listed in the City of Watauga Firefighters' and Police Officers' Civil Service Rules and Regulations, below are the results of a promotional written examination for the position of Police Corporal administered on June 25, 2024, and assessment center administered on July 16, 2024.

Rank	Candidate Identifier	Written Exam Score	Total Points for Written Exam (50%)	Assessment Center Score	Total Points for Assessment Center (50%)	Seniority Points	TCOLE Points	Total
1	1359	80	40.00	83.27	41.64	6	4	91.64
2	0151	80	40.00	76.23	38.12	4	4	86.12
3	9725	82	41.00	67.37	33.69	5	4	83.69
4	0699	73	36.50	78.37	39.19	4	2	81.69
5	3303	75	37.50	59.97	29.99	6	2	75.49

I, Juliet Rodriguez, Human Resources & Civil Service Director for the City of Watauga do hereby certify the above to be the true and correct results of the Police Corporal Promotional Written Examination and Assessment Center.


Juliet Rodriguez
Human Resources & Civil Service Director
City of Watauga
Certified and posted August 13, 2024
Expires June 25, 2025



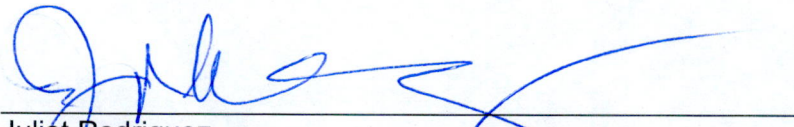
POLICE DEPARTMENT CERTIFIED ELIGIBILITY LIST

Exam Date:
Exam Location:

Friday, August 9, 2024
Hector F. Garcia Community Center
7901 Indian Springs Road, Watauga, TX 76148

Rank	Candidate ID	Military Points	V02%	Exam Score	Total Score
1	111		77.7%	93	93
2	110	5	53.5%	88	93
3	113		52.7%	92	92
4	114		49.3%	90	90
5	105		39.1%	90	90
6	101		49.3%	87	87
7	104		68.7%	84	84
8	116		99.1%	82	82
9	109		67.2%	82	82
10	115		51.2%	81	81
11	108		55.6%	80	80
12	119		34.4%	80	80
13	118		82.4%	79	79
14	117		70.3%	76	76
15	121		69.0%	73	73

An examination for the position of Police Officer was administered on Friday, August 9, 2024. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.



Juliet Rodriguez
City of Watauga- HR / Civil Service Director
Certified and Approved 08/13/2024
Posted on 08/09/2024 / Expires on 08/09/2025



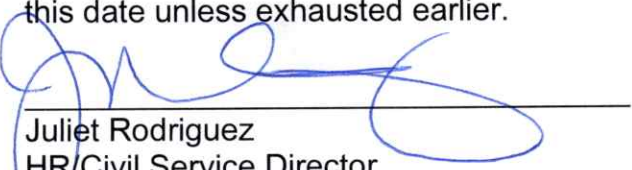
WATAUGA FIRE DEPARTMENT CERTIFIED ELIGIBILITY LIST

Written Examination

Test Date: July 9, 2024
Location: Central Fire Station
5909 Hightower Dr.
Watauga, TX 76148

Rank	Applicant Identifier	Military Points	MC PT Credit	Written Exam	Total Score
1	108	5		88	93
2	100			92	92
3	110	5		87	92
4	103			90	90
5	106			89	89
6	104			86	86
7	109			86	86
8	101			84	84
9	102			83	83
10	105			82	82
11	107			81	81

An examination for the position of Firefighter was administered on July 9, 2024. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.


Juliet Rodriguez
HR/Civil Service Director
City of Watauga
Certified and posted on August 13, 2024
Expires on July 9, 2025