



**MINUTES  
WATAUGA CITY COUNCIL  
REGULAR MEETING  
CITY HALL COUNCIL CHAMBER,  
7105 WHITLEY ROAD,  
MONDAY, JULY 8, 2024  
6:30 PM**

**CALL TO ORDER**

Mayor Arthur Miner called the meeting to order at 6:32 p.m.

**ROLL CALL**

The meeting convened with the following members present:

Arthur L. Miner  
Malissa Minucci  
Pat Shelbourne  
Tom Snyder  
Lovie Downey  
Andrew Neal  
Mark Taylor  
Jan Hill

and

Sandra Gibson  
Linda Proskey  
David Berman  
Timothy Hamilton

Mayor  
Mayor Pro Tem/Council Member Place 5  
Council Member Place 1  
Council Member Place 2  
Council Member Place 3  
Council Member Place 4  
Council Member Place 6  
Council Member Place 7

Interim City Manager/Finance Director  
City Secretary  
City Attorney  
Director of Parks and Community Services

**INVOCATION**

Pastor Dennis Serratt First Baptist Church of Watauga and Police Chaplin gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Miner led the Pledge of Allegiance.

## ANNOUNCEMENTS

Councilmember Neal spoke about the splash pad, the library's summer reading club and adopting a pet at the Watauga Animal Shelter.

## PRESENTATIONS

1. **Chief Delvin Campbell a representative of the Texas Police Chiefs Association Accreditation Program, to the Watauga Police Department for obtaining Re-Accreditation.**

Decatur Police Chief and Lead Assessor for the Texas Police Chiefs Accreditation program, Devlin Campbell, presented a certificate to Chief Parker and his department for successfully completing the re-accreditation program. He stated that the accreditation demonstrates the department's commitment as a profession to transparency, accountability, and excellence. It helps build and maintain public trust, which is essential for effective policing. The city can be confident that the Police Department operates under best practices, ethical guidelines, and improved efficiency and effectiveness. The accreditation process involves a thorough review of all department policies and procedures, as well as 172 standards that they must meet or exceed.

Chief Parker thanked Ben Davis for all his hard work putting everything together to ensure they achieved the award. He also thanked his department for all their efforts.

2. **Proclamation to the Parks and Community Services Department for Parks and Recreation Month**

Mayor Miner presented the proclamation to Timothy Hamilton, Director of Parks and Community Services, Brian Teneyck, Malissa Petruso, and Andy Ivey Jr. Timothy Hamilton thanked his staff for everything they do.

3. **Employee of the Month Award for the month of July.**

Interim City Manager Sandra Gibson presented the Employee of the Month Award to Pete Green.

4. **Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of July.**

Interim City Manager Sandra Gibson presented the service award to Kevin Knox for 15 years.

5. **Presentation by Frontier Waste, Inc. regarding waste collection services**

Grant Gregg with Frontier presented an overview of their service over the past year. They average about 2.8 calls daily, and the average time to review, resolve, and respond is 35.88 hours from when they receive the call to when it is closed. He explained how they pick up tree branches and stumps. They cannot take tree

branches over 48 inches because when the hopper compacts, the branches can shoot out, which is dangerous, and stumps damage the trucks. He stated that they place a yellow tag on what they don't pick up and take pictures of before and after.

## **PUBLIC COMMENT**

Lynette Sharp, 6545 Highlawn Terrace, expressed dissatisfaction with the city over a prosecutor's dismissal of a court case.

After she spoke, Mayor Miner stated that our police department issued citations, which were turned over to the judicial system, which the council and police department have no control over. From the council's perspective, the city did what was required and mentioned that the other party did not live within the city.

## **PUBLIC TESTIMONY FOR ACTION ITEMS**

No requests for public testimony were received.

## **CONSENT AGENDA**

- 1. Consider approval of a Resolution approving amendments to the Bylaws of the Watauga Economic Development Corporation and recommending ratification; repealing all resolutions and provisions in conflict herewith, providing that all resolutions in conflict herewith are hereby repealed to the extent that they are in conflict, providing for a savings clause, providing for an effective date.**
- 2. Consider action to accept the Watauga Crime Control and Prevention District Proposed Budget for the Fiscal Year 2024-2025**
- 3. Consider action on approval of an Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool regarding Cyber Liability and Data Breach Response.**
- 4. Consider action on setting a Public Hearing Date for the Crime Control and Prevention District FY2024-2025 Proposed Budget to allow for citizen input at 6:30 p.m. on August 12, 2024 and setting the budget adoption date for August 26, 2024.**
- 5. Consider action on approval of the Monthly Financial Report for the period ending May 31, 2024**
- 6. Consider the reappointment of Karen Isbell to place 6 on the Planning and Zoning Commission.**
- 7. Consider the reappointment of Quincy Adams to Place 1 on the Planning and Zoning Commission.**
- 8. Consider the appointment of Kimberly Martinez to place 2 on the Civil Service Commission.**

## **9. Consider approval of the June 24, 2024, Regular City Council Meeting**

Mayor Miner called for a Motion. Councilmember Shelbourne made a motion to accept the item as presented. Councilmember Blackburn seconded the motion. Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Downey, Hill, Neal, Minucci, Shelbourne, Taylor, Blackburn

Nays: None

Abstain: None

Absent: None

## **ACTION ITEMS**

### **1. Discuss and consider action on approval of Water Tower Lease Amendment with T-Mobile West LLC.**

Paul Hackleman gave the presentation. The item for tonight is the Second Amendment to the T-Mobile lease, which has been in place since 1999, to allow the city manager to sign the lease and continue the agreement. The water tower currently hosts three mobile carriers: AT&T, Verizon, and T-Mobile. The lease agreement is for five-year terms, renewable every five years, and it will automatically roll into another renewal at the end of each term. The Verizon lease operates on these five-year terms and will eventually expire, but it is allowed to roll over continuously. The T-Mobile lease is set to expire on December 30 of this year, after which it will also follow the recurring renewal process. The AT&T lease will expire in September 2036.

This agreement includes a 3% annual increase, and over time, it will eventually generate more revenue than the AT&T lease, which only increases by 12.5% every five years. However, the revenue from both leases will remain fairly aligned.

Mayor Miner called for a Motion. Councilmember Shelbourne made a motion to accept the item as presented. Councilmember Taylor seconded the motion. Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Downey, Hill, Neal, Minucci, Shelbourne, Taylor, Blackburn

Nays: None

Abstain: None

Absent: None

## **EXECUTIVE SESSION**

- 1. Pursuant to Section 551.074 of the Texas Government Code, discuss matters relating to personnel as follows: City Manager duties.**
- 2. Pursuant to Section 551.071 of the Texas Government Code (Legal Consultation), discuss and confer with the City Attorney regarding 1) council**

training and rules of procedure and 2) tax incentives and housing finance corporations and associations.

Mayor recessed the meeting at 7:11 pm.

#### RECONVENE

Mayor Miner reconvened the meeting at 8:42 pm.

#### ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Pursuant to Section 551.074 of the Texas Government Code, discuss matters relating to personnel as follows: City Manager duties.

No action was taken

2. Pursuant to Section 551.071 of the Texas Government Code (Legal Consultation), discuss and confer with the City Attorney regarding 1) council training and rules of procedure and 2) tax incentives and housing finance corporations and associations.

No Action was taken

#### ITEMS FOR FUTURE AGENDAS

Councilmember Taylor reminded staff that he wants a workshop on rental properties.

Mayor Miner would like an August Executive Session to speak about the open position of City Manager.

#### ADJOURNMENT

Mayor Miner adjourned the meeting at 8:44 pm.

Approved: this 12 day of August, 2024

Signed: this 13 day of August, 2024

ATTEST: [Signature]  
Linda Proskey /s/  
Linda Proskey, City Secretary



APPROVED:

Arthur L. Miner /s/  
Mayor