



AGENDA
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, SEPTEMBER 3, 2024
6:00 PM

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

1. Recognition of outstanding volunteer
Timothy Hamilton, Parks and Recreation Director
2. Upcoming Parks & Community Services special events
Timothy Hamilton, Parks and Recreation Director
3. July 2024 Yard of the Month and August 2024 Yard of the Year winners
Timothy Hamilton, Parks and Recreation Director

PUBLIC COMMENT This is an opportunity for citizens to address the Board on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1) All comments are to be directed to the Chair. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council, Board, Committee or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an

organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS

1. Update on Parks, Recreation, & Active Adult Services
Timothy Hamilton, Parks and Recreation Director

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

1. Consider approval of the July 2, 2024, Parks Advisory Board Minutes
Linda Proskey, City Secretary

ACTION ITEMS

1. Discuss and consider the details of re-establishing the Keep Watauga Beautiful program under Parks & Community Services
Timothy Hamilton, Parks and Recreation Director

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

☐ NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on August 30, 2024, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: August 21, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Recognition of outstanding volunteer

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance
Linda Proskey, City Secretary

Approved - 8/26/2024

Final Approval -
8/26/2024

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: August 21, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Upcoming Parks & Community Services special events

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga Parks & Community Services Upcoming Special Events

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance Approved - 8/26/2024

Linda Proskey, City Secretary

Final Approval - 8/26/2024

Approved as to form for inclusion on Agenda



Watauga Parks & Community Services

Upcoming Special Events

September 13-14, 2024 – Kids Fishing Derby & Campout – 5pm – 10am

@ Capp Smith Park

September 20, 2024 – Concert in the Park – Frequenzia – 7pm

@ Capp Smith Park Amphitheater

September 27, 2024 – Movie in the Park – Coco – sunset (7:45ish)

@ Capp Smith Park Amphitheater

October 4, 2024 – Concert in the Park – Squeezebox Bandits – 7pm

@ Capp Smith Park Amphitheater

October 11, 2024 – Movie in the Park – The Addams Family 2 – 7pm

@ Capp Smith Park Amphitheater

October 19, 2024 – Running Scared 5k – 8:00am

@ Watauga Community Center

October 26, 2024 – Halloween Bash – 4-7pm

@ Watauga Community Center

November 8, 2024 – Veteran's Day Celebration – 9-11:30am

@ Watauga Community Center & Capp Smith Park

December 7, 2024 – Hometown Christmas – 5-8pm

@ Capp Smith Park

December 14, 2024 – Breakfast with Santa – 9-11am

@ Watauga Community Center

February 8, 2025 – Family Dance – 2-4 pm,

Daddy /Daughter Dance 6-8 pm

@ Watauga Community Center

April 4, 2025 – Movie in the Park – TBD – sunset (8:00ish)

@ Capp Smith Park Amphitheater

April 11, 2025 – Concert in the Park – TBD – 7pm

@ Capp Smith Park Amphitheater

April 18, 2025 – Movie in the Park – TBD – sunset (8:15ish)

@ Capp Smith Park Amphitheater

April 25, 2025 – Concert in the Park – TBD – 7pm

@ Capp Smith Park Amphitheater

May 2, 2025 – Movie in the Park – TBD – sunset (8:15ish)

@ Capp Smith Park Amphitheater

May 3, 2025 – Splashpad Opening Day – 9-11am

@ Capp Smith Park Splashpad

May 15 – 18, 2025 – WataugaFest – (Thurs. 5-10p, Fri. 5-10p, Sat. 10a-10p, Sun. 12-6p)

@ Capp Smith Park

Inquire @ thamilton@cowtx.org or 817-514-5890 about Volunteer, Sponsorship, and participation Opportunities at each special event!



AGENDA MEMORANDUM

DATE: August 21, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: July 2024 Yard of the Month and August 2024 Yard of the Year winners

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. July 2024 YOM
2. August 2024 YOY

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance Approved - 8/26/2024

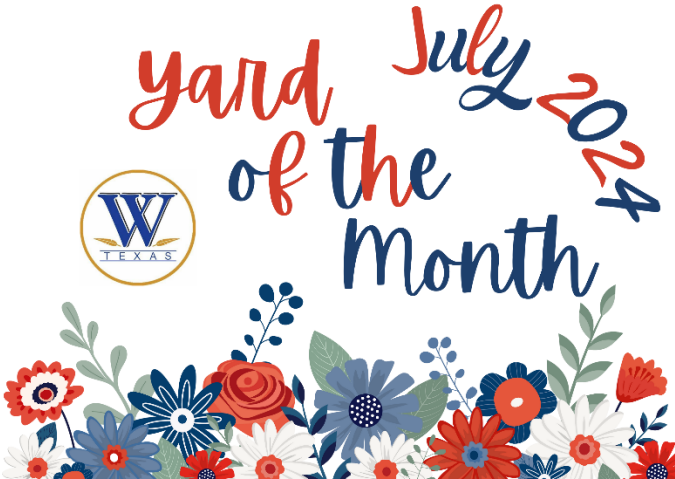
Linda Proskey, City Secretary

Final Approval - 8/26/2024

Approved as to form for inclusion on Agenda

Roberto Navarro

7613 Clover Ln.





Angel & Lorena Anchondo
6709 Geysler Trl.





AGENDA MEMORANDUM

DATE: August 21, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Update on Parks, Recreation, & Active Adult Services

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 09-03-24 - Parks Board

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance Approved - 8/26/2024

Linda Proskey, City Secretary

Final Approval - 8/26/2024

Approved as to form for inclusion on Agenda

Watauga Parks and Community Services Update

July & August 2024

Recreation:

- Camp Watauga wrapped up on 08/03 with exciting field trips, weekly themes, and great memories created by all participants with rave reviews from parents
- Membership check-ins – 6,040 (Senior, Adult, Family, Youth, & day passes) – up 1,099 vs. last period
- Rentals – Foster Village Cottage - 26, Capp Smith Park Amphitheater/Cabanas/Pavilions 33, Community Center Rooms/Gym – 55
- Master Gardener Series – Creating a Suburban Oasis for Pollinators – 09/21 @ 10am
- Tiny Tots and Time for Tots preschool programs – returns in September
- YMCA Volleyball (Watauga Community Center) – returns in September
- Creative Connections classes – Tuesdays & Thursdays 9am-1pm – returns in September
- Homeschool PE 101 & 102 classes – returns in September
- Homeschool Social class – starts in September
- Yoga classes – Monday & Wednesday @ 7:00pm
- Zumba classes – Tuesday & Thursday @ 7:30pm
- 10 Feet Tall Dance classes – Monday-Thursday evenings & Saturdays – returns in September
- Krav Maga (Israeli self-defense class) – Monday & Wednesday @ 7pm (adult only)
- Watauga Hula classes – Thursdays @ 6:30pm (adult), Saturdays @ 10am (child)
- Pickleball – every Tuesday & Thursday morning/afternoon) and Wednesday evenings (all levels)
- Assisting in planning and execution of events and programs such as Camp Watauga, Movies in the Park, Concerts in the Park, Kids Fishin’ Derby & Campout, Running Scared 5K, Halloween Bash, and Veterans Day

Active Adults:

- Hosted an Active Adult Center Game Night on 07/02 and 08/06 with 25 avg. in attendance
- Hosted an Active Adult Community Dance on 07/16 and 08/20 with 22 avg. in attendance
- Saturday Nite Jamboree – Saturday’s @ 6pm - 9pm @ the Senior Center – singers, musicians, and audience welcome to play or just to listen – 49 attendees avg.
- Line dancing – 1st & 3rd Tuesdays @ 9:30am – 12 attendees avg.
- Bingo – Tuesdays & Thursdays @ 10am – 29 attendees avg.
- Watauga Music Time from 1 – 3pm – 34 attendees avg.
- Chair yoga – Thursdays @ 9:30am – 12 attendees avg.
- Ballroom & Line Dance class – Thursdays @ 10am – 14 participants avg.
- Table games – Monday thru Friday from 9am – 3pm – 16 participants avg.
- Weekly Tarrant Area Food Bank Store – Monday, Wednesday, Friday @ 10:30am – 81 participants avg.

- Texas Purls (Knitting Group) (8), Piecemakers (Quilting Group) (6) – Wednesday 9am – 12pm
- Flyers (electric planes and rubber-band planes) on Wednesdays from 10am – 2:00pm – 9 participants avg.

Parks Division:

- Assisted in the planning and execution of events and programs such as Camp Watauga, Movies in the Park, Concerts in the Park, Kids Fishin’ Derby & Campout, Running Scared 5K, Halloween Bash, and Veterans Day
- Mowed and dragged the kickball and baseball fields at Foster Village Park.
- Replaced missing mallets at the musical playground next to the Splashpad
- Staff trimmed trees @ Virgil Anthony & Indian Springs Parks
- Repair of vandalism at Foster Village and Capp Smith Park restrooms
- Repair of vandalized Whites Branch Creek Trail sign along trail
- Removal of graffiti @ Foster Village Park & Whites Branch Creek Trail
- Repair of damaged irrigation at the Fire Station, Hwy. 377 ROW, Capp Smith Park, BISD Park, & Indian Springs Park
- Performed daily duties of removing trash, cleaning restrooms, and general cleaning of the parks
- Staff is mowing Watauga Rd. EDC lots, Whites Branch Creek Trail, Browning Rd., and Yampa Trl. lots according to the schedule
- Mowing contractors are maintaining City properties according to the schedule
- Asbestos abatement and demolition of the old Senior Center was completed 08/18
- Parks staff received active shooter training on 08/07



07-10-24 Camp Watauga Perot Museum field trip



Whites Branch Creek Trail graffiti & vandalism







AGENDA MEMORANDUM

DATE: August 25, 2024
TO: Honorable City Council Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Consider approval of the July 2, 2024, Parks Advisory Board Minutes

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Board review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. MINUTES-July 2, 2024

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance Approved - 8/29/2024

Linda Proskey, City Secretary

Final Approval - 8/30/2024

Approved as to form for inclusion on Agenda



**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, JULY 7, 2024
6:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 6:00 pm.

ROLL CALL

Stanley Hill	Place 1
Andra Dunn	Place 2
Kim Irving	Place 3
Tim Bobseine	Place 4
Darlene Chavious	Place 5

and

Cris Blackburn	Councill Liaison
Linda Proskey	City Secretary
Timothy Hamilton	Director of Parks and Recreation
Brian TenEyke	Assistant Director of Parks and Recreation
Vickie Vickers	Recreation Center Senior Events Coordinator

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

1. Recognition of outstanding volunteers

Parks and Recreation Director Timothy Hamilton presented Ms. Rose Kenny with a Volunteer Service Award certificate in appreciation of her outstanding dedication and service to the Senior Center for Active Adult Services. Ms. Kenny has served four terms as an officer and is currently the Vice President. She also started the first water aerobics

class in 2000 and has lived in the Watauga area since 1997.

2. Upcoming Parks & Community Services special events.

Parks and Recreation Director Timothy Hamilton stated that the next upcoming special event is the Kids Fishing Derby & Campout, which will take place from September 13 at 5 p.m. to September 14 at 10 a.m. Additional upcoming special events will be posted on the Parks and Recreation website for the community to review.

3. April 2024 Yard of the Month winner.

Parks and Recreation Director Timothy Hamilton acknowledged that the Yard of the Month winners for May 2024 were Rich and Kim Dickman of 7612 Evergreen Dr., and for June 2024, the winners were Angel and Lorena Anchondo of 6709 Geyser Trl. There were 13 submissions for this event.

PUBLIC COMMENT

No request for public comment.

PUBLIC TESTIMONY

No request for public testimony received.

REPORT

1. Update on Parks, Recreation, & Active Adult Services.

Timothy Hamilton, Parks and Recreation Director, provided an overview of the Watauga Parks and Community Services update document. Director Hamilton commented that they had a very busy and productive spring season, featuring Movies in the Park events, Watauga Fest with 25,000 attendees, and a successful Splash Pad opening day. The Tiny Tots program, Zumba, Yoga, and Camp Watauga have all continued to see strong attendance and engagement. The Active Adult Senior Center has thrived with its jamboree program and game nights for seniors. Additionally, the parks staff has been diligent in removing graffiti, maintaining the parks, and assisting with summer park programs.

2. Watauga Fest Report 2024.

Timothy Hamilton, Parks and Recreation Director, noted that there were two fewer non-food vendors and three more food vendors this year, resulting in an additional \$1,700. Although the event was not as successful as last year due to rainy weather conditions, the Parks Department was still able to break even regarding the event's funding. This year's event was the first to offer shuttle transportation for patrons and a VIP area. Possible ideas for next year's event include featuring different types of bands and considering a barbecue cook-off.

CONSENT AGENDA

1. Consider action to approve the Park Advisory Board Minutes from the May 7, 2024 meeting.

Kim Irving, Place 3 made a motion to approve the item on the Consent Agenda as written. Tim Bobseine, Place 4 second the motion. Chairperson Andra Dunn called for a vote.

Ayes. 5 (Hill, Dunn, Irving, Bobseine, Chavious)

Nayes. 0

Abstain 0

Absent 0

Motion passes. 5-0-0-0

ACTION ITEMS

1. Discuss and consider the possible re- establishment of Keep Watauga Beautiful affiliate

Timothy Hamilton, Parks and Recreation Director, informed the board that a survey questionnaire was created and posted on the website to gather community input regarding the re-establishment of Keep Watauga Beautiful. The survey results indicated that 83% of the community would like to see the program return. Some community members expressed a willingness to volunteer for the program. The feedback was largely positive, although there were also some questions from the community. Park staff put together three logos for Keep Watauga Beautiful, which were presented to the park board for consideration. Chairperson Dunn inquired whether the re-establishment of KWB could include programs to acknowledge community members who help keep city areas clean.

Stan Hill, Place 1, asked if such acknowledgments could be represented by signage.

Tim Bobseine, Place 4 made a motion to re-establish the Keep Watauga Beautiful program. Darlene Chavious, Place 5 second the motion. Chairperson Andra Dunn called for a vote.

Ayes. 5 (Hill, Dunn, Irving, Bobseine, Chavious)

Nayes. 0

Abstain 0

Absent 0

Motion passes. 5-0-0-0

ITEMS FOR FUTURE AGENDA

Discuss and review the next steps for moving forward on the re-establishment of Keep Watauga Beautiful program.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 6:54 pm.

APPROVED: this _____ day of _____, 2024
SIGNED: this _____ day of _____, 2024

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Kim Irving, Secretary



AGENDA MEMORANDUM

DATE: August 25, 2024
TO: Honorable City Council Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Discuss and consider the details of re-establishing the Keep Watauga Beautiful program under Parks & Community Services

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Recommend a logo and consider possible activities for 2025

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance

Linda Proskey, City Secretary

Approved - 8/26/2024

Final Approval -
8/26/2024

Approved as to form for inclusion on Agenda