



**AGENDA
BOARD OF APPEALS
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
MONDAY, SEPTEMBER 24, 2018
5:30 PM**

CALL TO ORDER

REPORTS

1. Provide update of appeals filed September 2017 through August 2017

APPROVAL OF MINUTES

1. Approval of minutes from September 11, 2017, Regular Meeting

NEW BUSINESS

1. Discussion and action on Selection of Officers
 - a) Chairperson
 - b) Vice-Chairperson
 - c) Secretary

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Zolaina R. Parker, City Secretary for the City of Watauga, do hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 21, 2018, before 5:30 p.m., in accordance with Chapter 551 of the Texas Government Code.

Zolaina R. Parker
Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: September 21, 2018
TO: Board of Appeals Members
FROM: Zolaina Parker, City Secretary, TRMC
SUBJECT: Approval of minutes from September 11, 2017, Regular Meeting

BACKGROUND/INFORMATION:

This item includes the minutes from the September 11, 2017 Meeting.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully Recommend approval of minutes draft.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Minutes Draft

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 09/21/2018

**MINUTES
BOARD OF APPEALS
REGULAR MEETING
SEPTEMBER 11, 2017
CITY COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 P.M.**

Members present:

Robert Daniel	Chairperson
Adam Stone	Vice-Chairperson
Lori Cable	Member

and

Brian Hatfield	Battalion Chief/Fire Marshall
Randy Richards	Building Official
Zolaina R. Parker	City Secretary

CALL TO ORDER:

Chairperson Daniel, called the meeting to order at 5:30 p.m.

PRESENTATIONS

1. Introduction of Randy Richards, Building Official and Brian Hatfield, Battalion Chief/Fire Marshal

Randy Richards, Building Official and Brian Hatfield, Battalion Chief/Fire Marshal, introduced themselves of the Board Members.

REPORTS

1. Provide update of appeals filed

Randy Richards, Building Official, advised there were not appeals filed.

APPROVAL OF MINUTES

1. Approval of minutes from September 24, 2014, Regular Meeting

Member Stone made a motion to approve the minutes from September 24, 2014. Member Cable seconded the motion, which was approved unanimously.

NEW BUSINESS

1. Discussion and action on Selection of Officers
 - a) Chairperson

Member Daniel was nominated as Chairperson. Nomination was unanimously approved.

b) Vice-Chairperson

Member Stone was nominated as Vice-Chairperson. Nomination was unanimously approved.

c) Secretary

Zolaina Parker, City Secretary was nominated to serve as Secretary. Nomination was unanimously approved.

ADJOURNMENT

With there being no further business to discuss at this time, Chairperson Daniel adjourned the meeting at 5:40 p.m.

APPROVED: this the _____ day of _____, _____.

SIGNED: this the _____ day of _____, _____.

APPROVED:

Robert Daniel, Chairperson

ATTEST:

Zolaina R. Parker, City Secretary



AGENDA MEMORANDUM

DATE: September 21, 2018
TO: Board of Appeals Members
FROM: Zolaina Parker, City Secretary, TRMC
SUBJECT: Discussion and action on Selection of Officers

BACKGROUND/INFORMATION:

The Board of Appeals Members are required to select officers yearly in September.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Board select officers as required.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 09/21/2018