



AGENDA
ZONING BOARD OF ADJUSTMENT
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, OCTOBER 2, 2018
6:00 PM

CALL TO ORDER

APPROVAL OF MINUTES

1. Approval of minutes from the September 5, 2017 Regular Meeting of the Zoning Board of Adjustment

NEW BUSINESS

1. Discussion and action on selection of officers
 - a. Chairperson
 - b. Vice-Chairperson
 - c. Secretary

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Zolaina R. Parker, City Secretary for the City of Watauga, do hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 26, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Zolaina R. Parker
Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: September 19, 2018

TO: Zoning Board of Adjustment Members

FROM: Denise Wilkinson, Economic Development Specialist

SUBJECT: Approval of minutes from the September 5, 2017 Regular Meeting of the Zoning Board of Adjustment

BACKGROUND/INFORMATION:

Approval of Minutes from the September 5, 2017 Regular Meeting of the Zoning Board of Adjustment

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Approval as presented

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. SEP 5, 2017

REVIEWED BY:

Randy Richards, Building Official
Andrea Gardner, City Manager
Zolaina Parker, City Secretary, TRMC

Approved - 09/20/2018
Approved - 09/25/2018
Final Approval - 09/26/2018



“A GREAT PLACE TO LIVE”

**MINUTES
ZONING BOARD OF ADJUSTMENT
TUESDAY SEPTEMBER 5, 2017
CITY HALL-COUNCIL CHAMBER, 7105 WHITLEY ROAD
REGULAR MEETING
6:00 P.M.**

MEMBERS PRESENT:

Roma Bowman	Secretary
James Kite	Member
Karen Isbell	Member
Rick DeVoss	Alternate 1

And

Jacquelyn Reyff, AICP	Director of Planning & Economic Development
Denise Wilkinson	Economic Development Specialist

With

Vice Chairman Daniel absent with notice
Chairman Beierschmitt absent but arrived at 6:20 p.m.

CALL TO ORDER:

Secretary Roma Bowman called the meeting to order at 6:13 p.m.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes of September 13, 2016

Mr. Kite made a motion to approve the minutes of September 13, 2016 as presented. Mr. DeVoss seconded the motion with all members present voting aye.

AYES:	Bowman, Isbell, Kite, and DeVoss
NAYS:	None
ABSENT:	Beierschmitt, Daniel

NEW BUSINESS:

1. Discussion and action on selection of Zoning Board of Adjustment Officers.

Mr. Kite volunteered to serve as Chairman, Ms. Isbell motioned, Mr. DeVoss seconded to cease nominations. Mr. Kite was elected Chairman with all members present voting aye.

AYES:	Bowman, Isbell, Kite, and DeVoss
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NAYS: None

Mr. DeVoss volunteered to serve as Vice-Chairman, Ms. Isbell motioned, Mr. Kite seconded to cease nominations. Mr. DeVoss was elected Vice-Chairman with all members present voting aye.

AYES: Bowman, Isbell, Kite and DeVoss

NAYS: None

Mr. Kite nominated Karen for secretary, Mr. DeVoss seconded, no other nominations were made. Ms. Isbell was elected Secretary with all members present voting aye.

AYES: Bowman, Isbell, Kite and DeVoss

NAYS: None

2. Training Session for Zoning Board of Adjustment members.

Ms. Reyff introduced Ms. Ann Bagley for training.

Mr. Beierschmitt arrived at 6:20 p.m. during the training session.

At the conclusion of the training session, Ms. Reyff announced to the board that Mr. DeVoss could not serve as an officer being an alternate member. Ms. Reyff asked that Mr. Beierschmitt join the board and to open the election of officers again so that a Vice-Chairman could be elected. Mr. Beierschmitt joined the board. Mr. Kite opened nominations. Ms. Isbell motioned, Ms. Bowman seconded to nominate Mr. Beierschmitt as Vice-Chairman and the motion carried unanimously.

AYES: Bowman, Isbell, Kite, DeVoss and Beierschmitt

NAYS: None

ADJOURNMENT:

With no further business to discuss, Mr. Kite adjourned the meeting.

AYES: Bowman, Isbell, Kite, DeVoss and Beierschmitt,

NAYS: None

The meeting adjourned at 6:49 p.m.

APPROVED: this the _____ day of _____ 2017.

SIGNED: this the _____ day of _____ 2017.

APPROVED: _____
James Kite, Chairperson

ATTEST: _____

Karen Isbell, Secretary



AGENDA MEMORANDUM

DATE: September 19, 2018

TO: Planning and Zoning Commission Members

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Discussion and action on selection of officers

- a. Chairperson
- b. Vice-Chairperson
- c. Secretary

BACKGROUND/INFORMATION:

The Zoning Board of Adjustment is required to select officers every year during their business meeting.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend selecting officers.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 09/19/2018