



AGENDA
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
MONDAY, NOVEMBER 18, 2024
6:00 PM

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

1. Recognition of outstanding volunteer
Timothy Hamilton, Parks and Recreation Director
2. Upcoming Parks & Community Services special events
Brian TenEyck, Parks Superintendent
3. Spooktacular Yard Decorating Contest winners
Timothy Hamilton, Parks and Recreation Director

PUBLIC COMMENT This is an opportunity for citizens to address the Board on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" Shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1). All comments are to be directed to the Chair. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council, Board, Committee or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an

organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS

1. Update on Parks, Recreation, & Active Adult Services
Timothy Hamilton, Parks and Recreation Director

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

1. Consider approval of the September 3, 2024, Parks Advisory Board Minutes

ACTION ITEMS

1. Discussion and selection of the following officers:
Chairperson
Vice Chairperson
Secretary
Linda Proskey, City Secretary
2. Make a recommendation to City Council on the playground design for Virgil Anthony Park
Timothy Hamilton, Parks and Recreation Director

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on November 15, 2024, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: October 27, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Recognition of outstanding volunteer

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance
Linda Proskey, City Secretary

Approved - 11/12/2024

Final Approval -
11/13/2024

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: October 27, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Brian TenEyck, Parks Superintendent
SUBJECT: Upcoming Parks & Community Services special events

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga Parks & Community Services Upcoming Special Events

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance Approved - 11/5/2024

Linda Proskey, City Secretary

Final Approval - 11/5/2024

Approved as to form for inclusion on Agenda



Watauga Parks & Community Services Upcoming Special Events

December 7, 2024 – Hometown Christmas – 5-8pm

@ Capp Smith Park

December 14, 2024 – Breakfast with Santa – 9-11am

@ Watauga Community Center

February 8, 2025 – Family Dance – 2-4 pm,

Daddy /Daughter Dance 6-8 pm

@ Watauga Community Center

April 4, 2025 – Movie in the Park – Wish – sunset (8:00ish)

@ Capp Smith Park Amphitheater

April 11, 2025 – Concert in the Park – TBD – 7pm

@ Capp Smith Park Amphitheater

April 18, 2025 – Movie in the Park – Kung Fu Panda 2 – sunset (8:15ish)

@ Capp Smith Park Amphitheater

April 25, 2025 – Concert in the Park – TBD – 7pm

@ Capp Smith Park Amphitheater

**May 2, 2025 – Movie in the Park – PAW Patrol: The Mighty Movie –
sunset (8:15ish)**

@ Capp Smith Park Amphitheater

May 3, 2025 – Splashpad Opening Day – 9-11am

@ Capp Smith Park Splashpad

May 15 – 18, 2025 – WataugaFest – (Thurs. 5-10p, Fri. 5-10p, Sat. 10a-10p, Sun. 12-6p)

@ Capp Smith Park

Inquire @ thamilton@cowtx.org or 817-514-5890 about Volunteer, Sponsorship, and participation Opportunities at each special event!



AGENDA MEMORANDUM

DATE: October 27, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Spooktacular Yard Decorating Contest winners

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2024 Spooktacular Yard Decorating contest winners

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance Approved - 11/5/2024

Linda Proskey, City Secretary

Final Approval - 11/5/2024

Approved as to form for inclusion on Agenda

2024 Spooktacular Yard Decorating Contest

Animation Award: unknown
 5312 Bison Ct.
 Watauga, TX 76148



Spookiest Award: Michael Rhoades
 6513 Kary Lynn Dr. S
 Watauga, TX 76148



Judges Favorite Award: Patricia Neal
5900 Hanson Dr.
Watauga, TX 76148





AGENDA MEMORANDUM

DATE: October 27, 2024
TO: Watauga Improving Neighborhood Committee Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Update on Parks, Recreation, & Active Adult Services

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 11-18-24 - Parks Board update

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance
Linda Proskey, City Secretary

Approved - 11/12/2024

Final Approval -
11/13/2024

Approved as to form for inclusion on Agenda

Watauga Parks and Community Services Update

September & October 2024

Recreation:

- Hosted the Kids Fishin' Derby & Campout on 09/13-14 which was a huge success with over 190 attendees and 23 tents stayed overnight.
- Frequenzia kicked off the Fall Concert in the Park series @ Capp Smith Park Amphitheater on 09/20 with over 140 attendees.
- The fall Movie in the Park series started off with Coco @ Capp Smith Park Amphitheater on 09/27 with over 225 attendees.
- Squeezebox Bandits continued the Fall Concert in the Park series @ Capp Smith Park Amphitheater on 10/04 with over 125 attendees.
- The fall Movie in the Park series finished off with a showing of Addams Family 2 @ Capp Smith Park Amphitheater on 10/11 with over 150 attendees
- The Running Scared 5K took place on 10/19 with more participants than 2023, and Grace Hardeman won the School Spirit Award
- The Halloween Bash took place on 10/26 with an estimated attendance of 3,100
- Membership check-ins – 5,930 (Senior, Adult, Family, Youth, & day passes) – down 110 vs. last period
- Rentals – Foster Village Cottage - 23, Capp Smith Park Amphitheater/Cabanas/Pavilions 35, Community Center Rooms/Gym – 61
- Master Gardener Series – Creating a Suburban Oasis for Pollinators – held on 09/21
- Tiny Tots and Time for Tots preschool programs – started 09/03
- i9Sports Flag Football (Indian Springs Park) – Fall league started 09/07
- YMCA Volleyball (Watauga Community Center) – Fall league started 09/21
- Creative Connections classes – Tuesdays & Thursdays 9am-1pm – returned 09/03
- Homeschool PE 101 & 102 classes – returned 09/03 & 09/05 respectively
- Homeschool Social class – started 09/03
- Yoga classes – Monday & Wednesday @ 7:00pm
- Zumba classes – Tuesday & Thursday @ 7:30pm
- 10 Feet Tall Dance classes – Monday-Thursday evenings & Saturdays – returned 09/03
- Krav Maga (Israeli self-defense class) – Monday & Wednesday @ 7pm (adult only)
- Watauga Hula classes – Thursdays @ 6:30pm (adult), Saturdays @ 10am (child)
- Pickleball – every Tuesday & Thursday morning/afternoon) and Wednesday evenings (all levels)
- Assisted in planning and execution of events and programs such as Movies in the Park, Concerts in the Park, Kids Fishin' Derby & Campout, Running Scared 5K, Halloween Bash, Veterans Day, Hometown Christmas, and Breakfast with Santa

Active Adults:

- Hosted an Active Adult Game Night on 09/03 & 10/01 with 21 attendees avg.
- Hosted an Active Adult Center Bingo Bash on 09/10 with 29 in attendance
- Hosted an Active Adult Community Dance on 09/17 & 10/15 with 17 avg. in attendance
- Saturday Nite Jamboree – Saturday's @ 6pm - 9pm @ the Senior Center – singers, musicians, and audience welcome to play or just to listen – 43 attendees avg.
- Line dancing – 1st & 3rd Tuesdays @ 9:30am – 7 attendees avg.
- Bingo – Tuesdays & Thursdays @ 10am – 32 attendees avg.
- Watauga Music Time from 1 – 3pm – 33 attendees avg.
- Chair yoga – Thursdays @ 9:30am – 15 attendees avg.
- Ballroom & Line Dance class – Thursdays @ 10am – 17 participants avg.
- Table games – Monday thru Friday from 9am – 3pm – 18 participants avg.
- Weekly Tarrant Area Food Bank Store – Monday, Wednesday, Friday @ 10:30am – 83 participants avg.
- Piecemakers (Quilting Group) (6) – Wednesday 9am – 12pm
- Flyers (electric planes and rubber-band planes) on Wednesdays from 10am – 2:00pm – 9 participants avg.

Parks Division:

- Assisted in planning and execution of events and programs such as Movies in the Park, Concerts in the Park, Kids Fishin' Derby & Campout, Running Scared 5K, Halloween Bash, Veterans Day, Hometown Christmas, and Breakfast with Santa
- Drip irrigation installation has been completed on north side of Watauga Community Center
- Trimmed trees @ BISD Park and Indian Springs Park
- Playground repair @ Foster Village Park
- Testing and repair of holiday lights on city buildings
- Removal and replacement of flowers in Veterans Memorial
- Troubleshooting of various lights not working on the Capp Smith trail
- Mowed and dragged the kickball and baseball fields at Foster Village Park.
- Performed daily duties of removing trash, cleaning restrooms, and general cleaning of the parks
- Staff is mowing Watauga Rd. EDC lots, Whites Branch Creek Trail, Browning Rd., and Yampa Trl. lots according to the schedule
- Mowing contractors are maintaining City properties according to the schedule



09-13-24 Kids Fishin' Derby & Campout



09-20-24 Concert in the Park – Frequenzia



09-27-24 Movie in the Park - Coco



10-04-24 Concert in the Park – Squeezebox Bandits



10-12-24 Veterans Memorial



10-19-26 Running Scared 5K



10-26-24 Halloween Bash





Hometown Christmas

and Tree Lighting

December 7, 2024

5 PM - 8 PM

Capp Smith Park



BREAKFAST WITH SANTA

December 14, 2024

9 AM - 11 AM

Watauga Community Center



AGENDA MEMORANDUM

DATE: October 27, 2024
TO: Honorable City Council Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Consider approval of the September 3, 2024, Parks Advisory Board Minutes

BACKGROUND/INFORMATION:

Minutes from the September 3, 2024 meeting

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. MINUTES-September 3, 2024

REVIEWED BY:

Linda Proskey, City Secretary
Sandra Gibson, Interim City Manager and Director of Finance
Approved as to form for inclusion on Agenda

Approved - 11/13/2024
Final Approval -
11/13/2024



**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, SEPTEMBER 3, 2024
6:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 6:00 pm.

ROLL CALL

Stanley Hill	Place 1
Andra Dunn	Place 2
Kim Irving	Place 3
Tim Bobseine	Place 4
Darlene Chavious	Place 5 (Absent without notice)

and

Cris Blackburn	Councill Liaison
Linda Proskey	City Secretary
Timothy Hamilton	Director of Parks and Recreation
Brian TenEyke	Assistant Director of Parks and Recreation
Vickie Vickers	Recreation Center Senior Events Coordinator

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

1. Recognition of outstanding volunteers

Timothy Hamilton, Director of Parks and Recreation, acknowledged Lynn Bache as a distinguished volunteer for the Active Adult Center. She has been with the center for five years and has served as Vice President, Officer, and Treasurer. In recognition of her dedication and consistent attendance at the center, as well as her commitment to its members, she was presented with a Certificate of Service.

2. Upcoming Parks & Community Services special events.

Timothy Hamilton, Director of Parks and Recreation, provided the Parks Advisory Board members with a handout detailing upcoming special events scheduled from September 13, 2024, through May 18, 2025. Director Hamilton mentioned that the Kids Fishing Derby & Campout will begin on September 13 at 6:00 p.m. and end on September 14 at 10:00 a.m. This fun-filled event will include fishing, telescopes, hot dogs, and breakfast taquitos. Parks Advisory Board member Bobseine volunteered to assist with serving hot dogs. Chairperson Dunn encouraged community members interested in volunteering for any of the upcoming events to contact the Watauga Recreation Center.

3. Upcoming Parks & Community Services special events.

Timothy Hamilton, Director of Parks and Recreation, announced that the 2024 July Yard of the Month winner was Mr. Roberto Navarro of 7613 Clover Lane, and the 2024 Yard of the Year winners were Mr. Angel and Mrs. Lorena Ancondo of 6709 Geyser Trail. Both winners were presented with yard signs recognizing their accomplishments.

PUBLIC COMMENT

No request for public comment.

PUBLIC TESTIMONY

No request for public testimony received.

REPORT

1. Update on Parks, Recreation, & Active Adult Services.

Timothy Hamilton, Director of Parks and Recreation, provided an overview of the Watauga Parks and Community Services update document. He expressed excitement about the return of Camp Watauga, which had not been held in Watauga for five years. Director Hamilton mentioned that he had received a great deal of positive feedback from parents about the camp and its exciting field trips. Recreation center check-in attendance increased by 1,099 from the previous reporting period. The Active Adult Senior Center also saw strong participation in activities like Bingo Bash, yoga, dance classes, music time, and various board games. The center remains robust and thriving. Additionally, park staff attended an active shooter training class and have been diligent in removing graffiti, replacing vandalized equipment, maintaining the parks, and assisting with summer programs.

CONSENT AGENDA

1. Consider action to approve the Park Advisory Board Minutes from the July2, 2024 meeting.

Tim Bobseine, Place 4 made a motion to approve the item on the Consent

Agenda as written. Stan Hill, Place 1 second the motion. Chairperson Andra Dunn called for a vote.

Ayes. 4 (Dunn, Hill, Irving, Bobseine)
Nayes. 0
Abstain 0
Absent Chavious
Motion passes. 4-0-0-0

ACTION ITEMS

1. Discuss and consider the details of re-establishing the Keep Watauga Beautiful program under Parks & Community Services.

Timothy Hamilton, Director of Parks and Recreation, asked Park Board members to provide suggestions for a branding logo for the Keep Watauga Beautiful program, based on the five-page document he distributed to them. The majority of Board members commented they liked the first logo on the handout. Director Hamilton informed the Board that trash cleanup events are only one aspect of establishing a Keep Watauga Beautiful program. Other components that enhance the city's beautification include Yard of the Month awards, community gardening, and community trash cleanup events. He also informed the Board that a master pollinator class, taught by a certified master gardener, is scheduled for September 28 at the community center, and he discussed the possibility of scheduling a spring 2025 community trash pickup event to support the re-establishment of the program.

There was no motion made, only a discussion.

ITEMS FOR FUTURE AGENDA

There were no future agenda items.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 6:51 pm.

APPROVED: this _____ day of _____, 2024
SIGNED: this _____ day of _____, 2024

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Kim Irving, Secretary



AGENDA MEMORANDUM

DATE: October 28, 2024

TO: Parks Advisory Board Members

FROM: Linda Proskey, City Secretary

SUBJECT: Discussion and selection of the following officers:
Chairperson
Vice Chairperson
Secretary

BACKGROUND/INFORMATION:

The officers of the board shall be a chairperson, a vice-chairperson and a secretary. The chairperson shall be permitted to vote on all issues coming before the board. At its first meeting in or after September of each year, the membership of the board shall determine by majority vote the chairperson, vice-chairperson and secretary. The term of those positions shall be in accordance with the board's bylaws.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Linda Proskey, City Secretary
Timothy Hamilton, Parks and Recreation Director
Sandra Gibson, Interim City Manager and Director of Finance
Linda Proskey, City Secretary

Approved - 10/28/2024
Approved - 10/28/2024
Approved - 11/5/2024

Final Approval -
11/5/2024

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: October 27, 2024
TO: Honorable City Council Members
FROM: Timothy Hamilton, Parks and Recreation Director
SUBJECT: Make a recommendation to City Council on the playground design for Virgil Anthony Park

BACKGROUND/INFORMATION:

In response to citizen feedback at the March 2024 Parks Advisory Board meeting, the Parks Board recommended to the City Council in the May 2024 Parks Advisory Board meeting that the replacement of Virgil Anthony Park's playground be considered in the FY25 budget. The City Council approved this recommendation by placing the funding for a replacement in the FY25 budget adopted in August 2024. Staff contacted approved vendors requesting playground designs for the scheduled replacement of the Virgil Anthony Park playground.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Make a recommendation to City Council on the playground design for Virgil Anthony Park.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Virgil Anthony Park exhibit A
2. Virgil Anthony Park exhibit B

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance
Linda Proskey, City Secretary

Approved - 11/13/2024

Final Approval -
11/13/2024

Approved as to form for inclusion on Agenda



STEVE THOMPSON
24036ST-A

VIRGIL ANTHONY PARK

**PLAYGROUND
SOLUTIONS**
— OF TEXAS —



STEVE THOMPSON
24036ST-A

VIRGIL ANTHONY PARK

**PLAYGROUND
SOLUTIONS**
— OF TEXAS —



STEVE THOMPSON
24036ST-A

VIRGIL ANTHONY PARK

**PLAYGROUND
SOLUTIONS**
— OF TEXAS —



STEVE THOMPSON
24036ST-A

VIRGIL ANTHONY PARK

**PLAYGROUND
SOLUTIONS**
— OF TEXAS —



STEVE THOMPSON
24036ST-A

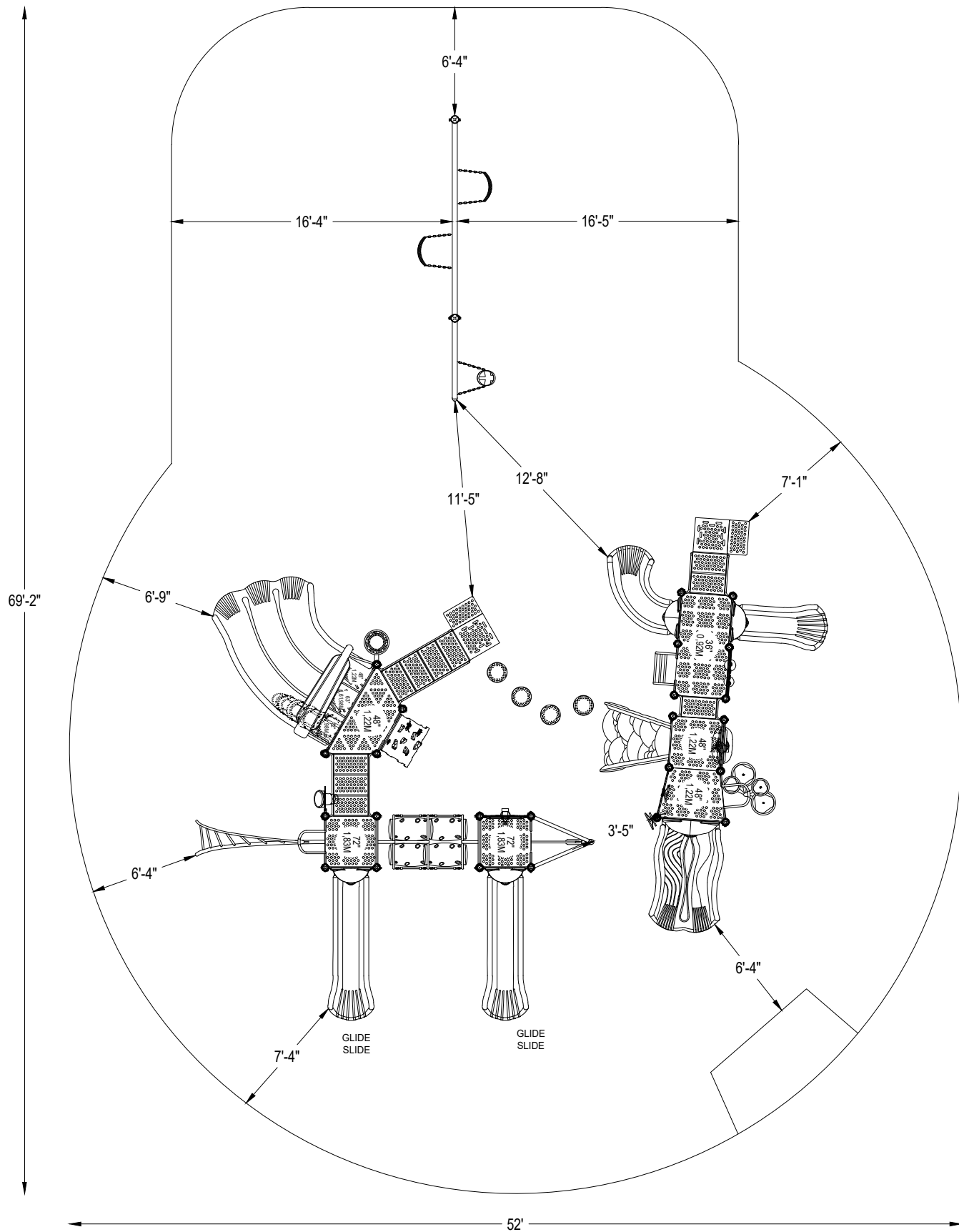
VIRGIL ANTHONY PARK



STEVE THOMPSON
24036ST-A

VIRGIL ANTHONY PARK

**PLAYGROUND
SOLUTIONS**
— OF TEXAS —



USE ZONE:
52' x 69'2"

AREA:
2735 SqFt.

PERIMETER:
200 Ft.

FALL HEIGHT:
8 Ft.

USER CAPACITY:
88

AGE GROUP:
2-5 & 5-12



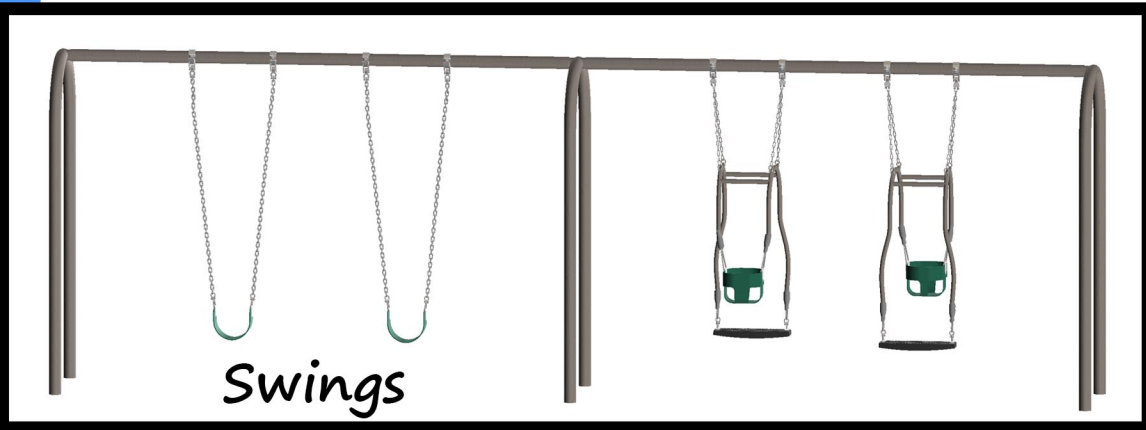
SCALE:
1/8"=1'-0"

VIRGIL ANTHONY PARK

WATAUGA, TX

Virgil R. Anthony Sr. Park Watauga, TX

Design • Build • PLAY!

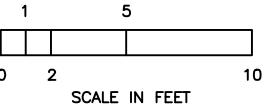
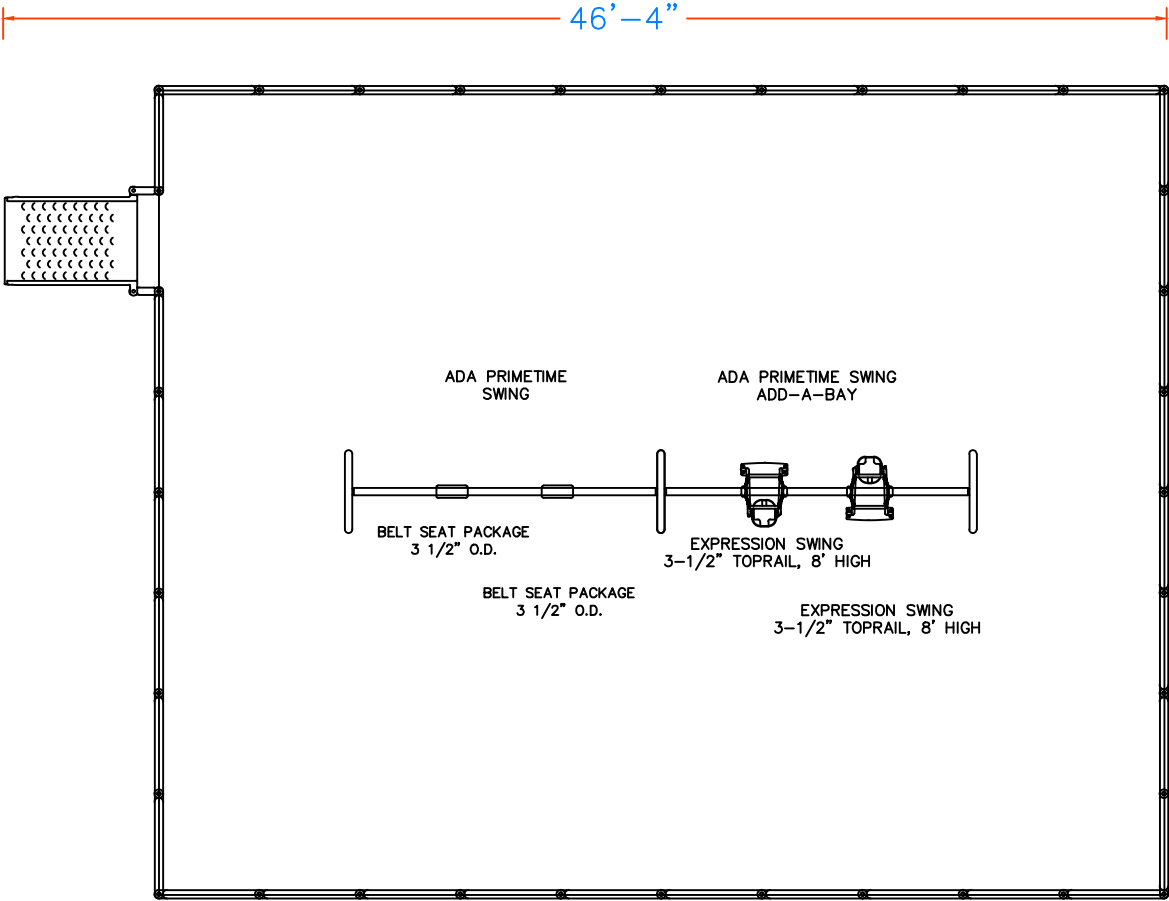
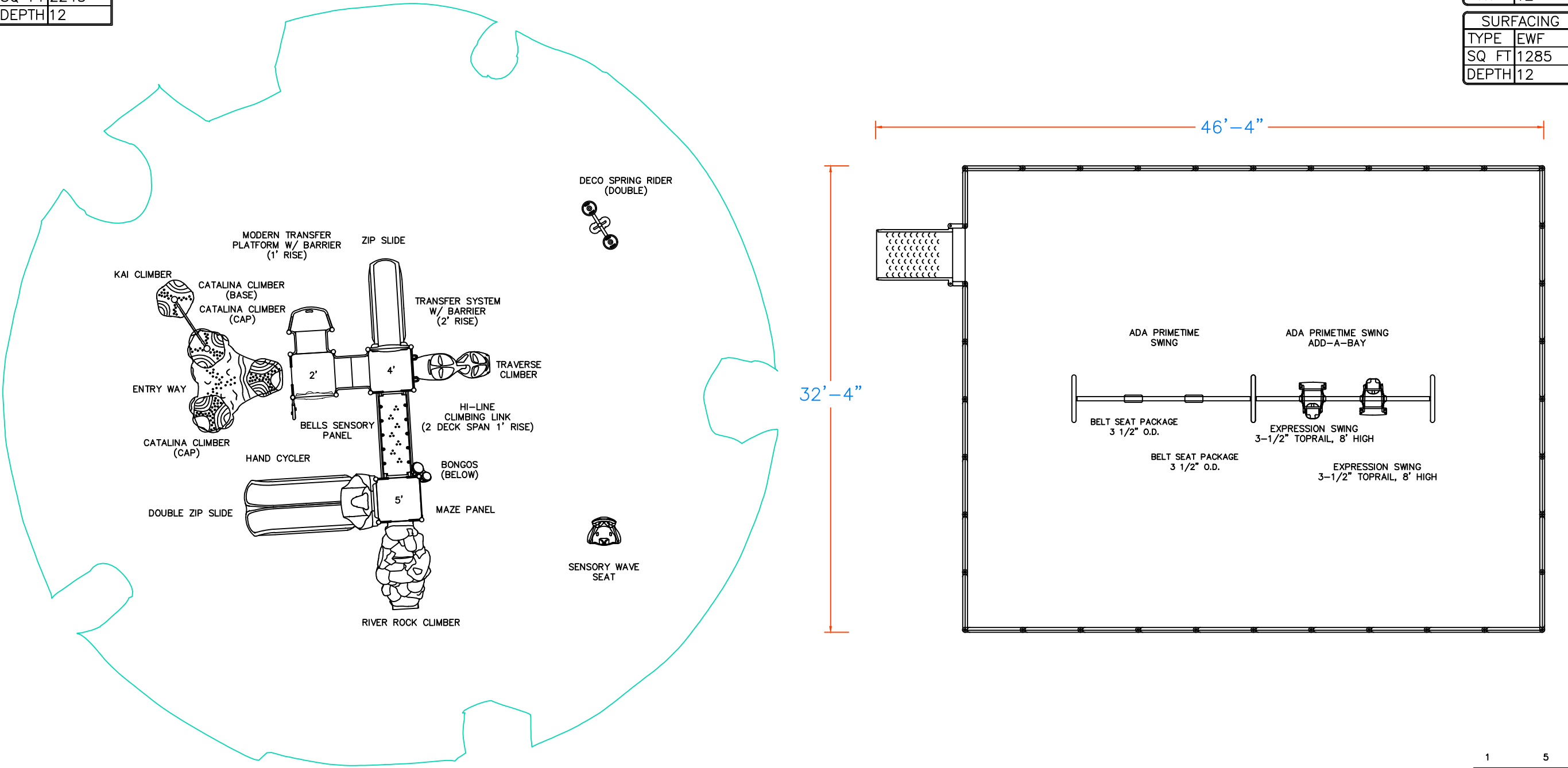


Color Palette: Spring Bloom

SURFACING	
TYPE	EWF
SQ FT	2245
DEPTH	12

CURBING	
TYPE	PLASTIC
LN FT	145
HT	12

SURFACING	
TYPE	EWF
SQ FT	1285
DEPTH	12



150 PlayCore Drive SE
Fort Payne, AL 35967
www.gametime.com



City of Watauga
Virgil R. Anthony Sr. Park
Watauga, TX
Representative
Cunningham Recreation

This play equipment is recommended for children ages
5-12

Minimum Area Required:
Scale:
This drawing can be scaled only when in an 11" x 17" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
CR
Date:
10/7/24
Drawing Name:
172380-01-01