



AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, NOVEMBER 19, 2024
6:00 PM

CALL TO ORDER

ROLL CALL

INVOCATION

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1) All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS FROM STAFF

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote.

There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

ACTION ITEMS

1. Discuss and consider action to approve the minutes for the Civil Service Commission Meeting held on August 27, 2024.
2. Discuss and consider action to approve and certify the Watauga Fire Department Entrance Exam List created on October 04, 2024.

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on November 15, 2024 before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





**MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, AUGUST 27, 2024
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM**

CALL TO ORDER

Chairperson called the meeting to order at 6:00 p.m.

ROLL CALL

The meeting convened with the following members present:

Brian Downey	Place 1
Kimberly Martinez	Place 2
Renni Burt	Place 3

and

Julie Rodriguez	Civil Service Director/Human Resources
Randy Barkley	Fire Chief
Robert Parker	Police Chief
Sandra Gibson	Interim City Manager/Finance Director
Arthur Miner	Mayor
Lovie Downey	Councilmember, Place 3
Jan Hill	Councilmember, Place 7

ANNOUNCEMENTS

Julie Rodriguez – HR/Civil Service Director announced that The Watauga Police Department promoted Clay Paris to Police Corporal Position. He was ranked 1st on the eligibility list certified August 13, 2024.

PUBLIC COMMENT

No requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS FROM STAFF

There were no reports from staff.

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on August 13, 2024.

Member Renni Burt made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Kimberly Martinez seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, Burt, Martinez

Nays: None

Abstain: None

Absent: None

2. Discuss and Consider action to approve the proposed revision to section 4.08 and 4.09 of the City of Watauga Firefighters' and Police Officers' Civil Service Rules and Regulations.

Randy Barkley, Fire Chief, stated that the Fire Department is requesting changes to the eligibility standards concerning the time frames for previous DWI, DUI, reckless driving, or drug usage offenses. These changes are intended to align our eligibility standards with those of other cities in the area.

Julie Rodriguez, Civil Service Director/HR, stated that both the Fire Department and Police Department are requesting revisions to the local rules regarding tiebreaking procedures for entrance exams. She noted that the current procedures are outdated and need updating. The proposed revisions include giving priority to the Police Department candidate with the higher CO2 percentage, while the Fire Department would prioritize the candidate who checks in first on the day of the exam.

Member Kimberly Martinez made a motion to approve the revisions as presented. Member Renni Burt seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, Burt, Martinez

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

Chairperson Downey adjourned the meeting at 6:25 pm.

Approved: this _____ day of _____, 2024

Signed: this _____ day of _____, 2024

APPROVED:

Brian Downey, Chairperson

ATTEST:

Juliet Rodriguez,
HR/Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.

August 27, 2024, Civil Service Minutes-page 3




WATAUGA FIRE DEPARTMENT CERTIFIED ELIGIBILITY LIST

Written Examination

Test Date: October 04, 2024
Location: Central Fire Station
5909 Hightower Dr.
Watauga, TX 76148

Rank	Applicant Identifier	Military Points	MC PT Credit	Written Exam	Total Score
1	122			94	94
2	118			88	88
3	120	5		82	87
4	116			85	85
5	119	5		80	85
6	121			85	85
7	123			84	84
8	117			83	83
9	125			81	81
10	127			81	81
11	126			79	79
12	124			77	77

An examination for the position of Firefighter was administered on October 04, 2024. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.


Juliet Rodriguez
HR/Civil Service Director
City of Watauga
Certified and posted on November 19, 2024
Expires on October 04, 2025