



AGENDA
WATAUGA CITY COUNCIL
WORKSHOP MEETING
MONDAY, DECEMBER 9, 2024
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **City Council Workshop Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" Shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1). All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

PRESENTATIONS

1. Presentation and discussion on Hazardous Waste Collection

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on December 6, 2024, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





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DATE: November 27, 2024
TO: Honorable City Council Members
FROM:
THROUGH: Frieda Buck, Financial Svcs Tech
SUBJECT: Presentation and discussion on Hazardous Waste Collection

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Hazard Waste Collection

REVIEWED BY:

Sandra Gibson, Interim City Manager and Director of Finance

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 12/6/2024

Final Approval - 12/6/2024

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/S/ Linda Proskey
City Secretary





HHW

HOUSEHOLD HAZARDOUS WASTE

CITY COUNCIL WORKSHOP
DECEMBER 9, 2024

HOUSEHOLD HAZARDOUS WASTE

The City of Watauga uses HHW for the collection, hauling, recycling, and disposal of household hazardous waste.

Key examples of household hazardous waste:

- Aerosol products
- Explosives or fireworks
- Antifreeze
- Auto fluids
- batteries
- Blacktop sealer
- Cleaning products
- Fire extinguishers
- Bulbs
- Gasoline / oil
- Headlight bulbs
- Hobby and photo chemicals
- Lawn chemicals
- Mercury containing devices (thermostats)
- Motor oil
- Oxygen tanks
- Paint
- Pesticides, poisons, herbicides, insecticides
- Pharmaceuticals / medications
- Pool chemicals
- Propane tanks
- Smoke detectors
- Solvents

HHW CONTRACT TERMS

- Residents are charged a monthly fee of \$0.89.
- Currently, there is a monthly service offered to the citizens of hazardous waste removal **IF** they go onto the HHW website and register their address for the pre-determined date for pick up.
- About 20 houses/month utilize this service which equates to around 2-3% of the City's residential home population. The last 3 month's utilization average to 18 houses/month.
 - 2018 – 198 houses (averages 16.5/month)
 - 2019 – 241 houses (averages 20/month)
 - 2020 – 264 houses (averages 22/month)
 - 2021 – 273 houses (averages 22.75/month)
 - 2022 – 210 houses (averages 17.5/month)
 - 2023 – 225 houses (averages 18.75/month)
 - 2024 – 172 houses (year to date)
- The City pays HHW (through resident payments on monthly bill) approximately \$7,100 / month for hazard material pick up. This equates to approximately \$390/house (if 20 houses / month utilize service) for pick up of hazardous material.
- There is currently no monthly report provided with addresses utilizing service.
- The City of Watauga files the taxes, provides monthly bills, and holds the bad debt for this vendor/service.

CONTRACT RENEWAL PROPOSAL

- Upon reviewing our current contract terms, the City Attorney advised we add in:
 - a standard 90-day cancellation policy
 - make the agreement non-exclusive
 - add an administration fee of 7% (The City does the monthly billing, holds the bad debt, and pays the taxes) *The admin fee would be around \$500/month that would be deducted from gross profit of the monthly fees collected by HHW, which in turn would have HHW's profit be around \$6,600 / month.
- HHW did not agree with the advised terms and countered with:
 - No cancellation policy – too financially risky with drivers and trucks allotted to the City for the one day monthly pick up.
 - Agreed to non-exclusive agreement
 - With admin fee in place, the cost will increase from \$0.89 to \$1.10 / citizen monthly. An increase of \$0.21 / month, which translates to an increase of \$2.52 / year for each citizen. Citizens currently pay \$10.68 / year. With increase, would pay \$13.20 / year.

CONTRACT TERMS – OTHER CITIES

- **Godley:** does not utilize HHW services. They refer citizens to Frontier. The City Secretary emailed HHW to be removed from the website. They refer citizens to Frontier.
- **Krum:** does not directly utilize HHW services. The city contracts with Waste Connections and HHW subcontracts for them so there is no direct cost / payment to HHW.
- **Northlake:** does not directly utilize HHW services. The city contracts with Waste Connections and HHW subcontracts for them so there is no direct cost / payment to HHW.
- **Rhome:** does not directly utilize HHW services. The city contracts with Waste Connections and HHW subcontracts for them so there is no direct cost / payment to HHW (Quarterly).
- **Heath:** residents utilize HHW services and pay \$1.13 / month (population 11,238(2023)).
- **Decatur:** Did not charge citizens, the City budgeted and paid \$0.89 / resident. Not renewing or replacing service when contract terminates due to lack of participation. Only 2-3% utilized service. Population 8,016 (2023).
- Other cities on the HHW website were contacted, but there has been no response. City of Watauga is one of the larger entities listed on the website.
 - Rockwall, Parker, Justin, Fate, Lago Vista, Waxahachie, Cedar Park

CITY OPTIONS

1. Negotiate contract terms? Request HHW to reduce amount charged to citizen back to \$0.89/month & reduce administration fee down to 5%?
2. Hold a yearly event for Hazardous Waste collections? The estimated cost is around \$20,000 (based on city size). In addition, we would need to cover man hour pay, efforts toward organizing the event, and advertising / publishing information to the public. (HHW does 4-hour events based off of City size and needs to be scheduled 45+ days out).
3. The City of Watauga no longer offers services of Hazardous Waste removal, and the citizens no longer pay that charge on their water bill, but instead, we offer a dedicated webpage of reference information that guides the 2-3% of the population that utilize this service where to go to dispose of their hazardous waste materials.
4. Frontier (our trash service provider) stated that they use HHW as a subcontractor and the City of Watauga wouldn't get a different / better rate if we utilized the service through Frontier.

CITY OPTIONS

6. Switch to Fort Worth EEC (Environmental Collection Center) contract? The charge is \$95/address. The City would need to dedicate man hours for organizing addresses, if vouchers would be utilized, and if so, how many per household, and how that process would be managed and by whom? In times past, Utility Billing was responsible for this when we used this service. (The City discontinued contract due to rate increase – almost double).
7. Have an event and utilize Crud Cruiser (Fort Worth). This is the same EEC contract terms/pricing with the City of Fort Worth, but instead of having vouchers where the citizens drive to Fort Worth to drop off products, there would be an event in our City. Typically, it is a 2-hour event from 9am-11am. The date is signed up for through the Fort Worth website and we choose our location (Capp Smith Park area). The cost is \$95/car that drives through and drops off hazardous materials. This event can be combined/run by Parks and Recreation. They are restarting the Keep Watauga Beautiful campaign (overseen by the Parks & Rec Department), and this event can easily tie in as a “Trash Bash” or “Spring Clean” event and help bring awareness to citizens.