



**MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, AUGUST 27, 2024
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM**

CALL TO ORDER

Chairperson called the meeting to order at 6:00 p.m.

ROLL CALL

The meeting convened with the following members present:

Brian Downey	Place 1
Kimberly Martinez	Place 2
Renni Burt	Place 3

and

Julie Rodriguez	Civil Service Director/Human Resources
Randy Barkley	Fire Chief
Robert Parker	Police Chief
Sandra Gibson	Interim City Manager/Finance Director
Arthur Miner	Mayor
Lovie Downey	Councilmember, Place 3
Jan Hill	Councilmember, Place 7

ANNOUNCEMENTS

Julie Rodriguez – HR/Civil Service Director announced that The Watauga Police Department promoted Clay Paris to Police Corporal Position. He was ranked 1st on the eligibility list certified August 13, 2024.

PUBLIC COMMENT

No requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS FROM STAFF

There were no reports from staff.

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on August 13, 2024.

Member Renni Burt made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Kimberly Martinez seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, Burt, Martinez

Nays: None

Abstain: None

Absent: None

2. Discuss and Consider action to approve the proposed revision to section 4.08 and 4.09 of the City of Watauga Firefighters' and Police Officers' Civil Service Rules and Regulations.

Randy Barkley, Fire Chief, stated that the Fire Department is requesting changes to the eligibility standards concerning the time frames for previous DWI, DUI, reckless driving, or drug usage offenses. These changes are intended to align our eligibility standards with those of other cities in the area.

Julie Rodriguez, Civil Service Director/HR, stated that both the Fire Department and Police Department are requesting revisions to the local rules regarding tiebreaking procedures for entrance exams. She noted that the current procedures are outdated and need updating. The proposed revisions include giving priority to the Police Department candidate with the higher CO2 percentage, while the Fire Department would prioritize the candidate who checks in first on the day of the exam.

Member Kimberly Martinez made a motion to approve the revisions as presented. Member Renni Burt seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, Burt, Martinez

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

Chairperson Downey adjourned the meeting at 6:25 pm.

Approved: this 19 day of November, 2024

Signed: this 19 day of November, 2024

APPROVED:


: /S/ Brian Downey

Brian Downey, Chairperson

ATTEST:


Julie Rodriguez /s/

Juliet Rodriguez,
HR/Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.