



**MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, NOVEMBER 19, 2024
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM**

CALL TO ORDER

Chairperson called the meeting to order at 6:00 p.m.

ROLL CALL

The meeting convened with the following members present:

Brian Downey	Place 1
Kimberly Martinez	Place 2
Renni Burt	Place 3

and

Julie Rodriguez	Civil Service Director/Human Resources
Alan Thomas	Asst. Fire Chief
Sandra Gibson	Interim City Manager/Finance Director

ANNOUNCEMENTS

Julie Rodriguez:

1. Police Entry Exam is scheduled for Friday, 12.06.2024.
2. Two Police Promotional Exams scheduled in 2025. Lieutenant Written Test – Monday, 01.06.25 (assessment 01.20.25), Sergeant Written Test – Monday, 01.13.25 (assessment 01.21.25).
3. Chief Parker is retiring on 01/31/2025.

PUBLIC COMMENT

No requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS FROM STAFF

There were no reports from staff.

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on August 27, 2024.

Member Renni Burt made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Kimberly Martinez seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, Burt, Martinez

Nays: None

Abstain: None

Absent: None

2. Discuss and Consider action to approve and certify the Watauga Fire Department Entrance Exam List created on October 04, 2024.

Member Renni Burt made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Kimberly Martinez seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, Burt, Martinez

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

Chairperson Downey adjourned the meeting at 6:04 pm.

Approved: this 10 day of December, 2024

Signed: this 10 day of December, 2024

APPROVED:

/S/ Brian Downey

Brian Downey, Chairperson

ATTEST:

Julie Rodriguez /s/

Juliet Rodriguez,
HR/Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.