



**MINUTES
CRIME CONTROL & PREVENTION DISTRICT
MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
JUNE 5, 2023
5:30 PM**

CALL TO ORDER

Chairperson Jan Hill called the meeting to order at 5:32 p.m.

ROLL CALL

The meeting convened with the following members present:

Jan Hill	Chairperson/Place 7
Pat Shelbourne	Place 1
Tom Snyder	Place 2 (Absent w/notice)
Lovie Downey	Place 3
Andrew Neal	Place 4
Malissa Minucci	Place 5
Mark Taylor	Vice-Chairperson/Place 6
Arthur L. Miner	Secretary/Place 8 (Absent w/notice)
and	
Jeannette Garcia	Planning & Zoning Coordinator
Sandra Gibson	Director of Finance
Deby Woodard	Assistant Director of Finance
Robert Parker	Chief of Police

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

- 1. Oath of Office administered to the reelected members of the Crime Control & Prevention District Board**

Place 3, 4, 5 took the Oath of Office given by Jeannette Garcia, Planning and Zoning Coordinator.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

CONSENT AGENDA

1. Consider approval of the minutes for the July 11, 2022, Crime Control and Prevention District Meeting

Chairperson Hill called for a Motion. Director Neal made a motion to accept the item as presented. Director Shelbourne seconded the motion. Chairperson Hill called for a vote.

Motion carried 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

PUBLIC HEARINGS / ACTION

ACTION ITEMS

1. Discussion and action on selection of the following officers for the Watauga Crime

Control and Prevention District:

a. Chairperson

b. Vice-Chairperson

c. Secretary

Director Taylor nominated Director Shelbourne for Chair. Chairperson Hill closed nominations and called for a vote.

Nomination passed 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

Chairperson Shelbourne took over chairing the meeting.

Chairperson Shelbourne asked for nominations for Vice Chair.

Director Downey nominated Director Minucci for Vice Chair. Hearing no more nominations Chairperson Shelbourne called for a vote.

Nomination passed 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

Chairperson Shelbourne asked for nominations for Secretary.

Director Hill nominated Director Neal. Hearing no more nominations Chairperson Shelbourne Closed the nominations and asked for a vote.

Nomination passed 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

- 2. Discuss and consider action on acceptance of the Annual Financial Audit for the period ending September 30, 2022, for the Watauga Crime Control and Prevention District as conducted with the annual audit of the City of Watauga.**

Sandra Gibson, Director of Finance, presented the item and financial results. Revenues exceeded expenditures and ended the year with a fund balance of 1.329 million. Sales Tax and interest revenues were higher than anticipated by 3.6%, and expenditures were below budget by 1.5%.

Director Taylor made a motion to accept the annual financial budget as presented. Director Downey seconded the motion. Chairperson Shelbourne called for a vote.

Motion passed 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

- 3. Presentation and discussion on the Watauga Crime Control and Prevention District Proposed Budget for Fiscal Year 2023-2024.**

Sandra Gibson, Director of Finance, and Robert Parker, Police Chief, presented the item and reviewed the proposed budget.

Director Taylor spoke about concerns about racing on the streets. He asked about implementing speed limit signs with a radar component. Chief Parker said he could find out the cost of the signs and see about adding them to the budget. Director Taylor also wanted to know why the drone program was cut from the budget.

Director Minucci wanted to know how residents go about getting a traffic study. Also, she wanted to know the reason behind replacing the rifles. Chief said that they needed to be replaced because of wear and tear. Also, new technology has made them lighter, and the optics are better.

Director Hill also asked about the drones and said she would like to see that funded. She also asked about the traffic safety speed signs and wanted to know if they recorded the information like the data collector. Chief Parker said they do not; Director Hill would like to see adding additional data collectors to the budget.

Director Neal asked what we would use the drones for. Chief Parker gave situations where drones could be used. Director Neal asked if all officers would be trained on the drone. Chief Parker said it would be for five officers. Director Neal wanted to know about the Flock cameras and if there is facial recognition, and how long the data is kept. Chief Parker said there is no facial recognition, and the data is kept for 180 days for investigative purposes.

Director Downey asked about the cameras and if they will pick up on license plates and warrants. Chief Parker said it would. She also would like more data collectors. She would like to see what the report before ordering the radar signs. Director Downey also asked questions about staffing and recruiting.

Mr. Taylor asked about replacing the vehicles and if we are looking at electric vehicles. Ms. Gibson said that they are higher cost and as a police vehicle, they may not be the best option. However, Public Works is looking at them.

No Action was needed.

- 4. Consideration and action on setting a Public Hearing for citizen input on the Watauga Crime Control and Prevention District Proposed Budget for Fiscal Year 2023-2024 on June 19, 2023, at 5:30 p.m.**

Director Neal made a motion to set the public hearing for citizens input on the Watauga Crime Control and Prevention District proposed budget for Fiscal Year 2023-2024 on June 19, 2023, at 5:30 p.m. Director Downey seconded the motion. Chairperson Shelbourne called for a vote.

Motion passed 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

- 5. Consideration and action on setting the Watauga Crime Control and Prevention District Budget Adoption date for July 10, 2023**
- 6. Director Neal made a motion to set the Watauga Crime Control and Prevention District Budget Adoption date for July 10, 2023. Director Taylor seconded the motion. Chairperson Shelbourne called for a vote.**

Motion passed 6-0-0-0.

Ayes, Taylor, Minucci, Neal, Hill, Downey, Shelbourne

Nays: None

Abstain: None

Absent: Snyder, Miner

ADJOURNMENT

Chairperson Shelbourne adjourned the meeting at 6:35 pm

Approved: this 10th day of July, 2023

Signed: this 10th day of July, 2023

APPROVED:

/s/ Patrick Shelbourne
Pat Shelbourne, Chairperson

ATTEST:

/s/ Andrew Neal
Andrew Neal, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

