



**MINUTES
WATAUGA CITY COUNCIL
REGULAR COUNCIL MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD,
MONDAY, JANUARY 27, 2025
6:30 PM**

CALL TO ORDER

Mayor Arthur Miner called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting was convened with the following members present:

Arthur L. Miner
Malissa Minucci
Pat Shelbourne
Cris Blackburn
Lovie Downey
Andrew Neal
Mark Taylor
Jan Hill

Mayor
Mayor Pro Tem Place 5
Council Member Place 1
Council Member Place 2
Council Member Place 3
Council Member Place 4
Council Member Place 6
Council Member Place 7

and

Sandra Gibson
Linda Proskey
David Berman
Timothy Hamilton
Deby Woodard
Julie Rodriguez

City Manager
City Secretary
City Attorney
Director of Parks and Community Services
Finance Director
Human Resources Director

ANNOUNCEMENTS

Councilmember Neal encouraged visiting the animal shelter to consider pet adoption. He also suggested getting a recreation center membership as a New Year's resolution to stay active and enjoy various programs. Additionally, he reminded those unable to attend the meeting to watch online.

Councilmember Hill announced a tango presentation at the library at the end of February.

INVOCATION

Pastor and Police Chaplin Dennis Serratt of First Baptist Church of Watauga gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the Pledge of Allegiance.

PUBLIC COMMENT

There was no request for public comment

PUBLIC TESTIMONY FOR ACTION ITEMS

There was no request for public testimony

CONSENT AGENDA

1. Consider action to approve a trail lighting equipment purchase and installation for Virgil Anthony, BISD, and Indian Springs Parks with Voss Lighting Inc. in an amount not to exceed \$400,000.
2. Consider action approving AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, PROVIDING FOR AND ORDERING A GENERAL ELECTION TO BE HELD ON MAY 3, 2025, FOR THE PURPOSE OF ELECTING A MAYOR AND CITY COUNCILMEMBERS FOR PLACE 3, PLACE 4, AND PLACE 5; PROVIDING FOR A JOINT ELECTION TO BE HELD WITH OTHER ENTITIES; SETTING THE DATE, PLACE AND TIME OF SAID ELECTION; PROVIDING FOR ELECTION PRECINCTS AND POLLING PLACES; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICE; AUTHORIZING THE EXECUTION OF A JOINT ELECTION AGREEMENT WITH TARRANT COUNTY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT.
3. Consider approval of the August 14, 2023 City Council Regular Meeting
4. Consider approval to change the departmental staff reports from a bi-weekly to a monthly format.
5. Consider approval of the renewal of massage permits for A+ Massage, Golden Foot Spa, Hightower Salon, Magic Massage, Niu Niu Foot Spa, RR Massage

Mayor Miner asked the council if they wish to pull any of the items.

Councilmember Blackburn asked that agenda item #1 be removed from the consent agenda.

Mayor Miner pulled the item and placed it as item 1 on action items.

Mayor Miner asked for a Motion. Councilmember Neal made a motion to accept the consent agenda as Modified. Mayor Pro Tem Minucci seconded the motion. Mayor Miner called for a vote.

Motion passed 7-0-0-0.

Ayes, Shelbourne, Blackburn, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

PUBLIC HEARINGS

ACTION ITEMS

1. **Consider action to approve a trail lighting equipment purchase and installation for Virgil Anthony, BISD, and Indian Springs Parks with Voss Lighting Inc. in an amount not to exceed \$400,000 (was consent item #1).**

Mayor Miner said he planned to pull the item altogether and move it to the February 10, 2025, meeting to allow for additional research. He asked if Councilmember Blackburn still wanted to discuss the item or if she was comfortable waiting until February 10.

Councilmember Blackburn agreed to bring the item back to the February 10 meeting before discussing it.

Mayor Miner asked for a motion to table the item. Councilmember Hill made a motion to table it until February 10, and Councilmember Downey seconded the motion.

Councilmember Neal inquired about the expiration date of the quote.

Timothy Hamilton, Director of Parks and Community Services, stated that he spoke with the vendor, who agreed to change the quote's date so it would remain valid for 30 days from today.

Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Shelbourne, Blackburn, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

2. **Consider action to accept a quote from A&G Services for HVAC replacement at the Recreation Center in the amount of \$644,331 with a contingency of \$65,000, for a total contract price of \$709,331, utilizing the Tarrant County cooperative purchasing RFB # 2022-210 Rates. (was action item #1)**

Paul Hackleman, Director of Public Works, presented the item regarding HVAC equipment for the Recreation Center, procured through the Tarrant County contract (22-210) at 2022 pricing, which has been maintained annually, including labor rates.

The project was originally budgeted at \$400,000, but the actual cost is \$644,331. A 10% contingency is included to address unforeseen issues, as noted in the quote. This allows staff to approve change orders up to \$50,000 without returning to the City Council. Any additional changes exceeding that amount would require Council approval. If multiple smaller change orders cumulatively exceed \$50,000, they must also be presented to the Council per legal requirements.

Councilmember Hill inquired about the HVAC installation, asking whether it would withstand potential building shifts and if any measures could be taken to mitigate the impact of movement.

Paul Hackleman responded that the building's foundation has been stabilized with installed piers and is under warranty. While future shifting cannot be entirely ruled out, the repairs should maintain stability. Phase 2 and 3 units will be installed outside on pads, while Phase 1 air handlers will be housed in a dedicated room rather than elevated in the ceiling or on the roof, making them more accessible and less vulnerable to movement.

Councilmember Minucci asked whether the city is purchasing stock refrigerant due to ongoing supply issues.

Hackleman clarified that refrigeration work is subcontracted, as the city only maintains automotive refrigerant equipment. If an issue arises, a contractor will evacuate, store, and reinstate the refrigerant as needed.

Mayor Miner asked for a Motion. Councilmember Hill made a motion to accept the item as presented. Councilmember Taylor seconded the motion. Mayor Miner called for a vote.

Motion passed 7-0-0-0.

Ayes, Shelbourne, Blackburn, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

ITEMS FOR FUTURE AGENDAS

There were no items for future agenda items

ADJOURNMENT

Mayor Miner adjourned the meeting at 6:45 p.m.

Approved: this 27th day of March, 2025

Signed: this 25th day of March, 2025

ATTEST:

 /s/ Linda Proskey
Linda Proskey, City Secretary

APPROVED:

 /s/ Arthur L. Miner
Arthur L. Miner, Mayor

