



**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, MARCH 4, 2025
6:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 6:45 pm.

ROLL CALL

Andra Dunn
Kim Irving
Brani Dufoe
Tim Bobseine
Darlene Chavious

Chairperson, Place 2
Secretary, Place 3
Place 1
Place 4
Place 5

and

Cris Blackburn
Linda Proskey
Timothy Hamilton
Brian TenEyke

Council Liaison
City Secretary
Director of Parks and Recreation
Assistant Director of Parks and Recreation

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

1. Recognition of outstanding volunteer

Timothy Hamilton, Director of Parks and Community Services, recognized Ann Haynie as an outstanding volunteer for the Senior Adult Center. She joined the center in 2021, and, in recognition of her service and dedication, Ms. Ann Haynie was presented with a Volunteer Service Award certificate.

2. Upcoming Parks & Community Services special events

Timothy Hamilton, Director of Parks and Community Services, informed the Park Advisory Board members of the schedules for upcoming special events and important dates for the year 2025. The next event scheduled will be a movie in the park called Wish, starting on April 4. There will be a Don't Mess with Texas Trash-Off event on April 26, the Splash Pad Day opening will be on May 3, Watauga Fest will take place May 15–18, a Family Field Day event is set for June 7, and a Community Meet and Greet will be held at Virgil Anthony Park and BISD Park. The last special event of the year will be Breakfast with Santa in December.

PUBLIC COMMENT

There were no requests to speak during public comments.

PUBLIC TESTIMONY

There were no requests to speak during public testimony.

REPORTS

1. Update on Parks, Recreation, & Active Adult Services

Timothy Hamilton, Director of Parks and Community Services, provided Park Advisory Board members with a monthly services report regarding Parks, Recreation, and Active Adult Services for January 2025. Recreation membership check-ins totaled 2,911. Active Adult Services received food sponsorship from Encompass Home Health Company. The Park Division remains diligent in addressing citizens' requests and completing park projects, such as the Park Vista/Yampa drainage infrastructure and playground modifications at Virgil Anthony Park, which are scheduled for completion by March 28, 2025. There were no current Park staff personnel openings for the month.

2. Park Vandalism Report 2024

Brian Teneyck, Assistant Director of Park & Community Services, presented the Parks Vandalism Report for 2024. There were 32 reports in total, which consisted of 8 incidents from Foster Village, 13 from Capp Smith, 4 from Indian Springs, and 7 from Whites Branch. Park staff and the Police Department are utilizing the installation of police cameras and working diligently together to help resolve vandalism incidents within the park areas.

CONSENT AGENDA

1. Consider approval of the January 7, 2025, the Park Advisory Board Minutes

Chairperson Dunn entertained a motion. Kim Irving, Place 3, made a motion to approve the January 7, 2025, minutes as presented, and Tim Bobseine, Place 4,

seconded the motion.

With there being no discussion, Chairperson Andra Dunn called for a vote, with members present as follows:

Ayes. 5 (Dufoe, Dunn, Irving, Bobseine, Chavious)

Nayes. 0

Abstain 0

Absent 0

The motion passes. 5-0-0-0

ACTION ITEMS

1. Discussion and selection of officers:

No action was taken, as the officer's terms that were selected during the November meeting are still in effect.

2. Discuss and consider possible future events at Foster Village & Indian Springs Parks

Timothy Hamilton, Director of Parks and Community Services, provided Park Board members with the dates and times for upcoming Community Meet and Greet events at Foster Village and at Indian Springs, combined with Hillview Park. Director Hamilton presented the following schedule: the Indian Springs and Hillview Parks event will take place on April 12, from 5:00 p.m. to 10:00 p.m., and the Foster Village event will be held on April 26, from 5:00 p.m. to 10:00 p.m. The Park Board members agreed with the dates and times as presented.

3. Discuss and consider possible changes to the Spooktacular Yard & Holiday of Lights

Timothy Hamilton, Director of Parks and Community Services, and Park Advisory Board members discussed adding an additional category to recognize a block of homes for decorations, with the possibility of awarding a certificate for a block party. Director Hamilton indicated that he would need to contact the Public Works Department to discuss block party procedures; the item will be tabled until then. The Holiday of Lights category to be eliminated is the Theme Award, which was agreed upon by the Park Advisory Board members.

4. Discuss and consider Keep Watauga Beautiful possible future events and Methods for Recruitment of Participants

Timothy Hamilton, Director of Parks and Community Services, informed the Park Advisory Board members of different methods to consider for recruiting participants in the Keep Watauga Beautiful program. Suggested methods included educating the public on recycling procedures, attending Master Gardening classes, and the possibility of participating in a community tree-planting event. A Shred Day and trash pickup events would also assist with meeting the requirements for the city's affiliation with this program.

ITEMS FOR FUTURE AGENDA

There were no items for future agendas

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 7:52 pm.

APPROVED: this 6 day of May, 2025
SIGNED: this 6 day of May, 2025

APPROVED:

/s/ A. Dunn

Andra Dunn, Chairperson

ATTEST:

/s/ Kim Irving

Kim Irving, Secretary