



AGENDA
WATAUGA CRIME CONTROL AND PREVENTION DISTRICT
BOARD MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
MONDAY, JUNE 9, 2025
5:30 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1) All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

CONSENT AGENDA

1. Consider action on the approval of the June 2, 2025, Crime Control and Prevention District Meeting minutes

Linda Proskey, City Secretary

PUBLIC HEARING

1. Conduct a Public Hearing on the Watauga Crime Control and Prevention District proposed budget for FY2025-2026

ACTION ITEMS

1. Consider action on acceptance of the Annual Financial Audit for the period ending September 30, 2024, for the Watauga Crime Control and Prevention District as conducted with the annual audit of the City of Watauga.

Jennifer Calvert, Finance Director

2. Consideration and action on the Watauga Crime Control and Prevention District's Proposed Budget for Fiscal Year 2025-2026

Jennifer Calvert, Finance Director

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on June 6, 2025, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/s/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: June 3, 2025
TO: Honorable City Council Members
FROM: Linda Proskey, City Secretary
SUBJECT: Consider action on the approval of the June 2, 2025, Crime Control and Prevention District Meeting minutes

BACKGROUND/INFORMATION:

Meeting minutes from the June 2, 2025, CCPD Meeting.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Board review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. June 2, 2025 CCPD Meeting - Draft Minutes

REVIEWED BY:

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 6/4/2025

Final Approval - 6/4/2025



**MINUTES
CRIME CONTROL & PREVENTION DISTRICT
MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
MONDAY, JUNE 2, 2025
5:30 PM**

CALL TO ORDER

Chairperson Malissa Minucci called the meeting to order at 5:36 p.m.

ROLL CALL

The meeting was convened with the following members present:

Malissa Minucci	Chairperson/Place 5
Pat Shelbourne	Place 1 (Absent)
Cris Blackburn	Secretary/Place 2 (Absent)
Lovie Downey	Place 3
Andrew Neal	Place 4
Mark Taylor	Place 6 (Absent)
Jan Hill	Place 7
Arthur L. Miner	Place 8

and

Sandra Gibson	City Manager
Linda Proskey	City Secretary
Jennifer Calvert	Director of Finance
James Lewis	Chief of Police

ANNOUNCEMENTS

There were no announcements.

OATHS OF OFFICE

Linda Proskey, City Secretary, gave the Oath of Office to the following members:

Place 3 - Lovie Downey
Place 4 - Andrew Neal

Place 5 - Malissa Minucci

Place 8 - Arthur L. Miner

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

CONSENT AGENDA

1. Consider approval of June 10, 2024, CCPD minutes.

Director Hill made a Motion to approve the minutes as presented. Director Mayor Miner seconded the motion. Chairperson Minucci called for a vote.

Motion carried 5-0-0-0.

Ayes, Minucci, Miner, Neal, Downey Hill

Nays: None

Abstain: None

Absent: Taylor, Shelbourne, Blackburn

ACTION ITEMS

1. Discussion and selection of the following officers:

Chairperson

Director Hill made a nomination for Director Lovie Downey for Chairperson.

Hearing no further nominations Chairperson Minucci called for a motion. Director Hill motioned to appoint Director Downey as Chairperson. Director Neal seconded the motion. Vice-Chairperson Minucci called for a vote.

Motion carried 5-0-0-0.

Ayes: Neal, Downey Hill, Minucci, Miner

Nays: None

Abstain: None

Absent: Shelbourne, Blackburn, Taylor

Vice Chairperson

Director Hill nominated Andrew Neal as Vice-Chairperson

Hearing no further nominations Chairperson Minucci called for a motion. Director Hill nominated Andrew Neal as Vice-Chairperson. Mayor Miner seconded the motion. Vice-Chairperson Minucci called for a vote.

Motion carried 5-0-0-0.

Ayes: Neal, Downey Hill, Minucci, Miner

Nays: None

Abstain: None

Absent: Shelbourne, Blackburn, Taylor

Secretary

Director Miner made a nomination for Director Cris Blackburn as Secretary.

Hearing no further nominations Chairperson Minucci called for a motion. Director Miner nominated Cris Blackburn for Secretary. Director Hill seconded. Vice-Chairperson Minucci called for a vote.

Motion carried 5-0-0-0.

Ayes: Neal, Downey Hill, Minucci, Miner

Nays: None

Abstain: None

Absent: Shelbourne, Blackburn, Taylor

2. Discussion and possible action on the Watauga Crime Control and Prevention District Budget for FY2025-2026

Finance Director Jennifer Calvert and Police Chief James Lewis jointly presented the budget overview. Calvert reviewed the budget process, revenues, and expenditures, noting efforts to streamline meetings. A workshop was held this evening, with a public hearing and potential budget adoption by both the Board and City Council scheduled for June 9, followed by a second public hearing on August 11, when the budget may be formally adopted. FY2025 Crime District revenues are projected at \$2.1 million, primarily (94%) from sales tax, with additional income from Birdville ISD reimbursements for School Resource Officers (SROs) and interest earnings. Expenditures are estimated at \$2.6 million, 61% of which is for personnel, with the remainder for maintenance, contracts, capital, supplies, and transfers. FY2026 expenditures are projected to increase to nearly \$2.7 million. Sales tax revenue, conservatively budgeted due to economic uncertainty, is estimated at \$1.953 million for the current year. A 4% revenue increase is expected due to Birdville ISD's asking for an additional SRO. Birdville contributes 65–75% of the two SRO positions.

Chief Lewis highlighted key operational accomplishments, including successful recruitment across multiple roles, expanded leadership training, and implementation of a crisis response program, peer support and wellness initiatives, and compliance with state law enforcement training standards. He also noted enhancements to surveillance capabilities through expanded license plate reader and camera systems, with plans to improve data transparency, traffic enforcement, and community engagement. Additional priorities include developing public dashboards, streamlining internal reporting for data-driven policing, and replacing outdated equipment to support officer safety and effectiveness.

No action was taken.

3. Consideration and action on setting a Public Hearing for citizen input on the Watauga Crime Control and Prevention District Proposed Budget for Fiscal Year 2025-2026 on June 9, 2025, at 5:30 p.m.

Finance Director Jennifer Calvert presented the item, stating that they would like to hold a public hearing on the budget they just proposed on June 9, 2025, at 5:30 p.m. to receive public input before sending it to the council for possible acceptance.

Director Neal made a motion to set the public hearing on June 9, 2025, at 5:30 p.m. Director Hill seconded the motion. Hearing no further discussion Chairperson Downey called for a vote.

Motion carried 5-0-0-0.

Ayes: Neal, Downey Hill, Minucci, Miner

Nays: None

Abstain: None

Absent: Shelbourne, Blackburn, Taylor

4. Consideration and action on setting the Watauga Crime Control and Prevention District Budget Adoption date for June 9, 2025

Finance Director Jennifer Calvert presented the item, stating that they would like to present the budget for possible adoption on June 9, 2025, at the regularly scheduled City Council meeting.

Director Hill made a motion to set the adoption date for June 9, 2025. Director Neal seconded the motion. Hearing no further discussion Chairperson Downey called for a vote.

Motion carried 5-0-0-0.

Ayes: Neal, Downey Hill, Minucci, Miner

Nays: None

Abstain: None

Absent: Shelbourne, Blackburn, Taylor

ANNOUNCEMENTS

There were no items for future agendas.

ADJOURNMENT

Chairperson Downey adjourned the meeting at 6:13 pm

Approved: this _____ day of _____, 2025

Signed: this _____ day of _____, 2025

APPROVED:

Lovie Downey, Chairperson

ATTEST:

Cris Blackburn, Secretary



AGENDA MEMORANDUM

DATE: June 3, 2025
TO: Crime Control and Prevention District Directors
FROM: Jennifer Calvert, Finance Director
SUBJECT: Conduct a Public Hearing on the Watauga Crime Control and Prevention District proposed budget for FY2025-2026

BACKGROUND/INFORMATION:

In accordance with Local Government Code 363.204(a) which states, "Not later than the 100th day before the date each fiscal year begins, the Board shall hold a Public Hearing on the proposed annual budget." The Crime Control and Prevention District Board is conducting this public hearing to meet this requirement.

This Public Hearing will be held for citizen comment on the proposed budget for FY2025-2026.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Board allow for public input as posted and advertised.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. WCCPD Public Hearing 6-9-2025
2. CCD PROPOSED BUDGET FY2025-26

REVIEWED BY:

Sandra Gibson, City Manager
Linda Proskey, City Secretary



NOTICE OF PUBLIC HEARING

**WATAUGA CRIME CONTROL AND PREVENTION DISTRICT
CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
MONDAY, JUNE 9, 2025
5:30 P.M.**

Notice is hereby given that the Watauga Crime Control and Prevention District (WCCPD) of the City of Watauga, Texas will hold a Public Hearing on the proposed budget for the Watauga Crime Control and Prevention District for the 2025-2026 Fiscal Year on Monday, June 9, 2025, during the WCCPD meeting which begins at 5:30 p.m. in the Council Chamber at City Hall, 7105 Whitley Road, Watauga, Texas, 76148.

Published on May 28, 2025, in the Fort Worth Star Telegram, Legal Notices Section.

I, Linda Proskey, City Secretary for the City of Watauga, Texas, hereby certify that this notice was posted on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas 76148, on May 28, 2025, before 6:00 p.m. in accordance with Local Government Code Chapter 363.204(b) of the Texas Local Government Code.

/s/ Linda Proskey
Linda Proskey, City Secretary



WATAUGA CRIME CONTROL AND PREVENTION DISTRICT

PROPOSED BUDGET
FY2025-2026



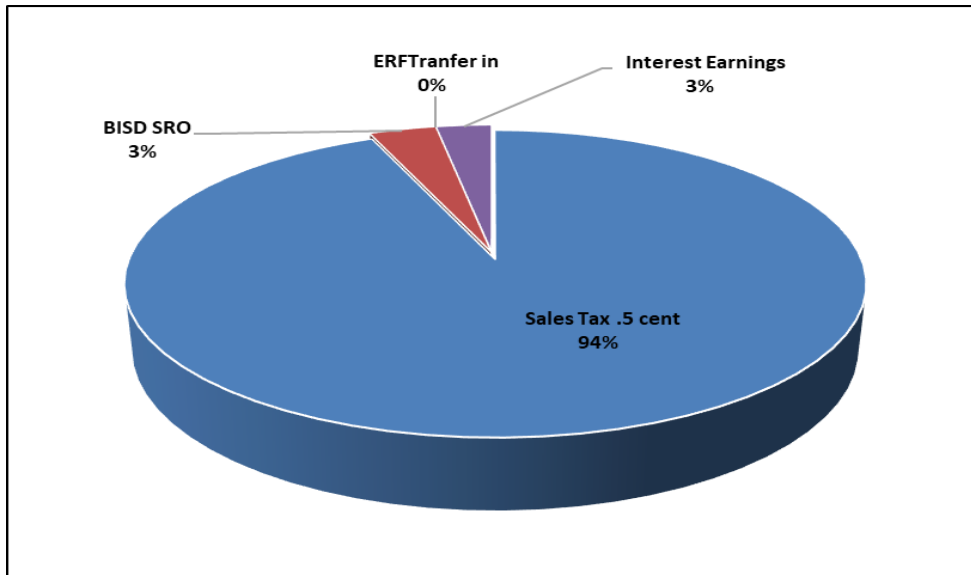
CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years and extended by voters each ten years. On the most recent election, May 1, 2021, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes.

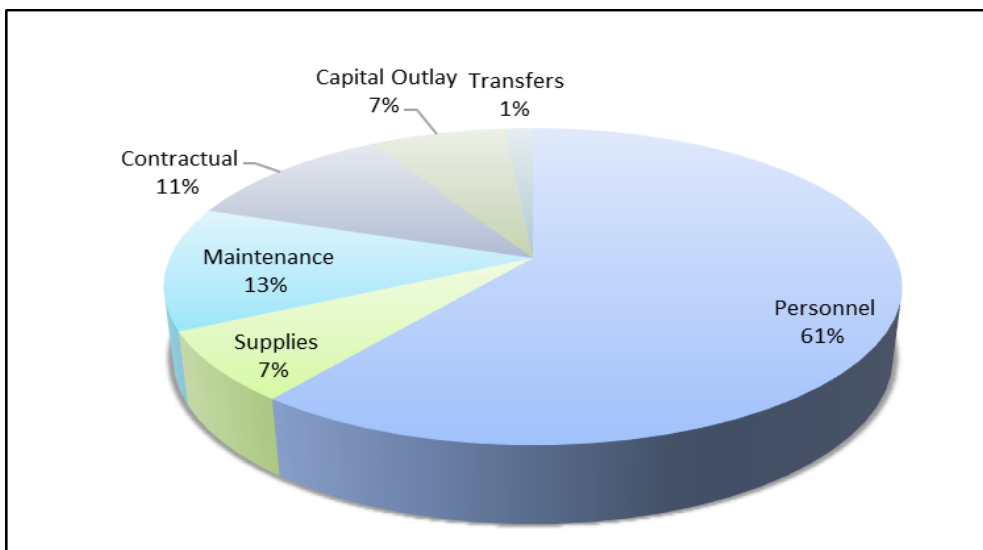
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue continues to trend flat and is forecasted in FY2024-2025 at \$1,953,000.

Where Does the Money Come From?



Where Does the Money Go?



**CRIME CONTROL DISTRICT
BUDGET SUMMARY - FUND 18**

CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18	HISTORY		PROJECTED YEAR		BUDGET	% CHANGE
	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	FY2025-2026
	Actual	Actual	Original Budget	Projected	Budget	VS 2024-2025
Fund Balance, October 1	\$1,329,162	\$1,464,248	\$1,560,822	\$1,560,822	\$1,117,331	
<u>Revenues:</u>						
Sales Taxes	1,897,062	1,901,827	1,977,000	1,953,000	1,986,000	0.5%
BISD SRO	66,319	70,346	73,000	73,000	146,000	100.0%
Transfer In From ERF	0	0	0	0	0	0.0%
Interest Earnings/Other	56,498	73,090	60,000	60,000	60,000	0.0%
Proceeds From Sales of Assets	17,201	0	0	0	0	0.0%
Operating Revenues	\$ 2,037,080	\$ 2,045,263	\$ 2,110,000	\$ 2,086,000	\$ 2,192,000	3.89%
Total Available Resources	\$ 3,366,241	\$ 3,509,511	\$ 3,670,822	\$ 3,646,822	\$ 3,309,331	-9.8%
<u>Expenditures:</u>						
Operating Expenditures	1,718,849	1,757,750	2,189,750	2,030,741	2,487,250	13.6%
Capital Outlay	145,318	154,429	460,750	460,750	164,800	-64.2%
Total Expenditures	1,864,167	1,912,179	2,650,500	2,491,491	2,652,050	0.1%
<u>Operating Transfers-Out</u>						
To General Fund	37,827	36,510	38,000	38,000	38,000	4.1%
To Capital Projects	0	0	0	0	0	0.0%
To Internal Service Fund	0	0	0	0	0	0.0%
Total Operating Transfers-Out	37,827	36,510	38,000	38,000	38,000	4.1%
TOTAL OPERATING & TRANSFERS	\$ 1,901,994	\$ 1,948,689	\$ 2,688,500	\$ 2,529,491	\$ 2,690,050	0.1%
Fund Balance, September 30	\$1,464,248	\$1,560,822	\$982,322	\$1,117,331	\$619,281	
CHANGE IN FUND BALANCE	\$135,086	\$96,574	\$ (578,500)	\$ (443,491)	\$ (498,050)	
Fund Balance Policy Min @ 20%			445,550		\$505,050	

Police – Crime Control District



Mission Statement

The Watauga Police Department will protect the community we serve with professionalism, integrity, and compassion. We are committed to fostering trust through accountability, collaborative partnerships, and the relentless pursuit of justice.

Department Overview

The Watauga Police Department provides law enforcement services to everyone lucky enough to live, visit, work, and play in the City of Watauga. WPD works closely with our regional public safety partners to proactively identify crime trends, respond to calls for police service, and enforce both local ordinances and state laws. Comprised of thirty-eight sworn peace officers and sixteen professional staff members, the Watauga Police Department is committed to policing with excellence and integrity.

The Watauga Police Department, led by Chief of Police Jim Lewis, includes the Administrative Bureau and the Operations Bureau. Under the purview of the Administrative Bureau are the Criminal Investigations Unit, Property and Records Unit, Animal Services Unit and Code Enforcement Unit. The Operations Bureau directs the Patrol Division and the Traffic Enforcement Unit. The Professional Standards Unit reports directly to Assistant Chief of Police Kevin Mead and is responsible for coordinating training, equipment procurement, and investigating personnel policy violations and complaints. The Watauga Police Department is committed to being good stewards of the resources to which it has been entrusted, maintaining an atmosphere of community partnership, ensuring transparency, and supporting the development of personnel to create future leaders.

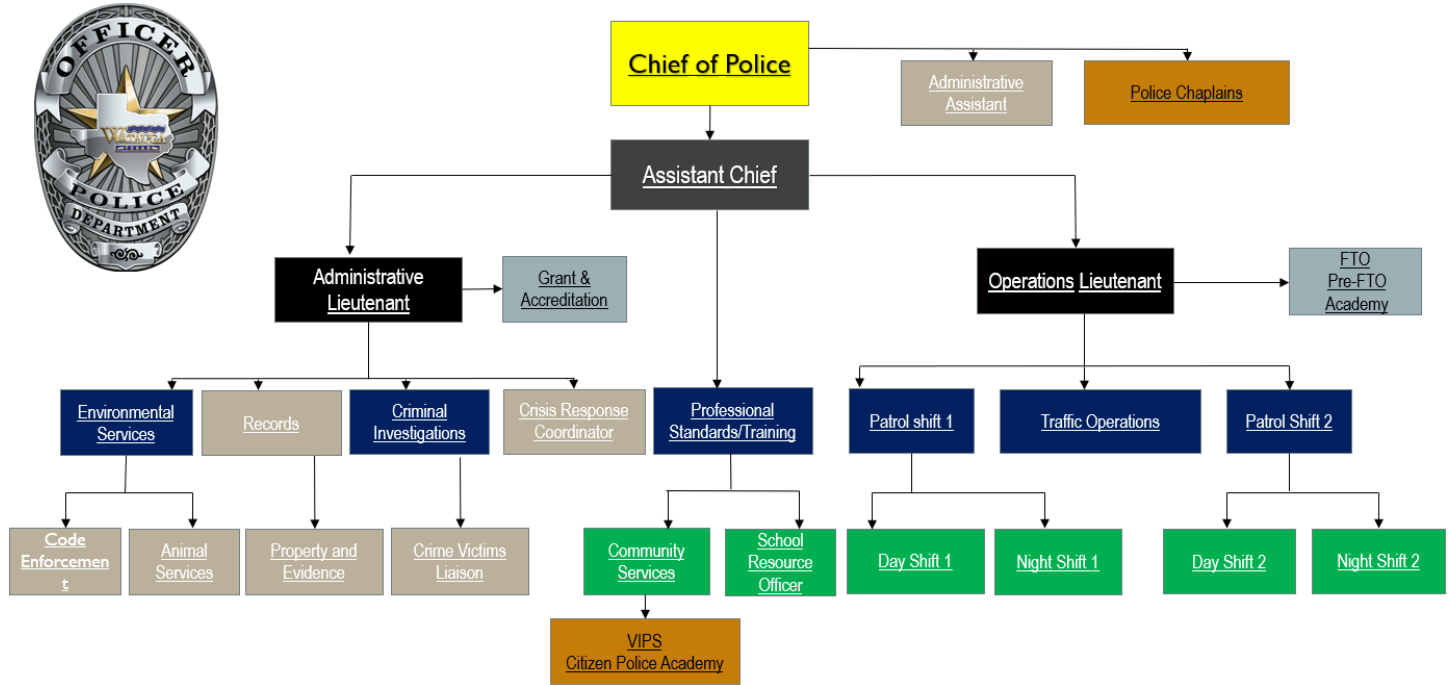
Highlights/Achievements for FY 24-25

- Exceeded staffing goals through the addition of a new Chief of Police, Assistant Chief of Police, Lieutenant, Sergeant, Corporal, Code Officer, Animal Control Officer, Records Supervisor, Property Clerk, Records Clerk, and Executive Administrator
- Implementation of Leadership training
- Met Texas Commission on Law Enforcement's "Target 100" program for state training compliance
- Implemented Peer Support and Officer Wellness Programs
- Implemented Crisis Response Program
- Increased Flock camera and license plate reader footprint

Goals/Objectives for FY 25-26

- Fully staff all Divisions
- Restart VIP and Citizen Public Safety Academy
- Increase participation in community events
- Streamline records retention and reduce natural resource consumption
- Create public facing dashboards for data transparency
- Improve internal reporting to support data driven policing
- Increase recognition of staff achievements
- Optimize human resource allocation
- Develop and host public safety training for local and regional stakeholders
- Increase traffic enforcement activities
- Improve response to community questions and outreach
- Increase support and staffing of crime response program

Organizational Chart



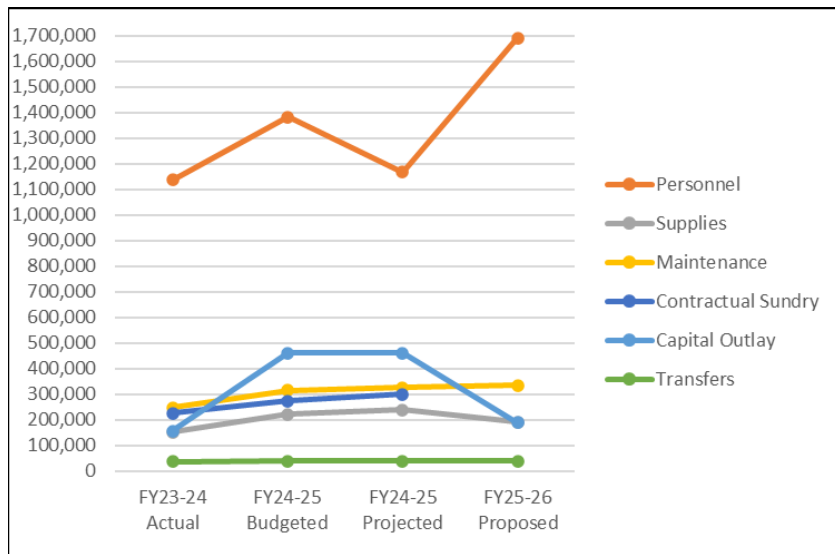
Budgeted Positions

Position Title	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Budget
Sergeant	1.00	1.00	1.00
Police Officer	11.00	11.00	11.00
Crisis Response Coordinator	0	0	1.00
Total Police – CCD FTE	12.00	12.00	13.00

Summary of Expenditures by Category

The Police Department – Crime Control District budget decreased by \$46,950 primarily due to one-time and capital outlay purchases in FY 2024-2025. Additionally, cost savings resulted from deferring some scheduled fleet replacement. The replacement of these vehicles was delayed due to their still being in very good condition.

	FY23-24 Actual	FY24-25 Budgeted	FY24-25 Projected	FY25-26 Proposed
Personnel	1,136,600	1,382,100	1,167,300	1,679,300
Supplies	150,400	221,500	238,800	190,600
Maintenance	246,800	313,700	325,000	333,200
Contractual Sundry	224,100	272,450	299,650	295,350
Capital Outlay	154,450	460,750	460,750	164,800
Transfers	36,600	38,000	38,000	38,000
Total Police - CCD	1,948,950	2,688,500	2,529,500	2,690,050



Performance Measures




Workload Indicators	FY 23-24 Actual	FY 24-25 Adopted	FY 24-25 Projected	FY 25-26 Target
Total calls for service	9,932	9,500	10,000	9,500
Total reports	1,694	2,000	1,642	2,000
Total traffic stops	6,844	7,500	6,874	5,000
Total citations	6,333	3,500	9,412	10,000
Total felony arrests	248	400	237	400
Total misdemeanor arrests	647	800	629	800

Measurement	Strategic Goal	Measure Type	FY 23-24		FY 24-25		FY 25-26
			Goal	Actual	Goal	Projected	Goal
# of Reported Part 1 Offenses	# 3. Expand public safety through traditional and non-enforcement efforts.	Quantitative	*	360	*	375	338 ¹
# of community events participated in	# 5 Improve community involvement	Quantitative	6	6	10	10	12
% of staffing for Police Department	# 7. Attract, retain, and motivate staff	Quantitative	85%	75%	100%	100%	100%

*The FY 23-24 and FY 24-25 goals listed for “# of Reported Part 1 Offenses” are not compatible with the previous years Measurement.

¹- This goal reflects a 10% reduction in the previous years projected total

Police - CCD at a Glance

	Location: Police Station 7101 Whitley Road		FY25-26 Budget: \$2,690,050		Full-time Employees: 14.00
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CRIME CONTROL DISTRICT BUDGET CHANGES

Fiscal Year 2025-2026 Compared to Fiscal Year 2024-2025 Budget

DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		297,200	Step, benefits, & COLA; full staffing, overtime, add't SRO
Office Supplies	Supplies		2,000	Additional supplies
Minor Tools/Apparatus	Supplies		7,000	Additional tools
Computer Supplies	Supplies		(4,000)	Historical usage adjustment
Weapons/Ammunition	Supplies	(20,000)		ALERRT Program (one time portion NR FY24-25)
Weapons/Ammunition	Supplies		3,600	Firearm managment system
Weapons/Ammunition	Supplies		2,500	Training ammunition
Misc. Equip/Furniture	Supplies	(15,000)		Furniture Replacement (one time NR FY24-25)
Vehicle Maintenance	Maintenance		9,800	Fleet services
Minor Tools/Apparatus	Maintenance		(1,500)	Duplicate line item
Communications	Contractual/Sundry		3,000	Monthly cell phone
Communications	Contractual/Sundry	400		Additional phone
Special Services	Contractual/Sundry		500	Awards banquet
Special Services	Contractual/Sundry		2,000	Evidence destruction
Special Services	Contractual/Sundry		2,000	One Safe Place increase
Training	Contractual/Sundry		13,000	Full staffing
Investigation Expense	Contractual/Sundry		(5,000)	Reduced lab testing
Motor Vehicles	Capital Outlay	40,000		Maverick for Property/Records/Training (one time FY25-26)
Motor Vehicles	Capital Outlay	(316,000)		COP - 4 patrol vehicles replacement FY24-25, 1 FY25-26
Other Equipment	Capital Outlay	(60,750)		Flock Safety expansion (one time NR FY24-25)
Other Equipment	Capital Outlay	15,800		Flock LPR/PTZ cameras (one time portion NR FY25-26)
Other Equipment	Capital Outlay	15,000		New gym equipment (one time FY25-26)
Other Equipment	Capital Outlay	10,000		Portable cameras/sureillance equipment (one time FY25-26)
REALLOCATIONS:				
TOTALS:				
		(330,550)	332,100	

1,550 **NET INCREASE/DECREASE**



WATAUGA CRIME CONTROL AND PREVENTION DISTRICT

NEW REQUESTS



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Flock LPR/PTZ cameras (license plate reader)
REQUEST TYPE: One-Time & On-Going **RANKING:** 1
FUND/DEPT: 18-080 **GOAL #:** 1
BUDGET CODE: 85170
FULL FY2025-2026 COST: \$15,800
ANY ON-GOING FUTURE COSTS: \$13,000
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: Addt'l cameras
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

Our ability to monitor traffic has significantly enhanced WPD's ability to capture wanted persons, detain stolen vehicles, and identify the movement of individuals suspected of committing a crime. They have proven critical for gathering evidence and provide invaluable intelligence during critical incidents. The funds requested here include both LPR (license plate reader), and PTZ (point/tilt/zoom) functions that would equip Officers with better capability of being notified and locating vehicles that are suspected of criminal activities. This would include locating stolen vehicles, and subjects with active misdemeanor and felony warrants.

SAVINGS/BENEFITS/BUDGET IMPACT

- Budget impact of \$39,500 in first year with \$30,000 each following year.
- Increases ability to interdict stolen vehicles and wanted persons.
- Enhances community service by capturing evidence of vehicle accidents at covered intersections.
- Provides critical evidence of suspect movements after an offense has occurred.

CONSEQUENCES OF NOT FUNDING PROGRAM

- No impact to 25-26FY Budget if not funded.
- The city still has several LPR/PTZ cameras in use, additional cameras would increase efforts in enforcement operations.
- Can review possibility of additional cameras next year.

EXPENSE IMPACT

<i>BUDGET CODE</i>	<i>ACCOUNT NAME</i>	<i>2025-2026 NEW REQUEST</i>	<i>ON-GOING EXPENSES</i>
85170	Other Equipment	\$15,800	\$13,000
TOTALS:		\$39,500	\$30,000



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: New gym/workout equipment
REQUEST TYPE: One-Time **RANKING:** 4
FUND/DEPT: 18-080 **GOAL #:** 4
BUDGET CODE: 52260
FULL FY2025-2026 COST: \$15,000
ANY ON-GOING FUTURE COSTS: no
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: gym equipment
RECOMMENDATION FOR DISPOSITION: Use By Other Dept

PROGRAM DESCRIPTION

This request will fund replacement gym/workout equipment for the Police Department. Some of the old equipment no longer functions and must be replaced. This new equipment would allow Officers to maintain both personal and professional fitness standards for the duties required of them. Additionally, providing personnel with an on-site workout area reduces on-the-job injuries, increases officer safety, increases citizen service, and promotes staffing retention through the department/city's evidence of support for both their physical and professional needs.

SAVINGS/BENEFITS/BUDGET IMPACT

- This new request item is relatively low cost at \$15,000.00 with minimal budget impact.
- Enhances the mental and physical condition of our Officers through routine cardio/weight training.
- Encourages higher physical standards and longevity of our Officers as they prepare for the daily rigors and engage with combative individuals, weather/heat conditions, and overcoming complicated problem solving situations.
- Increases morale through the purposeful commitment of resources by the city to officer wellness.

CONSEQUENCES OF NOT FUNDING PROGRAM

- Some equipment is rapidly approaching a state of maintenance that will cause them to become unusable.

EXPENSE IMPACT

BUDGET CODE	ACCOUNT NAME	2025-2026 NEW REQUEST	ON-GOING EXPENSES
85170	Other Equipment	\$15,000	\$0
TOTALS:		\$15,000	\$0



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Portable Covert Cameras for Surveillance
REQUEST TYPE: One-Time **RANKING:** 2
FUND/DEPT: 18-080 **GOAL #:** 2
BUDGET CODE: 74450
FULL FY2025-2026 COST: \$10,000
ANY ON-GOING FUTURE COSTS: no
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: n/a
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

Police Department Investigations require many tools/resources for crime detection and video based evidence. These portable cameras would be live feed and recording on target areas to detect and deter crime. This resource would enhance both operations for Patrol and Criminal Investigations when seeking arrest and prosecution of criminals for various crimes.

SAVINGS/BENEFITS/BUDGET IMPACT

- \$10,000.00 with minimal budget impact.
- Necessary on locations in which covert operations would unnecessarily risk officer safety or when utilizing officers for surveillance would be too time intensive.
- Provides critical evidence for criminal prosecution.
- Increases community safety through observation of criminal activity under controlled circumstances (less risk for inadvertant officer/suspect interaction).

CONSEQUENCES OF NOT FUNDING PROGRAM

Currently, the department does not have the tools necessary to remotely observe criminal activities. Prosecution of crime is limited to in-person observation of activity which increases risk and costs.

EXPENSE IMPACT

BUDGET CODE	ACCOUNT NAME	2025-2026 NEW REQUEST	ON-GOING EXPENSES
85170	Other Equipment	\$10,000	\$0
TOTALS:		\$10,000	\$0



NEW REQUEST FORM

FISCAL YEAR:

2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: PD training mats for Defensive Tactics
REQUEST TYPE: One-Time **RANKING:** 3
FUND/DEPT: 18-080 **GOAL #:** 3
BUDGET CODE: 85170
FULL FY2025-2026 COST: \$3,500
ANY ON-GOING FUTURE COSTS: \$0
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: Old training mats
RECOMMENDATION FOR DISPOSITION: Use By Other Dept

PROGRAM DESCRIPTION

These mats will replace the existing mats that are quickly deteriorating beyond their ability to fully functional as a training platform. These training mats are used for all defensive tactics training and scnerio based arrest control training. Arrest control and Defensive tatics are crucial to Officers performing duties with combative/resistent individuals. This training equipment will help facilitate needed area in which to hold training and reduce risk of injury.

SAVINGS/BENEFITS/BUDGET IMPACT

This new request item is reletively low cost at \$3,500.00 with minimal budget impact.

The benefits of this item include but are not limited to training resource for Officers to adequately train and reduce injury. This item further helps in use of force scnerios where ground control techniques are necessary to reduce risk of injury to both Officers and combative individuals.

CONSEQUENCES OF NOT FUNDING PROGRAM

Officers continue to train on older mats that do not provide the safety and protection that they did when they were new.

EXPENSE IMPACT

<i>BUDGET CODE</i>	<i>ACCOUNT NAME</i>	<i>2025-2026 NEW REQUEST</i>	<i>ON-GOING EXPENSES</i>
85170	Other Equipment	\$3,500	\$0
TOTALS:		\$3,500	\$0



WATAUGA CRIME CONTROL AND PREVENTION DISTRICT

CAPITAL OUTLAY

VEHICLE #	ODOMETER	MAKE	MODEL	YEAR	PLATE #	Purchase Date	PURCHASE PRICE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST	ASSIGNED
164	89887	FORD	ESCAPE S	2016	GZS5434	4/5/2016	20,145	CCD FUND	8YR/120K MILES	2025-26	CCD FUND	40,000	Property
175	53152	CHEVY	TAHOE	2019	1407052	1/3/2019	32,543	CCD FUND	5YR/100K MILES	2025-26	CCD FUND	85,000	Patrol
176	85138	CHEVY	TAHOE	2019	1407053	1/3/2019	32,543	CCD FUND	5YR/100K MILES	2025-26	CCD FUND	100,000	K9 - Cooper
TOTAL												225,000	



AGENDA MEMORANDUM

DATE: May 29, 2025

TO: Crime Control and Prevention District Directors

FROM: Sandra Gibson, City Manager

SUBJECT: Consider action on acceptance of the Annual Financial Audit for the period ending September 30, 2024, for the Watauga Crime Control and Prevention District as conducted with the annual audit of the City of Watauga.

BACKGROUND/INFORMATION:

The City of Watauga's combined annual financial audit, including the Watauga Crime Control and Prevention District, has been completed for the fiscal year ending September 30, 2024. Local Government Code 363.202 requires an annual audit of the WCCPD's financial condition by an independent auditor. Weaver and Tidwell, LLC, the City's independent audit firm, has issued an unmodified opinion for this report, which is the highest level of assurance an auditor can give an entity's financial statements.

Attached are excerpts from the City of Watauga Annual Comprehensive Financial Report (ACFR) for Fiscal Year October 1, 2023 - September 30, 2024, which is available at the Watauga City Secretary's Office, the Public Library, and on the City's website.

The Watauga Crime Control and Prevention District (WCCPD) is a Special Revenue Fund within the City's combined financial statements. As of September 30, 2024, the fund balance in the WCCPD Sales Tax fund (operating fund) is \$1,560,822 which is an increase of \$96,573 over the previous year. Revenues (plus transfers in) totaled \$2,045,263 and expenditures (including transfers out) totaled \$2,008,839. Revenues, which include sales tax receipts, interest income, and auction proceeds, were lower than the budget by \$57,737, or 2.75% and expenditures (including transfers out) were lower than budget for the year by .11%, or \$248,061.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Staff recommends the Board's review and acceptance of the WCCPD Annual Audit.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. WCCPD Annual Audit Excerpts- City of Watauga Report FY2023-2024



AGENDA MEMORANDUM

REVIEWED BY:

Sandra Gibson, City Manager

Linda Proskey, City Secretary

City of Watauga, Texas
 Combining Balance Sheet
 Non-Major Governmental Funds
 September 30, 2024

	Watauga Crime Control and Prevention Fund	Library Donation Fund	Municipal Court Security Fund	Municipal Court Technology Fund	Municipal Court Truancy Fund	
WEDC Sales Tax Fund						
ASSETS						
Cash and cash equivalents	\$ 2,375,190	\$ 1,265,252	\$ 74,485	\$ 48,425	\$ 142,335	\$ 35,261
Investments	330,428	26,250	-	-	-	-
Account receivable	158,985	316,656	127	-	-	-
TOTAL ASSETS	\$ 2,864,603	\$ 1,608,158	\$ 74,612	\$ 48,425	\$ 142,335	\$ 35,261
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Accounts payable	\$ 730	\$ 14,090	\$ -	\$ -	\$ -	\$ -
Accrued liabilities	6	33,246	-	1,036	-	971
Total liabilities	736	47,336	-	1,036	-	971
FUND BALANCES						
Restricted:						
Capital acquisitions and contractual obligations	-	-	-	-	-	-
Culture and recreation	-	-	74,612	-	-	-
Economic development	2,863,867	-	-	-	-	-
Public works	-	-	-	-	-	-
Public safety	-	1,560,822	-	47,389	142,335	34,290
Total fund balances	2,863,867	1,560,822	74,612	47,389	142,335	34,290
TOTAL LIABILITIES AND FUND BALANCES	\$ 2,864,603	\$ 1,608,158	\$ 74,612	\$ 48,425	\$ 142,335	\$ 35,261

City of Watauga, Texas

Combining Statement of Revenues, Expenditures
and Changes in Fund Balance
Non-Major Governmental Funds
For the Fiscal Year Ended September 30, 2024

	WEDC Sales Tax Fund	Watauga Crime Control and Prevention Fund	Library Donation Fund	Municipal Court Security Fund	Municipal Court Technology Fund
REVENUES					
Taxes	\$ 955,520	\$ 1,901,827	\$ -	\$ -	\$ -
Interest income	124,203	73,089	3,805	2,801	7,475
Miscellaneous	4,500	70,347	4,888	14,407	11,922
Total revenues	1,084,223	2,045,263	8,693	17,208	19,397
EXPENDITURES					
Current:					
Public safety	-	1,775,283	-	26,628	4,483
Culture and recreation	-	-	3,626	-	-
Economic development	87,910	-	-	-	-
Public works	-	-	-	-	-
Capital outlay	-	154,428	-	-	13,320
Debt Service					
Principal	-	35,516	-	-	-
Interest and other charges	-	7,102	-	-	-
Total expenditures	87,910	1,972,329	3,626	26,628	17,803
Excess (deficiency) of revenues over expenditures	996,313	72,934	5,067	(9,420)	1,594
OTHER FINANCING SOURCES (USES)					
Proceeds from right-to-use subscription assets	-	60,149	-	-	-
Transfers out	(428,000)	(36,510)	-	-	-
Total other financing sources (uses)	(428,000)	23,639	-	-	-
Net change in fund balances	568,313	96,573	5,067	(9,420)	1,594
Fund Balance, beginning	2,295,554	1,464,249	69,545	56,809	140,741
FUND BALANCE, ending	\$ 2,863,867	\$ 1,560,822	\$ 74,612	\$ 47,389	\$ 142,335

City of Watauga, Texas

Schedule of Revenues, Expenditures and Changes

In Fund Balances – Budget to Actual

Watauga Crime Control and Prevention Special Revenue Fund

For the fiscal year ended September 30, 2024

	Budget Amounts Final Budget	Actual Amounts	Variance Positive/ (Negative)
Revenues			
Taxes	\$ 1,977,000	\$ 1,901,827	\$ (75,173)
Interest income	60,000	73,089	13,089
Miscellaneous	66,000	70,347	4,347
Total revenues	<u>2,103,000</u>	<u>2,045,263</u>	<u>(57,737)</u>
Expenditures			
Current:			
Public safety	2,006,800	1,775,283	231,517
Capital Outlay	212,100	154,428	57,672
Debt Service			
Principal	-	35,516	(35,516)
Interest	-	7,102	(7,102)
Total expenditures	<u>2,218,900</u>	<u>1,972,329</u>	<u>246,571</u>
Excess (deficiency) of revenues over expenditures	<u>(115,900)</u>	<u>72,934</u>	<u>188,834</u>
Other financing uses			
Proceeds from subscription assets	-	60,149	(60,149)
Transfers out	(38,000)	(36,510)	(1,490)
Total other financing sources (uses)	<u>(38,000)</u>	<u>23,639</u>	<u>(61,639)</u>
Net change in fund balances	(153,900)	96,573	127,195
Fund balances, beginning of year	<u>1,464,249</u>	<u>1,464,249</u>	<u>-</u>
Fund balances, end of year	<u><u>\$ 1,310,349</u></u>	<u><u>\$ 1,560,822</u></u>	<u><u>\$ 127,195</u></u>



AGENDA MEMORANDUM

DATE: June 9, 2025
TO: Crime Control and Prevention District Directors
FROM: Jennifer Calver, Director of Finance
SUBJECT: Consideration and action on the Watauga Crime Control and Prevention District's Proposed Budget for Fiscal Year 2025-2026

BACKGROUND/INFORMATION:

The required Public Hearing was held on June 9, 2025 to allow for citizen input on the FY2025-2026 Proposed Budget for the Crime Control and Prevention District Budget in accordance with Local Government Code 363.204(a).

Sec. 363.204(d)(e) states that the Board must take action on approval and adoption of the Watauga Crime Control and Prevention District Budget and provide approval to submit it to the City Council. The Board may still make budget changes to the budget before adoption.

The Watauga Crime Control and Prevention District Budget is attached for review and consideration.

FINANCIAL IMPLICATIONS:

Revenues and expenditures as included in the budget summary

RECOMMENDATION/ACTION DESIRED:

Staff recommends the board review and adopt the FY2025-2026 Crime Control and Prevention District Budget

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. CCD PROPOSED BUDGET FY2025-26

REVIEWED BY:

Jennifer Calvert, Director of Finance
Sandra Gibson, City Manager
Linda Proskey, City Secretary

Approved - 6/21/2024
Approved - 6/21/2024
Final Approval - 6/21/2024



WATAUGA CRIME CONTROL AND PREVENTION DISTRICT

PROPOSED BUDGET
FY2025-2026



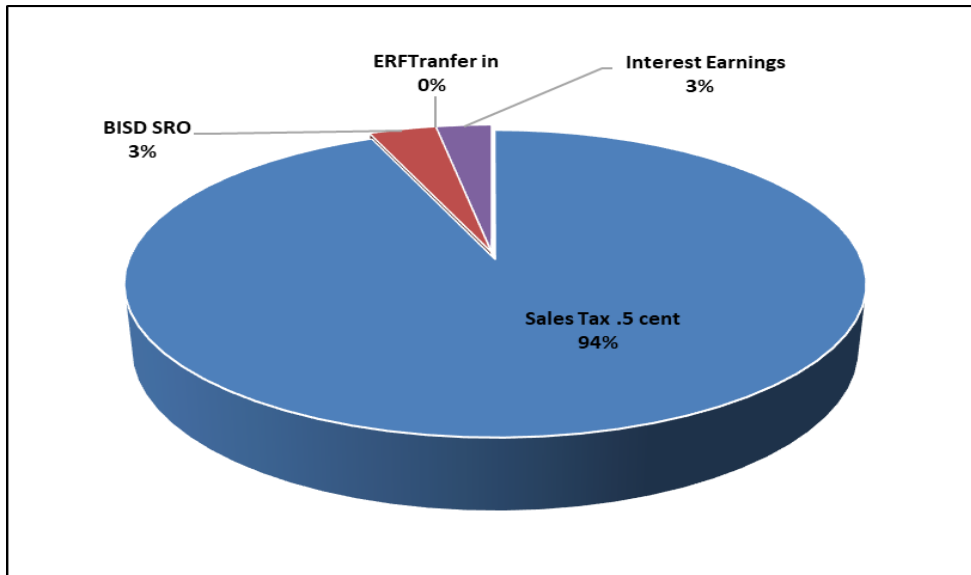
CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years and extended by voters each ten years. On the most recent election, May 1, 2021, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes.

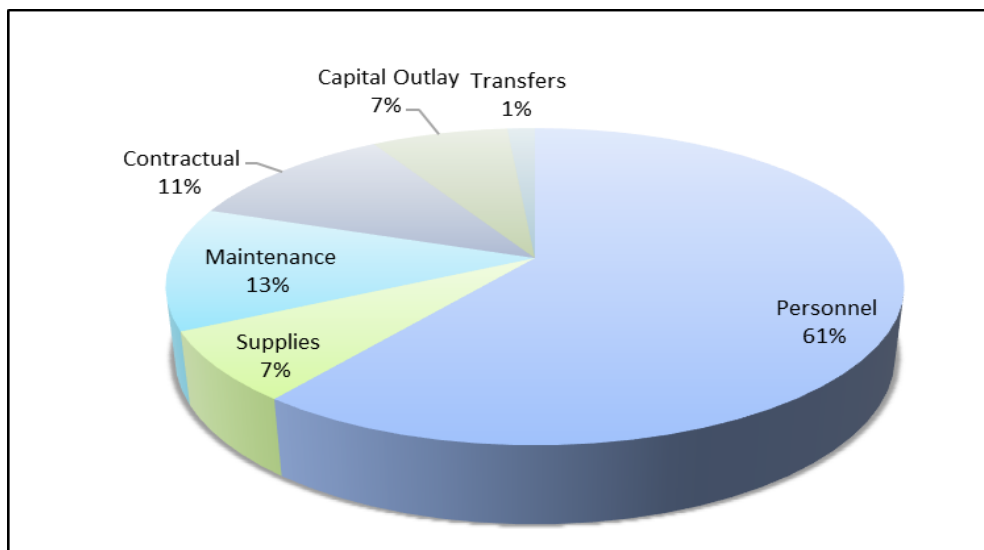
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue continues to trend flat and is forecasted in FY2024-2025 at \$1,953,000.

Where Does the Money Come From?



Where Does the Money Go?



**CRIME CONTROL DISTRICT
BUDGET SUMMARY - FUND 18**

CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18	HISTORY		PROJECTED YEAR		BUDGET	% CHANGE
	2022-2023	2023-2024	2024-2025	2024-2025	2025-2026	FY2025-2026
	Actual	Actual	Original Budget	Projected	Budget	VS 2024-2025
Fund Balance, October 1	\$1,329,162	\$1,464,248	\$1,560,822	\$1,560,822	\$1,117,331	
<u>Revenues:</u>						
Sales Taxes	1,897,062	1,901,827	1,977,000	1,953,000	1,986,000	0.5%
BISD SRO	66,319	70,346	73,000	73,000	146,000	100.0%
Transfer In From ERF	0	0	0	0	0	0.0%
Interest Earnings/Other	56,498	73,090	60,000	60,000	60,000	0.0%
Proceeds From Sales of Assets	17,201	0	0	0	0	0.0%
Operating Revenues	\$ 2,037,080	\$ 2,045,263	\$ 2,110,000	\$ 2,086,000	\$ 2,192,000	3.89%
Total Available Resources	\$ 3,366,241	\$ 3,509,511	\$ 3,670,822	\$ 3,646,822	\$ 3,309,331	-9.8%
<u>Expenditures:</u>						
Operating Expenditures	1,718,849	1,757,750	2,189,750	2,030,741	2,487,250	13.6%
Capital Outlay	145,318	154,429	460,750	460,750	164,800	-64.2%
Total Expenditures	1,864,167	1,912,179	2,650,500	2,491,491	2,652,050	0.1%
<u>Operating Transfers-Out</u>						
To General Fund	37,827	36,510	38,000	38,000	38,000	4.1%
To Capital Projects	0	0	0	0	0	0.0%
To Internal Service Fund	0	0	0	0	0	0.0%
Total Operating Transfers-Out	37,827	36,510	38,000	38,000	38,000	4.1%
TOTAL OPERATING & TRANSFERS	\$ 1,901,994	\$ 1,948,689	\$ 2,688,500	\$ 2,529,491	\$ 2,690,050	0.1%
Fund Balance, September 30	\$1,464,248	\$1,560,822	\$982,322	\$1,117,331	\$619,281	
CHANGE IN FUND BALANCE	\$135,086	\$96,574	\$ (578,500)	\$ (443,491)	\$ (498,050)	
Fund Balance Policy Min @ 20%			445,550		\$505,050	

Police – Crime Control District



Mission Statement

The Watauga Police Department will protect the community we serve with professionalism, integrity, and compassion. We are committed to fostering trust through accountability, collaborative partnerships, and the relentless pursuit of justice.

Department Overview

The Watauga Police Department provides law enforcement services to everyone lucky enough to live, visit, work, and play in the City of Watauga. WPD works closely with our regional public safety partners to proactively identify crime trends, respond to calls for police service, and enforce both local ordinances and state laws. Comprised of thirty-eight sworn peace officers and sixteen professional staff members, the Watauga Police Department is committed to policing with excellence and integrity.

The Watauga Police Department, led by Chief of Police Jim Lewis, includes the Administrative Bureau and the Operations Bureau. Under the purview of the Administrative Bureau are the Criminal Investigations Unit, Property and Records Unit, Animal Services Unit and Code Enforcement Unit. The Operations Bureau directs the Patrol Division and the Traffic Enforcement Unit. The Professional Standards Unit reports directly to Assistant Chief of Police Kevin Mead and is responsible for coordinating training, equipment procurement, and investigating personnel policy violations and complaints. The Watauga Police Department is committed to being good stewards of the resources to which it has been entrusted, maintaining an atmosphere of community partnership, ensuring transparency, and supporting the development of personnel to create future leaders.

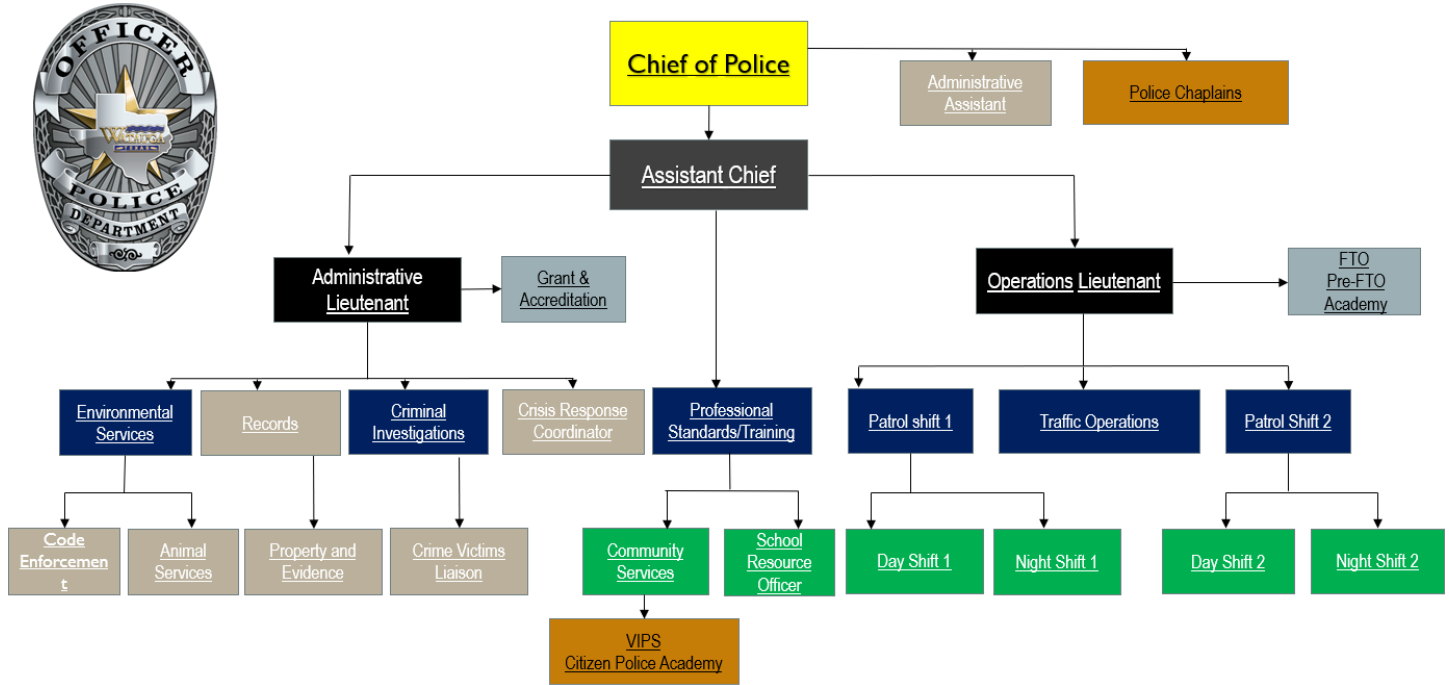
Highlights/Achievements for FY 24-25

- Exceeded staffing goals through the addition of a new Chief of Police, Assistant Chief of Police, Lieutenant, Sergeant, Corporal, Code Officer, Animal Control Officer, Records Supervisor, Property Clerk, Records Clerk, and Executive Administrator
- Implementation of Leadership training
- Met Texas Commission on Law Enforcement's "Target 100" program for state training compliance
- Implemented Peer Support and Officer Wellness Programs
- Implemented Crisis Response Program
- Increased Flock camera and license plate reader footprint

Goals/Objectives for FY 25-26

- Fully staff all Divisions
- Restart VIP and Citizen Public Safety Academy
- Increase participation in community events
- Streamline records retention and reduce natural resource consumption
- Create public facing dashboards for data transparency
- Improve internal reporting to support data driven policing
- Increase recognition of staff achievements
- Optimize human resource allocation
- Develop and host public safety training for local and regional stakeholders
- Increase traffic enforcement activities
- Improve response to community questions and outreach
- Increase support and staffing of crime response program

Organizational Chart



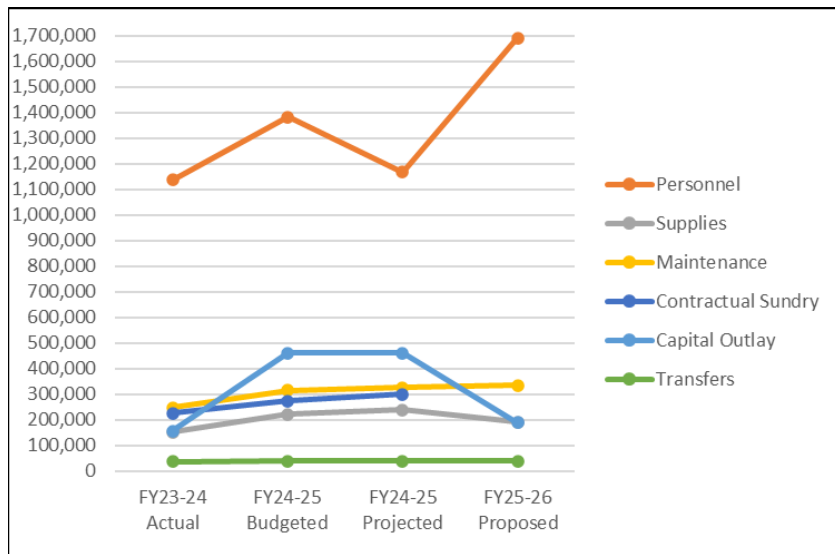
Budgeted Positions

Position Title	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Budget
Sergeant	1.00	1.00	1.00
Police Officer	11.00	11.00	11.00
Crisis Response Coordinator	0	0	1.00
Total Police – CCD FTE	12.00	12.00	13.00

Summary of Expenditures by Category

The Police Department – Crime Control District budget decreased by \$46,950 primarily due to one-time and capital outlay purchases in FY 2024-2025. Additionally, cost savings resulted from deferring some scheduled fleet replacement. The replacement of these vehicles was delayed due to their still being in very good condition.

	FY23-24 Actual	FY24-25 Budgeted	FY24-25 Projected	FY25-26 Proposed
Personnel	1,136,600	1,382,100	1,167,300	1,679,300
Supplies	150,400	221,500	238,800	190,600
Maintenance	246,800	313,700	325,000	333,200
Contractual Sundry	224,100	272,450	299,650	295,350
Capital Outlay	154,450	460,750	460,750	164,800
Transfers	36,600	38,000	38,000	38,000
Total Police - CCD	1,948,950	2,688,500	2,529,500	2,690,050



Performance Measures




Workload Indicators	FY 23-24 Actual	FY 24-25 Adopted	FY 24-25 Projected	FY 25-26 Target
Total calls for service	9,932	9,500	10,000	9,500
Total reports	1,694	2,000	1,642	2,000
Total traffic stops	6,844	7,500	6,874	5,000
Total citations	6,333	3,500	9,412	10,000
Total felony arrests	248	400	237	400
Total misdemeanor arrests	647	800	629	800

Measurement	Strategic Goal	Measure Type	FY 23-24		FY 24-25		FY 25-26
			Goal	Actual	Goal	Projected	Goal
# of Reported Part 1 Offenses	# 3. Expand public safety through traditional and non-enforcement efforts.	Quantitative	*	360	*	375	338 ¹
# of community events participated in	# 5 Improve community involvement	Quantitative	6	6	10	10	12
% of staffing for Police Department	# 7. Attract, retain, and motivate staff	Quantitative	85%	75%	100%	100%	100%

*The FY 23-24 and FY 24-25 goals listed for “# of Reported Part 1 Offenses” are not compatible with the previous years Measurement.

¹- This goal reflects a 10% reduction in the previous years projected total

Police - CCD at a Glance

	Location: Police Station 7101 Whitley Road		FY25-26 Budget: \$2,690,050		Full-time Employees: 14.00
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CRIME CONTROL DISTRICT BUDGET CHANGES

Fiscal Year 2025-2026 Compared to Fiscal Year 2024-2025 Budget

DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		297,200	Step, benefits, & COLA; full staffing, overtime, add't SRO
Office Supplies	Supplies		2,000	Additional supplies
Minor Tools/Apparatus	Supplies		7,000	Additional tools
Computer Supplies	Supplies		(4,000)	Historical usage adjustment
Weapons/Ammunition	Supplies	(20,000)		ALERRT Program (one time portion NR FY24-25)
Weapons/Ammunition	Supplies		3,600	Firearm managment system
Weapons/Ammunition	Supplies		2,500	Training ammunition
Misc. Equip/Furniture	Supplies	(15,000)		Furniture Replacement (one time NR FY24-25)
Vehicle Maintenance	Maintenance		9,800	Fleet services
Minor Tools/Apparatus	Maintenance		(1,500)	Duplicate line item
Communications	Contractual/Sundry		3,000	Monthly cell phone
Communications	Contractual/Sundry	400		Additional phone
Special Services	Contractual/Sundry		500	Awards banquet
Special Services	Contractual/Sundry		2,000	Evidence destruction
Special Services	Contractual/Sundry		2,000	One Safe Place increase
Training	Contractual/Sundry		13,000	Full staffing
Investigation Expense	Contractual/Sundry		(5,000)	Reduced lab testing
Motor Vehicles	Capital Outlay	40,000		Maverick for Property/Records/Training (one time FY25-26)
Motor Vehicles	Capital Outlay	(316,000)		COP - 4 patrol vehicles replacement FY24-25, 1 FY25-26
Other Equipment	Capital Outlay	(60,750)		Flock Safety expansion (one time NR FY24-25)
Other Equipment	Capital Outlay	15,800		Flock LPR/PTZ cameras (one time portion NR FY25-26)
Other Equipment	Capital Outlay	15,000		New gym equipment (one time FY25-26)
Other Equipment	Capital Outlay	10,000		Portable cameras/sureillance equipment (one time FY25-26)
REALLOCATIONS:				
TOTALS:				
		(330,550)	332,100	

1,550 **NET INCREASE/DECREASE**



WATAUGA CRIME CONTROL AND PREVENTION DISTRICT

NEW REQUESTS



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Flock LPR/PTZ cameras (license plate reader)
REQUEST TYPE: One-Time & On-Going **RANKING:** 1
FUND/DEPT: 18-080 **GOAL #:** 1
BUDGET CODE: 85170
FULL FY2025-2026 COST: \$15,800
ANY ON-GOING FUTURE COSTS: \$13,000
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: Addt'l cameras
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

Our ability to monitor traffic has significantly enhanced WPD's ability to capture wanted persons, detain stolen vehicles, and identify the movement of individuals suspected of committing a crime. They have proven critical for gathering evidence and provide invaluable intelligence during critical incidents. The funds requested here include both LPR (license plate reader), and PTZ (point/tilt/zoom) functions that would equip Officers with better capability of being notified and locating vehicles that are suspected of criminal activities. This would include locating stolen vehicles, and subjects with active misdemeanor and felony warrants.

SAVINGS/BENEFITS/BUDGET IMPACT

- Budget impact of \$39,500 in first year with \$30,000 each following year.
- Increases ability to interdict stolen vehicles and wanted persons.
- Enhances community service by capturing evidence of vehicle accidents at covered intersections.
- Provides critical evidence of suspect movements after an offense has occurred.

CONSEQUENCES OF NOT FUNDING PROGRAM

- No impact to 25-26FY Budget if not funded.
- The city still has several LPR/PTZ cameras in use, additional cameras would increase efforts in enforcement operations.
- Can review possibility of additional cameras next year.

EXPENSE IMPACT

<i>BUDGET CODE</i>	<i>ACCOUNT NAME</i>	<i>2025-2026 NEW REQUEST</i>	<i>ON-GOING EXPENSES</i>
85170	Other Equipment	\$15,800	\$13,000
TOTALS:		\$39,500	\$30,000



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: New gym/workout equipment
REQUEST TYPE: One-Time **RANKING:** 4
FUND/DEPT: 18-080 **GOAL #:** 4
BUDGET CODE: 52260
FULL FY2025-2026 COST: \$15,000
ANY ON-GOING FUTURE COSTS: no
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: gym equipment
RECOMMENDATION FOR DISPOSITION: Use By Other Dept

PROGRAM DESCRIPTION

This request will fund replacement gym/workout equipment for the Police Department. Some of the old equipment no longer functions and must be replaced. This new equipment would allow Officers to maintain both personal and professional fitness standards for the duties required of them. Additionally, providing personnel with an on-site workout area reduces on-the-job injuries, increases officer safety, increases citizen service, and promotes staffing retention through the department/city's evidence of support for both their physical and professional needs.

SAVINGS/BENEFITS/BUDGET IMPACT

- This new request item is relatively low cost at \$15,000.00 with minimal budget impact.
- Enhances the mental and physical condition of our Officers through routine cardio/weight training.
- Encourages higher physical standards and longevity of our Officers as they prepare for the daily rigors and engage with combative individuals, weather/heat conditions, and overcoming complicated problem solving situations.
- Increases morale through the purposeful commitment of resources by the city to officer wellness.

CONSEQUENCES OF NOT FUNDING PROGRAM

- Some equipment is rapidly approaching a state of maintenance that will cause them to become unusable.

EXPENSE IMPACT

BUDGET CODE	ACCOUNT NAME	2025-2026 NEW REQUEST	ON-GOING EXPENSES
85170	Other Equipment	\$15,000	\$0
TOTALS:		\$15,000	\$0



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Portable Covert Cameras for Surveillance
REQUEST TYPE: One-Time RANKING: 2
FUND/DEPT: 18-080 GOAL #: 2
BUDGET CODE: 74450
FULL FY2025-2026 COST: \$10,000
ANY ON-GOING FUTURE COSTS: no
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: n/a
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

Police Department Investigations require many tools/resources for crime detection and video based evidence. These portable cameras would be live feed and recording on target areas to detect and deter crime. This resource would enhance both operations for Patrol and Criminal Investigations when seeking arrest and prosecution of criminals for various crimes.

SAVINGS/BENEFITS/BUDGET IMPACT

- \$10,000.00 with minimal budget impact.
- Necessary on locations in which covert operations would unnecessarily risk officer safety or when utilizing officers for surveillance would be too time intensive.
- Provides critical evidence for criminal prosecution.
- Increases community safety through observation of criminal activity under controlled circumstances (less risk for inadvertant officer/suspect interaction).

CONSEQUENCES OF NOT FUNDING PROGRAM

Currently, the department does not have the tools necessary to remotely observe criminal activities. Prosecution of crime is limited to in-person observation of activity which increases risk and costs.

EXPENSE IMPACT

BUDGET CODE	ACCOUNT NAME	2025-2026 NEW REQUEST	ON-GOING EXPENSES
85170	Other Equipment	\$10,000	\$0
TOTALS:		\$10,000	\$0



NEW REQUEST FORM

FISCAL YEAR: 2025-2026

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: PD training mats for Defensive Tactics
REQUEST TYPE: One-Time **RANKING:** 3
FUND/DEPT: 18-080 **GOAL #:** 3
BUDGET CODE: 85170
FULL FY2025-2026 COST: \$3,500
ANY ON-GOING FUTURE COSTS: \$0
FULL FY2025-2026 SAVINGS OFFSET: \$0
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST: Old training mats
RECOMMENDATION FOR DISPOSITION: Use By Other Dept

PROGRAM DESCRIPTION

These mats will replace the existing mats that are quickly deteriorating beyond their ability to fully functional as a training platform. These training mats are used for all defensive tactics training and scnerio based arrest control training. Arrest control and Defensive tatics are crucial to Officers performing duties with combative/resistent individuals. This training equipment will help facilitate needed area in which to hold training and reduce risk of injury.

SAVINGS/BENEFITS/BUDGET IMPACT

This new request item is reletively low cost at \$3,500.00 with minimal budget impact.

The benefits of this item include but are not limited to training resource for Officers to adequately train and reduce injury. This item further helps in use of force scnerios where ground control techniques are necessary to reduce risk of injury to both Officers and combative individuals.

CONSEQUENCES OF NOT FUNDING PROGRAM

Officers continue to train on older mats that do not provide the safety and protection that they did when they were new.

EXPENSE IMPACT

<i>BUDGET CODE</i>	<i>ACCOUNT NAME</i>	<i>2025-2026 NEW REQUEST</i>	<i>ON-GOING EXPENSES</i>
85170	Other Equipment	\$3,500	\$0
TOTALS:		\$3,500	\$0



WATAUGA CRIME CONTROL AND PREVENTION DISTRICT

CAPITAL OUTLAY

VEHICLE #	ODOMETER	MAKE	MODEL	YEAR	PLATE #	Purchase Date	PURCHASE PRICE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST	ASSIGNED
164	89887	FORD	ESCAPE S	2016	GZS5434	4/5/2016	20,145	CCD FUND	8YR/120K MILES	2025-26	CCD FUND	40,000	Property
175	53152	CHEVY	TAHOE	2019	1407052	1/3/2019	32,543	CCD FUND	5YR/100K MILES	2025-26	CCD FUND	85,000	Patrol
176	85138	CHEVY	TAHOE	2019	1407053	1/3/2019	32,543	CCD FUND	5YR/100K MILES	2025-26	CCD FUND	100,000	K9 - Cooper
TOTAL												225,000	