



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, JUNE 23, 2025
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Employee of the Month Award for the month of June
2. Presentation on the Youth Fire Camp Program
3. Proclamation for Juneteenth

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" Shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or

group, the speaker should identify who they represent. Those wishing to speak are reminded 1). All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

PUBLIC HEARINGS

ACTION ITEMS

1. Consideration and approval of a resolution by the City Council of the City of Watauga, Texas, authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in securities and exchange commission rule 15c2-12; and providing an effective date

Jennifer Calvert, Finance Director

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

1. Pursuant to Section 551.072 of the Texas Government Code (Real Property), to discuss the purchase, sale, exchange or value of real property.

RECONVENE The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Consider action on the purchase, sale, exchange or value of real property.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on June 20, 2025, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: May 28, 2025
TO: Honorable City Council Members
FROM:
THROUGH:
SUBJECT: Presentation of Employee of the Month Award for the month of June

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Employee of the Month Award - June 2025

REVIEWED BY:

Juliet Rodriguez, Human Resources and Civil Service
Director
Sandra Gibson, City Manager
Linda Proskey, City Secretary

Approved - 5/29/2025

Approved - 6/17/2025
Final Approval -
6/18/2025

Approved as to form for inclusion on Agenda

CITY OF WATAUGA

**EMPLOYEE OF THE MONTH
A W A R D**

PRESENTED TO

Robert Boettcher

FIRE LIEUTENANT

JUNE
2025



*Thank you
for all you do!*



AGENDA MEMORANDUM

DATE: June 9, 2025
TO: Honorable City Council Members
FROM:
THROUGH: Randy Barkley, Fire Chief
SUBJECT: Presentation on the Youth Fire Camp Program

BACKGROUND/INFORMATION:

The goals of the fire camp program are to teach students the importance of teamwork and physical fitness, as well as to build self-confidence and initiative to develop solutions to complex problems. These goals are accomplished in an exciting, highly disciplined, and controlled environment. The students engage in fire and EMS related activities and scenarios utilizing the same discipline, training, skills, and equipment used by firefighters today.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

This item does not require a recommendation as it is a presentation/report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Randy Barkley, Fire Chief

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 6/19/2025

Approved - 6/19/2025

Final Approval - 6/19/2025



AGENDA MEMORANDUM

DATE: June 19, 2025
TO: Honorable City Council Members
FROM:
THROUGH: Arthur Miner, Mayor
SUBJECT: Proclamation for Juneteenth

BACKGROUND/INFORMATION:

Mayor Miner will read a proclamation for Juneteenth.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

This item does not require a recommendation as it is a presentation/report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Juneteenth Day - NS

REVIEWED BY:

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

New -



From the office of the Mayor

Proclamation

Whereas, on June 19, 1865, more than two years after the Emancipation Proclamation was issued, enslaved African Americans in Galveston, Texas, were finally informed of their freedom, marking the effective end of slavery in the United States; and

Whereas, Juneteenth stands as a powerful reminder of the enduring struggle for freedom, dignity, and equality, and honors the strength and resilience of Black Americans who endured centuries of enslavement and injustice; and

Whereas, this day commemorates African American freedom and achievement, while encouraging continuous self-development, respect for all cultures, and the ongoing pursuit of equity and justice; and
Whereas, we recognize that while Juneteenth marks a historic moment of liberation, it also calls us to reflect on our shared history and the work that remains in advancing civil rights and dismantling systemic racism; and

Whereas, communities across the nation come together on this day in remembrance, celebration, education, and solidarity;

NOW, THEREFORE, I, Mayor Arthur L. Miner of City of Watauga, do hereby proclaim
Thursday, June 19, 2025, as

Juneteenth Day

in the City of Watauga, Texas, and encourage all residents to honor this historic day with appropriate programs, ceremonies, and activities that promote understanding, justice, and unity.

PROCLAIMED this 19 day of June, 2025.



/s/Arthur L. Miner

Arthur L. Miner, Mayor

ATTEST:

/s/ Linda A. Proskey

Linda A. Proskey, City Secretary



AGENDA MEMORANDUM

DATE: June 10, 2025

TO: Honorable City Council Members

FROM: Jennifer Calvert, Finance Director

SUBJECT: Consideration and approval of a resolution by the City Council of the City of Watauga, Texas, authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in securities and exchange commission rule 15c2-12; and providing an effective date

BACKGROUND/INFORMATION:

During the Workshop Meeting on June 9, 2025, staff presented the Capital Outlay Plan, the Capital Improvement Plan, and funding some of the plan projects and equipment through debt issuance. The City has various capital projects and equipment that are a high dollar amount and would best be financed through debt issuance to spread the cost of the items over their expected life span.

The original presentation requested \$5.1 million and included a light duty truck for parks and \$1.25 million for Quail Meadows. After further discussions, the proposed debt issuance plan has been revised to remove the truck, reduce the Quail Meadows to include engineering only and add Hightower Road I, sidewalk repairs, street overlays and water main repairs. The new total is \$8.85 million, with an additional \$1.5 million for water and sewer, and the following projects are recommended for funding through debt issuance for Fiscal Year 2025-2026:

1. \$525,000 for the ambulance replacement
2. \$190,000 for the Fire Department Opticom Radio System
3. \$750,000 for the Capp Smith Park comfort station
4. \$1.35 million for the Food Truck Park
5. \$825,000 for engineering for Quail Meadows (reduced from original presentation)
6. \$3 million for Hightower Road I (newly added)
7. \$500,000 for the Public Works Parking Lot improvement project
8. \$500,000 for sidewalk repairs and replacements (newly added)
9. \$850,000 for street overlays (newly added and typically paid for with General Fund Reserves)
10. \$350,000 for building improvement projects



AGENDA MEMORANDUM

Water and Sewer:

1. \$1.5 million for water main repairs (newly added) and the engineering for Maurie & Barry Drive

With this agenda item, the Council is considering a Resolution authorizing the publication of a Notice of Intention notifying residents of the Council's intention to issue Certificates of Obligation in an amount not to exceed \$10,340,000. The Certificates of Obligation would be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and additionally from a pledge and lien on certain revenues derived from the operation of the City's Utility System. The issuance of debt is desirable if the Council wishes to proceed with the proposed projects and purchase of capital equipment.

FINANCIAL IMPLICATIONS:

Cost of publishing Notice of Intention is minimal.

RECOMMENDATION/ACTION DESIRED:

Recommended motion language: I move that the City Council adopt a Notice of Intention Resolution

Staff recommends approval of the Resolution approving publication of a Notice of Intention to issue Certificates of Obligation for an amount not to exceed \$10,340,000.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. NOI Resolution

REVIEWED BY:

Jennifer Calvert, Finance Director

David Berman, City Attorney

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA,
TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE
OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION;
COMPLYING WITH THE REQUIREMENTS CONTAINED IN
SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND
PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City Council (the *City Council*) of the City of Watauga, Texas (the *City*) has determined that it is advisable and necessary to issue and sell one or more series of certificates of obligation (the *Certificates*) in an amount not to exceed \$10,340,000 as provided pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code, Section 271.041 through Section 271.064, for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (2) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities; (3) constructing, acquiring, purchasing, renovating, enlarging, and improving City administrative facilities; (4) acquiring public safety equipment and vehicles, including an ambulance; (5) constructing street improvements (including utilities repair, replacement, and relocation), curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (6) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (7) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects. The Certificates will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain of the revenues derived from the operation of the City's utility system. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter; and

WHEREAS, prior to the offering, sale, and issuance of the Certificates, the appropriate officials of the City must review and approve the distribution of a "deemed final" preliminary official statement (the *Official Statement*) in order to comply with the requirements contained in 17 C.F.R. §240.15c2-12 (the *Securities and Exchange Commission Rule*); and

WHEREAS, based upon their review of the Official Statement, the appropriate officials of the City must find to the best of their knowledge and belief, after reasonable investigation, that the representations of facts pertaining to the City contained in the Official Statement are true and correct and that, except as disclosed in the Official Statement, there are no facts pertaining to the City that would adversely affect the issuance of the Certificates or the City's ability to pay the debt service requirements on the Certificates when due; and

WHEREAS, the City Council will comply with the requirements contained in the Securities and Exchange Commission Rule concerning the creation of a contractual obligation between the City and the proposed purchaser(s) of the Certificates (the *Purchasers*) to provide the

Purchasers with an Official Statement in a time and manner that will enable the Purchasers to comply with the distribution requirements and continuing disclosure requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, the City Council authorizes the Mayor, City Manager, Director of Finance, City Secretary, and the City Attorney, as appropriate, or their designees, to review, approve, and execute any document or certificate in order to allow the City to comply with the requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, prior to the issuance of the Certificates, the City Council is required to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City, and if the City maintains an internet website, publish such notice of intent on the City's internet website, such notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the Certificates, (ii) the purposes for which the Certificates are to be issued, (iii) the manner in which the City Council proposes to pay the Certificates; (iv) the then-current principal amount of all outstanding ad valorem debt obligations of the City; (v) the then-current combined principal and interest required to pay all outstanding ad valorem debt obligations of the City on time and in full, which may be based on the City's expectations relative to the interest due on any variable rate ad valorem debt obligations; (vi) the maximum principal amount of the Certificates to be authorized; (vii) the estimated interest rate for the Certificates to be authorized or that the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (viii) the maximum maturity date of the Certificates to be authorized; and

WHEREAS, the City Council hereby finds and determines that such documents pertaining to the sale of the Certificates should be approved, and the City should proceed with the giving of notice of intention to issue the Certificates in the time, form, and manner provided by law;

WHEREAS, the City Council hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS THAT:

SECTION 1: The City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue the Certificates in an amount not to exceed \$10,340,000 for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (2) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities; (3) constructing, acquiring, purchasing, renovating, enlarging, and improving City administrative facilities; (4) acquiring public safety equipment and vehicles, including an ambulance; (5) constructing street improvements (including utilities repair, replacement, and relocation), curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (6) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (7) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and

financing of the aforementioned projects. The Certificates will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and additionally from a pledge of and lien on certain revenues derived from the operation of the City's utility system. The notice hereby approved and authorized to be published shall read substantially in the form and content of Exhibit A attached hereto, which notice is incorporated herein by reference as a part of this Resolution for all purposes.

SECTION 2: The City Secretary shall cause the notice described in Section 1 to be published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication shall be at least forty-six (46) days prior to the date stated therein for passage of the ordinance authorizing the issuance of the Certificates. Additionally, the City Secretary shall cause the notice described in Section 1 to be posted continuously on the City's website for at least forty-five (45) days prior to the date stated therein for passage of the ordinance authorizing the issuance of the Certificates.

SECTION 3: The Mayor, City Manager, Director of Finance, City Secretary, and the City Attorney, as appropriate, or their designees, are authorized to review and approve the Official Statement pertaining to the offering, sale, and issuance of the Certificates and to execute any document or certificate in order to comply with the requirements contained in the Securities and Exchange Commission Rule.

SECTION 4: The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

SECTION 5: All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6: This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7: If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8: It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9: This Resolution shall be in force and effect from and after the date of its adoption, and it is so resolved.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED, this the 23rd day of June, 2025.

CITY OF WATAUGA, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

Signature page to the Resolution
S-1

I, the undersigned, City Attorney of the City of Watauga, Texas, hereby certify that I read, passed upon, and approved as to form and legality the foregoing Resolution prior to its adoption and passage as aforesaid.

City Attorney, City of Watauga, Texas

Signature page to the Resolution
S-2

Exhibit A

NOTICE OF INTENTION TO ISSUE CITY OF WATAUGA, TEXAS CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Watauga, Texas will convene at its regular meeting place in the City Hall in Watauga, Texas, at 6:30 o'clock P.M., Watauga, Texas time on August 11, 2025, and, during such meeting, the City Council will consider the passage of an ordinance or ordinances and take such other actions as may be deemed necessary to authorize the issuance of one or more series of certificates of obligation in an aggregate principal amount not to exceed \$10,340,000 for the purpose or purposes of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system; (2) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities; (3) constructing, acquiring, purchasing, renovating, enlarging, and improving City administrative facilities; (4) acquiring public safety equipment and vehicles, including an ambulance; (5) constructing street improvements (including utilities repair, replacement, and relocation), curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (6) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (7) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects. The certificates of obligation (the *Certificates*) will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain revenues derived by the City from the operation of the City's utility system. In accordance with Section 271.049, as amended, Texas Local Government Code, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$50,680,000.00; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$63,578,556.76; (iii) the estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$15,533,894.44; (iv) the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the Certificates to be authorized is February 1, 2050. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

/s/ Linda Proskey
City Secretary,
City of Watauga, Texas



AGENDA MEMORANDUM

DATE: June 11, 2025

TO: Honorable City Council Members

FROM:

THROUGH:

SUBJECT: Pursuant to Section 551.072 of the Texas Government Code (Real Property), to discuss the purchase, sale, exchange or value of real property.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Sandra Gibson, City Manager

David Berman, City Attorney

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved - 6/18/2025

Approved - 6/18/2025

Approved - 6/18/2025

Final Approval - 6/19/2025

Approved as to form for inclusion on Agenda