



AGENDA
WATAUGA CITY COUNCIL
WORKSHOP MEETING
MONDAY, JULY 14, 2025
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **City Council Workshop Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1). All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

PRESENTATIONS

1. Presentation of the Capp Smith Park Food Truck Master Plan

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on July 10, 2025, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: July 2, 2025
TO: Honorable City Council Members
FROM:
THROUGH:
SUBJECT: Presentation of the Capp Smith Park Food Truck Master Plan

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 07-08-25 Capp Smith Park - Food Truck Park Master Plan

REVIEWED BY:

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 7/9/2025

Final Approval - 7/9/2025



CAPP SMITH PARK FOOD TRUCK ADDITION



JULY 2025

FINAL MASTER PLAN



Scope & Schedule

Analysis & Programming ----- *Complete*

- ✓ Base Map for Existing Conditions Exhibits
- ✓ Prepare Site Analysis and Programming
- ✓ Final Program List
- ✓ Meeting with City Staff Review

Conceptual Development ----- *Complete*

- ✓ Prepare Concept Plan Alternatives
- ✓ Prepare Consensus Concept Plan

Final Master Plan ----- *July 2025*

- ✓ Preliminary Master Plan & Budget Projections
- ✓ Final Master Plan & Final Budget Projections
 - ✓ Include 3D Model views
- ☐ Stakeholder Presentation

Final Master Plan

Key Features:

- Comfort Station
- Food Truck Stalls
 - 5 Total
- Artificial Turf Seating Areas
- Specialized Paving at Food Trucks
- Decomposed Granite Seating Areas
- Parking Lot Improvements
 - +/- 39 Parking Spaces
- Main Allee
- Pedestrian Lighting
- Site Furniture & Seating Options



Program Imagery



Main Allee



Shaded Seating



Art Opportunities



Food Trucks



Seat Walls



Stage



Stage

View Down Allee



Perspective from East



Bird's Eye from Parking Lot





Opinion of Probable Cost

Phase 1

<i>General Site Items</i>	<i>\$85,000</i>
<i>Comfort Station</i>	<i>\$750,000</i>
<i>Parking Improvements</i>	<i>\$428,000</i>
<i>Landscape & Irrigation</i>	<i>\$40,000</i>
Total	\$1,303,000

Phase 2

<i>General Site Items</i>	<i>\$200,000</i>
<i>Paving</i>	<i>\$248,270</i>
<i>Food Truck Plaza</i>	<i>\$454,300</i>
<i>Landscape and Irrigation</i>	<i>\$95,400</i>
Total	\$997,970

Phase 1 & 2

<i>Grand Total</i>	<i>\$2,300,970</i>
<i>Contingency +/-20%</i>	<i>\$457,000</i>
Construction Total	\$2,757,970

Phasing Diagram

Phase 1

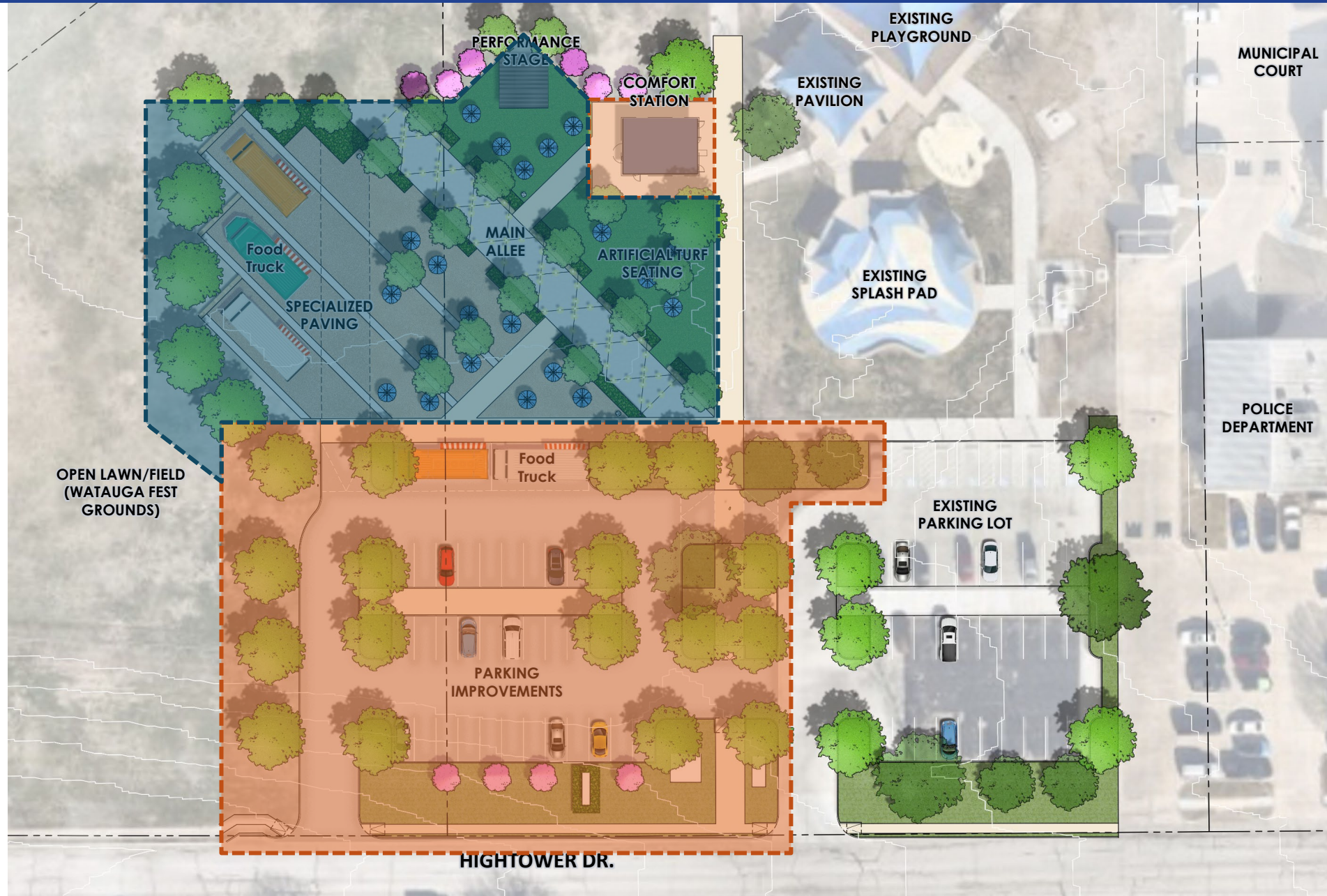
Comfort Station & Parking

- \$1,303,000

Phase 2

Remaining Site Improvements

- \$997,970





Q & A