



AGENDA
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
WEDNESDAY, OCTOBER 15, 2025
12:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1) All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS

1. Supervisor Report on Shelter Activities

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote.

There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

1. Meeting Minutes for June 4, 2024 Animal Service Board

ACTION ITEMS

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on October 8, 2025, before 12:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/s/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: October 6, 2025
TO: Animal Services Advisory Committee Member
FROM:
SUBJECT: Supervisor Report on Shelter Activities

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Supervisor Report

REVIEWED BY:

James Lewis, Chief of Police
Sandra Gibson, City Manager
Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

New -

Supervisor Report:

Shelter Capacity:

The shelter is currently at full capacity, housing 12 dogs and 12 cats.

Shelter Hours:

Due to temporary staffing shortages, public hours have been adjusted.

We are now open Monday through Friday, 11:00 a.m. – 5:00 p.m., and closed on Saturday and Sunday until further notice.

Staffing Update:

We are actively recruiting for a full-time Animal Control Officer.

The position is currently posted on GovernmentJobs.com.

Program Updates:

The Foster Program is fully active, with 9 dogs and 3 kittens currently placed in foster care.

The Dog Days Out Program has been initiated and will officially launch once the remaining necessary equipment is received.



MINUTES

**ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, JUNE 4, 2025
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:00 PM**

CALL TO ORDER

Chairperson McCool called the meeting to order at 12:05 p.m.

ROLL CALL

Stacey McCool	Chairperson, Place 1
Sergeant Danielle Bannick	Vice Chairperson, Place 2
Vacant	Place 4
Donald McLeod, DVM	Place 3

And

Linda Proskey	City Secretary
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ANNOUNCEMENTS

There were no announcements

PRESENTATIONS

There were no presentations

PUBLIC COMMENT

There were no requests to speak

PUBLIC TESTIMONY FOR ACTION

There were no requests or public testimony

REPORT

1. Supervisor report on shelter activities.

Miranda Koenig, Animal Services Supervisor, updated the board on shelter activities. The shelter is currently fully staffed and trained. The live release rate for the period of January 1 to June 1, 2025, is 91%. They are accepting applications for the volunteer program and are working on fundraising and adoption events. She also spoke about an animal cruelty case involving over 50 animals.

CONSENT AGENDA

1. Consider approval of the October 16, 2024, meeting minutes.

Danielle Bannick motioned to approve the minutes for the October 16, 2024, Animal Services Advisory Meeting. Donald McLeod seconded the motion.

Vote passed 3-0-0-0

Ayes: Bannick, McLeod, McCool
Nays: None
Abstain: None
Absent: None

ACTION ITEMS

1. Discuss and consider action on scheduling the remaining required Animal Services Advisory Committee meeting for 2025 in the month of August.

The board scheduled the next required meeting for Wednesday, August 6, 2025, at 12:00 p.m.

Danielle Bannick made a motion to accept the date of August 6, 2025, for the next meeting, and Donald McLeod seconded the motion.

Vote passed 3-0-0-0

Ayes: Bannick, McLeod, McCool
Nays: None
Abstain: None
Absent: None

2. Discuss and consider action on scheduling the Animal Services

Advisory Committee meetings for 2026.

Several meeting dates in February, June and October were considered. Three meetings have been scheduled for 2026: February 4th, June 3rd and October 7th.

Danielle Bannick made a motion to approve the dates for the 2026 Animal Services Advisory Committee meetings. Donald McLeod seconded the motion.

Vote passed 3-0-0-0

Ayes: Bannick, McLeod, McCool
Nays: None
Abstain: None
Absent: None

ITEMS FOR FUTURE AGENDAS

There were no request for future agendas items.

ADJOURNMENT

Chairperson McCool adjourned the meeting at 12:21 p.m.

Approved: this _____ day of _____, 2025

Signed: this _____ day of _____, 2025

APPROVED:

ATTEST:

Stacey McCool, Chairperson

Secretary