



**MINUTES
WATAUGA CITY COUNCIL
REGULAR COUNCIL MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD,
MONDAY, AUGUST 25, 2025
6:30 PM**

CALL TO ORDER

Mayor Arthur Miner called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting was convened with the following members present:

Arthur L. Miner
Cris Blackburn
Pat Shelbourne
Lovie Downey
Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill

and

Sandra Gibson
Linda Proskey
David Berman
Timothy Hamilton
Deby Woodard
Randy Barkley
James Lewis
Julie Rodriguez
Paul Hackleman
Lana Ewell
Alan Thomas
Randy Richards

Mayor
Mayor Pro Tem Place 2
Council Member Place 1 (Absent
w/notice)
Council Member Place 3
Council Member Place 4
Council Member Place 5 (Absent
w/notice)
Council Member Place 6
Council Member Place 7

City Manager
City Secretary
City Attorney
Director of Parks and Community
Services
Interim Finance Director
Fire Chief
Police Chief
Director of Human Resources
Director of Public Work
Library Director

INVOCATION

Pastor Mathew Hurst of the First Baptist Church of Watauga gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the Pledge of Allegiance.

ANNOUNCEMENTS

Councilmember Blackburn announced Clear the Shelters.

Councilmember Neal Spoke about upcoming Library and Parks events. He also mentioned the Clear the Shelter event.

Mayor Miner asked that citizens follow legislature and what they are looking at passing that will hurt cities.

PUBLIC COMMENT

There was no request for public comment

PUBLIC TESTIMONY FOR ACTION ITEMS

There was no request for public testimony

CONSENT AGENDA

1. **Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas adopting the Capital Outlay Plan for fiscal years 2026-2030; providing for repeal; providing a savings clause; and providing an effective date.**
2. **Consider action to adopt an ordinance by the City Council of the City of Watauga, Texas approving the Fiscal Year 2025-2026 Annual Service Plan Update and 2025 Assessment Roll for the Park Vista Public Improvement District of the City of Watauga, Texas; providing for repeal; providing for severability and providing an effective date.**
3. **Consider action to approve the Watauga Economic Development Staffing Reimbursement Agreement for Fiscal year 2025-2026.**
4. **Consider action to adopt the 2024 editions of the international model codes and the 2023 edition of the National Electrical Code.**
5. **Consider action to approve a Resolution authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for**

street maintenance services with Tarrant County, Texas.

- 6. Consider action on the reappointment of Richard LaPorte, Place 1, to the Board of Appeals.**
- 7. Consider action on the reappointment of Jillian Giles, Place 1, Cris Blackburn, Place 3, and Arthur Miner, Place 5, to the Charter Review Commission.**
- 8. Consider action on the reappointment of Renni Burt, Place 3, to the Civil Service Commission.**
- 9. Consider action on the reappointment of Lindsey Neal, Place 1, and Sian Brannon, Place 3, to the Library Advisory Board.**
- 10. Consider action on the reappointment of Kim Irving, Place 3, and Darlene Chavious, Place 5 on the Parks Advisory Board.**
- 11. Consider action on the reappointment of Sebastian Posada, Place 1; Jillian Giles, Place 3; Darlene Chavious, Place 5; Sharon Gehle, Place 7 to the Planning and Zoning Commission.**
- 12. Consider action on the reappointment of Calvin Lewis, Place 2; and Brian Downey, Place 6 to the Watauga Economic Development Corporation.**
- 13. Consider action on approval of the April 14, 2025, Regular City Council meeting minutes.**
- 14. Consider action on appointing Jessica Salyers to Place 7, on the Library Advisory Board.**
- 15. Consider action on approval of the July 14, 2025, Joint Council and WEDC Workshop meeting minutes.**

Mayor Miner asked the council if they wish to pull any of the items, hearing none he asked for a Motion. Councilmember Neal made a motion to accept the consent agenda as presented. Councilmember Hill seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None
Absent: Shelbourne, Minucci

PUBLIC HEARING

- 1. Public Hearing on the proposed ad valorem tax rate of \$0.57020 per \$100 assessed value for the tax year 2025, comprised of \$0.391659 on each \$100 valuation for maintenance and support of the general government and in the amount of \$0.178541 on each \$100 valuation of property for the interest and sinking fund.**

Mayor Miner opened the public hearing at 6:38 p.m.

There were no requests to speak

Mayor Miner closed the public hearing at 6:38 p.m.

- 2. Public Hearing on the FY2025-2026 Proposed Watauga Economic Development Budget.**

Mayor Miner opened the public hearing at 6:39 p.m.

There were no requests to speak

Mayor Miner closed the public hearing at 6:39 p.m.

ACTION ITEMS

- 1. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving and adopting a budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026; providing for the appropriation of funds in the budget; providing for repeal; providing for severability; and providing an effective date.**

Mayor Miner asked if the council had any questions, hearing none he asked for a Motion. Councilmember Hill made a motion to accept the item as presented. Councilmember Hill seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Minucci

- 2. Consider action on the adoption of an ordinance by the City Council of the City of Watauga, Texas, levying ad valorem taxes for the 2025 Tax**

Year for use and support of the municipal government of the City of Watauga, Texas for the 2025-2026 Fiscal Year; apportioning each levy for specific purposes; providing the date when taxes shall be due and timely paid; providing for repeal; providing for severability; providing an effective date; and levying ad valorem taxes for Fiscal Year October 1, 2025, through September 30, 2026, in the amount of \$0.570200 per \$100 of assessed value, comprised of \$0.391659 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.178541 on each \$100 valuation of property for the Interest and Sinking Fund.

Jennifer Culvert, Director of Finance, stated that this item requires 2 votes.

Mayor Miner asked the council if they had any questions, hearing none he asked for a Motion. Councilmember Taylor made the following motion: I move to approve a debt service tax rate of \$0.178541 per \$100 valuation for the 2025 tax year. Councilmember Hill seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Minucci

Councilmember Taylor said he wants to make it clear that this does not increase the taxes.

Mayor Miner asked for a Motion. Councilmember Taylor made the following motion: I move to approve a maintenance and operations tax rate of \$0.391659 per \$100 of valuation for the 2025 tax year. Councilmember Hill seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Minucci

3. Consider action to approve the FY2025-2026 Proposed Watauga Economic Development Corporation Budget

Mayor Miner asked the council if they had any questions, hearing none he asked for a Motion. Councilmember Hill made a motion to approve the

FY2025-2026 proposed Watauga Economic Development Budget as presented. Councilmember Neal seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Minucci

4. Consider on approving a professional services agreement between the City of Watauga, Texas and Burgess & Niple, Inc for an ADA Transition Plan Phase Project.

Julie Rodriguez, Director of Human Resources, presented the item.

Councilmember Taylor asked if this would include accessibility access to the buildings. Julie responded that it would not, explaining that another vendor is addressing the city facilities this year. She clarified that this project pertains to outside areas such as sidewalks, parking lots, and intersections within the rights-of-way.

Mayor Miner asked the council if they had any questions, hearing none he asked for a Motion. Councilmember Hill made a motion to accept the item as presented. Mayor Pro Tem Blackburn seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Minucci

EXECUTIVE SESSION

- 1. Pursuant to Section 551.074 of the Texas Government Code (Personnel), to deliberate the employment and duties of a public officer or employee. City Manager**

RECESS

Recessed into executive session at 6:54 pm

RECONVENED

Reconvened at 7:10 pm

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Consider and take action on matters discussed in executive session.

Mayor Miner asked the council for a Motion. Councilmember Downey made a motion to authorize Mayor Miner to negotiate or amend the employment contract with the City Manager. Mayor Pro Tem Blackburn seconded the motion. Mayor Miner called for a vote.

Motion passed 5-0-0-0.

Ayes: Blackburn, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

ITEMS FOR FUTURE AGENDAS

Mayor Miner asked council if any of them were contacted by residents about the budgets. The Council responded they were not contacted.

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:13 p.m.

Approved: this 13 day of October, 2025

Signed: this 15 day of October, 2025

ATTEST: [Signature]
/s/ Linda Proskey
Linda Proskey, City Secretary

APPROVED:

/s/ Arthur L. Miner
Arthur L. Miner, Mayor



