



**MINUTES  
WATAUGA ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING  
TUESDAY, MAY 20, 2025  
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148  
6:30 PM**

**CALL TO ORDER**

President, Miner called the meeting to order at 6:30 p.m.

**ROLL CALL**

Arthur L. Miner	Place 1, President
Calvin Lewis	Place 2, Director
Jan Hill	Place 3, Director
Malissa Minucci	Place 4, Director-absent without notice
Stephen Welch	Place 5, Vice President
Brian Downey	Place 6, Secretary
Macy Forrester	Place 7, Director-absent without notice

Others present include:

Sandra Gibson	City Manager
Jennifer Calvert	Finance Director
Timothy Hamilton	Parks Director
Lorenza Zavala	Economic Development Specialist

**ANNOUNCEMENTS**

President Miner applauded everyone for a job well done at Watauga Fest!

**PRESENTATIONS**

1. Presentation of a proclamation to Alliance Chiropractic in recognition of their 25 year milestone anniversary.
2. Presentation of a proclamation to Spicy Nails and Spa in recognition of their 15 year milestone anniversary.
3. Presentation of Shop Local Program, BlueDot Open Rewards.

Ms. Zavala presented about the cash back style rewards program that the City of Southlake and North Richland Hills had previously done. This will keep the money circulating within the

Watauga City limits. We can promote downloading the app, include all businesses, and run the program for 12 months.

4. Presentation of Capp Smith Park Food Truck Park Concept Plan.

Director Hamilton provided an update from March's presentation on the final concept layout and probable cost of the Food Truck Park.

**PUBLIC COMMENT**

No requests to speak were received.

**PUBLIC TESTIMONY FOR ACTION ITEMS**

No requests to speak were received.

**REPORTS FROM STAFF**

None at this time.

**CONSENT AGENDA**

- 1. Consider action to approve the Monthly Financial Report for the period ending March 31, 2025.**
- 2. Consider action on acceptance of the Annual Audit Results for the period ending September 30, 2024.**

Secretary Brian Downey made a motion to approve the items on the consent agenda as presented. Second the motion: Director Jan Hill

Motion Passed 4-0-0

Ayes: Calvin Lewis, Jan Hill, Stephen Welch, Brian Downey

Nays: None

Absent: Macy Forrester, Malissa Minucci

Abstain: None

**PUBLIC HEARINGS**

None at this time.

## **ACTION ITEMS**

### **1. Consider approval of the Minutes for the March 2025 meeting.**

Director Jan Hill made a motion to approve the items on the consent agenda as presented. The motion was seconded by Director Calvin Lewis.

Motion Passed 4-0-0

Ayes: Calvin Lewis, Jan Hill, Stephen Welch, Brian Downey

Nays: None

Absent: Macy Forrester, Malissa Minucci

Abstain: None

### **2. Discussion and possible action on the WEDC Proposed Budget for FY2025-2026.**

Finance Director Jennifer Calvert spoke on the WEDC budget and plans for future attractions.

### **3. Consider setting a Public Hearing date to discuss the Watauga Economic Development Corporation Proposed Budget for Fiscal Year 2025-2026 during the regular meeting scheduled for June 17, 2025 at 6:30 p.m.**

Director Jan Hill made a motion to set a Public Hearing date to discuss the Watauga Economic Development Corporation Proposed Budget for Fiscal Year 2025-2026 during the regular meeting scheduled for June 17, 2025 at 6:30 p.m. The motion was seconded by Secretary Brian Downey.

Motion Passed 4-0-0

Ayes: Calvin Lewis, Jan Hill, Stephen Welch, Brian Downey

Nays: None

Absent: Macy Forrester, Malissa Minucci

Abstain: None

### **4. Consider setting the date for WEDC Budget Adoption on July 15, 2025, and submitting it to the City Secretary's Office for inclusion on the Council agenda.**

Director Jan Hill made a motion to setting the date for WEDC Budget Adoption on July 15, 2025, and submitting it to the City Secretary's Office for inclusion on the Council agenda. The motion was seconded by Vice President Stephen Welch.

Motion Passed 4-0-0

Ayes: Calvin Lewis, Jan Hill, Stephen Welch, Brian Downey

Nays: None

Absent: Macy Forrester, Malissa Minucci

Abstain: None

**EXECUTIVE SESSION**

There was no executive session.

**ITEMS FOR FUTURE AGENDAS**

None at this time.

**ADJOURNMENT**

President Miner adjourned the meeting at 7:20 p.m.

APPROVED: this 17 day of June, 2025.

SIGNED: this 17 day of June, 2025.

APPROVED:

/s/ Arthur L. Miner

Arthur L. Miner, President

ATTEST:

/S/ Brian Downey

Brian Downey, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office