



AGENDA
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
THURSDAY, NOVEMBER 8, 2018
6:00 PM

CALL TO ORDER

CITIZEN'S OPEN FORUM Individuals requesting to speak during Citizen's Open Forum will be required to complete a "REQUEST TO SPEAK FORM" and present it to the Secretary of the Library Board prior to commencement of the meeting. Speakers are limited to three minutes. The purpose of this item is to allow citizens an opportunity to address the Library Board on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No deliberation or comments will be made with regard to citizen comments and no formal action can be taken by the Library Board on items that are not posted on the agenda.

REPORTS FROM STAFF

1. Library Director's Report on Fiscal Year 2017-2018

APPROVAL OF MINUTES

1. Approval of Regular Meeting Minutes for September 13, 2018

NEW BUSINESS

1. Discussion of 2018 Library Survey results
2. Discussion of Overdue Fines issue

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Zolaina R. Parker, City Secretary for the City of Watauga, do hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on

November 5, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: November 5, 2018
TO: Library Board Members
FROM: Zolaina Parker, City Secretary, TRMC
SUBJECT: Approval of Regular Meeting Minutes for September 13, 2018

BACKGROUND/INFORMATION:

The Regular Meeting Minutes draft from September 13, 2018, are attached for review.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Approve minutes draft as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Minutes Draft

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 11/05/2018

**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBERS
7105 WHITLEY ROAD
THURSDAY, SEPTEMBER 13, 2018
6:00 P.M.**

Members present:

Kip Woodruff	Chairperson
Henrietta Egenti	Vice-Chairperson
Carol Coy	Secretary
Sharon Subject	Member
Brian Beaudry	Member

with

David Villafuerte, Member, and Lori Cable, Member, absent with notice.

and

Lana Ewell	Library Director
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CALL TO ORDER

Secretary Coy called the meeting to order at 6:13 p.m.

CITIZEN'S OPEN FORUM

None

REPORTS FROM STAFF

1. Director's Report

Lana Ewell, Library Director provided an update on upcoming events.

APPROVAL OF MINUTES

1. Minutes of Regular Meeting of July 12, 2018

Member Coy made a motion to approve the Minutes of the July 12, 2018 Regular Meeting as amended. Vice-Chair Egenti seconded the motion. The motion carried unanimously.

NEW BUSINESS

1. 1. Discussion and action on selection of officers

a) Chairperson

Member Egenti nominated Member Woodruff as Chairperson.

b) Vice-Chairperson

Member Coy nominated Member Egenti as Vice-Chairperson.

c) Secretary

Member Beaudry nominated Member Coy as Secretary.

2. Discussion and action on recommended changes to the "Patron Behavior Policy"

Vice-Chair Egenti made a motion to accept changes and send to City Attorney for review. Secretary Coy seconded, with all members approving unanimously.

ADJOURNMENT

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 6:41 p.m.

APPROVED: this ____ day of _____, 2018.

SIGNED: this ____ day of _____, 2018.

APPROVED:

Kip Woodruff, Chairperson

ATTEST:

Carol Coy, Secretary



AGENDA MEMORANDUM

DATE: October 31, 2018
TO: Library Board Members
FROM: Lana Ewell, Director of Library Services
SUBJECT: Discussion of 2018 Library Survey results

BACKGROUND/INFORMATION:

The survey results are attached for review.

FINANCIAL IMPLICATIONS:

NA

RECOMMENDATION/ACTION DESIRED:

Review results for discussion.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2018 Library Survey Results

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 11/05/2018



2018 Library Survey

The 2018 Library Survey ran from June 14 through October 1, 2018.

Past Surveys

- 1986 Fall Public Library Survey
- 1995 Spring Public Library Survey
- 1998 Spring Public Library Survey
- 2008 Public Library Survey
- 2011 Public Library Survey (online & paper)
- 2014 Impact Survey for Library (technology focus– online only)
- 2015/16 Library Survey using Survey Monkey
- 2018 Summer Public Library Survey (online & paper)

2018 Library Survey

Q1. Do you have a Library card?

ANSWER CHOICES	RESPONSES
Yes	91.67% (220)
No	8.33% (20)

Q2. On average, how often do you visit the Library?

ANSWER CHOICES	RESPONSES
Daily	4.58%
Weekly	60.42%
Monthly	23.33%
Less than once a month	0.42%

Q7. When visiting the Library, do you typically shop, dine or frequent other Watauga businesses ?

ANSWER CHOICES	RESPONSES
<u>Often</u>	<u>32.90%</u>
<u>Sometimes</u>	<u>58.01%</u>
<u>Never</u>	<u>9.09%</u>

Q3. How would you rate each of the following Library services?

CATEGORIES	EXCELLENT	GOOD	FAIR	POOR	N/A
Customer Service	86.78%	11.01%	1.76%	0%	0.44%
Selection of books, DVDs, etc.	56.17%	33.62%	5.53%	0%	4.68%
Events, classes, etc.	65.52%	20.69%	1.72%	0%	12.07%
Online services	50.64%	26.38%	3.40%	0.85%	18.72%
Inter-library Loan	55.60%	12.93%	1.72%	0%	29.74%
Computers & printer	45.06%	19.31%	2.15%	0%	33.48%
Internet access	47.62%	16.45%	2.60%	0%	33.33%
WiFi access	44.16%	20.35%	3.90%	0.43%	31.17%
Facilities	69.79%	24.68%	2.98%	0%	2.55%
Hours of operation	45.11%	42.13%	10.21%	1.28%	1.28%
Available meeting or study space	41.03%	27.78%	4.27%	0%	26.92%

Q4. How important are each of the following Library Services to you?

SERVICES	VERY IMPORTANT	IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	N/A
Research Assistance	39.32%	32.48%	11.54%	5.56%	11.11%
Adult Classes *	29.66%	31.36%	16.53%	8.47%	13.98%
Children's Classes **	58.90%	14.83%	6.36%	3.39%	16.53%
Computers & printer	38.56%	26.27%	11.86%	8.47%	14.83%
Help using computers	32.62%	26.18%	14.16%	12.45%	14.59%
Study rooms/reading areas	37.55%	27.85%	14.77%	6.75%	13.08%
Community meeting rooms	29.66%	31.78%	14.41%	8.90%	15.25%
Internet access	52.36%	22.75%	6.01%	5.15%	13.73%
WiFi access	50.85%	23.50%	8.12%	4.27%	13.25%
Online services	61.97%	23.93%	5.13%	1.28%	7.69%
Copier/Scanner	37.93%	33.19%	7.76%	9.05%	12.07%

* Genealogy, Bridge, Fiscal Planning, Health related groups & workshops

** Storytime, Family Place Workshops, Educational camps, etc.

Q8. What do you value most about the Library ?

RESPONSES

Available newspaper access

Friendly / helpful staff and lots of books options / play areas for kids

Materials available for children in my household

The selection of childrens literature

Variety of materials and ways to borrow from the library

Art classes. Books!

Free resources, books for education and entertainment

Quantity of CD books to check out

ILL

Ancestry Web Site access

That I can watch movies and read books without having to purchase them

Location and staff

Center of community activities

Large print books & British DVDs

The staff are the best

Their passion about helping the community. The people that work here are incredible.

Books, and being able to use the computers.

Online ebooks and eaudio

That I was able to write my dissertation in the study rooms

Q9. How could the Library or its services be improved, if at all ?

RESPONSES

The Library needs to be much larger

Open more hours

More hours, more staff, better funding

More activities for kids between 5—13

Bigger library

Additional space - outdoor signage of events!

A window to pick up books (like Keller) It's tough to pick up a book, etc. with 3 kids

More adult programs

Extend hours

More space for fun stuff

The city could provide more funding to expand the Library because programs are always at capacity or more than. Could possibly apply to matching grants. WPL services 3+ school districts because of its central location.

Increased weekend hours and evening hours

I know this isn't in the cards anytime, but the City of Watauga needs a bigger library. We have grown as a city and I can tell the library is bursting at the seams trying to add to its curriculum and keeping up with all it offers.

I think it's time to expand again. But the staff is awesome and does a fantastic job with the small amount of space.

Longer and more frequent library hours—need to hire more staff

Q10. How does the Library benefit you or the Community ?

RESPONSES

Makes a city appealing to visit

Benefits the community by offering a place for people to meet and learn

Too many ways to fit in this box. Its materials, events, services, staff benefit this community by educating & giving a common location to meet each other. It gives us a shared culture & sense of true community. The library deserves every cent of funding it gets & should receive double really. Thank you for all you provide.

I homeschool and have 5 kids, and the library is a very valuable resource for us.

The only facility that binds community.

People that wouldn't otherwise know each other have a place to gather.

Allows myself and the community to have access to books, magazines, DVDs, online loans, audio books, newspapers, programs for young and old. Homework Help, and so much more.

It's a huge help in my children's literacy—we visit frequently and it allows my children access to a wide variety of books without spending lots of money.

A wide variety of classes and activities are offered which enrich, educate, and bring individuals of all kinds together.

My daughter has attended Story Time 3.5 years. Early literacy and educational training is vital. Books have expanded her world and prepared her for reading—which prepares her for life. WPL Staff does this the BEST. They are story tellers which engages my child to join the literacy process in a fun inviting way. Thank You! Meeting moms/kids invites us all to do this process together in an informal manner.

It helps us all stay informed about different activities within the community. It's also a place the community can get together to get to know one another.



AGENDA MEMORANDUM

DATE: October 31, 2018
TO: Library Board Members
FROM: Lana Ewell, Director of Library Services
SUBJECT: Discussion of Overdue Fines issue

BACKGROUND/INFORMATION:

The overdue fines presentation is attached for review.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Review of presentation for discussion.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Overdue Fines Presentation

REVIEWED BY:

Zolaina Parker, City Secretary, TRMC

Final Approval - 11/05/2018

Overdue Fines

Overdue Fines

Earlier this year at a MetrOPAC Library Meeting the hot topic of discussion was “ending overdue fines.” This is an area of policy being reexamined in the Library world.

To clarify the difference between a fine and a fee:

Fines are punitive charges for overdue material

Fees are for library services and products such as copying, printing, material replacement costs, etc.

Fines were originally enacted to prompt folks to behave in a responsible manner and return late material. It is important that fines do not create a barrier to access to users, especially the economically challenged and youth.

Some area public libraries that have recently eliminated library fines are Haltom City, Plano, Benbrook, and Burleson Public libraries. The Fort Worth Library is considering changes also.

For more information check out these links:

<http://publiclibrariesonline.org/2015/11/the-end-of-overdue-fines/>

<https://americanlibrariesmagazine.org/2018/06/01/library-fines-overdue-discussion/>

Benbrook Public Library Web Page Announcement Eliminating Overdue Fines

The screenshot shows a web browser window with multiple tabs open. The active tab is the Benbrook Library Blog. The page displays a blog post titled "It's a Bird! It's a Plane! It's...A New Collection at the Library!" by Cullen, dated June 16, 2018. The post discusses the library's collection of graphic novels. Below this, there is a section titled "Waive Goodbye to Fines" by Cullen, dated June 9, 2018, which announces the elimination of overdue fines. The third section is "You've Got a Ticket to Read" by Cullen, dated June 2, 2018, about a board game collection. On the right side of the page, there is a "Subscribe to the Benbrook Library Blog" section with a form to enter an email address and a "Subscribe" button. The browser's address bar shows the URL "https://www.benbrooklibrary.org/category/blog/". The Windows taskbar is visible at the bottom of the screen.

Watauga Employee Resources x Amazon.com: Books x Library policies x Burleson, TX - Official Website x Benbrook Library Blog x Haltom City, Texas | Official Website x + -

https://www.benbrooklibrary.org/category/blog/

It's a Bird! It's a Plane! It's...A New Collection at the Library!

by Cullen : June 16, 2018

BPL has long had a collection of graphic novels (aka sequential art, aka long comic books) for kids, but when it came to graphic novels for adults, our copy of Watchmen for years stood alone in a forest of its wordy novel fellows. It was quite tragic, as some truly great stories are told in [...]

Tags: Adult graphic novels, Graphic Novels, Library Collections, Texas Book Festival

Waive Goodbye to Fines

by Cullen : June 9, 2018

As of this past Monday, Benbrook Public Library has officially done away with overdue fines. They're gone. Wa(j)ve goodbye. "Surely you lie," I made you say in order to set me up for a dated pop culture reference. It ain't no lie, baby. Bye bye bye. Through the duration of our summer pilot program period, [...]

Tags: Fines, Library fines, Library policies, NSYNC

You've Got a Ticket to Read

by Cullen : June 2, 2018

The following should be read/sung to the tune of "Ticket to Ride" by the Beatles: My friends, we've got a new game And it starts today, yeah I'm so bold to proclaim That you'll want to play We call it Ticket to Read We call it Ticket to Read We call it Ticket [...]

Tags: Board games, Books, Games, Silliness, Summer, summer reading, Ticket to Read, Ticket to Ride

Image source: <http://mlp.derpynews.com/neatorama-a-professional-assessment-of-twilight-sparkle-as-a-librarian/>

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Burleson Public Library Web Page Announcement Eliminating Overdue Fines

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https://www.burlesontx.com/Faq.aspx?TID=20.

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Library

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1. Does the library rent out meeting space?
2. How do I get a library card?
3. Does the library offer ebooks?
4. Do I need a library card to use the computers?
5. Does the library offer free wifi?
6. Can I print from my laptop?
7. Does the library offer computer classes?
8. Does the library offer free GED classes?
9. **How much are late fees? What about lost items?**
Late fees are not charged for Burleson Library materials. If an item is lost, the charge is the cover price of the item plus a \$5 processing fee.
10. How do I request materials from Fort Worth libraries?
11. What is a TexShare card? Can I get one?

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Library

Categories

- All Categories
- Animal Services
- Aquatics
- Building Permits and Inspections
- City Council
- City Secretary
- Code Compliance
- Communications
- Development Services
- Economic Development
- Electronics

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HaltomCity Public Library Web Page Announcement Eliminating Overdue Fines

Watauga Employee Resources x Amazon.com: Books x Library policies x Burleson, TX - Official Website x haltom_city_texas_fee_schedule x Haltom City, Texas | Official Website x

https://www.haltomcitytx.com/library-news-events/2760-haltom-city-library-overdue-fine-changes-october-2018

HALTOM CITY PUBLIC LIBRARY
4809 Haltom Rd.
Haltom City, TX 76117

HOURS OF OPERATION

Monday-Thursday	10:30AM-8PM
Friday	10:30AM-6PM
Saturday	10:30AM-5PM
Sunday	Closed

CONTACT INFORMATION

Information	817-222-7786
Administration	817-222-7790
Fax	817-788-1499

CHANGES TO OVERDUE FINES

Posted 30 September 2018 Posted in Haltom City Public Library

Beginning October 1, 2018, the Haltom City Public Library will no longer charge fines for overdue materials.

What is changing?

Any **MetrOPAC** library patron that checks out Haltom City Public Library materials will no longer be charged the \$0.20 a day fine for overdue materials.

Cards will be blocked from checking out additional materials if there is an overdue, lost, missing part, or damaged item on the account.

What is not changing?

Patrons will still be responsible for overdue fines for other **MetrOPAC** libraries' materials.

Patrons will continue to be billed replacement fees for ALL materials that are not returned, are lost, or are returned damaged.

Library cards will continue to be blocked for fine accruals of \$5.00 or more. Fine accruals include, but are not limited to, lost items, damaged items, missing parts, card replacement fees, and other **MetrOPAC** libraries' overdue fines.

What about fines currently on my account?

If your library card is blocked because of overdue fines or lost materials, please [contact the library](#). We will do what we can to work with you for existing fines for Haltom City Public Library materials.



Tags: HCPL, Library, MetrOPAC

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LIBRARY
NEWS & EVENTS

QUICK LINKS
LIBRARY

- Blog
- Calendar of Events
- Contact Staff
- Donate to the Library
- eReader Instructions
- Facility Rentals
- Fees/Usage Schedule
- Friends of the HCPL
- GED/ESL Citizenship Classes
- IRS Tax Forms
- Library Board
- Library Services
- Mobile App
- News & Events
- Online Feedback Form
- Online Library Catalog
- Pay Library Fines Online
- Photo Gallery
- Storytime Video Page

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Plano Public Library Recently Announced Eliminating Overdue Fines

← → ↻ https://communityimpact.com/dallas-fort-worth/plano/city-county/2018/09/25/plano-public-library-scrap-overdue-fees-but-users-still-on-hook-for-lost-items/ ☆ ⓘ ⌵

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Plano Public Library scraps overdue fees—but users still on hook for lost items



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Watauga Employee Resources Amazon.com: Books Library policies Burleson, TX - Official Website An Overdue Discussion | Ameri The City Library | News

← → ↻ ⓘ Not secure | slcpl.org/news/index/112 ☆ ⓘ ⌵

The City Library
THE SALT LAKE CITY PUBLIC LIBRARY SYSTEM

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No More Overdue Fines at The City Library

509 days ago



THREE THINGS TO KNOW ABOUT THE CITY LIBRARY'S DECISIONS TO ELIMINATE OVERDUE FINES:

1. Starting July 1, 2017, The City Library will no longer charge fines for materials that are returned after their due date.
2. Patrons will be charged for the replacement cost of materials not returned four weeks after their due date.
3. Libraries across the country that have eliminated overdue fines have reported that patrons still return items on time, that more items are checked out (improving the return on the investment of their purchase), and that interactions between staff and patrons are more positive.

FREQUENTLY ASKED QUESTIONS

When does the change take effect?
The policy will go into effect on July 1, 2017.

Will my previous fines be forgiven?
Come July 1, all overdue fine will be forgiven. Any charges for lost or damaged items, processing fees, and other

RECENT ARTICLES

- Marmalade Branch Air Conditioning Outage
- 2018 Summer Concert Series at The City Library
- 120 Years of the Salt Lake City Public Library
- HUM Call for Submissions: Now Through Aug 22
- 2018 Library Challenge for Adults
- Sprague Branch Updates
- Archived: Sprague Branch Temporarily Closed
- Auto-Renewals FAQ

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- Fines have not been shown to be an effective deterrent to the late return of materials.
- Fines have been shown to act as an inequitable barrier to service, disproportionately impacting children and community members with the least financial resources.
- Late fines are therefore in opposition to the Library's core values of equitable service, fostering early literacy, and barrier-free access to information and services.

Library Fines (General Fund) Over 6 Years					
FY2012-2013	FY2013-2014	FY2014-2015	FY2015-2016	FY2016-2017	FY2017-2018
\$26,308.58	\$30,654.74	\$25,330.21	\$22,859.10	\$18,452.52	\$14,774.43

