



AGENDA
ANIMAL SERVICES CENTER ADVISORY COMMITTEE
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
FRIDAY, DECEMBER 28, 2018
12:30 PM

CALL TO ORDER

CITIZEN'S OPEN FORUM Individuals requesting to speak during Citizen's Open Forum will be required to complete a "REQUEST TO SPEAK FORM" and present it to the Secretary of the Animal Services Advisory Committee prior to commencement of the meeting. Speakers are limited to three minutes. The purpose of this item is to allow citizens an opportunity to address the Animal Services Advisory Committee on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No deliberation or comments will be made with regard to citizen comments and no formal action can be taken by the Animal Services Advisory Committee on items that are not posted on the agenda.

APPROVAL OF MINUTES

1. Approval of Minutes from November 7, 2017
2. Approval of Minutes from September 21, 2018
3. Approval of Minutes from October 19, 2018

NEW BUSINESS

1. Discussion on Kennel Statistics Report Fiscal Year 2017-2018
2. Discussion and Action on scheduling new meetings for 2019

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, do hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on December 21, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Zolaina R. Parker
Zolaina R. Parker, City Secretary, TRMC





AGENDA MEMORANDUM

DATE: December 20, 2018

TO: Animal Services Advisory Committee Member

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Approval of Minutes from November 7, 2017

BACKGROUND/INFORMATION:

This item contains Meeting Minutes Draft for review and approval.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Approve minutes as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ASACMIN11072017

REVIEWED BY:

**MINUTES
ANIMAL SERVICES CENTER ADVISORY COMMITTEE
REGULAR MEETING
NOVEMBER 7, 2017
CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:00 P.M.**

Members present:

Pam Burney	Chairperson
Dr. Karen Metzler	Vice-Chairperson
Alex Magee	Secretary
Lieutenant Mary Galchutt	Member

CALL TO ORDER

Chairperson Burney called the meeting to order at 12:00 p.m.

CITIZEN'S OPEN FORUM

None.

APPROVAL OF MINUTES

1. Approval of Animal Services Center Advisory Committee Meeting Minutes for September 19, 2017

Secretary Magee made a motion to approve as presented and seconded by Lieutenant Galchutt, with all members approving unanimously.

NEW BUSINESS

1. Discussion on Kennel Statistics for Intakes and Outcomes from October 1, 2016 through September 30, 2017

ASAC Members discussed the Kennel Statistics for Intakes and Outcomes from October 1, 2016 through September 30, 2017.

2. Discussion on Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

ASAC Members discussed the Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

ADJOURNMENT

With there being no further business to conduct, Chairperson Burney adjourned the meeting at 12:15 p.m.

APPROVED: this _____ day of _____, 2018

SIGNED: this _____ day of _____, 2018

ATTEST:

APPROVED:

Alex Magee, Secretary

Pam Burney, Chairperson



AGENDA MEMORANDUM

DATE: December 21, 2018

TO: Animal Services Advisory Committee Member

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Approval of Minutes from September 21, 2018

BACKGROUND/INFORMATION:

This item contains Meeting Minutes Draft for review and approval.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Approve minutes as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ASACMIN11072017

REVIEWED BY:

**MINUTES
ANIMAL SERVICES CENTER ADVISORY COMMITTEE
REGULAR MEETING
FRIDAY, SEPTEMBER 21, 2018
CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:00 P.M.**

Members present:

Pam Burney
Dr. Karen Metzler
Alex Magee

Chairperson
Vice-Chairperson
Secretary

and

Lieutenant Mary Galchutt, absent with notice.

CALL TO ORDER

Chairperson Burney called the meeting to order at 12:00 p.m.

CITIZEN'S OPEN FORUM

Joseph Staut, with Mid Cities Community Cats explained the process and concept of his organization.

Cindy Fergusson, explained TNR and the process.

Ed Jones, addressed TNR as well and how he assists in his neighborhood.

REPORTS

1. Update on Clear the Shelter Event 2018

Secretary Magee provided an update on the Clear the Shelter Event 2018.

NEW BUSINESS

1. Discussion and action on setting the upcoming meetings for the remainder of 2018

The ASAC Board discusses and agreed to check with Secretary Magee on setting future dates

ADJOURNMENT

With there being no further business to conduct, Chairperson Burney adjourned the meeting at 12:16 p.m.

APPROVED: this _____ day of _____, 2018

SIGNED: this _____ day of _____, 2018

ATTEST:

APPROVED:

Alex Magee, Secretary

Pam Burney, Chairperson



AGENDA MEMORANDUM

DATE: December 21, 2018

TO: Animal Services Advisory Committee Member

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Approval of Minutes from October 19, 2018

BACKGROUND/INFORMATION:

This item contains Meeting Minutes Draft for review and approval.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Approve minutes as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ASACMIN11072017

REVIEWED BY:

**MINUTES
ANIMAL SERVICES CENTER ADVISORY COMMITTEE
REGULAR MEETING
FRIDAY, OCTOBER 19, 2018
CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
1:00 P.M.**

Members present:

Pam Burney	Chairperson
Dr. Karen Metzler	Vice-Chairperson
Alex Magee	Secretary

and

Lieutenant Marty Galchutt, absent with notice.

CALL TO ORDER

Chairperson Burney called the meeting to order at 1:03 p.m.

CITIZEN'S OPEN FORUM

None

REPORTS

1. Update on DSHS 2018 yearly inspection

Secretary Magee provided an update on DSHS 2018 yearly inspection.

2. Update on 2018 Vet Inspection

Secretary Magee provided an update on 2018 Vet Inspection.

NEW BUSINESS

1. Discussion on overview of TNR (Trap Neuter Release)

Animal Services Advisory Committee Members discussed TNR (Trap Neuter Release).

ADJOURNMENT

With there being no further business to conduct, Chairperson Burney adjourned the meeting at 1:17 p.m.

APPROVED: this _____ day of _____, 2018

SIGNED: this _____ day of _____, 2018

ATTEST:

APPROVED:

Alex Magee, Secretary

Pam Burney, Chairperson



AGENDA MEMORANDUM

DATE: December 19, 2018

TO: Animal Services Advisory Committee Member

FROM: Alex Magee, Animal Services Supervisor

SUBJECT: Discussion on Kennel Statistics Report Fiscal Year 2017-2018

BACKGROUND/INFORMATION:

This item contains the reports.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

N/A

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. kstats 2017-2018

REVIEWED BY:

Robert Parker, Chief of Police
Zolaina Parker, City Secretary, TRMC

Approved - 12/20/2018
Final Approval - 12/21/2018

Kennel Statistics Report
Intakes from 10/01/17 to 09/30/18

		CAT	DOG	FERRET	KITTEN	OTHER	PUPPY
CONFISCATE	BITE	0	5	0	0	0	0
	OWNER DIED	0	1	0	0	0	0
	POLICE	0	1	0	0	0	0
	TOTAL	0	7	0	0	0	0
EUTH REQ		0	0	0	0	0	1
	FIELD	1	1	0	0	3	0
	OTC	0	3	0	1	0	0
	TOTAL	1	4	0	1	3	1
OWNER SUR		0	1	0	0	0	0
	FIELD	2	9	0	0	0	0
	OTC	20	35	0	20	2	18
	TOTAL	22	45	0	20	2	18
RETURN	OTC	14	38	0	5	0	0
	TOTAL	14	38	0	5	0	0
STRAY	SHELTER	49	119	1	51	5	30
	AM	15	19	0	9	4	1
	DG	33	68	0	10	1	5
	ER	15	18	0	6	2	0
	KB	6	30	0	15	2	7
	NIGHT	2	22	0	1	0	3
	TOTAL	120	276	1	92	14	46
TOTAL		157	370	1	118	19	65

TOTAL
5
1
1
7
1
5
4
10
1
11
95
107
57
57
255
48
117
41
60
28
549
730

Kennel Statistics Report

Outcomes from 10/01/17 to 09/30/18

		CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION		1	2	0	1	0	0	4
	KIOSK	0	1	0	1	0	0	2
	REFERRAL	2	0	0	0	0	0	2
	WALKIN	46	83	0	53	0	19	201
	WEB	16	40	0	25	2	23	106
	TOTAL	65	126	0	80	2	42	315
DIED	IN KENNEL	0	0	0	1	0	0	1
	TOTAL	0	0	0	1	0	0	1
EUTH	AGED	2	0	0	0	0	0	2
	AGGRESSIVE	4	12	0	1	0	0	17
	BEH MANAGE	0	1	0	0	0	0	1
	BEH SEVERE	2	6	0	0	0	0	8
	BREED	0	0	0	0	2	0	2
	COND SEVER	0	1	0	0	0	0	1
	FERAL	53	0	0	11	0	0	64
	HW MINOR	0	1	0	0	0	0	1
	ILL SEVERE	8	2	0	10	1	1	22
	INJ SEVERE	7	0	0	2	5	0	14
	TOTAL	76	23	0	24	8	1	132
RELOCATE		0	1	0	0	1	0	2
	TOTAL	0	1	0	0	1	0	2
RTO		0	1	0	0	0	0	1
	FIELD	1	8	0	0	0	1	10
	SHELTER	8	185	1	0	4	12	210
	TOTAL	9	194	1	0	4	13	221
TRANSFER		1	0	0	0	0	0	1
	AN CONTROL	0	2	0	0	0	0	2
	RESCUE GRP	6	38	0	7	4	7	62
	TOTAL	7	40	0	7	4	7	65
TOTAL		157	384	1	112	19	63	736

