



AGENDA
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, MARCH 10, 2026
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1) All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS FROM STAFF Library Director's Report

1. Library Director's Report
Lana Ewell, Director of Library Services
2. Report from Dana Harper on free AARP Tax preparations at the Library.
Lana Ewell, Director of Library Services

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

1. Consider on approval the Library meeting minutes from the January 13, 2026
Linda Proskey, City Secretary

ACTION ITEMS

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on March 3, 2026, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

/S/ Linda Proskey
City Secretary





AGENDA MEMORANDUM

DATE: February 24, 2026
TO: Library Board Members
FROM: Lana Ewell, Director of Library Services
SUBJECT: Library Director's Report

BACKGROUND/INFORMATION:

The Library Director reports on recent events and is available for questions.

FINANCIAL IMPLICATIONS:

NA

RECOMMENDATION/ACTION DESIRED:

NA

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2025 December Watauga Library Advisory Board Monthly Report
2. 2026 January Watauga Library Advisory Board Monthly Report

REVIEWED BY:

Lana Ewell, Director of Library Services

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 2/24/2026

New -

DECEMBER 2025



CEC Christmas Extravaganza



North Central Ballet

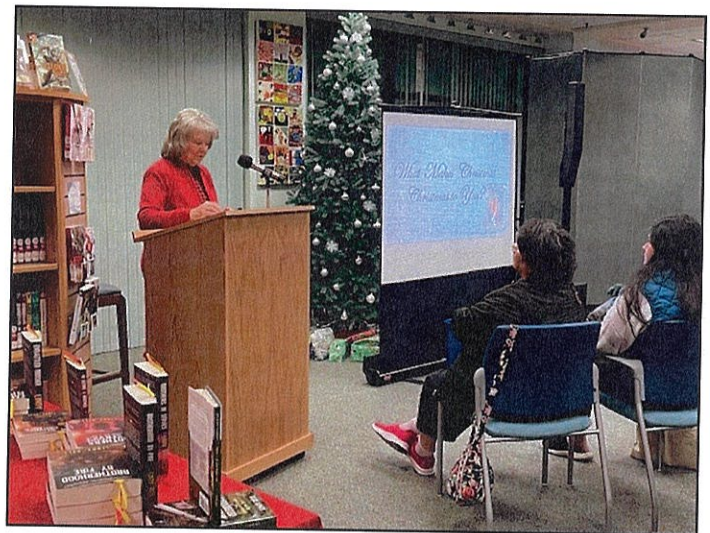
Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ◆ Curbside Service continues.
- ◆ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers.

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events Attendance:

- ◆ Any-Book Book Club 7
- ◆ Art Club with Charlie Trotter 12
- ◆ Bad Art Night Holiday ed. 44
- ◆ CEC Christmas Extravaganza 501
- ◆ Christmas Sweets Tasting Class 42
- ◆ Color Me Calm 4
- ◆ Jolaborkafloð 91
- ◆ Improv with Stage West 11
- ◆ Knitting /Crochet(5 sessions) 41
- ◆ Meditation (4 classes) 17
- ◆ Regency Christmas 26
- ◆ Well-Read Book Club 11



Regency Christmas



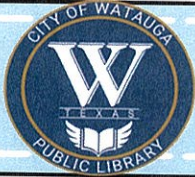
Giving Trees



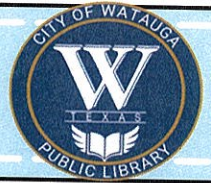
Food Tree



Toy and Infant Clothing Tree



Early Childhood Literacy / Family Development & Enrichment



Youth Programs (in person):

- ◆ Mother Goose: (2) 16
- ◆ Music & Movement: (2) 68
- ◆ Sensory Play time: (0) 0
- ◆ Storytime: (10) 293

Youth Programs (in person):

- ◆ Homework Help: (3) 5
- ◆ Manga & Munchies: (1) 9
- ◆ Teen Fiber Arts Club: (2) 8
- ◆ Video Game Tournament (1) 6

Special Programs (in person):

- ◆ Crafter Exploration: (1) 10
- ◆ Easy Readers Book Club: (1) 8
- ◆ Hanukkah Storyteller: (1) 10
- ◆ Holiday Passive Crafts: (1) 139
- ◆ Homeschool Art Club: (1) 7
- ◆ Homework Help: (3) 5
- ◆ Home Town Christmas: (1) 283
- ◆ Kwanzaa Storyteller: (1) 6
- ◆ Lego Challenge Club: (1) 8
- ◆ North Central Ballet /Nutcracker: (1) 253
- ◆ Pokémon League: (5) 63
- ◆ Read to a Reindeer: (1) 376
- ◆ Scavenger Hunt: (1) 276
- ◆ Stories & Cookies with Mrs. Claus: (1) 117
- ◆ Toddler Winter Gala: (1) 77
- ◆ Tummy Time Crafts: (1) 11



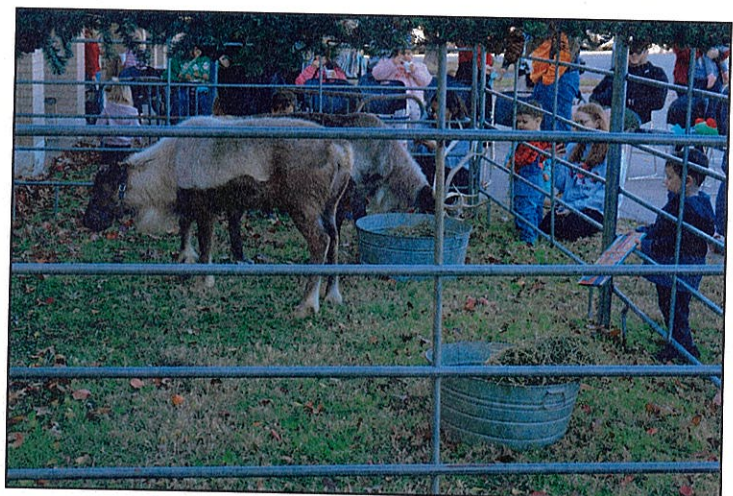
Happy Kwanzaa



Hometown Christmas



Winter Wear Swaps

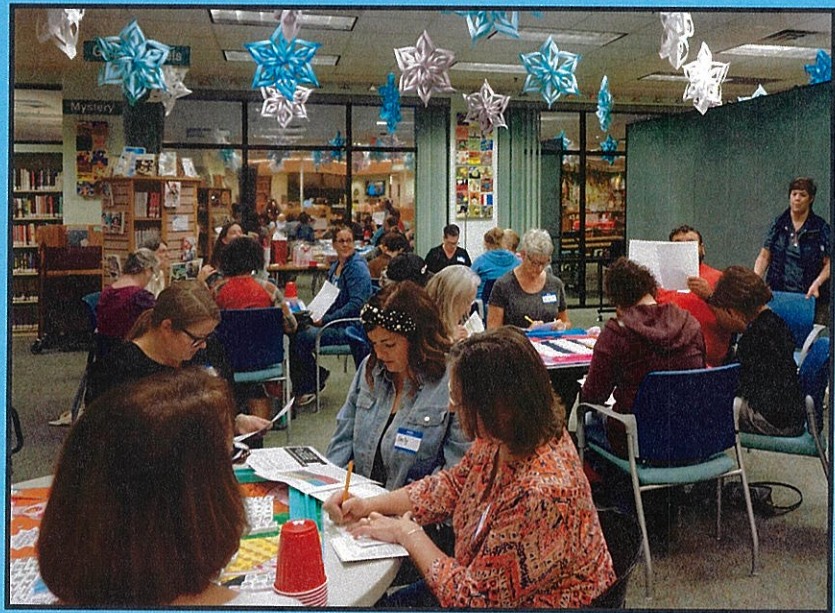


Reading to Reindeer

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - December, 2025

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Circulation Total	13,782	14,686	46,528	47,679
Total in Collection	N/A	N/A	117,586	116,867
Programs	70	64	218	203
Program Attendance	2,784	2,465	6,855	6,277
Cards Issued	109	82	338	308
Library Visits	7,089	6,091	24,247	19,928
Notary Service	N/A	N/A	N/A	N/A
Reference & Directional Transactions	1,010	910	3,423	2,963
Study Room Usage (hours)	470	438	1,614	1,635
Volunteer Hours	125	138	446	310
Webpage Views	1,694	1,807	5,486	5,610
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Adult Books	874	1,072	2,883	3,386
Youth Books	2,999	3,137	11,355	11,715
Adult Books on CD	87	57	213	205
Youth Books on CD	17	57	111	160
Adult DVDs	579	790	1,737	1,967
Youth DVDs	289	377	1,080	1,131
Adult Kits	2	1	6	3
Youth Kits	29	35	150	92
Music CDs	22	31	85	133
Periodicals	28	30	97	84
Playaways - Youth	N/A	N/A	N/A	N/A
Video Games	92	84	305	211
Digital Circulation	1,418	1,129	4,238	3,349
Checked out to MetroShare Libraries	1,437	1,549	5,071	5,646
Renewals	5,909	6,337	19,197	19,597
TOTAL CIRCULATION	13,782	14,686	46,528	47,679
Hold/Requested Items Processed	1,975	1,944	7,192	7,143
Interlibrary Loan Requests (TexShare)	115	82	342	274
Curbside checkout transactions	0	1	4	1
Curbside-Misc. services	165	154	462	483
Self-Check Out-Items Checked Out	3,430	3,469	12,177	12,056
Revenue Collected	\$ 1,294.61	\$ 1,117.81	\$ 3,942.11	\$ 4,009.69
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Number of Programs	24	28	88	76
Program Attendance	826	315	1,781	1,245
Volunteer Hours	27	34	131	105
Internet Users	703	481	2,650	1,664
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Number of Programs	46	36	130	127
Program Attendance	1,958	2,150	5,074	5,032
School Visits	0	1	2	2
Volunteer Hours	98	104	315	205
Youth Computer Users	478	496	1,702	1,551
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Material Items Received	611	447	1,247	731
Materials Added	500	329	1,323	1,392
Materials Withdrawn	134	1,707	885	2,411

January 2026



Mah Jongg Class



Author Chris Panatier

Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ◆ Curbside Service continues.
- ◆ The Circulation Staff receives and processes print jobs sent from patrons' home or library comput-

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events Attendance:

- ◆ Acrylic Painting Class **13**
- ◆ Any-Book Book Club **3**
- ◆ Art Club (Charlie Trotter) **25**
- ◆ Author (Chris Panatier) **14**
- ◆ Book Club Morbidly Curious **12**
- ◆ Color Me Calm **5**
- ◆ D & D **8**
- ◆ First-Time Homebuyer **6**
- ◆ Friends of the WPL **10**
- ◆ Knitting & Crochet (3) **36**
- ◆ Journaling Art Class **28**
- ◆ Mah Jongg for Beginners (4) **76**



Journaling Art Class



League of Women Voters



Author Event

Early Childhood Literacy / Family Development & Enrichment

Regular Youth Events:

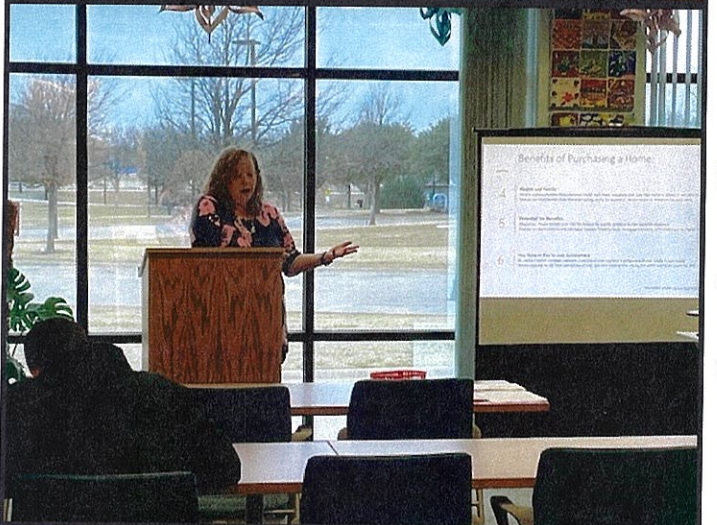
- ◆ Mother Goose: (1) - 4
- ◆ Music & Movement:(3) - 82
- ◆ Storytime: (8) - 324
- ◆ Sensory Storytime: (0) - 0
- ◆ Bilingual Storytime: (0) - 0

Special Programs (in person):

- ◆ Pokémon Club: (3) - 49
- ◆ Crafter Exploration: (1) - 6
- ◆ Easy Reader Book Club : (1) - 6
- ◆ School Age Lego Challenge Club: (1) - 15
- ◆ Tummy Time Crafts:(1) 6
- ◆ School Age Lego Challenge: (1) 8
- ◆ Ms. Frida Therapy Dog: (0) 0
- ◆ Family Book Night: (1) 8
- ◆ Homeschool Art Club: (1) 7



Medicare Class



Homebuyer Class



Dungeons & Dragons Group



Staff Training

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - January, 2026

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Circulation Total	14,650	15,497	61,178	63,176
Total in Collection	N/A	N/A	117,791	116,563
Programs	58	182	276	268
Program Attendance	970	1,740	7,825	8,017
Cards Issued	125	145	463	453
Library Visits	6,260	6,643	30,507	26,571
Notary Service	N/A	N/A	N/A	N/A
Reference & Directional Transactions	1,219	1,272	4,642	4,235
Hours of space usage-Classes/Events	91	N/A	91	N/A
Study Room Usage (hours)	399	558	2,013	2,193
Volunteer Hours	120	84	566	394
Webpage Views	2,297	2,300	7,783	7,910
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Adult Books	1,203	1,167	4,086	4,553
Youth Books	3,885	4,159	15,240	15,874
Adult Books on CD	33	111	246	316
Youth Books on CD	31	47	142	207
Adult DVDs	539	670	2,276	2,637
Youth DVDs	319	366	1,399	1,497
Adult Kits	1	0	7	3
Youth Kits	59	29	209	121
Music CDs	34	29	119	162
Periodicals	46	31	143	115
Playaways - Youth	N/A	N/A	N/A	N/A
Video Games	82	92	387	303
Digital Circulation	1,578	1,362	5,816	4,711
Checked out to MetroShare Libraries	1,804	2,100	6,875	7,746
Renewals	5,036	5,334	24,233	24,931
TOTAL CIRCULATION	14,650	15,497	61,178	63,176
Holds/Requested Items Processed	2,549	2,872	9,741	10,015
Interlibrary Loan Requests (TexShare)	123	123	465	397
Curbside checkout transactions	1	0	5	1
Curbside-Misc. services	122	167	584	650
Self-Check Out-Items Checked Out	4,442	4,114	16,619	16,170
Revenue Collected	\$ 1,242.53	\$ 1,340.58	\$ 5,184.64	\$ 5,350.27
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Number of Programs	28	30	116	106
Program Attendance	296	246	2,077	1,491
Volunteer Hours	37	62	168	167
Internet Users	626	590	3,276	2,254
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Number of Programs	30	152	160	162
Program Attendance	674	1,494	5,748	6,526
School Visits	0	0	2	2
Volunteer Hours	83	22	398	227
Youth Computer Users	342	326	2,044	1,877
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2025-26	Year to Date 2024-25
Material Items Received	536	1,258	1,783	1,989
Materials Added	527	642	1,850	2,034
Materials Withdrawn	322	946	1,207	3,357



AGENDA MEMORANDUM

DATE: February 24, 2026
TO: Library Board Members
FROM: Lana Ewell, Director of Library Services
SUBJECT: Report from Dana Harper on free AARP Tax preparations at the Library.

BACKGROUND/INFORMATION:

This is the first year the Library has hosted the AARP tax preparation.

FINANCIAL IMPLICATIONS:

NA

RECOMMENDATION/ACTION DESIRED:

NA

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Lana Ewell, Director of Library Services
Sandra Gibson, City Manager
Linda Proskey, City Secretary
Approved as to form for inclusion on Agenda

Approved - 2/24/2026
New -



AGENDA MEMORANDUM

DATE: March 3, 2026
TO: Library Board Members
FROM: Linda Proskey, City Secretary
SUBJECT: Consider on approval the Library meeting minutes from the January 13, 2026

BACKGROUND/INFORMATION:

Meeting Minutes

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Jan 13 2026-Library Draft Minutes

REVIEWED BY:

Sandra Gibson, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

New -



**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
TUESDAY, January 13, 2026
WATAUGA CITY HALL**

CALL TO ORDER

Chairperson Neal called the meeting to order at 6:00 pm.

ROLL CALL

The meeting convened with the following members present:

Lindsey Neal
Kristen Chapman
Samantha Ostendorp
Sian Brannon
Vacant
Charlie Trotter
Jessica Salyers

Vice-Chairperson/Place 1
Secretary/Place 6
Place 2 (Absent w/o notice)
Place 3 (Absent w/o notice)
Place 4
Place 5
Place 7

and

Arthur Miner
Mark Taylor
Lisa Benavidez
Lana Ewell
Jan Hill

Mayor
City Council Liaison
Assistant to the City Secretary
Director of Library Services
Councilmember, Place 7

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS

1. Library Director's Report

Director Ewell reports that the first fiscal year report statistics are pretty
January 13, 2026, Library Board Minutes-page 1

comparable to last year, as expected. The differences usually show up in the spring and summer. The library programs are going well, including the Halloween Bash and Costume Swap in October, which were well attended. Indie Author Day in November had 50 in attendance and was a highlight of the month.

Councilman Neal asked about the 20% increase in digital circulation and asked about the most popular categories. Director Ewell said that it depended on the time of year, but often its mysteries and fiction. Councilman Neal suggested that the next report could include a breakout category in digital circ to follow.

CONSENT AGENDA

1. Consider action on November 11, 2025, Library Board Meeting Minutes

Secretary Chapman made a motion to approve the minutes as presented. Member Salyers seconded the motion.

Motion passed 4-0-0.

Ayes: Neal, Chapman, Salyers, Trotter

Nays: None

Abstain: None

Absent: Ostendorp and Brannon

ACTION ITEMS

1. Discussion and select the following officials

Secretary Chapman made a motion nominating Lindsey Neal for Chairperson

Member Trotter seconded the motion

Yes - Neal, Chapman, Salyers, Trotter

No - 0

Abstain - 0

Absent - Brannon, Ostendorp

Motion carried.

Chairperson Neal made a motion nominating Kristen Chapman for Vice-Chairperson

Member Trotter seconded the motion

Yes - Neal, Chapman, Salyers, Trotter

No - 0

Abstain - 0

Absent - Brannon, Ostendorp

Motion carried.

Member Salyers made a motion nominating herself for Secretary

Vice-Chairperson Chapman seconded

Yes - Neal, Chapman, Salyers, Trotter
No - 0
Abstain - 0
Absent - Brannon, Ostendorp
Motion carried.

2. Consideration and action on amendments to the Study Room Policy

Secretary Salyers asked for clarification to be in the policy regarding the locking of doors.

Vice-Chairperson Chapman made a motion to approve the Study Room Policy with noted clarifications included. Secretary Salyers seconded the motion

Yes - Neal, Chapman, Salyers, Trotter
No - 0
Abstain - 0
Absent - Brannon, Ostendorp
Motion carried.

3. Consideration and action on amendments to the Patron Behavior Policy

Secretary Salyers requested clarification on the policy regarding breastfeeding. Director Ewell explained that the policy selection was intended to allow all breastfeeding patrons to have a place with privacy if they desired, not to limit where they can breastfeed. Vice-Chairperson Chapman restated the policy to clarify. Secretary Salyers requested that position be clarified in the policy - that breastfeeding patrons are not required to use the offered rooms and that the rooms are only an additional option for the comfort of the breastfeeding patron.

Secretary Salyers made a motion to clarify the terms regarding breastfeeding in the Patron Behavior Policy
Member Trotter seconded the motion

Yes - Neal, Chapman, Salyers, Trotter
No - 0
Abstain - 0
Absent - Brannon, Ostendorp
Motion carried.

Secretary Salyers asked for a clarification on the hygiene portion of the Patron Behavior Policy. Councilman Neal stated the concern that this portion of the policy could have a negative impact on some of the patrons. Director Ewell assured us that was not the case. Secretary Salyers stated that all patrons feel welcome. Director Ewell agreed with that intent.

Secretary Salyers made a motion to approve the Patron Behavior Policy with agreed upon changes Vice-Chairperson Chapman seconded the motion

Yes - Neal, Chapman, Salyers, Trotter
No - 0
Abstain - 0
Absent - Brannon, Ostendorp
Motion carried

ITEMS FOR FUTURE AGENDAS

There were no items for future agendas

ADJOURNMENT

Vice-Chairperson Neal adjourned the meeting at 6:24 pm.

Approved: this _____ day of _____, 2026

Signed: this _____ day of _____, 2026

APPROVED:

Lindsey Neal, Vice Chairperson

ATTEST:

Kristen Chapman, Secretary