



**MINUTES  
WATAUGA PARKS ADVISORY BOARD  
REGULAR MEETING  
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD  
TUESDAY, SEPTEMBER 2, 2025  
6:00 PM**

**CALL TO ORDER**

Chairperson Andra Dunn called the meeting to order at 6:00 pm.

**ROLL CALL**

Andra Dunn	Chairperson, Place 2
Kim Irving	Secretary, Place 3
Vacant	Place 1,
Layla Downey	Place 4
Darlene Chavious	Place 5

and

Jan Hill	Council Liaison
Linda Proskey	City Secretary
Timothy Hamilton	Director of Parks and Recreation
Brian TenEyke	Assistant Director of Parks and Recreation

**ANNOUNCEMENTS**

There were no announcements.

**PRESENTATIONS**

**1. Recognition of outstanding volunteers**

Timothy Hamilton, Director of Parks and Community Services, along with recreational staff Vickey Atchley and Ngoc Hillman, recognized Ms. Rocio Morningstar as an outstanding volunteer for the Active Adult Senior Center. Ms. Morningstar has been an active member for over a year and has been extremely helpful to other members. In recognition of her service

and dedication, she was presented with a Volunteer Service Award certificate.

## **2. Upcoming Parks & Community Services special events**

Timothy Hamilton, Director of Parks and Community Services, presented a copy of the September 2025 calendar of community events to Park Advisory Board members. The calendar showed that the first event of the month would be on September 5, 2025—a Movie in the Park featuring Wish—and the last scheduled event of the month would be on September 26, 2025, a Movie in the Park featuring Puss in Boots.

In addition to the September calendar, a copy of Upcoming Special Events for the year was presented to the Park Advisory Board. This calendar showed that the next scheduled event would be on October 3, 2025, with a Concert in the Park, and the final upcoming event for the year would be on December 13, 2025, with the Breakfast with Santa event. **June 2025 Yard of the Month winner**

Brian Teneyck, Assistant Director of Park and Community Services acknowledged Sisangkham Rasaphngthong, 5349 Ridge View Drive, as the winner of the June 2025 Yard of the Month. Gregory and Mary McMinn, 6621 Memory Lane was acknowledged as the July 2025 Yard of the Month winners.

## **PUBLIC COMMENT**

Ms. Sherry Oden, 6412 Alta Vista Drive, Watauga, Texas, commented on her concerns regarding the backyard landscaping at the Watauga Community Recreation Center. She noted that there is a large dirt area underneath a tree, which is visible from the recreation center windows while exercising. Ms. Oden suggested adding a rock garden or flowers to the area to create a more tranquil and scenic view.

## **PUBLIC TESTIMONY**

There were no requests to speak during public testimony.

## **REPORTS**

### **1. Update on Parks, Recreation, & Active Adult Services**

Timothy Hamilton, Director of Parks and Community Services, provided the Park Advisory Board members with the monthly service reports for Parks, Recreation, and Active Adult Services for June and July 2025. Recreation and rental highlights included membership check-ins and rentals, both of which increased compared to the previous year. Active Adult Services hosted several events, including Thursday Nite Jamboree, Game Night, and Community Dance. These monthly events were supported by sponsors such as Legacy Bank, Cotton Patch, Oak Street Health, RL Insurance, Palm Primary Care, Keller Oaks Healthcare, and Home Helpers.

The Parks Division reported nine citizen requests, an increase of one from July 2024, and eight incidents of graffiti or vandalism, a decrease of one from the previous year. The Capp Smith Food Truck Master Plan was presented to the EDC on July 14, and the Pole Barn purchase was approved at the City Council meeting on July 14, 2025. There was one staff opening in the Parks Department for the month of July.

**CONSENT AGENDA**

**1. Consider approval of the July 1, 2025, Park Board minutes**

Chairperson Dunn entertained a motion. Kim Irving, Place 3, made a motion to approve the July 1, 2025, minutes as presented, and Layla Downey, Place 4, seconded the motion.

With no further discussion, Chairperson Andra Dunn called for a vote, with members present as follows:

Ayes. 4 Dunn, Irving, Downey, Chavious

Nayes 0

Abstain 0

Absent 0

The motion passes. 4-0-0-1

**ACTION ITEMS**

Timothy Hamilton, Director of Parks and Community Services, presented to Park Advisory Board members a copy of an Adopt-A-Spot Program signage with icons for consideration when posting signs at various city locations. Director Hamilton explained the concept of the program and how it promotes community responsibility and pride, either through gardening or trash collection and maintenance.

**ITEMS FOR FUTURE AGENDA**

There were no items for future agenda.

**ADJOURNMENT**

Chairperson Andra Dunn adjourned the meeting at 6:29 pm.

APPROVED: this 2 day of dec, 2025  
SIGNED: this 2 day of dec, 2025

**APPROVED**

A /s/ A. Dunn

Andra Dunn, Chairperson

**ATTEST:**

C /s/ Kim Irving

Kim Irving, Secretary