



AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING

Watauga Library Conference Room
7109 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, MAY 26, 2026
6:30 PM

CALL TO ORDER

The Civil Service Commission Meeting
has been moved to the Watauga
Fire Department Training Room at
5909 Hightower Drive

ROLL CALL

INVOCATION

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT This is an opportunity for citizens to address the Council on items not posted on the current meeting agenda. Only those who have submitted a proper "Request to Speak Form" shall be permitted to speak. Citizens should provide their name and address for the record and will have no more than 3 minutes to speak. If representing an organization or group, the speaker should identify who they represent. Those wishing to speak are reminded 1). All comments are to be directed to the Council. 2) Be respectful of others. 3) No profanity permitted. 4) Violators will be removed from the premises. No discussion by the Council or Staff is allowed except to correct factual inaccuracies or request that the item be placed on a future agenda.

PUBLIC TESTIMONY FOR ACTION ITEMS This is an opportunity for citizens to address the Council on current agenda action items (excludes presentations and reports). Only those persons who have submitted a proper "Request to Speak Form" will be allowed to speak. Citizens will be required to state their name and address for the record. They have up to 3 minutes to speak, and their comments must be germane to the item. If speaking for an organization or group, the speaker should identify the group represented. Council members may ask questions or discuss the item with the citizens directly.

REPORTS FROM STAFF

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote.

There will be no separate discussion of these items. Any council member wishing to pull an item may do so.

ACTION ITEMS

1. Discuss and Consider approval of the minutes for the Civil Service Commission Meeting held on April 28, 2026.
2. Discuss and consider action to approve and certify the Watauga Police Department - Corporal Promotional Eligibility List created May 12, 2026.
3. Discuss and consider action to approve and certify the Watauga Police Department - Sergeant Promotional Eligibility List created May 14, 2026.

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY

SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on May 19, 2026, before 5:30 p.m., in accordance with Chapter 551 of the Texas Government Code.

/s/ Linda Proskey
City Secretary





MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, April 28, 2026
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

CALL TO ORDER

Chairperson called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting convened with the following members present:

Brian Downey	Place 1
Kimberly Martinez	Place 2
Jacob White	Place 3

and

Julie Rodriguez	Civil Service Director/Human Resources
Randy Barkley	Fire Chief
Jim Lewis	Police Chief
Lovie Downey	Council Member

ANNOUNCEMENTS

1. PD Promotional testing for Police Corporal & Police Sergeant stated today and should be concluded by May 14, 2026.

PUBLIC COMMENT

No requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS FROM STAFF

No reports were received.

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on February 24, 2026.

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

2. Discuss and Consider action to approve and certify the Watauga Police Department Entrance Exam List created on April 10, 2026.

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

3. Discuss and Consider action to approve and certify the Watauga Fire Department Entrance Exam List created on April 22, 2026.

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

Chairperson Downey adjourned the meeting at 6:34 pm.

Approved: this _____ day of _____, 2026

Signed: this _____ day of _____, 2026

APPROVED:

Brian Downey, Chairperson

ATTEST:

Juliet Rodriguez,
HR/Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.



POLICE CORPORAL PROMOTIONAL CERTIFIED ELIGIBILITY LIST

Written Examination

Date: Tuesday, April 28, 2026

Assessment Center Schedule

Date: Tuesday, May 12, 2026

Location: Watauga Police Department Training Room, 7101 Whitley Road, Watauga, TX 76148

In accordance with the Watauga Police Department's Alternate Promotion System listed in the City of Watauga Firefighters' and Police Officers' Civil Service Rules and Regulations, below are the results of a promotional written examination for the position of Police Corporal administered on Tuesday, April 28, 2026 and Assessment Center administered on May 12, 2026.

Rank	Candidate Identifier	Written Exam Score	Total Points for Written Exam (50%)	Assessment Center Score	Total Points for Assessment Center (50%)	Seniority Points	TCOLE Points	Total
1	9725	87	43.50	68.17	34.09	7	4	88.59
2	5859	77	38.50	74.83	37.42	6	2	83.92
3	3303	85	42.50	34.67	17.34	8	2	69.84

I, Juliet Rodriguez, Human Resources & Civil Service Director for the City of Watauga do hereby certify the above to be the true and correct results of the Police Corporal Promotional Written Examination.

Juliet Rodriguez
Human Resources & Civil Service Director
City of Watauga
Certified & Posted May 26, 2026
Expires on April 28, 2027



POLICE SERGEANT PROMOTIONAL CERTIFIED ELIGIBILITY LIST

Written Examination

Date: Thursday, April 30, 2026

Assessment Center Schedule

Date: Thursday, May 14, 2026

Location: Watauga Police Department Training Room, 7101 Whitley Road, Watauga, TX 76148

In accordance with the Watauga Police Department's Alternate Promotion System listed in the City of Watauga Firefighters' and Police Officers' Civil Service Rules and Regulations, below are the results of a promotional written examination for the position of Police Sergeant administered on April 30, 2026, and Assessment Center administered on May 14, 2026.

Rank	Candidate Identifier	Written Exam Score	Total Points for Written Exam (50%)	Assessment Center Score	Total Points for Assessment Center (50%)	Seniority Points	TCOLE Points	Total
1	7251	84	42.00	80.00	40.00	6	6	94.00
2	1359	88	44.00	66.50	33.25	7	4	88.25

I, Juliet Rodriguez, Human Resources & Civil Service Director for the City of Watauga, certify the above to be the true and correct results of the Police Sergeant Promotional Written Examination and Assessment Center.

Juliet Rodriguez
Human Resources & Civil Service Director
City of Watauga
Posted on May 14, 2026
Expires on April 30, 2026