



**MINUTES**  
**WATAUGA CIVIL SERVICE COMMISSION MEETING**  
**TUESDAY, April 28, 2026**  
**CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD**  
**6:30 PM**

**CALL TO ORDER**

Chairperson called the meeting to order at 6:30 p.m.

**ROLL CALL**

The meeting convened with the following members present:

Brian Downey	Place 1
Kimberly Martinez	Place 2
Jacob White	Place 3

and

Julie Rodriguez	Civil Service Director/Human Resources
Randy Barkley	Fire Chief
Jim Lewis	Police Chief
Lovie Downey	Council Member

**ANNOUNCEMENTS**

1. PD Promotional testing for Police Corporal & Police Sergeant stated today and should be concluded by May 14, 2026.

**PUBLIC COMMENT**

No requests for public testimony were received.

**PUBLIC TESTIMONY FOR ACTION ITEMS**

No requests for public testimony were received.

## REPORTS FROM STAFF

No reports were received.

## ACTION ITEMS

**1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on February 24, 2026.**

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

**2. Discuss and Consider action to approve and certify the Watauga Police Department Entrance Exam List created on April 10, 2026.**

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

**3. Discuss and Consider action to approve and certify the Watauga Fire Department Entrance Exam List created on April 22, 2026.**

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes, Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

**ADJOURNMENT**


Chairperson Downey adjourned the meeting at 6:34 pm.

Approved: this 24 day of May, 2026

Signed: this 26 day of May, 2026

APPROVED:

  
/S/ Brian Downey

Brian Downey, Chairperson  


**ATTEST:**

  
/s/ Julie Rodriguez

Julie Rodriguez,  
HR/Civil Service Director  


**NOTE:** Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.