



**MINUTES
CRIME CONTROL & PREVENTION DISTRICT MEETING
CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD
MONDAY, JUNE 23, 2025
5:30 PM**

CALL TO ORDER

Chairperson Lovie Downey called the meeting to order at 5:30 p.m.

ROLL CALL

The meeting was convened with the following members present:

| | |
|-----------------|------------------------------|
| Lovie Downey | Chairperson/Place 3 |
| Pat Shelbourne | Place 1 |
| Cris Blackburn | Secretary/Place 3 |
| Andrew Neal | Vice Chairperson/Place 4 |
| Malissa Minucci | Place 5 (Absent with notice) |
| Mark Taylor | Place 6 |
| Jan Hill | Place 7 |
| Arthur L. Miner | Place 8 |

and

| | |
|------------------|---------------------|
| Sandra Gibson | City Manager |
| Linda Proskey | City Secretary |
| Jennifer Calvert | Director of Finance |
| James Lewis | Chief of Police |

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

CONSENT AGENDA

Consider action on approval of the June 9, 2025, Crime Control and Prevention District meeting minutes.

Chairperson Downey asked if anyone wanted the item pulled. Hearing no response she asked for a motion. Director Hill made a Motion to approve the consent agenda as presented. Director Neal seconded the motion. Chairperson Downey called for a vote.

The motion carried 7-0-0-0.

Ayes, Downey, Shelbourne, Blackburn, Miner, Neal, Taylor, Hill,
Nays: None
Abstain: None
Absent: Minucci

ACTION ITEMS

1. Consider action on acceptance of the Annual Financial Audit for the period ending September 30, 2024, for the Watauga Crime Control and Prevention District as conducted with the annual audit of the City of Watauga.

Jennifer Calvert, Finance Director, presented the item, which had previously been discussed at the last meeting. Councilmember Blackburn identified an accounting error in the variance column of the annual financial report for the Crime Control Prevention District. The auditors corrected the error on page 87 of the report, and the variance column now reflects the positive amount. The budgeted and actual amounts were accurate and remained unchanged.

Director Miner made a motion to accept the annual financial audit for the period ending September 30, 2024. Director Hill seconded the motion. Chairperson Downey called for a vote.

The motion carried 7-0-0-0.

Ayes, Downey, Shelbourne, Blackburn, Miner, Neal, Taylor, Hill,
Nays: Minucci
Abstain: None
Absent: None

ADJOURNMENT

Chairperson Downey adjourned the meeting at 5:36 pm.

Approved: this 1 day of June, 2026

Signed: this 1 day of June, 2026

APPROVED:


/s/ Lovie Downey

Lovie Downey, Chairperson

ATTEST:

/s/ C. Blackburn

Cris Blackburn, Secretary