



**MINUTES  
ANIMAL SERVICES ADVISORY COMMITTEE  
REGULAR MEETING  
WEDNESDAY, OCTOBER 15, 2025  
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148  
12:00 PM**

**CALL TO ORDER**

Chairperson Lieutenant Dwayne Letart called the meeting to order at 12:09 p.m.

**ROLL CALL**

VACANT	Place 1
Lieutenant Dwayne Letart	Vice Chairperson, Place 2
Miranda Koenig	Secretary, Place 4
Donald McLeod, DVM	Place 3

And

Linda Proskey	City Secretary
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**ANNOUNCEMENTS**

There were no announcements

**PRESENTATIONS**

There were presentations

**PUBLIC COMMENT**

There were no requests to speak

**PUBLIC TESTIMONY FOR ACTION**

There were no requests or public testimony

## REPORT

### 1. Supervisor report on shelter activities.

Shelter capacity has improved, decreasing from 12 dogs and 12 cats to a current count of 8 dogs in the shelter. Staffing hours have been updated to Monday through Friday, from 11:00 a.m. to 5:00 p.m., with staff on-site during previous operating hours to provide animal care. We are actively seeking to fill a full-time Animal Control Officer position, which is posted on GovernmentJobs. Our foster program continues to do well, with 9 dogs and 3 cats currently placed in foster homes. The Dog Days Out program will be officially launched once all necessary supplies and materials have been received.

## CONSENT AGENDA

### 1. Consider approval of the October 15, 2025, meeting minutes.

Miranda Koenig motioned to approve the minutes for the April 24, 2024, Animal Services Advisory Meeting. Donald McLeod seconded the motion.

Vote passed 3-0-0-0

Ayes: Koenig, Letart, McCool  
Nays: None  
Abstain: None  
Absent: None

## ACTION ITEMS

There were no action items

## ITEMS FOR FUTURE AGENDAS

There were no requests for future agendas.

## ADJOURNMENT

Vice Chairperson Letart adjourned the meeting at 12:14 p.m.

Approved: this 3 day of June, 2025

Signed: this 3 day of June, 2025

**APPROVED:**

/s/Dwayne Letart

Lieutenant Dwayne Letart  
Vice Chairperson

**ATTEST:**

/s/Miranda Koenig

Miranda Koenig  
Secretary