



**MINUTES  
WATAUGA CITY COUNCIL  
WORKSHOP MEETING  
CITY HALL COUNCIL CHAMBER,  
7105 WHITLEY ROAD,  
MONDAY, JUNE 8, 2026  
5:45 PM**

**CALL TO ORDER**

Mayor Arthur Miner called the meeting to order at 5:46 p.m.

**ROLL CALL**

The meeting was convened with the following members present:

Arthur L. Miner  
Cris Blackburn  
Pat Shelbourne  
Lovie Downey  
Andrew Neal  
Stephen Welch  
Mark Taylor  
Jan Hill

Mayor  
Mayor Pro Tem Place 6 (Absent with notice)  
Council Member Place 1  
Council Member Place 3  
Council Member Place 4  
Council Member Place 5  
Council Member Place 6  
Council Member Place 7

and

Sandra Gibson  
Linda Proskey  
Paul Hackleman  
Randy Barkley  
Timothy Hamilton  
James Lewis  
Jennifer Calvert  
Kimberly Rupkalvis

City Manager  
City Secretary  
Director of Public Works  
Fire Chief  
Director of Parks and Community Services  
Police Chief  
Director of Finance  
Assistant Finance Director

**PUBLIC COMMENT**

There was no request for public comment

## **PRESENTATION**

### **1. Presentation of the Proposed 5-year Capital Outlay Plan**

Kimberly Rupkalvis reviewed the process the Capital Outlay Plan Committee used to develop the Capital Outlay Plan (COP), which includes identifying departmental needs, evaluating assets, determining replacement schedules, assessing condition and urgency, and identifying funding sources. The Fiscal Year (FY) 2026–2027 proposed COP includes General Fund, Water and Sewer Fund, and Storm Drain Fund items. CCPD was moved to the General Fund this year. Several items remain unfunded pending final Equipment Replacement Fund (ERF) balances. She also presented the FY 2027–2031 Capital Outlay Plan Summary, a five-year plan. Funding is expected to come from a combination of debt issuance, debt proceeds, grants, fund revenues, and other sources. There is no plan to issue debt this year.

Regarding the budget outlook, staff noted the goal of maintaining consistent annual capital outlay; however, projected requests in future years are expected to exceed FY 2027 levels. Due to anticipated budget constraints, some projects may need to be deferred.

In addition, the committee discussed IT infrastructure funding, specifically the option of financing server replacements through the Equipment Replacement Fund (ERF) versus leasing. Staff explained that the ERF approach similarly spreads costs over the equipment's lifecycle while ensuring ongoing funding for future replacements.

### **2. Presentation of the Proposed 5-year Capital Improvement Plan and Funding**

Timothy Hamilton, Director of Parks and Community Services, presented updates on several park projects. Park Vista Park (Phase One) was redesigned to align with the community's vision and budget, with bids received for the trails and landscaping. Construction is expected to begin in July and be completed by November. Playground equipment has been ordered, irrigation will be limited to planted areas, and while the plans include a gazebo, basketball court, sidewalk alternative, and trees, some features are not currently funded.

Mr. Hamilton also reported that approximately \$120,000 to \$125,000 is being reallocated to update the Parks Master Plan, which will incorporate Foster Village and address parking and floodplain recommendations. In addition, the Economic Development Comfort Station and Food Truck Park project is at the 50 percent design review stage with Dunaway Associates. The project is expected to go out for bid in July or August, with completion targeted for next year's Watauga Fest.



Paul Hackleman, Assistant City Manager/Public Works Director, provided an update on the remaining Capital Improvement Program (CIP) projects. He reported that Fire Department upgrades remain on schedule for completion this budget year and reviewed the status of several infrastructure projects, including the Public Works Parking Lot, Bunker Hill Storm System, Quail Meadow drainage improvements, Foster Village Flood Study, Watauga Road Phase 1, and water and wastewater improvements on Hightower Drive and surrounding areas. He noted that several projects are in the design phase, while others are awaiting funding, utility coordination, or right-of-way acquisition before construction can proceed.

Mr. Hackleman also updated the Committee on ongoing street maintenance projects, including Hightower Drive, and discussed the City's partnership with Tarrant County Precinct 3 for annual street maintenance. He concluded with updates on grant-funded and regulatory projects, including the Jackie Terrace water project, Green Ribbon beautification project, Union Pacific Railroad quiet zone improvements, and engineering efforts to address roadway settlement issues.

## ADJOURNMENT

Mayor Miner adjourned the meeting at 6:31 p.m.

Approved: this 13 day of July, 2026

Signed: this 14 day of July, 2026

ATTEST:

/s/ Linda Proskey  
Linda Proskey, City Secretary

APPROVED:

/s/ Arthur L. Miner  
Arthur L. Miner, Mayor

