



MINUTES
WATAUGA ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
TUESDAY, MAY 19, 2026
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
6:30 PM

CALL TO ORDER

President Miner called the meeting to order at 6:30 p.m.

ROLL CALL

Arthur L. Miner	Place 1, President
Calvin Lewis	Place 2, Director-late arrival
Jan Hill	Place 3, Director
Vacant	Place 4, Director
Stephen Welch	Place 5, Vice President
Brian Downey	Place 6, Secretary
Macy Forrester	Place 7, Director

Others present include:

Sandra Gibson	City Manager
Lorenza Zavala	Economic Development Specialist
Jennifer Calvert	Finance Director

ANNOUNCEMENTS

Watauga Fest had a huge turnout all weekend. Special recognition to Public Works, Police, Animal Services, Parks and Community Services. Great job to everybody.

PRESENTATIONS

- 1. Presentation of a proclamation to Marshall's in recognition of their 25 year milestone anniversary.**
- 2. Presentation of a proclamation to Sally's Beauty Supply in recognition of their 25 year milestone anniversary.**

PUBLIC COMMENT

No requests to speak were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests to speak were received.

REPORTS FROM STAFF

CONSENT AGENDA

- 1. Consider approval of a resolution approving the 2026-2031 WEDC Strategic Plan.**
- 2. Consider approval of the Minutes for the April 21, 2026, WEDC meeting.**
- 3. Consider approval of the Monthly Financial Report for the period ending March 31, 2026.**

Director Jan Hill made a motion to approve the consent agenda as presented. The motion was seconded by Vice President Stephen Welch.

Motion Passed 4-0-0

Ayes: Jan Hill, Stephen Welch, Brian Downey, Macy Forrester

Nays: None

Absent: Calvin Lewis

Abstain: None

PUBLIC HEARINGS

None at this time.

ACTION ITEMS

- 1. Consider action on acceptance of the Annual Audit Results for the period ending September 30, 2025.**

Finance Director Jennifer Calvert presented the audit results that were conducted in March as of September 30, 2025. The WEDC Fund had 4% increase in total revenues. Actual expenditures were under budget due to various savings in expense line items. Capital Projects Fund shows an increase due to miscellaneous transfers from the WEDC sales tax fund.

Director Jan Hill made a motion to accept the annual audit results for the period ending in September 30, 2025 as presented. The motion was seconded by Secretary Downey.

Motion Passed 4-0-0

Ayes: Jan Hill, Stephen Welch, Brian Downey, Macy Forrester

Nays: None

Absent: Calvin Lewis

Abstain: None

2. Discussion and possible action on the WEDC Proposed Budget for FY2026-2027.

Finance Director Jennifer Calvert reviewed the WEDC budget timeline. The public hearing is scheduled for June 16, budget adoption by the WEDC is July 21, budget acceptance by the City Council is August 10, and final budget adoption by the City Council is August 24.

The WEDC's goals are to support the Food Truck Park at Capp Smith Park, establish a Business Forum, continue supporting Watauga businesses, and implement a communications strategy in partnership with the City.

An additional 12 park benches are included in the proposed budget for the Board's consideration. City Manager Sandra Gibson reviewed the bench designs and available options. Macy Forrester asked for more detailed information regarding the benches and the estimated cost of \$25,000.

No motion was required for this item.

3. Consider action on setting a Public Hearing date to discuss the Watauga Economic Development Corporation Proposed Budget for Fiscal Year 2026 -2027 during the regular meeting scheduled for June 16, 2026 at 6:30 p.m.

Finance Director Jennifer Calvert presented the item, stating that the purpose is to schedule a public hearing on the proposed budget for the Watauga Economic Development Corporation. She requested that the public hearing be scheduled for June 16, 2026, at 6:30 p.m., and that notice of the hearing be published.

Director Jan Hill made a motion to approve the item as presented. The motion was seconded by Director Calvin Lewis.

Motion Passed 5-0-0

Ayes: Calvin Lewis, Stephen Welch, Brian Downey, Macy Forrester. Jan Hill

Nays: None

Absent: None

Abstain: None

4. Consider action on setting the date of the WEDC Budget Adoption for July 21, 2026 and submittal to the City Secretary's Office for inclusion on the Council agenda.

Finance Director Jennifer Calvert presented the item and explained that the EDC Board is required to adopt the budget before it is presented to the City Council. However, the Board may make revisions to the budget up until it is submitted to the Council for consideration.

There were no comments.

Vice President Stephen Welch made a motion to approve the item as presented. The motion was seconded by Secretary Brian Downey.

Motion Passed 5-0-0

Ayes: Calvin Lewis, Stephen Welch, Brian Downey, Macy Forrester, Jan Hill
Nays: None
Absent: None
Abstain: None

EXECUTIVE SESSION

There was no executive session.

ITEMS FOR FUTURE AGENDAS

President Miner would like to discuss on the next agenda, the discussion and possible action of Open Rewards redeeming policy at the next meeting. Other cities have a straight cash redemption of their rewards along with capping the earning amounts.

ADJOURNMENT

President Miner adjourned the meeting at 6:55 p.m.

APPROVED: this 19th day of May, 2026.
SIGNED: this 21st day of July, 2026.

APPROVED:

/s/ Arthur L. Miner

Arthur L. Miner, President

ATTEST:

/S/ Brian Downey

Brian Downey, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office