



MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, May 26, 2026
WATAUGA FIRE STATION 5909 HIGHTOWER DRIVE WATAUGA, TX 76148
6:30 PM

CALL TO ORDER

Chairperson called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting convened with the following members present:

Brian Downey	Place 1
Kimberly Martinez	Place 2
Jacob White	Place 3

and

Julie Rodriguez	Civil Service Director/Human Resources
Randy Barkley	Fire Chief
Jim Lewis	Police Chief
Lovie Downey	Council Member
Jan Hill	Council Member
Alan Thomas	Council Member

ANNOUNCEMENTS

No Announcements

PUBLIC COMMENT

No requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS FROM STAFF

No reports were received.

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on April 28, 2026.

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes: Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

2. Discuss and consider action to approve and certify the Watauga Police Department Corporal Promotional Eligibility List created May 26, 2026.

Civil Service Director notified the commission that three signed up to test, and three passed.

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes: Downey, White, Martinez

Nays: None

Abstain: None

Absent: None

3. Discuss and consider action to approve and certify the Watauga Police Department Sergeant Promotional Eligibility List created May 26, 2026.

Civil Service Director notified the commission that two tested and two passed.

Member Kimberly Martinez made a motion to approve and certify the Civil Service Commission Meeting minutes. Member Jacob White seconded the motion. Chairperson Downey called for a vote.

Motion carried 3-0-0-0.

Ayes: Downey, White, Martinez

Nays: None

Abstain: None
Absent: None

ADJOURNMENT

Chairperson Downey adjourned the meeting at 6:34 pm.

Approved: this 13th day of August, 2026

Signed: this 13th day of August, 2026

APPROVED:

/S/ Brian Downey

Brian Downey, Chairperson

ATTEST:

/s/ Julie Rodriguez

Juliet Rodriguez,
HR/Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.

