

**MINUTES
WATAUGA CITY COUNCIL
PRE-COUNCIL & REGULAR MEETING
MONDAY, JANUARY 14, 2019
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM**

CALL TO ORDER

The City Council of the City of Watauga, Texas convened in Pre-Council at 6:06 p.m., with the following members present:

Council Member, Place 6 Mark Taylor
Council Member, Place 7 Kim Irving
Council Member, Place 3 Sandra Bush
Council Member, Place 2 Tom Snyder
Council Member, Place 4 David Griffin
Council Member , Place 1 Scott Prescher

and

Andrea Gardner, City Manager
Mark Daniel, City Attorney
Zolaina R. Parker, City Secretary
Robert Parker, Chief of Police
Shawn Fannan, Fire Chief
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Marcia Reyna, Director of Human Resources/Civil Service
Lana Ewell, Library Director
Bradley Fraley, Chief Information Officer/PIO

with

Council Member, Place 5 Melva Clark, absent with notice

CITY COUNCIL AGENDA DISCUSSION

1. Discussion and questions regarding consent agenda items for regular meeting
There was no discussion on this item.
2. Discussion and questions regarding regular agenda items for regular meeting
Mayor Pro Tem announced the Presentations Section of the Agenda would be

moved before Citizens Open Forum.

REGULAR COUNCIL MEETING

Regular Meeting commenced at 6:11 p.m.

INVOCATION

Council Member Irving gave the invocation.

PLEDGE TO THE FLAGS

Mayor Pro Tem Griffin led the pledge to the flags.

DISCUSSION AND APPROVAL OF MEETING AGENDA

1. Consideration and action on approval of meeting agenda

Council Member, Place 6 Mark Taylor made a motion to approve the agenda as amended by moving Presentations before Citizens Open Forum and moving Unfinished Business 2 before the Consent Agenda. Council Member, Place 3 Sandra Bush seconded the motion, which passed as follows:

AYES: Tom Snyder, Sandra Bush, David Griffin, Mark Taylor, Kim Irving, Scott Prescher
NAYS: None
ABSENT: Melva Clark
ABSTAIN: None

CITIZEN'S OPEN FORUM

Mrs. Lindsey Neal - 6920 Cheatham Drive, addressed concerns about replacing library books.

PRESENTATIONS

1. Presentation of a Proclamation to One Main Financial in honor of their 15 Year Business Anniversary

Mayor Pro Tem Griffin presented a Proclamation to One Main Financial in honor

of their 15 Year Business Anniversary.

2. Presentation of a Proclamation to Panda Express in honor of their 15 Year Business Anniversary

Mayor Pro Tem Griffin presented a Proclamation to Panda Express in honor of their 15 Year Business Anniversary.

3. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of January 2019

Chief Robert Parker presented Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of January 2019, which included, Sergeant Benjamin Davis with 10 years of service, Sergeant James Parham with 15 years of service, and Mr. Brandon Dupree with 20 years of dedicated service.

REPORTS

1. Update on May 2019 General Election

Zolaina R. Parker, City Secretary, presented an update on May 2019 General Elections.

2. Report on Municipal Court Warrants

Jennifer Dorsett, Municipal Court Administrator, presented a report on Municipal Court Warrants.

CONSENT AGENDA

Council Member, Place 6 Mark Taylor made a motion to approve the Consent Agenda as presented. Council Member, Place 7 Kim Irving seconded the motion, which passed as follows:

AYES: Tom Snyder, Sandra Bush, David Griffin, Mark Taylor, Kim Irving,
Scott Prescher

NAYS: None

ABSENT: Melva Clark

ABSTAIN: None

1. Monthly Financial Report for the period ending November 30, 2018
2. Consideration of a proposed resolution amending Policy 8.02 Vacation Leave of the City of Watauga Personnel, Administration and Financial Policies and Procedures Manual {CAPTION}

The resolution as approved carried the following caption:

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 19-01-14-01

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS AMENDING SECTION 8.02 OF THE
PERSONNEL, ADMINISTRATION AND FINANCIAL
POLICIES AND PROCEDURES MANUAL REGARDING
VACATION LEAVE; PROVIDING THAT ALL
RESOLUTIONS IN CONFLICT HERewith ARE HEREBY
REPEALED TO THE EXTENT THAT THEY ARE IN
CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING
AN EFFECTIVE DATE.

3. Consideration of a proposed ordinance amending the classifications of the Watauga Police Department by amending the number of Police Officers from 29 to 24 and creating 5 Police Corporal positions {CAPTION}

The ordinance as approved carried the following caption:

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 1683

AN ORDINANCE REPEALING ORDINANCE 1660; AN
ORDINANCE BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS AMENDING THE CLASSIFICATIONS
AND NUMBERS OF POSITIONS IN THE
CLASSIFICATIONS OF THE CITY OF WATAUGA POLICE
DEPARTMENT TO AMEND THE NUMBER OF POLICE
OFFICERS FROM 29 TO 24 AND TO ADD 5 POLICE
CORPORAL POSITIONS; PROVIDING THAT ALL
ORDINANCES IN CONFLICT HERewith ARE HEREBY

REPEALED TO THE EXTENT THAT THEY ARE IN
CONFLICT; PROVIDING A SAVINGS CLAUSE;
PROVIDING AN EFFECTIVE DATE

4. Consideration of December 17, 2018, Council Workshop Meeting Minutes
5. Consideration of December 17, 2018, Council Regular Meeting Minutes
6. Consideration to approve the continuation of a Massage Establishment Permit for Hightower Salons for Calendar Year 2019 as required by Chapter 22, Article VI, Division 2, Section 22-252 of the City of Watauga Code of Ordinances
7. Consideration to approve the continuation of a Massage Establishment Permit for YY Foot Spa for Calendar Year 2019 as required by Chapter 22, Article VI, Division 2, Section 22-252 of the City of Watauga Code of Ordinances
8. Consideration to approve the continuation of a Massage Establishment Permit for Magic Massage for Calendar Year 2019 as required by Chapter 22, Article VI, Division 2, Section 22-252 of the City of Watauga Code of Ordinances
9. Consideration to approve the continuation of a Massage Establishment Permit for Niu Niu Foot Spa for Calendar Year 2019 as required by Chapter 22, Article VI, Division 2, Section 22-252 of the City of Watauga Code of Ordinances
10. Consideration of appointments and reappointments for various Board, Committee, Commission, and Corporation Members
11. Consideration of Mayor's recommendation to appoint City Council Liaisons and Interview Committee Members

UNFINISHED BUSINESS

1. Consideration and action on a proposed resolution approving the City Council Rules of Procedure Manual as submitted for consideration by the Council Rules of Procedure Review Committee {CAPTION}

Council Member, Place 6 Mark Taylor made a motion to approve a proposed resolution approving the City Council Rules of Procedure Manual as submitted for consideration by the Council Rules of Procedure Review Committee. Council

Member, Place 1 Scott Prescher seconded the motion, which passed as follows:

AYES: Tom Snyder, Sandra Bush, David Griffin, Mark Taylor, Kim Irving,
Scott Prescher
NAYS: None
ABSENT: Melva Clark
ABSTAIN: None

The resolution as approved carried the following caption:

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 19-01-14-02

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS AMENDING THE COUNCIL RULES OF
PROCEDURE MANUAL; PROVIDING THAT ALL RESOLUTIONS
IN CONFLICT HERewith ARE HEREBY REPEALED TO THE
EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A
SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

2. Consideration and possible action approving a draft ordinance adopting Chapter 6, Article VII, Division 3 of the Watauga Code of Ordinances, providing for the creation of regulations concerning backyard chickens {CAPTION}

Council Member, Place 6 Mark Taylor made a motion to direct staff to research to topic, hold two (2) public hearings and bring findings to Council during the March Regular Meeting. Council Member, Place 2 Tom Snyder seconded the motion, which passed as follows:

AYES: Tom Snyder, Sandra Bush, David Griffin, Mark Taylor, Kim Irving,
Scott Prescher
NAYS: None
ABSENT: Melva Clark
ABSTAIN: None

NEW BUSINESS

1. Consideration and action authorizing staff to pursue and execute a professional services agreement for architectural services associated with the completion of a facility needs assessment for the Watauga Public Library with Brinkley Sargent Architects in an amount of \$59,790

Council Member, Place 1 Scott Prescher made a motion to approve authorizing staff to pursue and execute a professional services agreement for architectural services associated with the completion of a facility needs assessment for the Watauga Public Library with Brinkley Sargent Architects in an amount of \$59,790. Council Member, Place 6 Mark Taylor seconded the motion, which passed as follows:

AYES: Tom Snyder, Mark Taylor, Kim Irving, Scott Prescher

NAYS: Sandra Bush, David Griffin

ABSENT: Melva Clark

ABSTAIN: None

2. Consideration and action authorizing staff to pursue and execute a professional services agreement between the City of Watauga and Brinkley Sargent for services associated with the needs assessment for the Watauga Police Department in the amount of \$47,000

Council Member, Place 7 Kim Irving made a motion to approve authorizing staff to pursue and execute a professional services agreement between the City of Watauga and Brinkley Sargent for services associated with the needs assessment for the Watauga Police Department in the amount of \$47,000. Council Member, Place 6 Mark Taylor seconded the motion, which passed as follows:

AYES: Tom Snyder, Sandra Bush, Mark Taylor, Kim Irving, Scott Prescher

NAYS: David Griffin

ABSENT: Melva Clark

ABSTAIN: None

3. Consideration and possible action approving a draft ordinance establishing water and sewer rates and change in the current senior rate structure to a flat senior discount of \$5.00 per service

Council Member, Place 1 Scott Prescher made a motion to approve a \$5.00 Senior rate per service, remove \$2500 for sewer in winter rate, and Option 3. Council Member, Place 6 Mark Taylor seconded the motion, which passed as follows:

AYES: Tom Snyder, David Griffin, Mark Taylor, Kim Irving, Scott Prescher

NAYS: Sandra Bush

ABSENT: Melva Clark

ABSTAIN: None

4. Consideration and action on approving a resolution authorizing a collection fee of debts and accounts receivable to include unpaid fines, fees, court costs, forfeited bonds, and restitution ordered to be paid by the Municipal Court and award the delinquent services contract to McCreary, Veselka, Bragg & Allen, LLP {CAPTION}

Council Member, Place 4 David Griffin made a motion to approve a resolution authorizing a collection fee of debts and accounts receivable to include unpaid fines, fees, court costs, forfeited bonds, and restitution ordered to be paid by the Municipal Court and award the delinquent services contract to McCreary, Veselka, Bragg & Allen, LLP. Council Member , Place 1 Scott Prescher seconded the motion, which passed as follows:

AYES: Tom Snyder, Sandra Bush, David Griffin, Mark Taylor, Kim Irving, Scott Prescher

NAYS: None

ABSENT: Melva Clark

ABSTAIN: None

The resolution as approved carried the following caption:

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 19-01-14-03

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS APPROVING THE ASSESSMENT OF A
COLLECTION FEE AS PROVIDED BY ARTICLE 103.0031,
TEXAS CODE OF CRIMINAL PROCEDURE, OF DEBTS AND

ACCOUNTS RECEIVABLE; PROVIDING THAT ALL
RESOLUTIONS IN CONFLICT HERewith ARE HEREBY
REPEALED TO THE EXTENT THAT THEY ARE IN
CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING
AN EFFECTIVE DATE

ADJOURNMENT

With no further business to discuss, Mayor Pro Tem Griffin adjourned the Regular Meeting at 8:57 p.m.

APPROVED:

this 7th day of March, 2019

SIGNED:

this 7th day of March, 2019

APPROVED:

/s/ David Griffin

David Griffin, Mayor Pro Tem

ATTEST:

/s/ Zolaina R. Parker

Zolaina R. Parker, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office